AMENDED
CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
May 13, 2014

This meeting may be held electronically to allow a Councilmember to participate.

2:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

1. **DISCUSSION – UTOPIA/Milestone One Report Review, Discussion and Questions - 60 min**

3:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

2. **UPDATE – Slack Lining in Orem – Greg Stephens – 10 min**
3. **UPDATE – Panhandling Ordinance – Greg Stephens – 10 min**
4. **DISCUSSION – Economic Development Tools and Resources – Jamie Davidson – 30 min**
5. **DISCUSSION – CARE Allocations – 10 min**
6. **PRESENTATION – FY 2015 Budget – Part 2 – 90 min**
   - Library ..... 10 min
   - Recreation ..... 10 min
   - Development Services ..... 15 min
   - Public Safety ..... 15 min
   - Public Works ..... 15 min
   - Administrative Services ..... 10 min
   - Legal Services ..... 5 min
   - City Manager ..... 10 min

5:30 P.M. STUDY SESSION – PUBLIC SAFETY TRAINING ROOM

PREVIEW UPCOMING AGENDA ITEMS

7. **Staff will present to the City Council a preview of upcoming agenda items.**

AGENDA REVIEW

8. **The City Council will review the items on the agenda.**

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 229-7074)

This agenda is also available on the City's Internet webpage at orem.org

CITY COUNCIL - NEW BUSINESS

9. **This is an opportunity for members of the City Council to raise issues of information or concern.**

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CALL TO ORDER
INVOCATION/INSPIRATIONAL THOUGHT: By Invitation
PLEDGE OF ALLEGIANCE: By Invitation

APPROVAL OF MINUTES

10. **MINUTES of City Council Meeting – April 29, 2014**
11. **MINUTES of Special City Council Meeting – April 29, 2014, Joint Meeting w/ Payson and Lindon**

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

12. **UPCOMING EVENTS**
13. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
    CDBG Advisory Commission .....1 vacancy
    Library Advisory Commission .....1 vacancy
    Orem Arts Council.....2 vacancies
    Summerfest Advisory Commission.....1 vacancy
14. **RECOGNITION OF NEW NEIGHBORHOODS IN ACTION OFFICERS**
15. **REPORT – Heritage Advisory Commission**

CITY MANAGER'S APPOINTMENTS

16. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
    The City Manager does not have any appointments.

PERSONAL APPEARANCES – 15 MINUTES

17. **Time has been set aside for the public to express their ideas, concerns, and comments on items not on the Agenda. Those wishing to speak should have signed in before the beginning of the meeting.** ***(Please limit your comments to 3 minutes or less.)***

CONSENT ITEMS

18. **There are no consent items.**

SCHEDULED ITEMS

6:20 P.M. PUBLIC HEARING

19. ORDINANCE – Amending Sections 22-11-26(H), 22-11-26(K), and 22-11-26(M) of the Orem City Code pertaining to development requirements in the PD-14 (Residential Estates) zone

REQUEST: Tom Dickson requests the City Council by ordinance amend Sections 22-11-26(H), 22-11-26(K), and 22-11-26(M) of the Orem City Code pertaining to development requirements in the PD-14 (Residential Estates) zone.

PRESENTER: Jason Bench

POTENTIALLY AFFECTED AREA: Windsor

BACKGROUND: The applicant owns the property at 479 East 1450 North in the PD-14 zone. The main dwelling was demolished by the applicant in 2013 and the property currently contains a large pool house that was built in 1990.

The applicant would like to enlarge the existing pool house by approximately 3,019 square feet to improve the façade, add additional living space, and turn it into a guest house. The applicant also intends to construct an additional structure that would be the permanent residence on the property.

The existing pool house is approximately 12,955 square feet in size and currently occupies about 24 percent of the total lot area. Although the size of the pool house was legal when it was constructed, it is currently nonconforming under the standards of the PD-14 zone which state that the total footprint area of all accessory structures may only occupy 8 percent of the lot area. The pool house may not be enlarged under the current standards because this would increase the nonconformity.

The pool house also has a height of approximately thirty four feet which exceeds the current height limit of twenty four feet for accessory structures in the PD-14 zone. The applicant would like to increase the allowable height for guest houses to forty three feet which equals the allowable height for primary structures and would allow the applicant to make the desired improvements to the façade of the pool house.

The applicant proposes several amendments to the PD-14 zone that would allow him to make his desired additions to the pool house building. These changes include:

- Amend Section 22-11-26(H) to exclude guest homes from the twenty-four foot height limit applicable to accessory structures.
- Amend Section 22-11-26(K) to allow guest homes to be built to forty three feet in height which is the same height allowed for primary structures.
- Amend Section 22-11-26(K) to eliminate the maximum size of a guest home in the PD-14 zone. The current PD-14 zone standards limit guest houses to 25 percent of the above-grade finished floor area of the primary dwelling.
- Amend Section 22-11-26(M) to allow the total footprint area of all accessory structures (including guest houses) to cover up to 33 percent of the lot area. This

would allow the applicant to make his desired additions and alterations to the existing pool house.

Advantages

- The proposed amendments would allow the applicant to convert the existing pool house to a guest home and to improve the façade of the building to match that of the surrounding area.
- The proposed amendments apply to the entire PD-14 zone allowing all property owners the same opportunity.

Disadvantages

- Allowing accessory structures to cover up to 33 percent of all the lots within the PD-14 zone may have some negative impact to the neighborhood. However, the applicant has indicated that his neighbors in the PD-14 zone do not object to the proposed amendments.

The proposed amendments are outlined below:

PD-14 Residential Estate Zone.

