



**EPHRAIM CITY COUNCIL
WORK MEETING AGENDA
Council Chambers – Ephraim City
Hall 5 South Main, Ephraim, Utah
Wednesday, January 3, 2024
5:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/85646502112?pwd=MmF0aTJ0dXVFVW84cjA3cm5TL2grdz09>

CALL TO ORDER

ROLL CALL

- I. Department Reports**
- II. Agenda Review**

ADJOURNMENT

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder / Authorized Agent, does hereby certify that the above notice and agenda was posted this 2nd day of January 2024. A copy was also provided to the local media and posted on the Utah State website.

CANDICE MAUDSLEY
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL
REGULAR MEETING AGENDA**
Council Chambers – Ephraim City Hall
5 South Main, Ephraim, Utah
Wednesday, January 3, 2024
6:00 PM

Today’s meeting will be held in person in the Council Chambers and is open to the public. Members of the press and public are also invited to view this meeting live with Zoom.

To participate in the public comment period or any scheduled public hearings, please email candicem@ephraincity.org before 3:00 PM on the day of the meeting.

Join Zoom Meeting 6:00 P.M.

<https://us02web.zoom.us/j/85646502112?pwd=MmF0aTJ0dXVFVW84cjA3cm5TL2grdz09>

CALL TO ORDER

OPENING CEREMONY

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

ROLL CALL

PUBLIC COMMENT

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each public comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

I. PRESENTATIONS AND RELATED ACTION

- A. Swearing in of Newly Elected City Council Members (Candice Maudsley)**
- B. Swearing in of New Police Officer Malcolm Powell (Candice Maudsley)**
- C. Assignment of Mayor Pro Tem**
- D. Assignment of Board Liaisons to City Council**
- E. Auditors Presentation (Jon Larsen via Zoom)**

II. MOTION AGENDA

- A. Approval of the January 2, 2024, Warrant Register** **Pages 5-11**

- B. Approval of the December 5, 2023, Work and Regular City Council Meeting Minutes** **Pages 12-19**

- C. Ephraim City Resolution 24-01 Bank Resolution (Jon Knudsen)** **Pages 20-21**
Discussion and possible action regarding ECR 24-01 a resolution updating the authorization of signers for PTIF and Zion’s Bank account.

- D. Discussion and Approval of the Recreation, Arts, and Parks Tax Fund Distribution as recommended by the Recreation, Arts, and Parks Committee: (Jordan Howe)** **Page 22**
Recommendation from the RAP Tax Committee is as follows: Ephraim City: \$70,000, Granary Arts: \$6,289.46, Ephraim City Library: \$1,536. Total available: \$78,254.54 Total Distribution: \$77,825.46.

- E. City Manager Contract Approval (Sean Lewis)**
Discussion and possible action approval of the city manager contract.

III. Appointments and Council Reports

Discussion and possible action on the following items:

A. Council Reports

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City’s representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.
4. City Council request for agenda items to be placed on future Council Meeting agendas.

IV. City Manager Report

This is the City Manager’s opportunity to give notice to the City Council of current

events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

V. CLOSED SESSION

The Council may vote to discuss matters in Closed Session pursuant to Utah Code annotated 52-4-5 and will determine if any action should be taken from items discussed during the Closed Session at that time.

ADJOURNMENT

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

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Candice Maudsley,
EPHRAIM CITY RECORDER

