

Utah Inland Port Authority Board

AGENDA

Wednesday, January 10, 2024 - 3:00 pm

Utah State Capitol, Room 445

Join Virtually: https://utah-gov.zoom.us/webinar/register/WN_5jFiSZHcSSmh7uLghIdrgQ

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|---|--------------------|
| <p>1. Welcome
<i>Abby Osborne, Board Vice Chair</i></p> | Procedural |
| <p>2. Oath of Office - New Board Members
Jonathan Freedman
Jefferson Moss
<i>Oath administered by Carol Watson, Notary</i></p> | Action |
| <p>3. Election of New Board Chair and Vice Chair</p> | Action |
| <p>4. Approval of Minutes – December 5, 2023 meeting
<i>Board Chair</i></p> | Action |
| <p>5. Presentation: 2023 Financial Audit
<i>Caleb Tindall – Financial Audit Supervisor</i></p> | Information |
| <p>6. Executive Director Report
<i>Ben Hart, Executive Director</i>
a.</p> | Information |
| <p>7. Presentation: Proposed Zenith-Bolinder Public Infrastructure District
<i>Benn Buys – Deputy Executive Director/Chief Financial Officer</i>
Review of application for creation of Public Infrastructure District in Tooele County.</p> | Information |
| <p>8. Presentation: Draft Project Area Plan for West Weber County
<i>Scott Wolford – Vice President of Project Area Development</i>
<i>Stephanie Pack – Associate Vice President of Regional Project Area Development</i>
Plan for maximizing long-term economic benefits in the West Weber County Inland Port Project Area.</p> | Information |
| <p>9. Presentation: Amended Verk Industrial Park Inland Port Project Area Plan
<i>Scott Wolford, Vice President of Business Services</i>
Amendment to plan for maximizing long-term economic benefits to the Spanish Fork Project Area.</p> | Information |
| <p>10. Policy Presentations
<i>Amy Brown Coffin, Chief Compliance Officer</i>
BP-07 - Procurement Policy</p> | Information |

Policy governing purchasing that benefits UIPA and complies with statutory requirements.

BP-10 - Records Retention

Policy on record management, preservation, sharing, and disposal.

BP-12 - Segregation of Duties

Policy on dispersal of critical processes and transactions to prevent fraud and error.

11. Public Comment

Action

Board Chair

Public comment period

Written comment is welcome anytime at <https://inlandportauthority.utah.gov/contact/>

12. Approval of Policy BP-07

Action

Board Chair

BP-07 - Procurement Policy

Policy governing purchasing that benefits UIPA and complies with statutory requirements.

13. Approval of Amended Verk Industrial Park Inland Port Project Area Plan **Action**

Amendment to plan for maximizing long-term economic benefits to the Spanish Fork Project Area.

14. Adjourn

Action

In order to support a respectful meeting, items that disrupt the meeting, intimidate other participants or cause safety concerns are not allowed. For example:

- *Jeering, cheering, clapping and waving signs may intimidate other speakers and cause a disruption.*
- *Generally, props and equipment are not allowed. If you have a prop or piece of equipment integral to a presentation, please clear its use with a staff member before entering the meeting room.*
- *If you have questions about proper placement of recording equipment or recording in general, please coordinate this with staff before the beginning of the meeting to help ensure that it does not disrupt the meeting or make other attendees feel uncomfortable.*
- *Staff may request changes to placement of recording equipment or other equipment to help facilitate the meeting.*
- *If you have written remarks, a document, or other items you may want the Board to review, do not approach the dais. Instead, please give them to staff and they will distribute them for you.*
- *Failure to follow these decorum rules may result in removal from the meeting.*

**The Board may consider a motion to enter into Closed Session. A closed meeting described under section 52-4-205 may be held for specific purposes including, but not limited to:*

- a. *discussion of the character, professional competence, or physical or mental health of an individual;*
- b. *strategy sessions to discuss collective bargaining;*
- c. *strategy sessions to discuss pending or reasonably imminent litigation;*
- d. *strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:*
 - (i)disclose the appraisal or estimated value of the property under consideration; or*
 - (ii)prevent the public body from completing the transaction on the best possible terms;*
- e. *strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:*
 - (i)public discussion of the transaction would:*
 - (A)disclose the appraisal or estimated value of the property under consideration; or*
 - (B)prevent the public body from completing the transaction on the best possible terms;*
 - (ii)the public body previously gave public notice that the property would be offered for sale; and*
 - (iii)the terms of the sale are publicly disclosed before the public body approves the sale;*
- f. *discussion regarding deployment of security personnel, devices, or systems; and*
- g. *Investigative proceedings regarding allegations of criminal misconduct*