



TOQUERVILLE CITY COUNCIL
Regular Business Meeting Minutes
December 6, 2023 at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah



Present: Mayor Justin Sip; Councilmembers: Joey Campbell, Gary Chaves, Chuck Williams, Todd Sands, Ty Bringhurst; Staff: City Manager Afton Moore, Planning & Zoning Administrator Darrin LeFevre, Planning & Zoning Official Ryker Steglich, Attorney Heath Snow, Conflict Counsel Matt Ekins, Recorder Daisy Fuentes.

A. CALL TO ORDER:

Mayor Sip called the meeting to order at 6:00 p.m. Councilman Sands led the Pledge of Allegiance. Invocation was led by Councilman Williams.

B. APPROVAL OF AGENDA:

https://www.youtube.com/live/fCLsSgVZs_w?si=CNsuF0N0ZIFhCdP&t=79

The Council reviewed the agenda.

Councilman Bringhurst moved approve the agenda order. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

There were no disclosures or declarations of conflicts from councilmembers or mayor.

C. CONSENT AGENDA:

https://www.youtube.com/live/fCLsSgVZs_w?si=63UKqR1vdOXUswo5&t=95

1. Review and possible approval of meeting minutes from November 15, 2023, Special City Council Meeting and November 15, 2023, City Council meeting.

Councilman Chaves motioned approve the meeting minutes from November 16th, 2022. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

D. CITY DEPARTMENT REPORTS:

https://www.youtube.com/live/fCLsSgVZs_w?si=NgH9gim8RSUTMab1&t=138

1. Ash Creek Special Services District Representative
Matt Goodrich reported on Ash Creek SSD projects.
2. Hurricane Valley Fire District Representative – Merlin Spendlove
Merlin was excused from the meeting.
3. Planning Commission Chair Pro Tempore – Shaun Huntsman
Shaun was absent. Mayor Sip asked Ryker Steglich for a report. Ryker gave an update on Toquerville City code changes to include criminalizing sections within the code and various ordinance updates.
4. City Manager – Afton Moore
Afton reported on the following items: Financial, Grant Applications, Cemetery, Community



Events, Community Projects and Economic Growth.

5. City Attorney – Heath Snow

Attorney Snow gave an update on several agreements between the city and various parties.

E. PUBLIC FORUM:

https://www.youtube.com/live/fCLsSgVZs_w?si=MeFjPtndj5lqnQbt&t=899

Dean Haymore, Kathy Bence, Ray Bence and Cami Bohne spoke during the public forum.

F. BUSINESS:

https://www.youtube.com/live/fCLsSgVZs_w?si=oke1hxgIMwfTTmuW&t=1309

1. Discussion and possible appointment of two (2) Planning Commissioners to serve 4-year terms.

Afton explained business items F1 through F3. The Mayor and Council reviewed the applicants. Mayor made a recommendation for Stacey Eaton and Jenny Chamberlain to fill the 4-year terms. Angela Harrison to fill the interim vacancy term and Ty Perkins serve as an alternate. Councilman Chaves and Councilman Sands shared his thoughts on the Mayors recommendation. Mayor Sip changed his recommendation to have Dean Haymore fill the interim vacancy term and Angela Harrison serve as an alternate.

Councilman Bringhurst motioned to approve the Mayors appointments. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.
This motion resolved F1 through F3.

2. Discussion and possible appointment of an interim Planning Commission member for the calendar year of 2024.

3. Discussion and possible appointment of a Planning Commission alternate for the calendar year of 2024. (if an alt. moves to commissioner)

4. Discussion and possible action on Resolution 2023.XX – City Council and Planning Commission annual meeting schedule.

https://www.youtube.com/live/fCLsSgVZs_w?si=WXXglhKMoZCKGL5W&t=1912

Afton explained this resolution. The Mayor and Council discussed this resolution and made a change to the annual meeting schedule. The city council meeting on June 19th has been moved to Thursday, June 20th due to the state holiday. The planning commission meeting on February 14th has been moved to Tuesday, February 13th due to Valentines Day.

Councilman Bringhurst motioned to approve with the changes that have been mentioned. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

5. Discussion and possible action on a Memorandum of Understanding (MOU) for Settlers Junction RV Park.

https://www.youtube.com/live/fCLsSgVZs_w?si=VQVhTWmoF5uxI3Lj&t=2108

Afton, Darrin and Attorney Snow explained this item to the council. The council and attorney discussed possible changes.



Councilman Campbell motioned to approve the MOU for Settlers Junction RV Park with the corrections in paragraph 5 to remove the sentence with 180 days of the opening date, change the deadline to February 25th, 2025 also add the UDOT punch-list get completed within the next 21 days. Councilman Sands seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

6. **Discussion and ratification to approve an expenditure of \$105,000 for the purchase of a vac trailer for the Public Works department. A phone call vote was taken on November 21, 2023 (Roll Call vote was 5-0).**

https://www.youtube.com/live/fCLsSgVZs_w?si=ahF8pEd6Q7a6ZSG1&t=3235

Councilman Bringhurst motioned to approve. Councilman Williams seconded the motion. Roll Call vote: 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

7. **Discussion and possible action on Closed Session Policy.**

https://www.youtube.com/live/fCLsSgVZs_w?si=KtwUV4xFn-A4XNjW&t=3264
Afton explained this policy to the council.

Councilman Chaves motioned to approve item number F7 possible action on closed session policy. Changing the title to ‘special meetings for closed sessions’. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

8. **Discussion and possible action on Nightly Rental Policy.**

https://www.youtube.com/live/fCLsSgVZs_w?si=1e73K16rYWMDNAAF&t=3631
Afton explained this policy to council. The mayor, council and staff discussed this item. Councilman Sands shared his concerns regarding this policy.

Councilman Sands motioned to approve item F8 changing the policy resolution to mirror the current code: 60 days for the waiting list and also add that we require a certificate of occupancy under the application section of the policy and change the fire inspection application time from 30 days to 45 days . Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

9. **Discussion and possible action on Flag Etiquette Policy.**

https://www.youtube.com/live/fCLsSgVZs_w?si=2c895kxUIoScQ14d&t=4119

Afton explained this policy to the council. Councilman Williams reviewed the flag etiquette policy. The council discussed this item and the proposed changes.

Councilman Campbell motioned to table this item. Councilman Bringhurst seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.



Mayor Sip reviewed the calendar of events.

https://www.youtube.com/live/fCLsSgVZs_w?si=SLHF_ZX8H_siuJwi&t=4765

G. CLOSED SESSION:

1. Strategy session to discuss pending or reasonably imminent litigation.
2. Discussion of the character, professional competence, or physical or mental health of an individual.

Councilman Campbell motioned to move into a closed session for a strategy session to discuss pending or reasonably imminent litigation and the discussion of character, professional competence, or physical or mental health of an individual. Councilman Chaves seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

Mayor called a recess at 7:21pm

H. CALENDAR OF EVENTS:

1. Community Readiness Meeting – Thursday, December 14, 2023, at City Hall 7:00 PM
2. Wreaths Across America – Saturday, December 16, 2023, at Toquerville City Cemetery 10:00 AM
3. Toquerville City Office will be closed Monday, December 25, 2023, in observance of Christmas Day

I. ADJOURN:

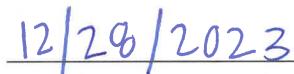
Councilman Bringhurst motioned to go into an open meeting. Councilman Chaves seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

Mayor Sip adjourned the meeting at 9:19 p.m.



Mayor – Justin Sip

Date



12/28/2023



Attest: City Recorder – Daisy Fuentes