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AAGARD, JUSTIN								
11587	AAGARD, JUSTIN	2312	10-54-230 TRAVEL	POLICE-MEALS-21ST CENTURY POLICING LDRSHP	12/21/2023	105.00	.00	
Total AAGARD, JUSTIN:						105.00	.00	
ADAMS, CELESTE								
14671	ADAMS, CELESTE	2312	10-42-310 PROFESSIONAL & TECHNICAL	COURT-INTERPRETING-12-19-23	12/20/2023	25.00	.00	
Total ADAMS, CELESTE:						25.00	.00	
ALTEC INDUSTRIES, INC.								
12471	ALTEC INDUSTRIES, INC.	12449802	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-CABLE REPLACEMENT-826601	12/08/2023	3,046.95	.00	
Total ALTEC INDUSTRIES, INC.:						3,046.95	.00	
ARNOLDSEN, JULI								
11946	ARNOLDSEN, JULI	2312	10-50-610 YOUTH COUNCIL	EYCC-REIMB-FLY IN, HALLOWEEN, CHRISTMAS	12/20/2023	284.29	.00	
Total ARNOLDSEN, JULI:						284.29	.00	
BLACKBURN, JAMES								
15764	BLACKBURN, JAMES	2312	10-51-310 PROFESSIONAL & TECHNICAL	GEN GOVT-SOFTWARE-SECURITY CONSULTING	12/28/2023	1,000.00	.00	
Total BLACKBURN, JAMES:						1,000.00	.00	
COWDELL LAW								
1495	COWDELL LAW	152494	10-42-310 PROFESSIONAL & TECHNICAL	ADMIN-CITY ATTORNEY-JAN	12/28/2023	5,000.00	.00	
Total COWDELL LAW:						5,000.00	.00	
EATON SALES & SERVICE, LLC								
15621	EATON SALES & SERVICE, LLC	63163296	53-40-780 CAPITAL OUTLAY - SCADA	POWER-RECLOSER CONTROLLER-FORM 6 UPGRADES	10/13/2023	16,587.60	.00	
Total EATON SALES & SERVICE, LLC:						16,587.60	.00	
FERGUSON GROUP, THE								
14298	FERGUSON GROUP, THE	1123160	10-43-310 PROFESSIONAL & TECHNICAL	ADMIN-PROF SERV	11/30/2023	50.69	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FERGUSON GROUP, THE:						50.69	.00	
HERMANSEN'S EQUIPMENT, INC								
3545	HERMANSEN'S EQUIPMENT, INC.	IH13836	52-40-250 EQUIP SUPPLIES & MAINTENANCE	SEWER-THREAD FITTINGS AND PINS	12/09/2023	67.50	.00	
3545	HERMANSEN'S EQUIPMENT, INC.	IH14088	52-40-250 EQUIP SUPPLIES & MAINTENANCE	SEWER-SEWER TRUCK PARTS	12/16/2023	30.48	.00	
Total HERMANSEN'S EQUIPMENT, INC.:						97.98	.00	
I-FOUR MEDIA LLC								
3810	I-FOUR MEDIA LLC	26592	10-57-480 DEPARTMENT SUPPLIES	FIRE-WATER BOTTLES	12/20/2023	412.50	.00	
Total I-FOUR MEDIA LLC:						412.50	.00	
INTERMOUNTAIN FARMERS ASSOC								
3910	INTERMOUNTAIN FARMERS ASSOC	1020095702	10-60-480 DEPARTMENT SUPPLIES	STREETS-PROPANE-BULK	12/12/2023	9.48	.00	
Total INTERMOUNTAIN FARMERS ASSOC:						9.48	.00	
JORGENSEN GMC EPHRAIM								
11906	JORGENSEN GMC EPHRAIM	6066337	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-TIRE INSPECTION & REPAIR-A16570	12/18/2023	15.00	.00	
Total JORGENSEN GMC EPHRAIM:						15.00	.00	
LINDE GAS & EQUIPMENT, INC.								
16011	LINDE GAS & EQUIPMENT, INC.	40112685	53-40-630 SUBSTATION MAINTENANCE	POWER-CYLINDER RENTAL AND ENVIRONMENTAL FEE	12/22/2023	41.85	.00	
Total LINDE GAS & EQUIPMENT, INC.:						41.85	.00	
MASON, MARLIN								
5255	MASON, MARLIN	93192	10-51-310 PROFESSIONAL & TECHNICAL	CONTRACT FOR COMPUTERS	01/01/2024	3,000.00	.00	
Total MASON, MARLIN:						3,000.00	.00	
NELSON, MIRIAM & JEWKES, JAMES								
16150	NELSON, MIRIAM & JEWKES, JAMES	2312	53-21350 CUSTOMER DEPOSITS	ELECTRIC-UTILIT DEPOSIT REFUND	12/20/2023	94.01	.00	
Total NELSON, MIRIAM & JEWKES, JAMES:						94.01	.00	
NORTH SANPETE DISPOSAL								
5945	NORTH SANPETE DISPOSAL	87701	10-51-250 EQUIP. SUPPLIES & MAINTENANCE	CITY HALL DUMPST SERV-NOV	12/15/2023	89.18	.00	
5945	NORTH SANPETE DISPOSAL	87701	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-DUMPSTER-NOV	12/15/2023	71.34	.00	
5945	NORTH SANPETE DISPOSAL	87701	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STREETS-DUMPSTER-NOV	12/15/2023	35.67	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total NORTH SANPETE DISPOSAL:						196.19	.00	
OFFICE DEPOT								
5990	OFFICE DEPOT	346138231001	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMIN-COPY PAPER, PAPER PLATES	12/19/2023	175.86	.00	
5990	OFFICE DEPOT	346138231001	10-42-240 OFFICE SUPPLIES AND EXPENSE	COURT-FILE FOLDERS	12/19/2023	6.30	.00	
Total OFFICE DEPOT:						182.16	.00	
PITNEY BOWES GLOBAL FINANCIAL SERV								
6500	PITNEY BOWES GLOBAL FINANCIAL SER	3318412098	10-43-250 EQUIP. SUPPLIES & MAINTENANCE	ADMIN-EQUIP SUPP & MAINT	12/11/2023	402.09	.00	
Total PITNEY BOWES GLOBAL FINANCIAL SERV:						402.09	.00	
REDMOND MINERALS, INC.								
6915	REDMOND MINERALS, INC.	399669	10-60-480 DEPARTMENT SUPPLIES	STREETS-DEPT SUPP-BULK ICER	12/18/2023	701.28	.00	
Total REDMOND MINERALS, INC.:						701.28	.00	
SCHOLZEN PRODUCTS CO INC								
7505	SCHOLZEN PRODUCTS CO INC	3045169-00	51-40-265 WATER QUALITY TESTS & CHLORINE	WATER-CYLINDER MONTHLY RENTAL	12/18/2023	84.00	.00	
7505	SCHOLZEN PRODUCTS CO INC	6790714-00	51-40-798 CO - METERS & EQUIP UPGRADE	WATER-PARTS-SPORTS COMPLEX	12/05/2023	1,449.44	.00	
