



TOQUERVILLE CITY COUNCIL
Regular Business Meeting Minutes
December 20, 2023 at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah



Present: Mayor Justin Sip; Councilmembers: Joey Campbell, Gary Chaves, Chuck Williams, Todd Sands, Ty Bringhurst; Staff: City Manager Afton Moore, Planning & Zoning Administrator Darrin LeFevre, Planning & Zoning Official Ryker Steglich, Recorder Daisy Fuentes, City Attorney Heath Snow, Conflict Counsel Matt Ekins

A. CALL TO ORDER:

Mayor Sip called the meeting to order at 6:00 p.m. Councilman Campbell led the Pledge of Allegiance. Invocation was led by Councilman Chaves.

B. APPROVAL OF AGENDA:

<https://www.youtube.com/live/ohEVFbz044k?si=NGMhDQjQYiAgB03C&t=89>

The Council reviewed the agenda.

Councilman Bringhurst moved approve the agenda order with adding a discussion item F-11. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

No disclosures or declarations of conflicts from councilmembers and mayor.

C. CONSENT AGENDA:

<https://www.youtube.com/live/ohEVFbz044k?si=YBfZU04YKrk2hx2 &t=147>

1. Review and possible approval of meeting minutes from December 6th, 2023 Regular Business Meeting.

Councilman Campbell motioned approve the meeting minutes from December 6th, 2023. Councilman Bringhurst seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

2. Review and possible approval of City Expenditures from October 2023 and November 2023.

Councilman Chaves motioned approve the city expenditures from October 2023 and November 2023. Councilman Williams seconded the motion. Roll Call Vote: 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

D. PRESENTATION

<https://www.youtube.com/live/ohEVFbz044k?si=u-oNKQ1ibW3PsrRR&t=220>

1. Wreaths Across America – Greg Turner
2. Presentation of the 2023 fiscal year audit report by Hinton Burdick CPA's and Advisors. Audit prepared by Keddington & Christensen.
Marcus with Keddington & Christensen presented the 2023 fiscal year audit report.

E. CITY DEPARTMENT REPORTS:



1. Stanley Consulting – Toquerville Parkway updates.
Not in attendance.

F. BUSINESS:

1. **Discussion and possible action on the public forum.**

<https://www.youtube.com/live/ohEVFbz044k?si=qTgmI2kVSfTopdew&t=786>

Mayor and Council discussed this item.

Councilman Bringhurst motioned to approve the public forum to be held at every city council meeting and not to be held during Planning Commission. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

2. **Discussion and possible action on the 2023 fiscal year audit report by Hinton Burdick CPA's and Advisors. Audit prepared by Keddington & Christensen.**

https://www.youtube.com/live/ohEVFbz044k?si=DpdvGZHY3v_wujiv&t=940

Mayor requested a table for this item.

Councilman Bringhurst motioned to table this item. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

3. **Discussion and possible action on updating the Toquerville City logo.**

<https://www.youtube.com/live/ohEVFbz044k?si=bsoVSR7pbMPyIdPZ&t=964>

Mayor Sip and Afton Moore discussed this item to council. The survey results were shown to the public.

Councilman Chaves motioned to make option 1 the city logo and option 5 the city seal. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

4. **Discussion and possible action on Ordinance 2023.XX – Amending and restating Toquerville City Code 10-3-1 to address Planning Commission length of term.**

<https://www.youtube.com/live/ohEVFbz044k?si=TpYoFzYEetECfHpY&t=1162>

Mayor, Council and staff discussed this item and the proposed changes.

Councilman Campbell motioned to table business item F4. Councilman Bringhurst seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

5. **Discussion and possible action on impact fees for Anderson Junction culinary water users.**

<https://www.youtube.com/live/ohEVFbz044k?si=UB3ORzr327aCLIVZ&t=1931>

Mayor, council and staff discussed this item.



Councilman Campbell motioned to waive the impact fee for the Anderson Junction residents that contributed shares of water with confirmation that the transfer for water rights have been completed and that the water meter set fee either be applied or waved depending on whether it's already been charged and paid previously. Councilman Williams seconded the motion. Roll Call Vote: 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

6. Discussion and possible action on acceptance of a \$4.5 million grant for CFP #24 Toquerville West Off-Site Water Tank.

<https://www.youtube.com/live/ohEVFbz044k?si=8GDpyFKxN8GF2Xn3&t=2406>

Afton explained this grant and answered questions from council.

Councilman Chaves motioned to table this item until we get the contract and the PTIF transfer agreement in-hand. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

7. Discussion and possible action on awarding CFP #18 Westfield Park restrooms contract.

<https://www.youtube.com/live/ohEVFbz044k?si=67KokUpfWdVGRZi7&t=2749>

Mayor, council and staff discussed this item.

Councilman Sands motioned to table this item. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

8. Discussion and possible action on awarding CFP #12 Cholla Drive Turn Lane (SR-17) to JP Excavating.

https://www.youtube.com/live/ohEVFbz044k?si=wwZU-KkxKW_PWR4a&t=2899

Mayor, council and staff discussed this item.

Councilman Campbell motioned approve business item F8 for the Cholla Drive Turn Lanes (SR-17) up to but not to exceed \$286,000. Councilman Williams seconded the motion. Roll Call Vote: 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

9. Discussion and possible action on Resolution 2023.XX – Uniform Fee Schedule to address the public improvement inspection fee and standby fee.

https://www.youtube.com/live/ohEVFbz044k?si=qrvwv0I53XR_dpHh&t=3136

Mayor, council and staff reviewed the proposed changes to the fee schedule.

Councilman Chaves motioned to approve a rate of \$25 on new development for a standby water fee and also modify the total public improvement inspection based upon public costs with a multiplier of .02 and change ‘no meter to property’ to ‘no meter at property’.

Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

10. Discussion and possible action on Ordinance 2023.XX- RWSA/WCWCD Compliant Landscape Ordinance to bring the landscape standards of the city into compliance with the Water Efficiency Standards adopted by WCWCD.

<https://www.youtube.com/live/ohEVFbz044k?si=0z9kBCeWYj-h5IXH&t=4674>

Doug Bennett with the WCWCD presented this item and answered questions from council. Mayor, council, and staff discussed this item.

Councilman Bringhurst motioned to table this item and send it back to Planning Commission for review. Councilman Chaves seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

11. Presentation by Chuck Williams – Farewell to Councilman Bringhurst

<https://www.youtube.com/live/ohEVFbz044k?si=041XMFUShojwoCl6&t=5905>

Councilman Williams presented a gift to Councilman Bringhurst for his service on City Council and Planning Commission. Councilman Bringhurst gave thanks to the community and council. The council members shared their thoughts.

G. CALENDAR OF EVENTS:

<https://www.youtube.com/live/ohEVFbz044k?si=KFTl6bTBtmRkMx-7&t=6188>

Mayor Sip reviewed the calendar of events.

H. CLOSED SESSION:

<https://www.youtube.com/live/ohEVFbz044k?si=ptixg7XvtEkwhIVS&t=6301>

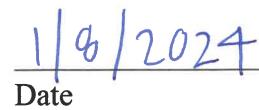
Councilman Chaves motioned to move into a closed session for the discussion of the character, professional competence, or physical or mental health of an individual, strategy sessions to discuss pending or reasonably imminent litigation, strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

The council took a 5-minute recess and proceeded with the closed session at 7:57 pm.

I. ADJOURN:



Mayor – Justin Sip



Date



Attest: City Recorder – Daisy Fuentes

