

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

December 5, 2023
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: Dan Smith, McCall Stephensen,
Shaun Kurek

Absent: Councilmember Mylind Fawcett,

Town Clerk: Kristi Hidalgo

Public Attendance: Brittany Britsch – Northern Cache Communities That Care Representative, Jaxon Fisher, Shayden Butters, Brooke Coulam, Diana Calderwood, Jodie Coulam, Taylie Balls, Hayden Atkinson, Sterling Atkinson, Sara Atkinson

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember M. Stephensen led the Pledge of Allegiance to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held November 7, 2023. Councilmember M. Stephensen motioned for the Clarkston Town Council to approve and adopt the minutes of November 7, 2023. Councilmember S. Kurek seconded the motion. All in favor “Aye” Motion Carried.

2. BUSINESS

Brittany Britsch – Northern Cache Communities That Care Presentation – Brittany Britsch stated that she was a Prevention Specialist at the Bear River Health Department. Mrs. Britsch handed out a flyer and explained a new initiative that the Health Department is starting in the northern cache area.

See Exhibit A

The Initiative is called Cache Communities That Care (CTC). It is run by the community, and it is for the community. It was developed in Washington State. In Utah currently there are fifty Communities That Care Coalitions throughout the state. Communities That Care is data driven and uses research and proven programs so that the resources can be most effective to help our youth. The goal of Communities That Care is to reduce risk factors in our youth such as the following:

- Availability of Drugs
- Family Conflict
- Lack of Commitment to School

And increase protective factors like:

- Belief in the Future
- Self-determination

The following are the five steps to join the Communities That Care Coalition:

1. The first step is to organize key leaders or influential people in the community.
2. The second step is to find community members to be advocates and are willing and able to put in the time and work.
3. The third step is looking at community data and programs that are already in place and then assessing any gaps in the community.
4. The fourth step is to select a program or strengthen a program that is already in place or enact policies to help the youth.
5. The fifth step is to implement the program and then assess it to determine what impact it is having on the youth.

Mrs. Britsch stated that the Bear River Health Department is currently sponsoring six different Communities That Care and three of those are in Cache Valley. There is the Southern Cache Communities That Care, Logan and then the Northern Cache Communities That Care. The Northern Communities That Care serve the communities of Amaga, Benson, Clarkston, Cornish, Cove, Hyde Park, Lewiston, Newton, North Logan, Richmond, Smithfield, and Trenton. Mrs. Britsch informed the Council that they would be hosting their first Team Leader Orientation for the Northern Cache Communities That Care sometime in January or February 2024. There is no obligation to join, just come and learn more. Mayor Hidalgo stated that he would have Town Clerk Kristi Hidalgo or Deputy Clerk Holly Jones attend the meeting and get further information and then the Town Council would discuss and decide whether or not to support this initiative. Mrs. Britsch stated that Communities That Care use a lot of data. They want to see what the youth are reporting. They look at police data, hospital data, all sorts of data. A particular data source they use is the SHARP (Student Health And Risk Prevention) Survey. Middle school and high school students in 6th, 8th, 10th and 12th grade take this survey. Mrs. Britsch said that Communities That Care would also be hosting a SHARP Roadshow to present the 2023 Bear River District SHARP Survey data and to help people better understand the purpose of the survey and how to use the data in their communities. The roadshow will held on January 18, 2024 from 1:00 pm to 3:00 pm at the Logan Bear River Health Department located at 85 East 1800 North, Logan UT.

Brian Carver – Bear River Association Of Governments (BRAG) – Local Administrative Advisor Program - Brian Carver was not able to make it to the meeting. The Council did not discuss this agenda item.

