

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT
7:30 PM ON TUESDAY, DECEMBER 19, 2023, AT THE CITY OFFICES**

Invocation/Thought –James Ahlstrom; Pledge of Allegiance – James Bruhn

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Resolution 544-23 – Resolution Appointing Youth City Council Advisor
4. Expenditure Approval – Sidewalk Improvements at 557 S 1100 W
5. Meeting Minutes from December 6, 2023
6. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
7. Mayor/Council Reports.
8. Recognition of James Bruhn and Rod Wood – City Council
9. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, emailed to the Mayor and City Council, and provided to the Davis Journal on December 15, 2023, by Remington Whiting, City Recorder.

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3 Minutes of the West Bountiful City Council meeting held on **December 19, 2023**, at West Bountiful
4 City Hall, 550 N 800 West, Davis County, Utah.

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6 Those in attendance:

7
8 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn,
9 Kelly Enquist, Mark Preece, Rod Wood

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11 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon
12 Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City
13 Engineer), and Remington Whiting (City Recorder)

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15 **VISITORS:** Alan Malan, Dell Butterfield, Jenn Nielsen, Melissa Morley, Wes Morley,
16 Melodi Furley, Nacole McKenzie, Caden Rice, Chuck McKenzie, Lisa Hulet, Shawn
17 McKenzie

18
19 **EXCUSED:**

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21 Mayor Romney called the meeting to order at 7:31 pm. James Ahlstrom gave an Invocation, and the
22 Pledge of Allegiance was led by James Bruhn.

23
24 **1. Approve Agenda**

25
26 **MOTION:** *Mark Preece made a motion to approve the agenda as written. James*
27 *Bruhn seconded the Motion which PASSED by unanimous vote of all*
28 *members present.*

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30 **2. Public Comment**

31
32 No comments

33
34 **3. Resolution #544-23 – A Resolution to the Appointment of Melissa Morley as Youth City**
35 **Council Advisor**

36 Mayor Romney explained that Kim Staker was appointed as Youth City Council advisor at
37 the last meeting, and Melissa Morley will be an additional advisor. He introduced Melissa and
38 stated how she has already helped the YCC in numerous ways. Council member Ahlstrom
39 also shared his appreciation.

40
41 **MOTION:** *James Bruhn made a motion consenting to the appointment of Melissa*
42 *Morley as Youth City Council Advisor. Rod Wood seconded the Motion*
43 *which PASSED.*

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45 The vote was recorded as follows:

46 James Ahlstrom – Aye James Bruhn – Aye
47 Kelly Enquist – Aye Mark Preece – Aye
48 Rod Wood – Aye
49

50 **4. Expenditure Approval – Sidewalk Improvements at 557 S 1100 W**

51 There is a short portion of 1100 W south of 500 S that is included in the West Bountiful City
52 limits. Woods Cross recently performed road/sidewalk improvements in this area, and asked if
53 West Bountiful would include a section with missing sidewalk so that the road can be
54 complete. Staff will work for grant funding from Davis County, and recommends that Woods
55 Cross be reimbursed \$14,081.51 in the meantime.

56
57 **MOTION:** *Rod Wood made a motion to approve the proposed expenditure. James
58 Bruhn seconded the Motion which PASSED.*

59
60 The vote was recorded as follows:

61 James Ahlstrom – Aye James Bruhn – Aye
62 Kelly Enquist – Aye Mark Preece – Aye
63 Rod Wood - Aye
64

65 **5. Approval of Minutes from the December 6, 2023, City Council Meeting.**

66
67 **MOTION:** *James Bruhn made a motion to approve the minutes from the December 6,
68 2023, meeting as presented. Rod Wood seconded the Motion which
69 PASSED by unanimous vote of all members present.*
70

71 **6. Staff Reports**

72
73 Police - Chief Erikson:

- 74 • The department continues to work towards accreditation, and the accreditor is hoping to have
75 the process done by next week, pending processing of documents.
- 76 • Council member Wood asked if the K9 was still with West Bountiful City and complimented
77 the ability of the dog. Chief Erikson explained that the K9, Goose, works with Officer Tom
78 Smith.

