

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES Tuesday, December 5, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, December 5, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### PRESENT ON THE DAIS

Chair Lorene Miner Kamalu

Vice Chair Bob J Stevenson (arrived at 10:07 AM)

Commissioner Randy B. Elliott

County Clerk Brian McKenzie

County Auditor Curtis Koch

Senior Civil Counsel Mike Kendall (arrived at 10:33 AM)

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### OPENING

The meeting convened at 10:01 AM and Mark Altom led the Pledge of Allegiance.

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### RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

1. #1245/2023. Employee Service Awards for December 2023 recognizing employees who have reached milestones in their careers with Davis County — *presented by Commissioner Elliott*

#### Commission

**Bob Stevenson - 5 Years.** Commissioners Randy B. Elliott and Lorene Miner Kamalu spoke about Commissioner Stevenson. He has been an asset to the County and his ideas and leadership are appreciated. Commissioner Kamalu related a story of how they drove down to St. George together and were in danger of not making it to an electric charging station. With Commissioner Stevenson's advice, they were able to stretch the power of the vehicle and make it to the charging station without getting stranded. Commissioner Stevenson is much appreciated.

**Lorene Kamalu - 5 Years.** Commissioner Randy Elliott spoke about Commissioner Kamalu. He stated she is the heart of Davis County because of her compassion. He thanked her for her service and being his friend.

#### Sheriff's Office

**Zachary Jolley - 10 Years.** Kelcie Baer spoke about Zachary. Zachary has been promoted multiple times throughout his time with the department and held positions in multiple areas, doing a good job in each one. He received an award in August from the Utah Peace Officers Association for a large bust of drugs being delivered to an inmate in one of the housing units.

**Matthew Gary - 10 Years.** Ryan Kirkman spoke for Matthew. Matthew is a great worker and has a high level of integrity. He started in Corrections and after two years transferred to Jail Classifications. He earned his paramedic license and he spent three years on Patrol. He spent another three and a half years as a Narcotics Agent seizing guns, drugs, and money. He has received numerous awards and is back on Patrol as a Special Victims Detective. He is a part of the Internet Crimes Against Children (ICAC) task force and takes on child exploitation cases.

#### Library

**Jennifer Gregersen - 10 Years.** Jennifer was not in attendance, but was recognized by a round of applause.

**Marianne Reed - 10 Years.** Josh Johnson spoke regarding Marianne. She started at the Centerville branch before moving to the Library headquarters in 2015 and has been there ever since. She has worked in both Circulation and Reference. She is very family oriented and always has a professional manner while working.

stressful in the department. She also has a great sense of humor and makes everyone around her laugh. She is a critical part of the team and is very much appreciated.

**Jay Clark - 10 Years.** Dave Spenz spoke about Jay. Jay came to Davis County from the Salt Lake Health Department and brought a good amount of experience when he was hired. During his time with the County, he has done a good job of taking advantage of opportunities that come his way. He has a work ethic that has led to him being fast-tracked for promotions. Over the past 10 years there have been many personnel changes, but Jay has always been a steady employee. The County is lucky to have him.

**Robert Nunn - 20 Years.** Jay Clark spoke for Robert. Robert has been entrusted with some of the Health Department's biggest programs. He spent some time in the Food Safety Program doing plan reviews. Over the last few years he has been involved with the Public Pool Program. He has a desire to provide excellent customer service and he gets satisfaction by helping those in the community. He is very engaged and honest. He has helped with Communications and helped with the website for the Utah Environmental Health Association. He loves to teach and has provided education and workshops to the Davis School District and Nutritional Services. The County is happy to have him.

**Human Resources**  
**Ashley Erickson - 20 Years.** Chris Bone spoke about Ashley. During her time with Human Resources, Ashley was the first to implement in-house biometric testing for employees. She taught educational classes on health topics and created the first County hiking group for employees. She is well liked and is very supportive. One employee lost a significant amount of weight with help from Ashley and, according to the employee, changed their life for the better. She is a strong team player and is always willing to help.