H. **Building Heights.**

1. Residential dwellings shall not exceed forty-three feet (43') in height above the average grade of earth at the foundation wall.
2. Accessory buildings/structures other than guest homes shall not exceed twenty-four feet (24') in height.

K. **Guest House.** A guest house is a particular type of accessory building and shall be placed on the same lot as the primary structure. One guest house per lot may be permitted, and each of the following shall apply:

1. The guest house shall be of the same architectural design and materials as the main residential dwelling.
2. The guest house shall be no smaller than one thousand (1,000) square feet~~, nor larger than twenty-five percent of the above grade finished floor area of primary dwellings larger than four thousand (4,000) square feet~~.
3. The guest house shall not be sold or rented separately from the main residence.
4. A property owners shall obtain a conditional use permit for a guest house prior to its erection.
5. A guest house shall not exceed forty-three feet (43') in height above the average grade of the earth at the foundation wall.

M. **Additional Requirements.**

1. The total footprint area of all accessory buildings/structures shall not exceed 33 percent of the area of the parcel on which they are located.
2. In areas where the PD-14 zone does not have specific requirements, the requirements of the R8 zone shall apply.

RECOMMENDATION: The Planning Commission recommends that the City Council approve this request. Based on the advantages outlined above staff also recommends approval of the proposed amendments.

6:20 P.M. PUBLIC HEARING

20. ORDINANCE – Amending Section 22-5-3(A) and the zoning map of the City of Orem by rezoning property located generally at 720 East Timpanogos Parkway from the PD-6 zone to the Professional Office (PO) zone

REQUEST: The applicant requests the City Council by ordinance amend Section 22-5-3(A) and the zoning map of the City of Orem by rezoning property located generally at 720 East Timpanogos Parkway from the PD-6 zone to the Professional Office (PO) zone.

PRESENTERS: Jason Bench

POTENTIALLY AFFECTED AREA: Canyon View

BACKGROUND: The applicant operates a private school known as the Arches Academy. Arches Academy ("Arches") is looking for a new site for their school since the lease on their current building will expire in June. Arches has identified the building at 720 East Timpanogos Parkway as a desirable location for the school and has a contract to purchase this property as well as the adjacent parcel to the northwest. The building at this location has been vacant for several years. However, the property is located in the PD-6 zone which does not allow for private schools.

The applicant is requesting that the City Council rezone the property on which the building is located as well as the adjacent property to the Professional Office (PO) zone. The PO zone allows for private schools and fits within the parameters of the General Plan designation of Professional Services. The applicant will have to make some interior changes to the building to meet their needs and some additional windows will be added to the exterior, but no other additions to the building are currently proposed. The school includes kindergarten through eighth grade and Arches estimates that it will have a total of 125 students.

City staff has observed that private/charter schools in other parts of the city have experienced certain traffic-related issues. Staff has therefore suggested modifications to the proposed site to mitigate some of these potential problems. The applicant has been receptive to these changes and is working with staff to finalize a development agreement which staff anticipates will improve the access and circulation pattern for pick-up and drop-off of students at the school.

GENERAL PLAN: The General Plan designation is Professional Services which allows the property to be zoned to the PO zone only. This designation calls for developments that are low-impact professional office space used to "buffer between collector or arterial-class roads and residential development." No retail is allowed with this land use classification.

Neighborhood Meeting: A neighborhood meeting was held on February 10, 2014 regarding the proposed rezone. The only attendees were Arches Academy Staff and parents of current students. No other adjacent property owners were in attendance.

Comparison of the PD-6 and PO zone:

PD-6	PO
Setbacks: 50' from dedicated street; 20' from property line	20' from dedicated street; 25' from residential zone; If height is greater than 24' setback equals height; 100' from residential if 2 stories
Landscaping: 40% minimum of site	20' along street frontage; Landscaped islands in parking
Building Height: 36'	35'
Building Size: Including parking, up to 60% of site	1 story – 7,500 sq. feet 2 story – 6,500 sq. feet per floor 3 acres – 1 story up to 10,000 sq. feet 5 acres – 2 story up to 7,500 sq. feet
Parking: Setback – 50' from dedicated street 1 stall per 300 sq. feet	Setback – 10' from dedicated street Setback – 10' from residential 1 stall per 250 sq. feet
Architecture: Approved by Committee Brick, glass, aggregate	Residential styling: 8/12 roof pitch Exterior finish shall not include steel, T-111, aluminum, or vinyl siding. No asphalt shingles allowed

Advantages:

- The requirements of the PO zone will ensure low impact development adjacent to the surrounding residential community similar to the existing PD-6 zone.
- The development agreement will provide additional improvements to the property including access improvements.
- The PO zone requires all new structures to have residential architectural styling.

Disadvantages:

- Some private/charter schools in the City have had negative traffic impacts. However, the proposed development agreement will help mitigate potential traffic-related issues.
- Schools in general may generate more noise than a typical office use.

RECOMMENDATION: The Planning Commission recommends that the City Council approve this request. Based on the Planning Commission recommendation and the advantages outlined above, staff also recommends approval of this request.

21. ORDINANCE - Approving the Amounts to be Awarded to the CARE Grant Recipients for the 2014 CARE Granting Round

RECOMMENDATION: The City Manager recommends the City Council, by ordinance, approve the amounts to be awarded to CARE grant recipients for the 2014 granting round.

PRESENTER: Steven Downs

POTENTIALLY AFFECTED AREA: Citywide

BACKGROUND: On November 8, 2005, a majority of City of Orem voters voted in favor of enacting a local sales and use tax of 0.1 percent as a means of enhancing financial support for recreational and cultural facilities, and cultural organizations within the City of Orem. Known as the Cultural Arts and Recreation Enrichment tax (CARE), the Orem City Council enacted the tax by ordinance on November 22, 2005. The tax went into effect April 1, 2006, and was authorized for a period of eight years. On November 5, 2013, a majority of City of Orem voters voted to continue collecting the CARE tax for an additional 10 years.