Youth Council Applicants – Councilmember M. Stephensen said that there are three youth council applicants; Brooke Coulam, Sterling Atkinson, and Kynlie Nelson. Councilmember M. Stephensen stated that the youth council had voted and appointed Hayden Atkinson as Mayor of the Clarkston Town Youth Council. Councilmember M. Stephensen invited Hayden to introduce himself to the Town Council. Hayden said that as mayor of the Youth Council he would like to bring the youth together and be able to create a bond among the youth of the town. He would like to leave a legacy of unity among the youth. Mayor Hidalgo stated that he would like the youth council to understand that serving on the youth council will prepare them to be future leaders of the community and encouraged them to attend more Clarkton Town Council Meetings to observe and learn how local governments operate. Councilmember M. Stephensen asked the youth council applicants to introduce themselves.

- Brooke Coulam – Brooke said that she wanted to be on the Youth Council because she wanted to serve the community and get to know the youth.
- Sterling Atkinson said that he was excited to serve and would like to see the youth council sponsor more youth activities. He would like to have more movies in the park and sports activities that would engage the youth and help them get to know one another better.
- Kynlie Nelson - Kynlie wasn't present at the meeting. Councilmember M. Stephensen stated that Kynlie put on her application that she would like to be on the youth council so that she can serve her community and be involved with youth activities.

Councilmember M. Stephensen stated that the new youth council members would begin serving on January 1, 2024. Mayor Hidalgo asked for a motion to accept the youth council applicants. Councilmember D. Smith motioned to accept the youth council applicants. Councilmember S. Kurek seconded the motion. All in favor "Aye" Motion Carried.

Business License Application – McKenzie Christensen – McKenzie Christensen was not present at the meeting. Mayor Hidalgo stated that the name of the business is Books By McKenzie and is located at 455 East Center Street. Mayor Hidalgo explained that Mrs. Christensen would provide bookkeeping and help businesses with finance and data entry. Parking is not an issue. Councilmember D. Smith motioned to approve the business license. Councilmember M. Stephensen seconded the motion. All in Favor "Aye". Motion carried.

Clarkston Town Municipal Building and Community Center Evaluation Committee Written Statement – Mayor Hidalgo explained the Evaluation Committees Written Statement on the Clarkston Town Municipal Building and Community Center Project. **See Exhibit B**

Mayor Hidalgo stated that a committee was established. There were four members selected for this committee with significant experience in building, engineering, program management, and finance. The Evaluation Committee was comprised of:

Mayor N. Craig Hidalgo
Councilmember Mylind Fawcett
Brent Godfrey
Dustin Surrage

The Evaluation Committee convened on November 20, 2023, at 7:00 pm.

The list of bidders was as follows:

1. Double C Construction
2. Raymond Construction
3. Lundahl Construction

Mayor Hidalgo reported that each proposal was carefully and thoroughly reviewed based on the following criteria:

- (15 pts) Contractor's brief description of company including company history, proposed project team members, relevant project experience, minimum 3 recent project references.
- (10 pts) List of Subcontractors intended to be used for the project. Please identify as many major trades as possible.

- (5 pts) Project Schedule – The Contractor is to identify any specific suggested schedule items that may be advantageous to Clarkston City.
- (70 pts) Cost Proposal – Breakdown of the relative trades identified on the provided “Schedule of Values” form by Clarkston City. Each line will be filled out completely. If any “Value Options” can be considered for the base design, please identify those adjacent to each building trade listed.

Each committee member anonymously scored each based on their judgement of which contractor would meet these criteria and help Clarkston achieve its objective of providing a building that meets the standards of quality and cost the citizens of Clarkston expect.

The individual score sheets from the committee members were given to the Town Clerk Kristi Hidalgo to quantify them. The following Evaluation Matrix shows the results of the scoring.

EVALUATION MATRIX

Bid Requirements	Points	Double C	Raymond	Lundahl
Contractor's Brief Description	15	29	60	59
List of Sub's	10	24	34	40
Schedule	5	13	20	17
Cost Proposal	70	242	249	256
Total	100	308	363	372

Lundahl Construction came in 1st, Raymond Construction 2nd, and Double C Construction 3rd.

Mayor Hidalgo asked if the Council had any questions, comments, or discussion regarding the Evaluation Committees Written Statement. There was no Council discussion.