**Golf**  
**Cameron Tucker - 5 Years.** Cameron was not in attendance, but was recognized by a round of applause.

**Ty Wardle - 25 Years.** Ty was not in attendance, but was recognized by a round of applause.

**2. #1256/2023. 2024 Annual Meeting Schedule Board of Commissioners of Davis County — presented by Commissioner Kamalu**

Financial Information: N/A

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 12/31/2024

**PUBLIC COMMENTS**  
No comments made

**BUSINESS/ACTION**

**COMMISSIONERS' OFFICE**

**3. #1262/2023. Contract with Bennett Group DC for lobbying and consulting services — presented by Commissioner Kamalu**

Financial Information:

Terms:

- Type: Payable
  - Amount: \$30,000.00
  - GL Account #: 1010150-555310
  - Davis County Match Required: N/A
  - Additional Financial Information: not to exceed \$2,500.00 per month.
- Beginning Date: 12/05/2023
  - Ending Date: 10/31/2025

**VOTING**

**Motion to Approve:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

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4. #1263/2023. Addendum to Contract for Indigent Capital Defense Counsel Services for defendant Jeremy Lake Bailey — *presented by Commissioner Elliott*

Financial Information: N/A

Terms:

- Beginning Date: 11/03/2023
- Ending Date: N/A

## VOTING

**Motion to Approve:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

5. #1264/2023. Approval of Application for Adjustment of Property Tax Year 2022 received from Rick and Michele Swenson— *presented by Commissioner Stevenson*

One document that had originally been included was not necessary for consideration and was removed from the packet prior to the Commission Meeting.

Financial Information:

- Type: Payable
- Amount: \$757.20
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 12/05/2023
- Ending Date: 12/5/2023

## VOTING

**Motion to Approve:** Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

6. #1271/2023. Appointment of Samuel Macias to the Davis County Library Board — *presented by Commissioner Kamalu*

Samuel wanted to be on the Library board because the Library had always been an important part of his life. He wants to see the Library become a bigger part of the community. He wants to provide a safe place for children to learn and to provide programs in which everyone can participate.

Financial Information: N/A

Terms:

- Beginning Date: 12/5/2023
- Ending Date: 12/4/2027

## VOTING

**Motion to Approve:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

## FACILITIES

7. #1254/2023. Ratification of an agreement with Post Asphalt Paving & Construction for asphalt services related to the Health Department parking lot expansion project— *presented by Lane Rose, Director*

Financial Information:

- Type: Payable
- Amount: \$77,855.35
- GL Account #: 4610930-630730
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 11/21/2023
- Ending Date: 06/30/2024

8. #1255/2023. Amendment No. 1 to Design Professional Services Contract with PSOMAS for additional survey services — *presented by Lane Rose, Director*

Financial Information:

- Type: Payable
- Amount: \$97,750.00 (New total)
- GL Account #: 8010861-600701

Terms:

- Beginning Date: 12/05/2023
- Ending Date: 12/31/2024

- Financial Information:
- Type: Payable
  - Amount: \$27,797.00
  - GL Account #: 5170661-630730
  - Davis County Match Required: N/A
  - Additional Financial Information: N/A
- Terms:
- Beginning Date: 12/01/2023
  - Ending Date: 2/1/2024

VOTING

Motion to Approve: Bob J Stevenson. Second: Randy B. Elliott. All present voted aye.

LIBRARY

10. #1276/2023. Amendment to Contract #1164/2023 with LinkedIn for LinkedIn Learning Library online learning database — presented by Josh Johnson, Director

- Financial Information:
- Type: Payable
  - Amount: \$60,000.00
  - GL Account #: 2310580 540612
  - Davis County Match Required: No
  - Additional Financial Information: \$20,000.00 per year for three years.
- Terms:
- Beginning Date: 1/8/2024
  - Ending Date: 1/7/2027

VOTING

Motion to Approve: Lorene Miner Kamalu. Second: Bob J Stevenson. All present voted aye.

PUBLIC WORKS

11. #1253/2023. Agreement with Stripe Zone for asphalt striping — presented by Adam Wright, Director

Striping for all of the streets in Davis County.

- Financial Information:
- Type: Payable
  - Amount: \$40,037.00
  - GL Account #: 2140430-550620
  - Davis County Match Required: N/A
  - Additional Financial Information: N/A
- Terms:
- Beginning Date: 12/05/2023
  - Ending Date: 12/5/2024

VOTING

Motion to Approve: Randy B. Elliott. Second: Bob J Stevenson. All present voted aye.

SHERIFF'S OFFICE

12. #1257/2023. Standard Professional Goods and Services Contract between Davis County and Roe Rx, Inc. DBA Roe Family MedPac LTC Pharmacy — presented by Kelly Sparks, County Sheriff

- Financial Information:
- Type: Payable
  - Amount: \$750,000.00 estimate
  - GL Account #: 1020230-540245
  - Davis County Match Required: N/A
  - Additional Financial Information: Estimate based on usage for the following years: \$150,000.00, 2024; \$150,000.00, 2025; \$150,000.00, 2026; \$150,000.00, 2027; and \$150,000.00, 2028
- Terms:
- Beginning Date: Upon final signature
  - Ending Date: 12/31/2028

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13. #1265/2023. Standard Service Provider Contract between Davis County and Tech Connect to provide and replace (40) 12-205 replacement batteries for GE TLE 50 KVA UPS — *presented by Kelly Sparks, County Sheriff*