On December 9, 2008, the City Council amended the CARE Program policies and procedures, establishing eligibility requirements and an application process for this competitive granting program. Three categories of grants were established, including Recreational and Cultural Facilities, available for publicly-owned or operated facilities; Cultural Arts Major Grants, of $5,000 or more for operating costs of nonprofit cultural arts organizations; and, Cultural Arts Mini Grants, of up to $4,999 for operating costs of nonprofit cultural arts organizations.

Applications for this CARE granting round were due on March 20, 2014. As a group and with members serving as a smaller review panel, the City Council met in a series of public meetings in April to hear from applicants and to consider their grant requests.

Utah law requires that the entire amount of revenues and interest collected as a result of the imposition of the tax be distributed in a manner consistent with Utah Code Ann. 59-12-1403, which allows for granting to one or more facilities or organizations. Utah law also requires the City to provide for that distribution by ordinance.

22. RESOLUTION – Tentatively Adopting the City of Orem Fiscal Year 2014-2015 Tentative Budget

RECOMMENDATION: The City Manager recommends the City Council, by resolution, tentatively adopt the Fiscal Year 2014-2015 Tentative Budget and set a public hearing to adopt the final budget on June 10, 2014, at 6:00 p.m.

PRESENTER: Jamie Davidson

POTENTIALLY AFFECTED AREA: Citywide

BACKGROUND: On April 29, 2014, the City Council received a draft copy of the proposed Tentative Budget in preparation for this meeting. Prior to being presented with a draft copy of the budget, the City Council and staff have met in a continuing series of public meetings to review the General Fund. On May 27, 2014 the Enterprise Funds will be reviewed.

This budget does not contain any request to increase the property tax rate. Proposed fee changes will be reviewed in the budget presentation.

The Tentative Budget is available for review and to download at www.orem.org.

COMMUNICATION ITEMS

23. There are no communication items.

CITY MANAGER INFORMATION ITEMS

24. This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

ADJOURN TO A REDEVELOPMENT AGENCY MEETING

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
April 29, 2014

3:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

CONDUCTING	Mayor Richard F. Brunst, Jr.
ELECTED OFFICIALS	Councilmembers Hans Andersen, Margaret Black, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Richard Manning, Administrative Services Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Scott Gurney, Interim Public Safety Director; Keith Larsen, Traffic Operations Section Manager; Charlene Crozier, Library Director; Steven Downs, Assistant to the City Manager; Brandon Nelson, Accounting Division Manager; and Taraleigh Gray, Deputy City Recorder

DISCUSSION – CARE Grant Allocations

The City Council discussed CARE Grant Allocation Proposals. At the start of the discussion Mrs. Black distributed a 2014 CARE Allocation Proposal which reported the following:

Facilities

• Recreation Commitments	$598,000
• Center for Story Commitment	$300,000
Total Facilities	$898,000

Mini Grants

• Colonial Heritage Foundation	$4,999
• The Orem Choral	$4,500
• Latinos in Action	$4,500
• Flix for Charity	$0
• Utah Valley Choral Society	$4,500
• Utah Valley Young Voices	$0
• Utah Storytelling Guild	$4,000
• Roots of Freedom Foundation	$4,999
• Utah Baroque Ensemble	$4,500
• Chauntenette Women's Chorus	$4,500
• Utah Film Center	$1,000
• Center State Performing Arts Studio	$4,000

- UVU (Noorda Theater) $0
- Utah Valley Civic Ballet Company $4,500
- Resonance Story Theater $4,000

Total Mini Grants $49,998

Major Grants

- Utah Regional Ballet $40,000
- SCERA $500,000
- Hale Center Foundation $370,088
- Utah Valley Symphony $7,500
- Utah Lyric Opera $7,500

Total Major Grants $925,088

Grand Totals

- Facilities $898,000
- Mini Grants $49,998
- Major Grants $925,088
- Administrative Costs $24,751

Total Allocations $1,897,837
Total Available CARE Tax Revenues $1,897,837

Mayor Brunst proposed allocating $35,000 to Utah Regional Ballet, $365,088 to the Hale Center Foundation, and allocating $510,000 to the SCERA.

Mr. Andersen suggested giving $625,000 to the SCERA, and giving $245,088 to the Hale Center Foundation. Mr. Andersen suggested that, in so doing, the SCERA could assist in carrying out a Fourth of July celebration in Orem.

Mr. Spencer said he would like to see the SCERA receive funds as high as $550,000 and asked for respect from other Council members for his opinion and suggestion. He made the suggestion that funds be allocated in the following way: $30,000 for the Utah Regional Ballet, $355,088 for the Hale Center Foundation, and $525,000 for the SCERA.

Mr. Seastrand recommended granting $35,000 to the Utah Regional Ballet, $350,088 to the Hale Center Foundation, and $525,000 to the SCERA.

Mr. Sumner said he wanted to see the SCERA receive $600,000 and suggested giving $30,000 to Utah Regional Ballet and $270,088 to the Hale Center Foundation to allow the SCERA to receive $600,000.

Mr. Macdonald stated that he was in favor of any CARE allocation suggestion that would suit the entire Council and did not give any specific recommendations for CARE allocation.

A common concern within the Council was finding the best way to allocate the funds in a "most bang for your buck" manner. Mayor Brunst suggested finding a common ground in allocating

approximately $525,000 to the SCERA. He encouraged suggestions and further discussion to take place via email.