7505	SCHOLZEN PRODUCTS CO INC	6792147-00	51-40-798 CO - METERS & EQUIP UPGRADE	WATER-ALPHA REPAIR COUPLING	12/11/2023	1,081.58	.00	
7505	SCHOLZEN PRODUCTS CO INC	6792162-00	51-40-480 DEPARTMENT SUPPLIES	WATER-2 FLANGE ANGLE METER VALVE	12/11/2023	289.00	.00	
7505	SCHOLZEN PRODUCTS CO INC	6792302-00	51-40-798 CO - METERS & EQUIP UPGRADE	WATER-REFUND-PARTS-SPORTS COMPLEX	12/11/2023	715.14	.00	
Total SCHOLZEN PRODUCTS CO INC:						3,619.16	.00	
SKAGGS COMPANIES, INC								
7730	SKAGGS COMPANIES, INC	450_A_205204	10-54-160 UNIFORM ALLOWANCE	POLICE-MENS POLOS-POWELL	12/06/2023	117.98	.00	
7730	SKAGGS COMPANIES, INC	450_A_205213	10-54-480 DEPARTMENT SUPPLIES	POLICE-JACKETS	12/04/2023	244.00	.00	
Total SKAGGS COMPANIES, INC:						361.98	.00	
STALLINGS SHEET METAL								
8105	STALLINGS SHEET METAL	I13080	10-51-265 HISTORICAL BLDG MAINTENANCE	HIST BLDG-CO-OP-BASEMENT FURNACE REPAIR	12/01/2023	778.00	.00	
Total STALLINGS SHEET METAL:						778.00	.00	
STUART C IRBY CO								
14712	STUART C IRBY CO	S013847891.00	53-40-480 ELECTRIC SUPPLIES	POWER-PUPI HVY DUTY FIBERGLASS DEADEND	12/21/2023	1,000.00	.00	
14712	STUART C IRBY CO	S013847906.00	53-40-480 ELECTRIC SUPPLIES	POWER-ALTITUDE MINOR SUB	12/21/2023	1,650.00	.00	
14712	STUART C IRBY CO	S013847907.00	53-40-480 ELECTRIC SUPPLIES	POWER-1PH PAD TRANSFORMER	12/21/2023	9,000.00	.00	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total STUART C IRBY CO:						11,650.00	00	
SYMBOL ARTS								
8437	SYMBOL ARTS	0480832	10-54-160 UNIFORM ALLOWANCE	POLICE-UNIFORM BADGES	12/14/2023	775.00	00	
Total SYMBOL ARTS:						775.00	00	
TK ELEVATOR								
8725	TK ELEVATOR	3007681805	10-51-265 HISTORICAL BLDG MAINTENANCE	CO-OP-ELEV MAINT-Q1	01/01/2024	1,429.79	00	
Total TK ELEVATOR:						1,429.79	00	
WALMART								
9540	WALMART	1652831960	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMIN-OFF SUPP	12/24/2023	66.48	00	
9540	WALMART	1652831960	10-63-401 COMMUNITY EVENTS	COMMUNITY EVENTS-SUPPLIES	12/24/2023	570.23	00	
9540	WALMART	1652831960	10-50-337 ANNUAL MEETINGS	GEN GOVT-ANNUAL MTGS-CHRISTMAS	12/24/2023	480.35	00	
9540	WALMART	1652831960	10-50-360 RAP EXP	GEN GOVT-RAP EXPENSE	12/24/2023	20.42	00	
9540	WALMART	1652831960	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POLICE-EQUIPMENT	12/24/2023	13.12	00	
9540	WALMART	1652831960	10-54-246 SHOP WITH A COP EXPENSES	POLICE-SHOP WITH A COP-HAMS	12/24/2023	721.00	00	
9540	WALMART	1652831960	10-54-200 EMPLOYEE - MGR MEETING	POLICE-EMPLOYEE MEETING	12/24/2023	65.02	00	
9540	WALMART	1652831960	10-57-480 DEPARTMENT SUPPLIES	FIRE-DEPT SUPPLIES-OFFICE	12/24/2023	107.78	00	
9540	WALMART	1652831960	10-60-240 OFFICE SUPPLIES AND EXPENSE	STREETS-OFFICE SUPPLIES	12/24/2023	22.18	00	
9540	WALMART	1652831960	10-70-240 OFFICE SUPPLIES & EXP	REC-OFFICE SUPPLIES	12/24/2023	94.62	00	
9540	WALMART	1652831960	10-70-481 SOCCER EXPENSES	REC-SOCCER SUPPLIES	12/24/2023	31.12	00	
9540	WALMART	1652831960	10-70-482 BASKETBALL EXPENSES	REC-BASKETBALL SUPPLIES	12/24/2023	60.28	00	
9540	WALMART	1652831960	10-75-460 STORY HOUR & SPECIAL PROGRAMS	LIBRARY-PROGRAMS	12/24/2023	9.16	00	
9540	WALMART	1652831960	10-79-260 BLDGS SUPPLIES & MAINTENANCE	COMMUNITY CENTER-BLDG MAINT	12/24/2023	9.66	00	
Total WALMART:						2,271.42	00	
WESTERN UNITED ELECTRIC SUPPLY CORP.								
14889	WESTERN UNITED ELECTRIC SUPPLY CO	6103735	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-NUN 54-22, CU/AL, ACSR, D3BG KIT, CRIMPING J	12/19/2023	5,389.00	00	
14889	WESTERN UNITED ELECTRIC SUPPLY CO	6103736	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POWER-UNIVERSAL VACUUM, BATTERY PACK	12/19/2023	1,066.00	00	
Total WESTERN UNITED ELECTRIC SUPPLY CORP.:						6,455.00	00	
ZIONS BANK - BANKCARD CENTER								
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-630 BANKING	FIN-ZIONS-CASH BACK	11/24/2023	500.00-	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-230 TRAVEL	ADMN-HILTON-ULUI-LEWIS	11/24/2023	115.82	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-230 TRAVEL	COMM-HILTON-ULUI-KIMBALL	11/24/2023	115.82	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-200 EMPLOYEE - MGR MEETINGS	COMM-ROYS-NEW EMP MTG	11/24/2023	42.25	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-210 TRAINING & MEMBERSHIP	COMM-ASCE-RENEWAL	11/24/2023	286.00	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-DOLLAR TREE-EVENT SUPP	11/24/2023	9.34	80	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-210 TRAINING & MEMBERSHIP	REC-URPA-PATTON MEMBERSHIP	11/24/2023	85.00	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-230 TRAVEL	REC-HAMPTON-CPSI COURSE	11/24/2023	400.47	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-482 BASKETBALL EXPENSES	REC-FACEBOOK-BASKETBALL AD	11/24/2023	8.15	