

Minutes of the Altamont Town Council Meeting
November 9, 2023

Present: Clyde Watkins
Scott Allen
Sommer Arnold
Glen Jessen
Russell Sorensen
Craig Kettle, Town Employee
Amanda (Mandy) Gardner, Town Clerk

Public:
By Phone Cameron Olson

Clyde Watkins called the meeting to order at 7:03 p.m.

Minutes Approved (7:04 p.m.)

A Motion was made by Glen Jessen to approve the minutes of October 12, 2023 as written. Motion seconded by Russell Sorensen. Motion carried unanimously.

A Motion was made by Glen Jessen to approve the minutes of November 1, 2023 as written. Motion seconded by Russell Sorensen. Motion carried unanimously

Audit Review Aycock Miles & Associates (7:08 p.m.) Cameron Olson was unable to attend the meeting in person, however he reviewed the audit findings by phone.

Mr. Olson reported that the town general fund saw a significant increase in revenue this year. Taxes for fiscal year 2023 were at \$251,749, compared to 151,000 from the year before. Charges for serves were \$234825 and royalties and interest were \$24,667. Inflation is the major contributor to the revenue increases. Total Expenditures \$246,311, the difference between revenue and expenses is positive \$286,259. The down size of the revenue increase, is it effects the general fund balance limitation set by the state. A \$100,000 transferred was budgeted for Capital projects fund, actual transfer was \$226,525 a difference of \$126,525. With state compliance, the difference did cause a budget finding even though it is a non-cash transaction. In the future Mr. Olson suggest budgeting between \$250,000 and \$300,000 for transfers.

Sommer Arnold Arrived (7:17 p.m.)

In the Proprietary funds revenues for sewer \$40,734 and irrigation \$27,862, total operating \$68596. Deprecation of \$57,843 is the main expense, total operating expenses \$83,626. Netting an operating loss of (\$15,030). Cash flow income for propriety funds was \$65,564. Expenses in cash flow paid out are for labor and wages, (\$5623) for interest (\$3,375) and supplies (\$17,537). Net cash flows \$39029.

Call ended (7:24 p.m.)

Fire Department (7:25 p.m.)

Chief Phillips was not in attendance. Fire Department Christmas party will be next week November 16, 2023. The council discussed the options for funding a new fire truck without completely depleting the fire account. The council would like to keep some money set aside for emergencies. Going forward the council will look at CIB options for funding.

Crossing Guard (7:35 p.m.)

A Motion was made by Glen Jessen to approve a pay increase for the crossing guard from \$15 to \$25 an hour. Motion seconded by Russell Sorensen. Motion carried unanimously.

The council will look at the option of adding a crossing light on main street. Glen will contact the state to see if adding a light on main street is an option.

Sommer will meet with the elementary principle to see if there are any aid's that would be willing to be the crossing guard.

Council Responsibilities and Training (7:45 p.m.)

Council responsibilities are divided up in to the categories of: cemeteries, park, utilities which include sewer and secondary water, roads, and fire. Then there are a few boards that members sit on. Currently Sommer is over parks, Glen is over roads, and Mayor Watkins is over fire. Ole was over Utilities and Shilo was over cemeteries. The new council members can be over one the vacancy left or the council can reassign each area. Going forward Scott will oversee utilities; Russell will oversee cemeteries and the rest of the areas will remain the same. Glen will be the Chief Financial Officer, and will sit on the mosquito abatement board.

Each new term, a council member is required to complete training. Training can be found at <https://training.auditor.utah.gov/> . The state offers additional training, and UBAG is willing to do some training in future meetings.

Park (8:01 p.m.)

The council reviewed the reservation form. Set the price for both pavilions at \$150 with a cleaning deposit of \$300. Events more than one day will need a dumpster brought in.

Town Master Plan (8:17 p.m.)

UBAG had a master plan on file, the plan was made in 1978 for the years 1979-2000. The Council will review the mast plan and in future meeting discuss any updates that need to be made.

Ordinance's (8:27 p.m.)

Mandy informed the council that one of the trailer courts in town is up for sale. A new owner may want to make changes. It would be to the council's benefit to have an understanding of the current ordinance. Trailer court density is generally where questions come up with new owners.

Utilities (8:31 p.m.)

No business to address.

The next council meeting, January 4, 2024 at 7:00 p.m.

A Motion was made by Glen Jessen to end the meeting at 8:37 p.m. Motion seconded by Russell Sorensen. Motion carried unanimously.

Read and approved this 4 day of January, 2024.
Minutes of the meeting prepared by Amanda Gardner Town Clerk