The City Council did not reach consensus on CARE fund allocation and planned to revisit the discussion at the next City Council meeting.

PRESENTATION – FY 2015 Budget – Part 1

Jamie Davidson, City Manager, introduced the budget presentation as part one of a three-part discussion on the FY 2015 budget. State law required tentative budgets to be presented to City Councils by the first scheduled meeting in May. The tentative budget was scheduled to go before the City Council at the May 13, 2014, regular meeting. Mr. Davidson emphasized the City's desire for the budget discussion process to be collaborative in nature.

He said the information came from recommendations made by staff, with the purpose to (1) provide an overview of where Orem had been, (2) discuss "big rocks" included in the 2015 FY budget, and (3) give perspective of where Orem was headed. The second and third budget discussions were to be more granular conversations where each department would have time to speak with the Council on specific issues relating to each department.

Mr. Davison said this was a multimonth process which began in January, 2014. He said he was confident the budget was balanced and gave thanks to Richard Manning, Administrative Services Director, and Brandon Nelson, Accounting Division Manager, who took the financial leads in the budget process.

Areas of Focus

Brenn Bybee, Assistant City Manager, reviewed the City Council's Areas of Focus for 2014-2015:

- Communication
- Employee Development
- UTOPIA
- City Facilities
- State Street
- Financial Sustainability
- Harmony

Budget Guiding Principles

Mr. Bybee introduced the Budget Guiding Principles and said the principles gave a summary of industry standards that cities use and refer to as cities decide where budget dollars go:

- City Council – Incorporate policies and vision of the City Council.
- Self-Sustaining – Enterprise funds should be self-sustaining.
- One-Time Money – One-time money should be used for one-time expenses.
- Ongoing Money – Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management

- Develop capital facility master plans for buildings, utilities, and other significant City infrastructure:
- Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.

- Compensation – Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle Replacement – Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources
  - Evaluate the health of revenue sources on a regular basis.
  - The General Fund should be supported by diverse, stable revenue sources that do not collectively cause dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain impacts of emergencies. Manage the General Fund reserves consistent with State law.
- Planning
  - Plan ahead with the big picture in mind.
  - Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means, for example, a regular citizen survey.
- Debt will only be used for projects that cannot be reasonably afforded through a pay-as-you-go savings plan. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

Stewardship Report

Mr. Bybee presented the following stewardship report from the FY 2013-2014 budget year and attributed specific accomplishments to the City Council's Areas of Focus:

- City Manager
  - Separation of Public Safety Departments – *Harmony*
  - Replaced Critical Positions – *Employee Development*
  - Met UTOPIA Obligations – *UTOPIA*
  - Joined EDCUtah – *Financial Sustainability*
  - Core Network Upgrade – *City Facilities*
- Administrative Services
  - No Increase in Health Costs to City (63% of employees on HAS) – *Financial Sustainability*
  - RDA Governance & Compliance Report – *Financial Sustainability*
  - Received Risk Management Dividend – *Financial Sustainability*
- Legal Services
  - Continued Work on Significant Legal Cases (personnel-related, Northgate, referendum) – *Harmony*
- Development Services

- University Place – PD-34 Zone – 1,300,000 Square Feet of Retail Space, 600,000 Square Feet of Office Space, and 1500 Residential Units – *State Street & Financial Sustainability*
- Comprehensive Update to the Sign Code – Chapter 14 Signs – *State Street*
- HVAC and Roof Repairs – *City Facilities*

- Recreation
  - Fitness Center Remodel and Addition – *City Facilities*
  - Resurfaced the Zero-Entry Pool at SCERA – *City Facilities*
- Public Works
  - Palisade Park Construction – *City Facilities*
  - New Shade Structures, Backdrops, and Bleachers – *City Facilities*
  - Back-up Generator for the Water Wells – *City Facilities*
  - Alta Springs and Center Street Water Lines – *City Facilities*
  - Road Maintenance Plan Projects – *City Facilities*
  - 800 East and 1200 West Reconstruction – *City Facilities*
  - 800 North Trail – *City Facilities*
  - UV Project at Water Reclamation Facility – *City Facilities*
  - Williams Farm Detention Pond – *City Facilities*
- Library
  - Capital Replacement & Repair Plan – *City Facilities*
  - Replaced Critical Positions – *Employee Development*
- Public Safety
  - Rapid Intervention Team (RIT)/Self-Rescue Training (off-duty) – *Employee Development*
  - New Ambulance – *Financial Sustainability*
  - Additional HazMat Supplies – *City Facilities*
  - Resolved Significant Cases – *Harmony*

Revenues

Mr. Manning provided the following information on City revenues forecast by fund

Revenues: Forecast by Fund				
Fund	**Revenues**	**Interfund Transfers In**	**Appropriation of Surplus**	**Total**
General	$43,491,963	$5,712,022	$0	$49,203,985
Road	$2,305,000	$0	$0	$2,305,000
CARE	$1,710,000	$0	$0	$1,710,000
Debt Service	$2,626,826	$4,714,290	$0	$7341116
Capital	$240,000	$0	$0	$240,000
Water	$11,419,000	$892,377	$0	$12,311,377
Water Reclamation	$7,017,851	$10,000	$0	$7,027,851
Storm Sewer	$3,010,500	$100,000	$0	3,110,500
Recreation	$1,543,000	$125,000	$158,088	$1,826,088
Solid Waste	$3,010,500	$100,000	$0	$3,397,000
Fleet	$0	$652,000	$0	$652,000
Purchasing	$0	$363,000	$0	$363,000

