**South Salt Lake Valley Mosquito Abatement District**

**Public Hearing Minutes**

**December 11th, 2023 at 6:06 pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District (SSLVMAD), Salt Lake County, State of Utah, met in a public hearing at the District offices at 7308 Airport Road, West Jordan, Utah and via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present Jeff Bossard (Brighton), Ty Brewer (Holladay), Tish Buroker (Riverton), Silvia Catten (Millcreek), Don Christensen (West Valley), Gene Drake (West Jordan), Paul Glover (Midvale), Matt Holton (Cottonwood Heights), Kristie Overson (Taylorsville), Linda Price (White City), Ilene Risk (Salt Lake County), and Laverne Snow (Murray).

The following board members were absent:), Jeff Gaston (Bluffdale), Brad Gilson (Draper), LeAnne Huff (South Salt Lake), Florence Reynolds (Sandy), Steve Shields (Herriman), and Tamara Zander (South Jordan).

Also attending were Dan McBride, Kassie Draper, and Eric Gardner

1. **Welcome**. Chair Catten duly opened the public hearing and welcomed everyone.
2. **2023 Amended Budget.** McBride reviewed the 2023 budget with proposed amendments stating that the District was below budget because of responsible money management and positive interest return on the PTIF fund. In response to a question by Snow, Draper explained that the proposed amount to be approved was sufficient to cover anticipated payroll and other expenses expected before the end of December. In response to a question by Buroker as to whether expected capitol improvement projects were completed, McBride explained that some planned projects had been deemed unnecessary and were deferred; an updated capitol project plan is expected in mid 2024. In response to a question by Catten about expected pesticide expenses McBride explained that significant changes are not expected in 2024.
3. **2024 Budget.** McBride presented the proposed 2024 budget noting an overall increase of around $8000 from the 2023 budget. Funds proposed to be allocated to payroll increased to accommodate anticipated hiring of an IT assistant and cost of living increases for existing staff based on employment cost index. An increase from 2023 in funds proposed to be allocated to technology and technology related capitol expenses was included to update IT infrastructure. Funds proposed to be allocated to purchase new vehicles were decreased due to a change in the vehicle replacement schedule to be based on mileage rather than year of purchase. In response to a question by Holton, McBride indicated that projected revenue from interest assumed interest rates similar to those in 2023.
4. **Citizen Comments**. There were no citizen comments.
5. **Adjourn.** Holton moved to adjurn the public hearing, Glover seconded the motion. The motion carried with all in favor and the public hearing was adjurned at 6:20 pm.

**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**December 11th, 2023 at 6:20 pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District (SSLVMAD), Salt Lake County, State of Utah, met via an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present Jeff Bossard (Brighton), Ty Brewer (Holladay), Tish Buroker (Riverton), Silvia Catten (Millcreek), Don Christensen (West Valley), Gene Drake (West Jordan), Paul Glover (Midvale), Matt Holton (Cottonwood Heights), Kristie Overson (Taylorsville), Linda Price (White City), Ilene Risk (Salt Lake County), and Laverne Snow (Murray).

The following board members were absent:), Jeff Gaston (Bluffdale), Brad Gilson (Draper), LeAnne Huff (South Salt Lake), Florence Reynolds (Sandy), Steve Shields (Herriman), and Tamara Zander (South Jordan).

Also attending were Dan McBride, Kassie Draper, Eric Gardner, and Resident Steve Van Maren

1. **Board Conflicts of Interest Disclosures**. No board members disclosed any conflicts of interest.
2. **Citizen Comments**. No citizens commented.
3. **Approve Minutes**. Buroker moved to approve the minutes of the November 2023 board meeting. Risk seconded the motion. The motion carried with all in favor.
4. **Adopt 2023 Amended Budget (Resolution #23-05)**. Price moved to adopt Resolution 23-05 to adopt the 2023 amended budget. Snow seconded the motion. The motion carried with the following vote:

Yes: Bossard, Brewer, Buroker, Catten, Christensen, Drake, Glover, Holton, Overson, Price, Risk, Snow

No:

Abstain:

Absent: Gaston, Gilson, Huff, Reynolds, Shields, Zander

1. **Adopt 2024 Budget (Resolution #23-06)**. Buroker moved to adopt Resolution 23-06 adopting the 2024 budget. Bossard seconded the motion. The motion carried with the following vote:

Yes: Bossard, Brewer, Buroker, Catten, Christensen, Drake, Glover, Holton, Overson, Price, Risk, Snow

No:

Abstain:

Absent: Gaston, Gilson, Huff, Reynolds, Shields, Zander

1. **Conditions of the District**. McBride reported on the following items:
2. District activities include finalizing the budget, completing the Annual Report, preparing 2024 goals and plans, facility and equipment maintenance, policy and program review and preparing to hire an assistant manager.
3. Upcoming conferences include the West Central Mosquito and Vector Control Association annual meeting to be held in Colorado Springs, Colorado February 21-22, American Mosquito Control Association annual meeting to be held in Dallas, Texas March 4-8, AMCA Washington Days in May, the Utah Mosquito Abatement Association annual meeting in October, and the Utah Association of Special Districts annual meeting November 6-8. Meeting focus and guidelines for board member attendance were briefly reviewed.
4. Board training reminder for Tamara Zander, Matt Holton, and all re-appointed or new board members.
5. Safety goals were met since the last board meeting. One minor first-aid incident was reported.

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1. **Approve the 2024 Board Meeting Schedule** Price moved to approve the proposed 2024 board meeting schedule; Ovreson seconded the motion, and the motion carried with all in favor.
2. **Items for January 8th Board Meeting**. No additional items were suggested.
3. **Approve Bills**. The bills were presented for approval and payment. Buroker moved to pay the bills, Price seconded the motion. The motion carried with all in favor.
4. **Adjourn**. Glover moved to adjourn the meeting, Holton seconded the motion. The motion carried with all in favor and the meeting was adjourned at 6:45 pm.