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-482 BASKETBALL EXPENSES	REC-FACEBOOK-BASKETBALL AD	11/24/2023	37.61	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-485 VOLLEYBALL EXPENSES	REC-LITTLE CAESARS-EMP MTG	11/24/2023	124.24	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-MANTI MKT-EVENT SUPP	11/24/2023	32.25	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-210 TRAINING & MEMBERSHIP	REC-LITTLE CAESARS-TRAINING	11/24/2023	85.52	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-79-260 BLDGS SUPPLIES & MAINTENANCE	SENCIT-SIMPLISAFE-COMM CTR SEC	11/24/2023	29.99	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-240 OFFICE SUPPLIES AND EXPENSE	FIN-AZ-PAGE FLAGS	11/24/2023	6.45	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-57-250 EQUIP. SUPPLIES & MAINTENANCE	FIRE-AZ-RECIPROCATING SAW	11/24/2023	301.08	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-AZ-BATTERIES, CHARGERS	11/24/2023	43.12	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-615 EMPLOYEE WELLNESS PROGRAM	WELL-AZ-WELLNESS PRIZES	11/24/2023	86.18	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STS-AZ-TRUCK SEAT PAD	11/24/2023	179.00	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-480 DEPARTMENT SUPPLIES	LIBR-AZ-BOOKMARKS, TAPE	11/24/2023	217.60	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-460 STORY HOUR & SPECIAL PROGRAMS	LIBR-AZ-EVENT GARBAGE CANS	11/24/2023	71.36	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-480 DEPARTMENT SUPPLIES	LIBR-AZ-BOOKMARKS	11/24/2023	11.79	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-240 OFFICE SUPPLIES AND EXPENSE	LIBR-AZ-TAPE	11/24/2023	46.45	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	308.34	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-60-250 EQUIP. SUPPLIES & MAINTENANCE	STS-AZ-SEAT PAD COVER	11/24/2023	72.33	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	37.95	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-240 OFFICE SUPPLIES AND EXPENSE	LIBR-AZ-TAPE, DISPENSER, TISSUE	11/24/2023	77.38	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	69.18	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-460 STORY HOUR & SPECIAL PROGRAMS	LIBR-AZ-EVENT SUPP	11/24/2023	83.07	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	26.95	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMN-AZ-2024 CALENDAR	11/24/2023	12.75	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-42-240 OFFICE SUPPLIES AND EXPENSE	COURT-AZ-COURT LOCK BAG	11/24/2023	35.62	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-160 CLOTHING ALLOWANCE	POW-AZ-UNIFORMS	11/24/2023	504.36	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-250 EQUIP. SUPPLIES & MAINTENANCE	COMM-AZ-TRANSCRIPTION MACHINE	11/24/2023	129.00	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-240 OFFICE SUPPLIES AND EXPENSE	COMM-AZ-CLOCK, STAPLER	11/24/2023	43.98	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-SKATEPARK OPENING SUPP	11/24/2023	49.96	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-250 EQUIP. SUPPLIES & MAINTENANCE	COMM-AZ-MOUSEPAD, HEADPHONES	11/24/2023	21.98	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-240 OFFICE SUPPLIES AND EXPENSE	COMM-AZ-DAILY PLANNER	11/24/2023	11.95	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	36.44	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	200.69	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-250 EQUIP. SUPPLIES & MAINTENANCE	COMM-AZ-DESK RISER	11/24/2023	119.98	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	59-40-250 EQUIP SUPPLIES & MAINTENANCE	GENGOVT-AZ-AIRPORT RECORDER	11/24/2023	62.89	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-480 DEPARTMENT SUPPLIES	POL-AZ-TACTICAL BACKPACK	11/24/2023	128.99	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-50-360 RAP EXP	SENCIT-AZ-SNOW SHOVEL-RAP	11/24/2023	80.82	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-480 DEPARTMENT SUPPLIES	POL-AZ-BACKPACK PATCH	11/24/2023	11.99	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-50-360 RAP EXP	SENCIT-AZ-PRESSURE WASHER-RAP	11/24/2023	129.99	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-50-360 RAP EXP	SENCIT-AZ-FLOOR BUFFER-RAP	11/24/2023	87.35	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	16.99	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	610.54	00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-70-610 MISC EXP	REC-AZ-BASKETBALL SHOES	11/24/2023	99.00	90	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9942	ZIONS BANK - BANKCARD CENTER	2311	10-51-725 CO - HANSEN HOUSE	GENGOVT-AZ-SLIDE SCANNER-DUP	11/24/2023	159.98	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	189.16	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-240 OFFICE