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Comprehensive Emergency Management Plan. created on December 12, 2023, Revised January 9, 2024.

## Executive Summary

The Fairfield Town Comprehensive Emergency Management Plan (CEMP) is designed to provide a framework to assist Fairfield Town in an effort to prepare for, mitigate against, respond to, and recover from emergencies or disasters. It identifies natural, technological, and human-caused hazards which may threaten or cause loss of life, public or private property damage, economic or social disruptions, or human suffering. It details the response and recovery procedures that should be followed.

This plan is intended to be used as a guiding document and is built to be flexible and adaptable. It is not expected that the recommendations in this plan will be followed to the letter. It conveys the goals and objectives of a response operation and the actions needed to achieve them. The success of an operation occurs when those involved know their roles, understand how they fit in, and are able to execute the plan.

## Navigating the Comprehensive Emergency Management Plan

The information contained in the CEMP will provide guidance on how Fairfield Town will respond to an emergency or disaster while utilizing the Four Phases of Emergency Management: Mitigation, Preparedness, Response, and Recovery. In addition, it will provide an overview of town policies, procedures, and legal authority during an emergency response.

- The **Base Plan** provides information regarding policy and operations focused on coordination, command and control structures, roles and responsibilities, procedures, and resources for Fairfield Town and partners that support response, recovery, preparedness, and mitigation for all hazards.
- The **Annexes** provide reference materials and tools to support CEMP operations but contain data which is sensitive and should not be placed in the main document.

## Promulgation

The Comprehensive Emergency Management Plan (CEMP) constitutes a clear and workable plan for emergency response and recovery efforts. This plan is a flexible living document which will be followed as far as it applies to a given circumstance. It is written in compliance with Utah State Code (53-2a, Emergency Management Act) and utilizes the Incident Command System (ICS) structured under the National Incident Management System (NIMS).

The CEMP is applied during emergency situations, large-scale disasters affecting Fairfield Town, and incidents where the Emergency Operations Center can be a viable benefit to assist in accomplishing a specific mission. The CEMP emphasizes the importance of Mutual Aid Coordination within the principles of NIMS to address the consequences of any emergency, disaster, or incident.

Fairfield Town Emergency Management appreciates the contribution of stakeholders in the development of the CEMP and encourages them to periodically review the plan. Others within Fairfield Town should

become familiar with this plan and formulate their own complementary plans. The implementation of the CEMP will be under the direction of the Mayor/Emergency Manager.

Hollie McKinney, Mayor	Date
Stephanie Shelley, Town Recorder/Clerk	Date
	(seal)

**Approval & Implementation**

The Fairfield Town Comprehensive Emergency Management Plan is approved and implemented by the Fairfield Town Council.

Minor modifications to this plan can be made without the Town Council’s signatures under the direction of the Emergency Manager. All modifications must be recorded in the Record of Revisions.

Michael Weber, Councilman	Date
RL Panek, Councilman	Date
Tyler Thomas, Councilman	Date
Richard Cameron, Councilman	Date