79
80 Public Works - Steve Maughan:

- 81 • The department is working on valve exercising.

82
83 Engineering - Kris Nilsen:

- 84 • Focusing on capital project designs and costing.

85
86 Administration and Community Development – Duane Huffman:

- 87 • The planning commission met last week and discussed the new subdivision process. They
88 forwarded a recommendation for changes to the city council. There will be a draft presented
89 at the first meeting in January and a final draft in the second meeting to vote on.

- 90 • The planning commission also discussed home occupations in their latest meeting. They have
91 taken the comments from the city council and are currently working on an updated proposal.
92 This can be expected by late January to early February for council consideration.
93 • Seven applicants have applied for planning commission positions. Council member Ahlstrom
94 asked if there had ever been that many applicants. Duane explained that he could not
95 remember the last time they had this many applicants. The two open positions consist of the
96 newly elected Council member Butterfield's position as well as an alternate.
97 • Community Development Specialist, Addison Jenkins, has been dealing with illegal signs
98 around the city. He and Duane drove around today to collect the illegal signs that had been
99 posted. They have also been working with the Carr Printing building on their illegal signs.
100 • Addison has also been working with Rubicon regarding equipment trucks that are constantly
101 stationed in the Clearwater (Sahara) building parking lot.
102 • FY-23 financial statements will be fully audited and presented by the end of the year. Duane
103 also suggested potentially creating an audit committee.
104 • Representative Ward and Senator Weiler will attend the second City Council meeting in
105 January. They will speak about their priorities and listen to what the council thinks about the
106 legislature.

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108 **7. Mayor/Council Reports**

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110 James Ahlstrom –

- 111 • Christmas on Onion Street was a success.
112 • Thanked Council members Bruhn and Wood for their service.

113

114 Mark Preece –

- 115 • Reported that the South Davis Sewer District is facing the challenge of finding new
116 employees that will stay on long term.
117 • Thanked Council members Bruhn and Wood for their service.

118

119 James Bruhn –

- 120 • The Arts council has a concert coming up on January 12. Andy Leger will be singing his
121 grandfather's songs as a tribute.
122 • Attended the City's Christmas on Onion Street event. He suggested having more bathroom
123 facilities in the future..
124 • Thanked everybody on the council for his experience over the last 16 years.
125 • The elf tree was a success. Thirty elves were taken, and all were returned.

126

127 Kelly Enquist –

- 128 • Mosquito abatement approved its 2024 budget. A new drone was purchased.
129 • He thanked Council members Bruhn and Wood for their friendship and wisdom.

130

131 Rod Wood –

- 132 • Congratulated newly elected council members Jenn and Dell. Stated how great the staff is at
133 West Bountiful City, and shared his appreciation for each department in the city.
134 • Shared appreciation for the Council members too.

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Mayor Romney –

- Christmas on Onion Street was a success.
- Police Department and city staff are working on the school drop off issue located at the 750 West cul-de-sac. The police department is working directly with the school and school district regarding the issue.
- Mayor Romney will meet with council members within the next week regarding assignments. They will be put into place during the first meeting in January.

145 **8. Recognition of James Bruhn and Rod Wood – City Council**

146
147 Council Member Wood - Mayor Romney commended Council member Wood for being very
148 prepared when he came into office. His public works knowledge and expertise were very useful to
149 the city. A memento, certificate, and gift card were given in appreciation. Rod shared his
150 appreciation for everything.


151
152 Council member Bruhn – Mayor Romney and Council member Bruhn were elected together in 2007
153 to the City Council. When first elected, there were some issues within the organization of the city
154 and its budget. He shared a story of how they went over the deadline while finalizing a budget. The
155 financial position of the city is significantly better 16 years later.

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157
158 **9. Adjourn**

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160 **MOTION:** *James Bruhn made a motion to adjourn this meeting of the West Bountiful*
161 *City Council. Rod Wood seconded the Motion which PASSED by*
162 *unanimous vote of all members present.*

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166 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
167 *present on January 2, 2024.*

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170
171 Remington Whiting, City Recorder