SUPPLIES AND EXPENSE	ADMN-AZ-PAGE PROTECTORS	11/24/2023	21.41	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-42-240 OFFICE SUPPLIES AND EXPENSE	COURT-AZ-PROJECT FOLDER	11/24/2023	7.49	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-160 UNIFORM ALLOWANCE	POL-AZ-UNIFORM EAR BUDS	11/24/2023	49.79	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	16.48	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	96.29	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-AZ-BOOKS	11/24/2023	20.98	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-AZ-BATTERIES-JAG GRANT	11/24/2023	85.72	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-210 TRAINING & MEMBERSHIP	POL-MARIN-PERFORM TRAINING	11/24/2023	400.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-200 EMPLOYEE - MGR MEETING	POL-LOS AMIGOS-NEW OFFICER LUNCH	11/24/2023	80.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-480 DEPARTMENT SUPPLIES	POL-UT CONS PROT-PAWN DATA	11/24/2023	21.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-230 TRAVEL	POL-RESIDENCE INN-PERFORM TRAINING	11/24/2023	347.46	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-230 TRAVEL	POL-BW-HOMICIDE INVESTIGATION	11/24/2023	505.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-160 UNIFORM ALLOWANCE	POL-GOVX-PROTECT EYEWEAR	11/24/2023	132.44	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-240 OFFICE SUPPLIES	POL-BLACK RIFLE-COFFEE	11/24/2023	74.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-ETSY-RETIREMENT-BROOMHEAD	11/24/2023	90.67	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-250 EQUIP. SUPPLIES & MAINTENANCE	POL-ZAZZLE-RETIRE-BROOMHEAD	11/24/2023	72.08	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-230 TRAVEL	POW-HAMPTON-HOTLINE SCHOOL	11/24/2023	431.32	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-230 TRAVEL	POW-HAMPTON-HOTLINE SCHOOL	11/24/2023	107.83	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-230 TRAVEL	POW-HAMPTON-HOTLINE SCHOOL	11/24/2023	539.15	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-77-230 TRAVEL	CEM-HYATT-GREEN CONF-DAVIS	11/24/2023	137.48	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-77-210 TRAINING & MEMBERSHIP	CEM-USU-GREEN CONF REG	11/24/2023	260.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-246 SHOP WITH A COP EXPENSES	POL-WALMART-SHOP/COP CARDS	11/24/2023	3,750.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-45-240 OFFICE SUPPLIES AND EXPENSE	COMM-DOLLAR TREE-EMP GIFT	11/24/2023	15.55	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-54-246 SHOP WITH A COP EXPENSES	POL-WALMART-SHOP/COP CARDS	11/24/2023	3,125.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-75-320 BOOKS, PERIODICALS, & MAGAZINE	LIBR-SCHOLASTIC-BOOKS	11/24/2023	7.46	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POW-HOUSE OF SUDS-TRUCK WASH	11/24/2023	7.50	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-230 TRAVEL	POW-TOWNEPLACE-HOTLINE SCHOOL	11/24/2023	539.15	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-230 TRAVEL	POW-TOWNEPLACE-HOTLINE SCHOOL	11/24/2023	539.15	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-230 TRAVEL	ADMN-HAMPTON-UCMA-LEWIS	11/24/2023	225.64	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	51-40-310 PROFESSIONAL SERVICES	WAT-USPS-GRASER POSTAGE	11/24/2023	28.75	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-480 DEPARTMENT SUPPLIES	ADMN-SANPETE CTY-LIEN RELEASE	11/24/2023	1.50	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-480 DEPARTMENT SUPPLIES	ADMN-SANPETE CTY-LIEN RELEASE	11/24/2023	40.00	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-615 EMPLOYEE WELLNESS PROGRAM	WELL-LOS AMIGOS-LUNCH SUPP	11/24/2023	12.60	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-240 OFFICE SUPPLIES AND EXPENSE	FIN-ETSY-RETIREMENT-ELDER	11/24/2023	48.04	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-230 TRAVEL	FIN-HYATT-CASELLE-REFUND	11/24/2023	28.56-	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-160 CLOTHING ALLOWANCE	POW-UNIFORM CLOTHES	11/24/2023	154.30	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-200 EMPLOYEE - MGR MEETINGS	FIN-ROYS-RETIREMENT-ELDER	11/24/2023	119.42	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-59-405 ENTERTAINMENT	SCANFEST-UPS-ENTERTAINMENT CONTRACT	11/24/2023	24.94	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POW-AZ-POLE SAW	11/24/2023	163.97	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	53-40-250 EQUIP SUPPLIES & MAINTENANCE	POW-AZ-8" SAW	11/24/2023	25.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-44-210 TRAINING & MEMBERSHIP	FIN-MALT SHOP-CASELLE MTG	11/24/2023	35.70	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CANDY CANE EVENT	11/24/2023	242.95	100	