Self-Insurance	$500,000	$1,175,000	$0	$1,675,000
StoryTelling	$285,000	$10,000	$0	$295,000
Orem Foundation	$10,000	$0	$0	$10,000
CNS	$734,500	$47,048	$0	$781,548
Sr. Citizens	$51,250	$0	$0	$51,250
Telecom Billing	$60,000	$0	$0	$60,000
TOTAL	**$78,401,890**	**$13,800,737**	**$158,088**	**$92,360,715**

Mr. Manning provided the following information on City revenue sources:

Revenues: Sources		
Revenue Description	**Amount**	**Percent**
Sales Tax	$18,000,000	19.49%
Water Fees	$11,368,000	12.31%
Property Taxes (General)	$6,433,188	6.96%
Property Taxes (G.O. Bonded Indebtedness)	$1,939,601	2.1%
Franchise Taxes	$8,050,000	8.72%
Water Reclamation Fees	$7,002,851	7.58%
General Fund Charges to Other Funds	$5,712,022	6.18%
Debt Services	$5,401,515	5.85%
Solid Waste Fees	$3,396,000	3.68%
Storm Water Fees	$2,990,200	3.24%
Excise Taxes (Gas Tax)	$2,300,000	2.49%
Police/Fire Contracted Services	$1,725,500	1.87%
CARE Tax Revenues	$1,680,000	1.82%
Recreation Fees	$1,536,200	1.66%
Ambulance Fees	$1,330,000	1.44%
Court Fees	$1,278,500	1.38%
Building Permit & Construction Fees	$994,500	1.08%
Grants	$865,000	0.94%
E911 Fees	$650,000	0.70%
Business Licenses	$625,000	0.68%
Cemetery Fees	$520,000	0.56%
Interest Income	$405,750	0.44%
Appropriation of Surplus	$158,888	0.175%
Other Revenues	$7,998,000	8.66%
TOTAL	$92,360,715	100.00%

Mr. Manning provided a General Fund comparison from previous fiscal years:

Description	FY 11-12	FY 12-13	Budget FY 14	Tentative FY 15
Taxes	$30,172,672	$31,382,380	$30,660,000	$32,588,188
Permits/Licenses	$1,391,473	$1,534,393	$1,379,500	$1,619,500
Grants	$1,341,669	$940,900	$853,344	$327,500
Service Fees	$9,153,286	$9,368,499	$9,145,704	$8,780,853
Fines	$1,296,545	$1,245,145	$1,202,000	$1,217,500

Misc.	$2,190,092	$1,542,955	$1,257,097	$1,159,969
Transfers	$2,299,416	$2,565,915	$2,273,221	$3,510,475
Reserves	$0	$0	$1,922,610	$0
TOTALS	**$47,865,152**	**+$48,580,187**	**$48,693,476**	**$49,203,985**

Mr. Manning drew attention to tax revenue values over the previous few years. Sales tax was monitored and updated monthly and tracked by categories of businesses.

Mayor Brunst said one of Orem's largest tax revenue producers was Costco.

Mr. Macdonald asked about losing an automobile sales lot. Mr. Manning said it had been replaced with a grocery store which was doing better in terms of sales tax revenue.

Mr. Manning went on to say that the City attempted to keep wiggle room in the budget for an economy that could turn south. He reported that Orem was losing dōTERRA, a surprisingly large sales tax generator for the City, but the City was gaining Nordstrom's Rack.

Mr. Manning reported that a portion of franchise tax received from telephone companies was declining and would continue to decline. If services were provided via the internet, no franchise tax was required to be paid.

In sum, Mr. Manning said that year-to-date, Orem was ahead of where it finished last year.

"Big Rocks" for FY 2015 Budget

Mr. Davidson explained some of the "big rocks" for FY 15 budget and related these to the City Council's Areas of Focus:

1. Enterprise Fund Cost Allocation (Water, Water Reclamation, Storm Sewer and Street Lighting) – *Financial Sustainability*
    - State-Mandated Utility Fund Transfers - $865,000
2. Emergency Communications and Citizen Outreach – *Communication*
    - Mass Communication Software - $27,000
    - Citizen Newsletter - $18,000
3. Justice Court and Legal Services Staffing Concerns – *Employee Development*
    - Legal Professional Services - $40,000
    - Additional Justice Court Personnel - $22,300
4. Engineering Equipment – *City Facilities*
    - GPS Rovers - $59,000
5. Traffic and Signal Maintenance – *City Facilities*
    - Signal Maintenance - $15,000
    - Signage Maintenance - $7,500
6. Public Safety Life-Safety Equipment and Support (funding, in part, from FY 2014) – *Financial Sustainability*
    - Additional Ambulance / EMS supplies - $17,000
    - Fire Turnout Gear Additions - $6,000
    - Police Body Armor Additions - $4,000
7. Ongoing Fleet Replacement – *Financial Sustainability*