Financial Information:

- Type: Payable
- Amount: \$7,710.65
- GL Account #: 6310862-560252
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: When both parties have satisfied respective duties per contract

14-32. #1248/2023. Agreements for individuals to participate in the 24/7 Secure Continuous Remote Alcohol Monitoring (SCRAM) program — *presented by Kelly Sparks, County Sheriff*

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|--------------|--------------|--------------|
| • #1248/2023 | • #1268/2023 | • #1277/2023 |
| • #1249/2023 | • #1269/2023 | • #1278/2023 |
| • #1250/2023 | • #1270/2023 | • #1280/2023 |
| • #1251/2023 | • #1273/2023 | • #1281/2023 |
| • #1252/2023 | • #1274/2023 | • #1282/2023 |
| • #1266/2023 | • #1275/2023 | • #1283/2023 |
| • #1267/2023 | • #1277/2023 |              |

Financial Information:

- Type: Receivable
- Amount: See additional financial information
- GL Account #: 1020230-472000
- Davis County Match Required: N/A
- Additional Financial Information: \$30.00 enrollment fee, \$10.00 per day continuous alcohol monitoring fee, \$2.00 per intoxilyzer test, and \$6.00 per liquid drug screen test

Terms:

- Beginning Date: Upon final signature
- Ending Date: Until the individual is no longer under court order to participate in the program

## VOTING

**Motion to Approve Items 12-32:** Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

## TREASURER'S OFFICE

33. #1258/2023. Wells Fargo Bank Treasury Management Product Enrollment — *presented by Mark Altom, County Treasurer*

This approval will allow Chief Deputy Treasurer Matt Brady to be a company administrator on Wells Fargo's website for dual custody and dual control over certain services.

Financial Information: N/A

Terms:

- Beginning Date: 12/05/2023
- Ending Date: 1/6/2025

## VOTING

**Motion to Approve:** Randy B. Elliott. **Second:** Bob J Stevenson. All present voted aye.

After the vote, Commissioner Stevenson asked Mark if the County is taking advantage of current interest rates. Mark responded that we are taking advantage of the market and have a portfolio of the County's general operating money that is fully funded and at 5% currently. Mark suggested having a work session in the future to present a formal report of the County's investments to the Commission.

## VOTING

**Motion to move to Board of Equalization:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.



Davis County Clerk  
Brian McKenzie

Deputy Clerk  
Patrick Black

Minutes Prepared by:

Lorene Miner Kamalu  
Commission Chair

01/2/2024

Minutes Approved on:

Commission Meeting was adjourned at 11:00 AM.

MEETING ADJOURNED

Commissioner Kamalu was recently on the front page of the Salt Lake Tribune. She had been at a press conference where the Governor announced his budget. Commissioner Kamalu had been invited due to being part of a task force for Davis County to work on shelter space for those experiencing homelessness. A new law this year requires Davis County to have a certain amount of shelter space, and this task force is working to make sure individuals are indoors by various means and out of the elements. The target is to have between 60 – 90 beds available to those who need them and a plan must be submitted to the State by August 2025. At the press conference, officials were asked to stand up front with the Governor. The Lt. Governor had Commissioner Kamalu stand next to Governor Cox, causing her to make the front page of the Salt Lake Tribune. The Governor committed a portion of the budget toward the homelessness issue in counties such as Davis.

CLOSING REMARKS

Commissioner Stevenson spoke about touring the Western Sports Park and seeing the progress on the construction at the site. It is easy to see how the expansion will positively affect the surrounding area's development. Commissioner Stevenson also mentioned a previous meeting where the topic of fluoridated water was mentioned, which raised the question of how the issue could be placed on the ballot. Clerk Brian McKenzie stated it could be a ballot question, but he would need to research it further.

**VOTING**  
Motion to Approve: Lorene Miner Kamalu. Second: Randy B. Elliott. All present voted aye.

**CONSENT ITEMS**  
35. #1272/2023. Regular Commission Meeting Minutes for October 31, 2023 — presented by Commissioner Kamalu

**VOTING**  
Motion to Approve: Bob J Stevenson. Second: Randy B. Elliott. All present voted aye.

**VOTING**  
Motion to reconvene Commission Meeting: Lorene Miner Kamalu. Second: Randy B. Elliott. All present voted aye.

- Auditor's Adjustments**
- Appeals report to dismiss late appeals requests
  - Abatement request for late abatements recommending approval totaling \$20,484.53
  - Correction for one veteran exemption tax abatement for the year 2022
- Assessor's Adjustments**
- Various corrections recommended for \$32,825.00