Vendor	Vendor Name	Invoice Number	GL Account and Title	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	936.76	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	139.88	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	109.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	748.60	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	49.99	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-63-401 COMMUNITY EVENTS	COMEVT-AZ-CHRISTMAS EVENT	11/24/2023	199.96	.00	
9942	ZIONS BANK - BANKCARD CENTER	2311	10-43-250 EQUIP. SUPPLIES & MAINTENANCE	ADMN-HOUSE OF GLASS-CHIP REPAIR	11/24/2023	30.00	.00	
Total ZIONS BANK - BANKCARD CENTER:						20,046.91	.00	
Grand Totals:						78,639.33	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

WORK MEETING MINUTES
CITY COUNCIL
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
DECEMBER 5, 2023
5:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Tuesday, December 5, 2023, in the City Council Room. Mayor Scott called the meeting to order at 5:30 p.m.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Tyler Alder,
Mayor Pro Tem
Margie Anderson
Alma Lund
Lloyd Stevens
Richard Wheeler

MEMBERS EXCUSED

STAFF PRESENT

Sean Lewis, City Manager
Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Megan Spurling, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Colby Zeeman, Police
Jeff Hermansen, Fire Chief
Jordan Howe, Rec Dir.

DEPARTMENT REPORTS

Bryan Kimball, Community Development Director

- Business Licenses are now available online with ZipFlow.
- Regular meetings regarding the well are ongoing.
- Ongoing meetings with Camino Verde regarding Ephraim Crossing projects.
- A meeting with the EPA concerning the canyon pipeline and the EPA processes necessary.
- Conditional Use permit on 700 North is on the agenda.
- The daycare is on the agenda.

Cory Daniels, Power Director

- The Power Department has installed new can lighting at the library.
- The Power Department participated in the light parade with a truck featuring the Grinch.
- Review of the Payson Power Project tax certificate and resolution; a prepay project with a 30-year term for lower gas costs.

Jeff Jensen, Public Works Director -

- Well number three is experiencing pressure issues; troubleshooting is underway.
- The parking ordinance for snow removal is proving helpful.
- Jeff thanked the outgoing council members for all they have done over the years.

- There has been an issue on 300 N 100 East with roots in the sewer lines. It is being cleaned nearly every day. The roots were removed. This area is a good candidate for lining the sewer pipes.

Colby Zeeman, Police Chief

- Parking enforcement for snow removal is in effect.
- Preston Hurst has left the Department for a position in Riverton City.
- Malcolm Powell will join the force as a new full-time officer.

Jeff Hermansen, Fire Chief

- The Fire Department participated in the light parade and Shop with a Cop.
- Fire inspections are being conducted through ZipFlow.
- The new fire engine is under review at the factory; the price should be provided soon.
- There have been 82 fire calls so far this year.

Jordan Howe, Rec Director

- Introduced his family to the council.
- The city light parade went very well last Friday.

Jon Knudsen, Finance Director

- The warrant register will be sent out on the week of December 20th for approval.

ADJOURN

There being no further discussion, Councilmember Alder moved the work meeting adjourn. The motion was seconded by Councilmembers Wheel and Lund. The vote was unanimous. The motion carried.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
DECEMBER 5, 2023
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Tuesday, December 5, 2023, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Tyler Alder offered an invocation. Richard Wheeler led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Tyler Alder,
Mayor Pro Tem
Margie Anderson
Alma Lund
Richard Wheeler
Lloyd Stevens

MEMBERS EXCUSED

STAFF PRESENT

Sean Lewis, City Manager
Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Megan Spurling, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Colby Zeeman, Police
Jeff Hermansen, Fire Chief
Jordan Howe, Rec Dir.

PUBLIC COMMENT

No public comment presented.