- Additional Fleet Investment (>$600K) - $50,000

8. Employee Health Insurance and Retirement Contributions – *Employee Development*
    - Anticipated Health Insurance Increase - $189,000
    - Additional Mandatory URS Contribution - $295,000
    - Benefits Consultant (ACA) - $36,000
9. Market Competitive Compensation (funded, in part, from FY 2014) – *Employee Development*
    - FY 2015 Market Adjustment - $450,000
    - FY 2015 Merit Adjustment - $125,000
    - Employee Professional Development - $25,000
10. Critical IT / Network / System Replacement (funded, in part, from FY 2014) – *Financial Sustainability*
    - *Additional Software Licensing - $5,000*
11. UTOPIA Debt Service Payments and OPEX – *UTOPIA*
    - Additional UTOPIA Debt Service - $57,000
12. Recreation Fund Operational Support – *Financial Sustainability*
    - Fitness Center Operational Support - $125,000
13. Maintenance and Repair of Critical City Facilities (roof, HVAC, carpeting, elevators, etc.) – *City Facilities*
    - Children's Library Carpet - $97,000
    - City Building Roof Repairs - $75,000
    - City Building HVAC Improvements - $18,000
    - Elevator Maintenance - $11,000
    - Public Safety Building Floor Drains - $5,000
    - Fire Alarm Improvements - $3,500
14. Parks Operation and Equipment Support – *City Facilities*
    - Palisade Park Personnel - $88,000
    - Palisade Equipment and Additional OPEX needs - $71,000
    - Playground Equipment Replacement - $50,000
    - Additional Citywide Park Needs - $25,000
15. Fees for Service Adjustments (development, cemetery, water, storm, sewer, recreation, etc.) – *Financial Sustainability*
    - Water (3/4" meter) - increase $0.25 / month
    - Storm Sewer (per ESU) - increase $0.25 / month

Mr. Davidson concluded by naming some future/unfunded projects within the City:

- Streets, Sidewalks, Trails, and Traffic Management, Construction, and Maintenance
- Street Lighting LED Project
- Fire Station #4
- Utility Master Plan Projects
- Ongoing Facility & Fleet Needs
- Additional Staffing Requirements
- Southwest Annexation Needs
- State Street Master Plan Implementation
- Automated Meter Reading

Mayor Brunst asked about the IT structure upgrade and whether it was hardware rather than software. Mr. Davidson said the IT structure upgrade was hardware based and covered data cabling, servers, and network switches in both City Hall and the Public Safety building. There were certain capital replacements that had been passed over during the downturn in the economy, and fleet and IT were examples of such.

Richard Manning added that the City had doubled the life of the servers it was using.

Mr. Davidson said the City had used the servers well past the intended life and, in so doing, had put itself in harm's way. Staff had identified funds to replace the infrastructure and now needed a plan to proactively address a replacement plan for the future. The City was scheduling for review and replacement in order to learn the life of desktop computers and be able to make replacement decisions with that knowledge in mind.

Mr. Davidson indicated that software was another area of attention. A lot of software programs were moving toward more cloud-based products, and that was something the City had to consider as well.

Mr. Seastrand asked if the City anticipated using server farms and if there were reasons to keep serving needs on-site. Mr. Davidson said there were certain privacy issues the City needed to be mindful of. He said he had used Jive, a local voice-over IP telephone solution. This system was an efficient cloud-based system.

Mayor Brunst said he believed Utah was the first state to put its entire system on the cloud.

Mr. Davidson said Mr. Bybee was looking into the possibility of migrating from the GroupWise system with the intent of leveraging old systems to the City's advantage.

Mr. Seastrand said security was critical. There were tools out there that could help the City be more efficient and cost effective.

Mayor Brunst asked how many city attorneys there were.

Mr. Stephens said there were five attorneys on staff, and outside attorneys were hired to address certain litigation, such as Northgate. He said the alternative to hiring outside attorneys for specific projects would be to do it in-house, but that would require hiring more attorneys. The City didn't know year to year how much litigation it would to be involved in. In-house attorneys mostly focus on day to day issues within the city.

Margaret Black asked what the current city attorneys did and what the status was on Bob Church's replacement.

Mr. Stephens indicated that, of the five city attorneys, two were full-time prosecutors, and three focused on civil matters. Much of what the attorneys did do overlapped in responsibility. The City was in the process of recruiting for Bob Church's replacement.

Mayor Brunst asked what the cost of the used generator was. Mr. Davidson said staff would get back to him on the price.

Mr. Andersen inquired about turnout replacement for the firefighters. Mr. Bybee said parts two and three of the budget discussions would cover the replacement of SCBAs for the firemen.

Mr. Macdonald, referring to storm fees on the City's utility bill, he was shocked to find how underfunded the City was to that end. He said the amount being collected for the service was substantially less than the cost to provide it. Mr. Macdonald did not believe 5 percent was adequate.

Mrs. Black added that Orem did not charge significant impact fees while most other cities did.

5:00 P.M. STUDY SESSION

CONDUCTING	Mayor Richard F. Brunst, Jr.
ELECTED OFFICIALS	Councilmembers Hans Andersen, Margaret Black, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Richard Manning, Administrative Services Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Keith Larsen, Traffic Operations Section Manager; Scott Gurney, Interim Public Safety Director; Charlene Crozier, Library Director; Heather Schriever, Assistant City Attorney; Steven Downs, Assistant to the City Manager; and Taraleigh Gray, Deputy City Recorder

Preview of Upcoming Agenda Items

Staff presented a preview of upcoming agenda items to the Council.

Review Agenda Items

The Council and staff reviewed the agenda items.

City Council New Business

There was no new City Council new business.

The Council adjourned at 5:55 p.m. to the City Council Chambers for the regular meeting.

6:00 P.M. REGULAR SESSION

CONDUCTING	Mayor Richard F. Brunst, Jr.

ELECTED OFFICIALS	Councilmembers Hans Andersen, Margaret Black, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Richard Manning, Administrative Services Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Keith Larsen, Traffic Operations Section Manager; Scott Gurney, Interim Public Safety Director; Charlene Crozier, Library Director; Heather Schriever, Assistant City Attorney; Steven Downs, Assistant to the City Manager; and Taraleigh Gray, Deputy City Recorder

INVOCATION / INSPIRATIONAL THOUGHT	Judy Cox
PLEDGE OF ALLEGIANCE	McKay Meeves

APPROVAL OF MINUTES

Mr. Seastrand **moved** to approve the minutes from the following meetings:

- April 15, 2014 City Council Meeting
- April 17, 2014 Joint Meeting with Provo City Council

Mr. Sumner **seconded** the motion. Those voting aye: Hans Andersen, Margaret Black, Richard F. Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. The motion **passed**, unanimously.