Resolution 23-11 – “A Resolution Awarding the Clarkston Town Municipal Building and Community Center Project to Lundahl Construction” - Mayor Hidalgo read the resolution and asked if there was any discussion on the resolution. There was none so Mayor Hidalgo asked for a motion to adopt Resolution 23-11. Councilmember M. Stephensen motioned for the Clarkston Town Council to adopt Resolution 23-11. There was no second given on the motion. Councilmember D. Smith commented that the Lundahl Construction bid was \$80,000 more than his bid that was rejected along with three other bids submitted for the project in November 2022. (See Clarkston Town Council Meeting Minutes of November 1, 2022 and November 15, 2022 for further details of rejecting these bids.) Mayor Hidalgo countered that Councilmember D. Smith did not submit a bid this time. Mayor Hidalgo stated that the Council have all been on board with this project since it started. Mistakes were made with the bids received in 2022. This time around we have done a much better job at understanding and making sure of what we are getting and that what we are going to get meets our cost objectives. Keep in mind the project cost this time, there is no unlimited cost overrun, it is capped at 5%. Mayor Hidalgo informed the Council that he had gone back to Lundahl and asked them to look at their bid proposal to see if they could reduce it by 10%. Their estimators are looking into it to see if that is possible. Mayor Hidalgo

stated that he has been working on this for six years and trying to do the best that he could. There have been some unfortunate incidents along the way but quite frankly if the Council doesn't move forward with this resolution Mayor Hidalgo will not put any more effort into it and the town will have sunk nearly \$70,000 in costs. Mayor Hidalgo stated that he has asked for a vote and the Council have voted several times to move forward with the project over the last six years. Mayor Hidalgo stated that he has tried to keep the Council involved every step of the way. Mayor Hidalgo said that he isn't required to pass this resolution to move forward with the project he chose to do one because he believes the Town Council is a government of a committee and he respects that. Councilmember S. Kurek asked if Lundahl thinks they can reduce the cost by 10%. Mayor Hidalgo said that they don't think they can do 10 % but they are looking into it and will do what they can do. There is no guarantee. Mayor Hidalgo stated that he believes Lundahl gave the town a fair bid for the project. Their bid this time was close to what they bid in 2022. Mayor Hidalgo said that Councilmember D. Smith is correct in the fact that Lundahl Constructions' bid is higher than the 2022 Woodsmith Construction bid noting that Councilmember D. Smith told him after the bid opening meeting November 1, 2022 that all he did was cut his bid by 25% so he would be the lowest bid. He knew it was a cost plus bid so he could make up the difference in price with the unlimited cost overrun. That is exactly what Councilmember D. Smith told him. Councilmember D. Smith vehemently denied saying that to Mayor Hidalgo. Councilmember D. Smith reiterated that the town lost \$80,000. Mayor Hidalgo asked Councilmember D. Smith why Woodsmith Construction didn't bid on the project this time around. Councilmember D. Smith stated that he got shafted on the whole deal the first time. Councilmember S. Kurek stated that if Lundahl Construction can come back with a reduced price of 10% he would second the motion. Mayor Hidalgo said that he could not guarantee that. Councilmember D. Smith stated that most likely they will not come down in price because they don't have that kind of profit and overhead in their bid. There is hardly any profit or overhead on this project. Councilmember D. Smith abstained from voting.

3. DEPARTMENTS

Mayor Hidalgo –Date for Town Council and Employee Social - Mayor Hidalgo stated that the Town Council and Employee Social would be held on January 16, 2024 at 7:00 pm.

Councilmember D. Smith – Roads Department – Councilmember D. Smith reported that Clarkston had a major snow storm this past week. The snowplow could not be used. It could not handle the wet heavy snow and the grader broke down. Mayor Hidalgo asked the Cache County Road Department to come and do snow removal for the town and hired Cole Construction to come with their grader to push the snow back.