PRESENTATIONS AND RELATED ACTION

2023 GENERAL MUNICIPAL ELECTION CANVASS

The 2023 Municipal Election Statement of Votes, as prepared by the Sanpete County Clerk's Office, was canvassed by the Board of Canvassers, a copy of which is in the public information packet. Three candidates were elected to fill the three (3) open city council seats: Chad Parry, Dennis Nordfelt, and Anthony Beal. The two (2) candidates eliminated were Wendel Smith and Richard Wheeler.

Councilmember Alder moved to approve the 2023 Election Statement of Votes as presented and acting as the Ephraim City Board of Canvassers declare elected Chad Parry, Dennis Nordfelt, and Anthony Beal filling the three open city council seats. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

RECOGNITION OF EPHRAIM CITY RESIDENTS RECOGNIZED AT THE HISPANIC HERITAGE CONGRESSIONAL RECOGNITION CEREMONY ON NOVEMBER 21, 2023.

Mayor Scott recognized Esmeralda Salas, Jose and Antonia Jimenez for being named in the Hispanic Heritage Congressional Recognition Ceremony.

SANPETE COUNTY CHAMBER OF COMMERCE PRESENTATION

- Chair Faylyn Catmull presented the new ideas for the chamber during the meeting. Lunch and Learn sessions will be conducted regularly to educate businesses on various techniques for business growth, including available grants. An executive director has been hired to manage the chamber with a business-oriented approach.
- The Chamber has planned to participate in several events, including ribbon cuttings, Shop Local November, the IHC health fair, and a golf tournament. The overarching goal of the chamber is to equip businesses with networking tools to foster stronger growth.
- The next meeting is scheduled for Gunnison, focusing on the topic of marketing. Subsequent meetings will cover grant-related information. The mayor will assign a council member to represent the chamber.

RECOGNITION OF OUTGOING CITY COUNCIL MEMBERS

Mayor Scott recognized the outgoing council members with a commemorative clock that included a plaque with their name and years of service to Ephraim City.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of December 4, 2023.

Councilmember Alder moved to approve the December 4, 2023 Warrant Register as presented. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the November 8, 2023 Special City Council Meetings.

Councilmember Lund moved to approve the November 8, 2023 Special City Council Meeting Minutes as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

The Council reviewed the minutes of the November 15, 2023 Work Meeting and Regular City Council Meetings.

Councilmember Alder moved to approve the November 15, 2023 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

APPROVAL OF FINAL PLAT FOR CHILDCARE FACILITY AT EPHRAIM CROSSING

The applicant, Camino Verde group, has submitted a request for subdivision to divide portions of Assessor's Parcel S-6190 (0.56 acres) and S-6188 (10.722 acres) into a single parcel totaling 1.005 acres.

Conditions of Approval:

1. Staff and the applicant are authorized to make technical changes to the plat.
2. Roads requiring dedication must be identified before final plat approval.
3. Resolution of the land transaction between the applicant and Questar is a prerequisite before the recordation of the final plat and issuance of zoning permits.

Staff is amenable to a slight change in the location of Camino Verde Drive Road. The application has been thoroughly reviewed for compliance with all standards outlined in the Ephraim City Municipal Code. It has been determined that the application meets the minimum requirements for approval.

Consequently, both the staff and the Ephraim City Planning and Zoning Commission recommend that the Ephraim City Council review the proposed Childcare at Ephraim Crossing Final Plat and endorse its approval.

Councilmember Lund moved to approve the final plat for the childcare facility at Ephraim Crossing. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

CONDITIONAL USE PERMIT APPROVAL

Les Allen is proposing the construction of five 12-plexes. It's important to note that tonight's discussion is centered around the concept, and as of now, no zoning permits have been submitted. There has been discussion about potential changes in access points, which will be taken into consideration.

The proposed multi-family development is planned for parcel S-64205, located at approximately 150 E 700 N. The envisioned development comprises five 12-plexes, each spanning two stories and housing approximately 140 bedrooms in total. The units will range from 1001 to 1355 square feet, with the buildings reaching an approximate height of 30 feet.

Conditions of Approval:

1. Fencing plans must be presented before the issuance of zoning permits.
2. Landscaping plans must be provided before the issuance of zoning permits.
3. The applicant will collaborate with Ephraim City Staff to ensure the development aligns with Ephraim City code and standards.

Both the staff and the Ephraim City Planning Commission have thoroughly reviewed the application for compliance with all standards outlined in the Ephraim City Municipal Code. It

has been determined that the application meets the minimum requirements for approval. Consequently, staff recommends that the Ephraim City Council review the proposed Conditional Use Permit and endorse its approval.

Councilmember Lund moved to approve the Conditional Use Permit for Les Allen located at approximately 150 E 700 N with the conditions of approval met. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

EPHRAIM CITY RESOLUTION 23-24 PAYSON POWER PROJECT

The Power Director, Cory Daniels, introduced Resolution 23-24, which encompasses both an agreement and a tax certificate. This documentation is mandated by the IRS for the prepayment of natural gas, ultimately leading to a reduced cost for natural gas. The contractual term spans 30 years. UAMPS will engage in a commodity supply agreement to secure the discounted rates, ensuring a more stabilized cost for power purchases.

Councilmember Wheeler moved to approve ECR 23-24, a resolution authorizing a tax certificate and agreement for the UAMPS Payson Power Project. The motion was seconded by Councilmember Alder. The vote was unanimous. The motion carried.