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

Upcoming Events

The Mayor referred the Council to the upcoming events listed in the agenda packet.

Upcoming Agenda Items

The Mayor referred the Council to the upcoming agenda items listed in the agenda packet.

Appointments to Boards and Commissions

Mr. Seastrand **moved** to reappoint Donna Brocco and Phil Patten to the Recreation Advisory Commission. Mr. Macdonald **seconded** the motion. Those voting aye: Hans Andersen, Margaret Black, Richard Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. The motion **passed** unanimously.

Recognition of New Neighborhoods in Action Officers

No new Neighborhood in Action officers were recognized.

Introduction – 2014 Miss Orem Royalty

Mayor Brunst read an introduction of Miss Orem Royalty's mission and vision. He invited the 2014 Miss Orem royalty to come forward and shake the hands of the City Council and take a photo.

Proclamation – National Drinking Water Week

Mayor Brunst read a proclamation claiming May 4-10, 2014 as National Drinking Water Week. Mr. Andersen **moved** to accept the proclamation. Mr. Seastrand **seconded** the motion. Those voting aye: Hans Andersen, Margaret Black, Richard Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. The motion **passed** unanimously.

CITY MANAGER APPOINTMENTS

There were no City Manager appointments.

PERSONAL APPEARANCES

Time was allotted for the public to express their ideas, concerns, and comments on items not on the agenda. Those wishing to speak should have signed in prior to the meeting, and comments were limited to three minutes or less.

Wayne Burr voiced concern for an increased utility tax due to UTOPIA. He said he concerned that UTOPIA was not native for citizens and said he circulated a petition to protest the City instilling a utility tax by $20 to $40 dollars. He said the fee was a tax and believed the added tax should not be visited upon the people. He asked the audience to sign a petition in the case the City tried to pass this kind of utility fee at a future date.

James Fawcett, resident, said companies succeed because of success. The secret of success was to go slow and "pay cash as you go." He said people buy products because the product sells itself and that competition was what drove sales. A different thing came about when people were forced. He likened the information to the added utility fee with regard to UTOPIA. Mr. Fawcett shared experience attending a meeting in Payson. Mr. Fawcett said he believed Google knew how to sell its product.

Derrick Nuesmeyer, resident, said he had gotten in touch with the recreation department to ask for Dog Park. Mr. Nuesmeyer said he had to go to Sandy, Utah to get to a decent dog park. He asked the Council not to put it on the back burner, and offered assistance as an Orem resident to get it to come forth. He asked that momentum continue forward on the matter.

Sharon Anderson voiced concern for the UTOPIA issue. She said there were too many unanswered questions through the process. She asked what would happen if someone could not afford the added fees for the UTOPIA project. She said changing the name of something would not change what it cost or what it did. Mrs. Anderson shared a letter received from a citizen previous to the 2013 Orem municipal election. The citizen had been concerned about hiking taxes for those living on fixed incomes. Mrs. Anderson said she believed the proposed UTOPIA utility fee was far above what fixed-income citizens could afford and urged the City Council to carefully consider the needs of the citizens.

CONSENT ITEMS

There were no consent times.

SCHEDULED ITEMS

6:20 P.M. PUBLIC HEARING
RESOLUTION – Adopt Community Development Block Grant (CDBG) Final Statement of Projected Uses of Funds – 2014-2015

Mrs. Crozier presented to Council the CDBG Final Statement of Projected Use of Funds – 2014-2015. She indicated no changes to the initial presentation had been made. Mrs. Crozier extended appreciation for the individuals who have served on the part of CDBG.

Overview for plans for funding
Mrs. Crozier explained the funding available to allocate:

- New Entitlement: $609,734
  - $91,460 may be used for Public Services
  - $518,274 may be used for Other Projects.
- Reprogrammed funds from previous years: $105,064
- Program Income: $35,000

Other Projects included the following:

• Habitat for Humanity	$ 35,000
• Code Enforcement	$120,000
• Infrastructure	$258,338
• Section 108 Loan Repayment	$105,000
• Business Revolving Loan Fund	$ 25,000
• Administration	$115,000

Public Service included the following:

• Family Support & Treatment	$ 10,000
• Project Read	$ 3,000
• PERC	$ 2,000
• Center for Women & Children in Crisis	$ 10,000
• Community Action Services/Food Bank	$ 16,500
• Mountainlands Community Health Center	$ 5,000
• House of Hope	$ 5,000
• Big Brothers Big Sisters	$ 1,000
• Literacy Resources	$ 2,000
• RAH	$ 7,000
• Friends of the Children's Justice Center	$ 10,960
• Friends of the Food and Care Coalition	$ 7,000
• Utah County 4-H	$ 2,000
• Community Health Connect	$ 4,000
• Kids on the Move	$ 6,000

Mrs. Crozier said all of the agencies provided a wide variety of services to the citizens of Orem.

Mayor Brunst asked what RAH stood for. Mrs. Crozier said it stood for Recreation and Habilitation.

In response to a query from the Mayor about what the code enforcement program covered, Mrs. Crozier explained that the code enforcement program used to be handled by Development Services. The City found it necessary to transfer the responsibility to the Public Safety Department. The enforcement officers addressed all kinds of issues, and through their efforts they also encountered criminal activity. The code enforcement officers were very positive and proactive in what they did. They built a relationship with citizens in a friendly manner. Mrs. Crozier said the program was important to provide to the income-qualified neighborhoods in need.