Clarkston Town Five-Year Road Plan – Councilmember D. Smith stated that he had finished the Clarkston Town Five-Year Road Plan and would turn it in to the Town Clerk Kristi Hidalgo.

Councilmember M. Stephensen - November Warrant List – Councilmember M. Stephensen presented the Warrant List for November 2023. Councilmember S. Kurek motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember D. Smith seconded the motion. All in favor "Aye." Motion carried.

Councilmember S. Kurek – Emergency Management – Councilmember S. Kurek reported that he and Clarkston Town Emergency Manager Jordan Oliver have been drafting an Emergency and Disaster Plan for Clarkston Town. Mr. Oliver is proofreading it right now. Councilmember S. Kurek will email it to

Mayor Hidalgo and Fire Chief Casey Andersen so they can review it before presenting it to the Council for approval.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday January 2, 2024 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember S. Kurek motioned that the Clarkston Town Council Meeting adjourn. Councilmember D. Smith seconded the motion. All members present voted “Aye.” Motion carried. The meeting adjourned at 7:40 pm.



Kristi Hidalgo
Town Clerk

EXHIBIT A



Northern Cache Communities That Care

Join Our Cause: Empower Your Community with Communities That Care. Are you a **community hero** looking to **make a difference** in your local area? Look no further! Our goal is to provide children with the best possible chance at success, using the power of Communities That Care.

Serving the communities of Amalga, Benson, Clarkston, Cornish, Cove, Hyde Park, Lewiston, Newton, North Logan, Richmond, Smithfield, and Trenton

What is Communities That Care (CTC)?

CTC is a process that reduces community levels of youth problem behaviors. It is:

- Directed by the community
- Based on reputable research
- Driven by data

CTC's main focus is to **reduce youth problem behaviors** by decreasing risk factors like:

- Availability of Drugs
- Family Conflict
- Lack of Commitment to School

And **increase** factors like:

- Belief in the future
- Self-determination

What can I Do?

- Join our coalition to advocate for the needs in your community
- Attend our meeting to learn more

By 8th grade students from CTC communities were:

37% less likely to binge drink
33% less likely to start smoking cigarettes
25% less likely to engage in crime

Cost Benefit of Communities That Care



For every dollar invested in CTC, \$11.14 is returned in the form of lower criminal justice system, crime victim, and health care costs, and increased earnings and tax revenues.

How Can I Help?

We are looking for people who are willing to advocate for the needs in your community.

- Scan the QR code to sign up for more information
- Join our coalition!



SCAN ME!

Bear River
Health Department



communities
that CARE PLUS

Contact Brittany Britsch | bbritsch@brhd.org | 435-792-6586

CLARKSTON TOWN CORP.
APPLICATION FOR BUSINESS LICENSE

NAME OF BUSINESS Books By McKenzie
NAME OF APPLICANT McKenzie Christensen
MAILING ADDRESS P.O. Box 155 Clarkston UT
APPLICANT'S PHONE NUMBER 435-890-8055
BUSINESS ADDRESS 455 e. Center St Clarkston
APPLICATION IS FOR: ☒ New Business ☐ Temporary Business ☐ Renewal
LICENSE FEE: \$15.00 per year (resident)

DESCRIPTION OF BUSINESS (include nature of business, parking requirements, and projected monthly sales.) Bookkeeping, helping businesses with their finances and data entry.

PEDDLERS, SOLICITORS, & TRANSIENT MERCHANTS FEE:
(\$5.00/day; \$10.00/week; \$20.00/month; \$100.00/year)

Business to be located at: _____
For the following days: _____

RENEWAL

Renewals are due prior to January 31st. If renewal applications are not received in the Clarkston Town Office on or before March 31st, a penalty of \$50.00 will be assessed.

CERTIFICATE

I HEREBY CERTIFY the above information is a true and accurate statement, to the best of my knowledge and belief.

