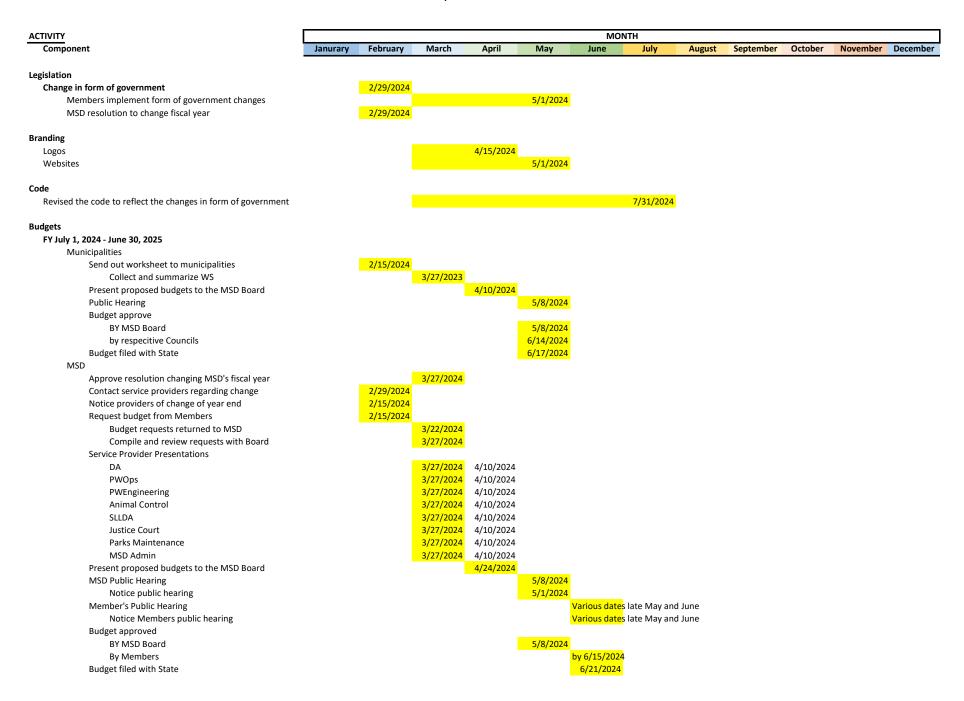
## Greater Salt Lake Municipal Services District Form of Government Implementaion Schedule



## Greater Salt Lake Municipal Services District Form of Government Implementaion Schedule

ACTIVITY	MONTH											
Component	Janurary	February	March	April	May	June	July	August	September	October	November	December
Financial Statements												
2023												
Engagement letter presented and approved by board	1/10/2024											
Prepared by client list	1/30/2024											
Financial statement template completed*		2/15/2024										
review statement template		2/29/2024										
Capital assets data from Pelorus		2/29/2024										
Complete accruals		2/28/2024										
Complete 12/31/2023 reconciliations			3/15/2024									
Start audit			3/27/2024									
Get check register for selection			3/15/2024									
Preliminary draft of statements for review by MSD staff					5/1/2024							
Present preliminary statements to the Board of Trustees					5/22/2024							
Financial statements approved by members' councils						<mark>by June 20th</mark>						
Financial statements approved by Board of Trustees						<mark>6/26/2024</mark>						
File audited financial statements						6/28/2024						
Stub year												
Engagement letter presented and approved by the board					5/22/2024							
Complete accruals								8/30/2024	<mark>L</mark>			
Complete 06/30/2024 reconciliations									9/15/2024			
Start audit										10/1/2024	•	
Get check register for selection										10/1/2024		
Coordinate preparation of financial statements										10/1/2024		
Preliminary draft of statements for review by MSD staff											11/10/2024	
Present preliminary statements to the Board of Trustees											11/13/2024	
Financial statements approved by members' councils												12/10/202
Financial statements approved by Board of Trustees												12/11/202
File audited financial statements												12/15/202

\* Squire will be drafting the statements

No formal requirement that boards approve an audit - but boards may have edits on the financials. Acceptance will be best.