CANCELATION OF THE DECEMBER 20, 2023, CITY COUNCIL MEETING

Councilmember Alder moved to cancel the December 20, 2023 City Council Meeting. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

IPA REPRESENTATIVE- SEAN LEWIS 1ST LUND 2ND WHEELER

Tyler Alder

- The RAP Tax Committee will meet December 13th at 6:00 PM.
- Basketball starts in January.
- Jordan Howe started as the new Ephraim Recreation Director.
- The new skate park is a huge hit with the community.

Lloyd Stevens

- Councilmember Stevens highly recommends participation in the Sanpete County Chamber of Commerce.

Mayor Scott

- Sean Lewis and the Mayor attended the Hispanic Heritage Recognition at the Capital.
- All Council members will be sent diversity and harassment training to complete.

CITY MANAGER REPORT

- Jviation has submitted the ten-year capital improvement projects plan for the airport.
- The tractor bid for the airport has been awarded.

- The fuel test done at the airport by the DOA Weights and Measures Division was passed.
- The hoses and reels need to be ordered for the airport.
- The Yoppify software for public notification has been rolled out.
- Jennifer Harward and Hannah Larson’s last day will be December 8th.
- IPA Meeting- There is concern from the IPA that legislative action may be taken during the upcoming legislative session to take control of the Delta plant. The bills will be watched in the next session.
- Friday December 8th is the staff Christmas Party.
- Councilmember Lund will be recognized next week by UAMPS.

CLOSED SESSION

Councilmember Alder moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205, for the purpose of discussing the character, professional competence, or physical or mental health of an individual. The motion was seconded by Councilmember Wheeler. A roll call vote was called. Voting yes: Councilmembers Lund, Stevens, Wheeler, Anderson, and Alder. The vote was unanimous. The motion carried.

The Closed Meeting began at 7:09 p.m.

At 7:18 p.m. Councilmember Wheeler moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 7:19 p.m. The motion was seconded by Councilmembers Wheeler and Lund. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, January 3, 2024, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Candice Maudsley, City Recorder

Date

Draft

**EPHRAIM CITY RESOLUTION
ECR 24-01**

Public Entity Resolution

A PUBLIC ENTITY RESOLUTION OF EPHRAIM CITY, UTAH, AUTHORIZING SPECIFIC INDIVIDUALS TO TRANSACT FINANCIAL TRANSACTIONS WITH THE UTAH STATE TREASURERS OFFICE PTIF ACCOUNTS AND OTHER BANKING INSTITUTIONS.

WHEREAS, Ephraim City has established multiple PTIF accounts with the Utah State Treasurers Office; and

WHEREAS, Ephraim City desires to continue transacting financial business with the current and future PTIF accounts and banks; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF EPHRAIM CITY, UTAH THAT:

1. Certification of Authorized Individuals

I, John Scott, hereby certify that the following are authorized to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Ephraim City Corporation.

Name	Title	Email	Signature
John Scott	Mayor	john.scott@ephraimcity.org	_____
Sean Lewis	City Manager	sean.lewis@ephraimcity.org	_____
Verena Critser	Treasurer	verena.critser@ephraimcity.org	_____
Lloyd Stevens	Mayor Pro Tem	lloyd.stevens@ephraimcity.org	_____

The authority of the named individuals to act on behalf of Ephraim City Corporation shall remain in full force and effect until written revocation from Ephraim City Corporation is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned Mayor of the above-named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 3rd day of January 2024, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

APPROVED, PASSED, and ADOPTED this 3rd day of January 2024.

EPHRAIM CITY

John Scott, Mayor

ATTEST:

Candice Maudsley, Recorder

COUNCIL VOTE:

Margie Anderson	Aye	___	Nay	___
Anthony Beal	Aye	___	Nay	___
Dennis Nordfelt	Aye	___	Nay	___
Chad Parry	Aye	___	Nay	___
Lloyd Stevens	Aye	___	Nay	___

STATE OF UTAH

§

COUNTY OF SANPETE

Subscribed and sworn to me on this 3rd day of January, 2024, by John Scott as Mayor of Ephraim City, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

(seal)

**RAP TAX COMMITTEE MEETING
EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
DECEMBER 13, 2023**

DISCUSSION AND APPROVAL OF THE DISBURSEMENT OF RAP TAX FUNDS WITH A RECOMMENDATION TO THE CITY COUNCIL.

- LIBRARY \$ 1,536.00 (ARTS)
- GRANARY ARTS EDUCATION \$6,289.46 (ARTS)
- EPHRAIM CITY- \$ 70,000.00 (RECREATION/PARKS)

Committee Member Christiansen moved to disburse \$1,536.00 to the Ephraim Library from the arts fund, and \$6,289.46 to the Granary Arts from the arts fund, The motion was seconded by Committee Member Hermansen. The vote was unanimous. The motion carried.

Committee Member Hermansen moved to disburse \$70,000 to the Ephraim Recreation Department. The motion was seconded by Committee Member Christensen. The vote was unanimous. The motion carried.