Dated this 25 day of August, 2023
McKenzie Christensen
Applicant or Authorized Agent

BUSINESS LICENSE APPLICATION

8-Nov-2023
Date Approved
[Signature]
Planning/Zoning Chairman

CLARKSTON TOWN COUNCIL APPROVAL

Date 5 Dec. 2023
N. Amy Wilkerson
Mayor

CONDITIONAL USE PERMIT: Yes ☐ No ☐

Conditions:

- 1: _____
- 2: _____
- 3: _____
- 4: _____
- 5: _____

*See addendum if more than 5 conditions

EXHIBIT B

CLARKTON TOWN MUNICIPAL BUILDING AND COMMUNITY CENTER PROJECT EVALUATION STATEMENT

EVALUATION COMMITTEE

Convened November 20, 2023, at 7:00 pm and concluded at 8:30 pm.

There were four members selected for this committee with significant experience in building, engineering, program management, and finance. Evaluation Committee was comprised of:

Mayor N. Craig Hidalgo
Councilmember Mylind Fawcett
Brent Godfrey
Dustin Surrage

The list of Bidders are as follows:

- | | |
|--------------------------|------------------------|
| 1. Double C Construction | Bid Total: \$1,076,776 |
| 2. Raymond Construction | Bid Total: \$1,089,563 |
| 3. Lundahl Construction | Bid Total: \$1,087,747 |

Each proposal was carefully reviewed based on the following criteria:

- (15 pts) Contractor's brief description of company including company history, proposed project team members, relevant project experience, minimum 3 recent project references.
- (10 pts) List of Subcontractors intended to be used for the project. Please identify as many major trades as possible.
- (5 pts) Project Schedule – The Contractor is to identify any specific suggested schedule items that may be advantageous to Clarkston City.
- (70 pts) Cost Proposal – Breakdown of the relative trades identified on the provided "Schedule of Values" form by Clarkston City. Each line will be filled out completely. If any "Value Options" can be considered for the base design, please identify those adjacent to each building trade listed.

Each committee member anonymously scored each based on their judgement of which contractor would meet these criteria and help Clarkston achieve its objective of providing a building that meets the standards of quality and cost the citizens of Clarkston expect.

EVALUATION MATRIX

<u>Bid Requirements</u>	<u>Points</u>	<u>Double C</u>	<u>Raymond</u>	<u>Lundahl</u>
Contractor's Brief Description	15	29	60	59
List of Sub's	10	24	34	40
Schedule	5	13	20	17
Cost Proposal	70	242	249	256
Total	100	308	363	372

**CLARKSTON TOWN
RESOLUTION 23-11**

**A RESOLUTION AWARDING THE CLARKSTON TOWN MUNICIPAL
BUILDING AND COMMUNITY CENTER PROJECT TO
LUNDAHL CONSTRUCTION**

WHEREAS, the Clarkston Town Council has determined there is a need to build a Municipal Building and Community Center; and

WHEREAS, the Town Council by Resolution 23-05 granted use of the Utah Procurement Code 63G-6a which allows the Town to utilize an Evaluation Committee to review bids and provide a recommendation; and

WHEREAS, following the submission of competitive bids the evaluation committee recommended Lundahl Construction; and

WHEREAS, the Town Council has received and accepts this recommendation.

NOW THEREFORE BE IT RESOLVED that the Clarkston Town Council hereby authorizes entering into a contract with Lundahl Construction for the performance of the work and furnishing of materials required for the Project in conformity with the Instruction to Bidders, specifications, drawings, and other applicable Contract Documents governing the Project.

Adopted and effective this day by motion from Councilmember M. Stephensen and seconded by Councilmember M. Fawcett.

