

**The Minutes of
Honeyville City Planning Commission
November 15, 2023 Regular Meeting**

Kenny Funk called the meeting to order at 7:00 p.m.

Present were Chairman **Kenny Funk**. Commission Members **Laurie Hunsaker**, **Jacob Jaques**, **Bob Kosbab**, **Cherisse Kaminska** and **Staci Zilles-Nelson**. **Ty Walker** was excused from this meeting.

Employees present: **Brittany Chlarson**, Clerk/Recorder
Codey Illum, Zoning Administrator

There were no members of the public were present.

Jacob Jaques offered the Invocation and led the group in the Pledge of Allegiance.

Conflict of Interest, if any: None noted.

Public Comment Period: No comments were made.

Zoning Administrator Report – Codey Illum:

- A. Building Permits:** The Commission was made aware that a citizen pulled a permit to move a garage from one location to another within the city.
- B. Potential Development:** A gentleman who owns ground on N. Salt Creek Road wants to build a home on his property. There are some requirements in the city code. The gentleman was informed to file a permit and then the council will address the potential issues that he faces.
- C. Tolman Subdivision:** **Kenny F** informed the commission that the city council decided they were not going to require **Cody Tolman** to install a sidewalk in front of his property that he is developing.

DISCUSSION ITEMS:

- A. Water Ordinance:** **Bob K** brought up section 8-1-6 which talks about the sewer, it doesn't pertain to the city now and he wondered if it should be left in for future reference. He wondered if people would think that the city would provide sewer now, even though it is not currently available. **Cherisse K** stated that they had previously discussed removing the word servant from the code. **Bob K** also expressed concern with section 8-1-7, he stated that it does not match the new RV Ordinance that was passed. Further, he expressed that section 8-1-13 needs to be cleaned up so that someone putting in a new subdivision doesn't think that the fire hydrant will be furnished by the

city. The commission suggested removing this entire section of the code as it is addressed in the Public Works standards.

- B. Code Review:** The code is available for review online and leaves room for comments to be made. **Kenny F** asked the Planning Commission to be aware of the new ordinances that they recommended to City Council. He wanted to make sure they didn't get changed in the new review of the code. There was further discussion about codes that still need to go before the City Council and those that are waiting to be codified.

ACTION ITEMS:

A. Adopt 2024 Meeting Schedule & Opening Ceremonies –

The Commission requested that the clerk move the November meeting from the 27th to the 20th.

LAURIE HUNSAKER motioned to adopt the 2024 Meeting Schedule & Opening Ceremonies with the date change in November from the 27th to the 20th. **JACOB JAQUES** seconded the motion. **MOTION CARRIED** with Laurie Hunsaker for, Jacob Jaques for, Bob Kosbab for, Cherisse Kaminska for and Staci Zilles-Nelson for.

B. 2024 – Planning Commission Chair:

KENNY FUNK nominated Laurie Hunsaker to be the 2024 Planning Commission Chair. **BOB KOSBAB** seconded the motion. **MOTION CARRIED** with Laurie Hunsaker for, Jacob Jaques for, Bob Kosbab for, Cherisse Kaminska for, Kenny Funk for and Staci Zilles-Nelson for.

C. 2024 – Planning Commission Vice-Chair:

JACOB JAQUES nominated Kenny Funk as the 2024 Planning Commission Vice-Chair. **STACI ZILLES-NELSON** seconded the motion. **MOTION CARRIED** with Laurie Hunsaker for, Jacob Jaques for, Bob Kosbab for, Cherisse Kaminska for and Staci Zilles-Nelson for.

D. Approval of Minutes: 10/25/23:

JACOB JAQUES motioned to approve the Minutes of 10/25/23 as presented. **BOB KOSBAB** seconded the motion. **MOTION CARRIED** with Laurie Hunsaker for, Jacob Jaques for, Bob Kosbab for, Cherisse Kaminska abstaining and Staci Zilles-Nelson for.

There was further discussion about the trails plan and whether it would be a good idea to bring that back before the City Council. The commission felt that the last plan wasn't presented well because it was an all or nothing plan.

Agenda Items for Next Month:

Floodplain Ordinance – Action – Public Hearing

Water Ordinance – Action/Unless the Mayor has other issues that he'd like addressed.

STACI ZILLES-NELON motioned to adjourn at 7:41 p.m. LAURIE HUNSAKER seconded the motion. MOTION CARRIED with Laurie Hunsaker for, Jacob Jaques for, Bob Kosbab for, Cherisse Kaminska for and Staci Zilles-Nelson for.

Meeting Adjourned at 7:41 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

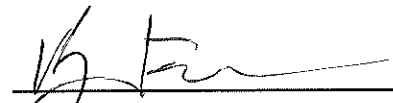
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 12-27-23




Brittiny Chlarson – Clerk/Recorder


Kenny Funk - Chairman