Dated this 5th day of December 2023

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember D. Smith	<u> </u> Aye	<u> </u> No	<u>X</u> Abstain	<u> </u> Absent
Councilmember M. Fawcett	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember S. Kurek	<u> </u> Aye	<u>X</u> No	<u> </u> Abstain	<u> </u> Absent

ATTEST:

CLERK

Kristi Hidalgo

D. Craig Hidalgo
MAYOR



Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
COURT							
10-42-220 PROSECUTOR							
184	OLSON & HOGGAN, PC	210638	CRIMINAL PROSECUTION SER	10/31/2023	42.00	42.00	11/21/2023
Total COURT:					42.00	42.00	
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	112023	Mileage	11/20/2023	108.08	108.08	11/21/2023
10-44-240 OFFICE SUPPLIES & EXPENSE							
869	ELAN FINANCIAL SERVICES	112123	OFFICE SUPPLIES	10/16/2023	29.34	29.34	11/21/2023
10-44-250 EQUIPMENT - SUPPLY/MAINT							
657	ALLTECH	A6405	SERVER WARRANTY EXTENSI	11/14/2023	499.44	499.44	11/21/2023
10-44-260 TOWN HALL							
812	WESTERN MECHANICAL	61631	ANNUAL SERVICE - TOWN HAL	10/24/2023	92.37	92.37	11/02/2023
10-44-270 UTILITIES							
657	ALLTECH	A6438	PHONE SERVICE - TOWN HALL	11/15/2023	36.48	36.48	11/21/2023
246	COMCAST	110123	INTERNET	10/22/2023	73.10	73.10	11/02/2023
189	DOMINION ENERGY	110223	UTILITIES	10/23/2023	25.46	25.46	11/02/2023
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	71.37	71.37	11/02/2023
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	73.68	73.68	11/21/2023
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	211100	LEGAL SERVICES- MISC.	10/31/2023	87.50	87.50	11/21/2023
272	STEVEN R. MISENER, CPA	55276	QUARTERLY REPORTS	11/01/2023	225.00	225.00	11/21/2023
10-44-330 SANITATION COLLECTION FEES							
876	T & S ADVANCED WASTE	1201	GREEN WASTE DUMPSTER	11/03/2023	400.00	400.00	11/21/2023
913	WM CORPORATE SERVICES,IN	0056304-2514-	SANITATION COLLECTION	11/02/2023	5,743.42	5,743.42	11/21/2023
Total ADMINISTRATION:					7,465.24	7,465.24	
FIRE & RESCUE							
10-53-240 FIRE SUPPLIES & EXPENSE							
869	ELAN FINANCIAL SERVICES	112123	FIRE SUPPLIES	10/16/2023	166.36	166.36	11/21/2023
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A6438	PHONE SERVICE - FIRE DEPT.	11/15/2023	36.48	36.48	11/21/2023
246	COMCAST	110123	INTERNET	10/22/2023	73.09	73.09	11/02/2023
189	DOMINION ENERGY	110223	UTILITIES	10/23/2023	9.51	9.51	11/02/2023
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	156.60	156.60	11/02/2023
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	180.02	180.02	11/21/2023
Total FIRE & RESCUE:					622.06	622.06	
ROADS & STREETS DEPARTMENT							
10-60-250 EQUIPMENT - SUPPLY/MAINT							
853	CENTURY EQUIPMENT COMPA	LW06863	SKID STEER SERVICE	11/01/2023	1,464.49	1,464.49	11/21/2023
853	CENTURY EQUIPMENT COMPA	LW06870	EQUIPMENT SERVICE	11/16/2023	211.08	211.08	11/21/2023
160	IPACO, INC	PS494103	PARTS	10/25/2023	49.64	49.64	11/02/2023
160	IPACO, INC	PS494397	PARTS	10/27/2023	23.32	23.32	11/02/2023
912	MIGRATION WELDING, INC.	973859	WELDING - GRADER AND SNO	11/01/2023	738.30	738.30	11/02/2023
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	110223	UTILITIES	10/23/2023	9.65	9.65	11/02/2023
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	568.11	568.11	11/02/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	560.75	560.75	11/21/2023
10-60-730 ROAD IMPROVEMENTS							
468	CDC CONSTRUCTION	14-486A	ROAD REPAIR-POT HOLES	10/29/2023	560.00	560.00	11/21/2023
869	ELAN FINANCIAL SERVICES	110123	SKID STEER SWEEPER ATTAC	09/19/2023	6,762.00	6,762.00	11/02/2023
Total ROADS & STREETS DEPARTMENT:					10,947.34	10,947.34	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
869	ELAN FINANCIAL SERVICES	112123	PARK KEYS	10/16/2023	17.31	17.31	11/21/2023
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	21.78	21.78	11/02/2023
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	101.38	101.38	11/21/2023
10-70-430 YOUTH COUNCIL							
869	ELAN FINANCIAL SERVICES	112123	YOUTH COUNCIL	10/16/2023	21.20	21.20	11/21/2023
10-70-820 CIVIC CENTER UTILITIES							
189	DOMINION ENERGY	110223	UTILITIES	10/23/2023	40.90	40.90	11/02/2023
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	40.07	40.07	11/02/2023
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	51.69	51.69	11/21/2023
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
812	WESTERN MECHANICAL	61631	ANNUAL SERVICE - TOWN HAL	10/24/2023	184.72	184.72	11/02/2023
Total PARKS & RECREATION:					479.05	479.05	
Total GENERAL FUND:					19,555.69	19,555.69	
WATER FUND							
WATER DEPARTMENT							
51-81-240 OFFICE SUPPLIES & EXPENSE							
869	ELAN FINANCIAL SERVICES	110123	CERTIFIED MAILINGS	09/19/2023	22.20	22.20	11/02/2023
869	ELAN FINANCIAL SERVICES	112123	WATER MISC. - YOUNG BRO. E	10/16/2023	41.50	41.50	11/21/2023
869	ELAN FINANCIAL SERVICES	112123	CERTIFIED MAILINGS	10/16/2023	43.30	43.30	11/21/2023
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
657	ALLTECH	A6405	SERVER WARRANTY EXTENSI	11/14/2023	499.44	499.44	11/21/2023
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	110223	UTILITIES	10/19/2023	87.29	87.29	11/02/2023
219	ROCKY MOUNTAIN POWER	112123	UTILITIES	11/13/2023	82.31	82.31	11/21/2023
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	233894	WATER SAMPLING	11/01/2023	25.00	25.00	11/21/2023
Total WATER DEPARTMENT:					801.04	801.04	
Total WATER FUND:					801.04	801.04	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
140	DOUBLE C CONSTRUCTION	1299	BURIALS	10/22/2023	570.00	570.00	11/02/2023
71-40-710 MAINTENANCE							
869	ELAN FINANCIAL SERVICES	110123	CEMETERY - CURING BLANKET	09/19/2023	166.44	166.44	11/02/2023
869	ELAN FINANCIAL SERVICES	112123	CEMETERY QR CODE STICKER	10/16/2023	25.00	25.00	11/21/2023
160	IPACO, INC	PS494945	PARTS	11/03/2023	19.58	19.58	11/21/2023
855	JEREMY HIDALGO	112023	MILEAGE	11/20/2023	16.38	16.38	11/21/2023
175	LOWES	974957	CEMETERY MISC	10/11/2023	271.65	271.65	11/02/2023
594	PETERSEN PLUMBING SUPPLY	3145974	CEMETERY SUPPLIES	11/06/2023	12.56	12.56	11/21/2023
71-40-850 CONTRACT SERVICES							
903	BRAXON ATKINSON	112123	CONTRACT SERVICES - PUBLI	11/21/2023	72.00	72.00	11/21/2023
904	BRIDGER ATKINSON	112123	CONTRACT SERVICES - PUBLI	11/21/2023	72.00	72.00	11/21/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PERPETUAL CARE DEPARTMENT:					1,225.61	1,225.61	
Total PERPETUAL CARE FUND:					1,225.61	1,225.61	
Grand Totals:					21,582.34	21,582.34	

Dated: 5 December 2023Mayor: Kristi HidalgoCity Council: [Signature][Signature][Signature][Signature][Signature][Signature]City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.