Mayor Brunst reflected that it was a very proactive approach to control gang activity in Orem.

Mayor Brunst opened the public hearing.

Kena Mathews, resident, thanked the Council for continued support for Habitat's affordable housing mission and for CDBG assistance in neighborhood revitalization repair. She reported on a three-lot subdivision on 1020 North around 525 West, where three homes would be built for families in need. She said the project had been named after Mayor Washburn and Jim Reams.

Kristen Barrett, Big Brothers Big Sisters, thanked the Council for the funding consideration. She said it cost $1,000 to match one child with the needs provided through the Big Brothers Big Sisters program which worked for the kids to be able to receive mentoring and guidance.

Bob Wright, resident, provided the Council with a written comment. He suggested the reimbursements be identified in the upcoming budget as an income budget for identification and clarification of where the funds were going.

Jared Jardine, resident, said it seemed like the administration costs to allocate the money was too high. He asked the Council to address and give explanation to that end.

Mayor Brunst closed the public hearing.

Mr. Spencer asked Mrs. Crozier to explain administration cost. Mrs. Crozier said the Community Neighborhood Services (CNS) manager position was a varied position. Part of the time spent in that position was handled with CDBG funds which were reimbursed. In the past a part-time rehabilitation specialist had been utilized to provide support to the CDBG program. Those two salaries, along with office needs, the CDBG portion of the audit, and other expenses made up the proposed $115,000. It was a time-intensive job. HUD did place a cap on how much could be spent, which was 20 percent. Mrs. Crozier said she was not being paid multiple salaries. The position was a full-time position which received funding, in part, from three different sources.

Mrs. Crozier added that it was very challenging for nonprofit organizations to secure funding. Over time, CDBG had built good things in the community.

Mayor Brunst mentioned that he had worked with Kids on the Move and the Big Brothers, Big Sisters programs and appreciated the support given to community members in need.

Mrs. Black **moved**, by resolution, to adopt the updated Final Statement of Projected Uses of Funds for Orem's 2014-2015 Community Development Block Grant. Mr. Seastrand **seconded** the motion. Those voting aye: Margaret Black, Richard F. Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. Those voting nay: Hans Andersen. The motion **passed**.

ORDINANCE – Enacting Article 13-5 of the Orem City Code

This item was a continued discussion from the April 15, 2014 City Council meeting.

Heather Schreiver, Assistant City Attorney, and Bren Bybee, Assistant City Manager, presented to Council a request to amend the Orem City Code by an approving an ordinance that would grant the Recreation Director the authority to establish a framework that would fairly, equitably, and objectively allocate the City's recreation areas for the public use.

Mr. Bybee stated that the ordinance before the Council did not directly address fees. Any fees would be forthcoming and would be subject to the public hearing process.

Mrs. Schriever said there were two issues that the Council wanted staff to address. The Council wanted the opportunity to meet with the youth sports organizations and other athletic organizations. Those meetings had proven to be productive. The other issue the City Council had asked staff to address was the composition and authority to make appointments to the Recreation Area Allocation Committee (RAAC).

The RAAC would make recommendations to the recreation director as to the organizations that would be given priority access to the City's recreation areas. Initially the proposal was that the recreation director would make the appointments to the RAAC, but the Council had expressed concern with that. Staff had addressed the Council's concerns with the following:

> The RAAC would be composed of three current members of the Recreation Advisory Commission, three Orem residents, and one City employee. RAAC members would be appointed by the Mayor, with the advice and consent of the City Council. The RAAC term of office would be for a period of three years.

Mr. Spencer asked if the ordinance contained the requirement that a Council member would serve as a liaison to the RAAC. Mrs. Schriever said there was nothing specifically in the ordinance, but that it was common practice for the Mayor to appoint a Councilmember to serve as a liaison.

Mayor Brunst said there were questions about fees. Mrs. Schriever said the fees would be proposed by the recreation director but would reviewed and set by the Council.

Mayor Brunst then said Orem had some of the best, well-kept fields in the state and commended the recreation director for the efforts to maintain the quality of Orem's resources.

Mr. Spencer asked if the ordinance applied to city-run sports organizations. Mrs. Schriever said the ordinance allowed the recreation director to create a policy that would govern how the recreation department would administer its own programs when it came to allocations of field usage. Mr. Spencer asked if it should be clarified that the City would be given priority. Mrs. Schriever said Orem would come first unless there was some exception that could be made regarding some substantial economic benefit to the City that would require or incentivize allowing someone else to use the field instead of the City.

Mr. Sumner asked if the policy would be reviewed annually. Mrs. Schriever said the agreements and designation for priority status would be reviewed and renewed every three years. The actual use of the fields would be allocated on an annual basis.

Mr. Macdonald asked about residents serving on the RAAC. He suggested the language state that the committee be composed of three current members serving on the Recreation Advisory Committee, three *additional* residents of Orem, and one City employee.

Mrs. Schriever said the amendment could be made.

Mr. Andersen proposed two amendments. He suggested adding that the fees would be taken from CARE funds. Mr. Andersen also proposed that four residents serve on the RAAC with no City employee serving as a voting member.

Mr. Spencer suggested that since a liaison from the City Council would be present, a checks and balance system would be in place.

Mr. Andersen expressed concern that a City Council member could not vote.

Mr. Sumner asked if all groups could apply for CARE funds if they met the criteria. Mrs. Black said they could.

Mr. Seastrand said the fee structure could be addressed in the budget.

Mr. Stephens indicated there was a way to accomplish what Mr. Andersen had suggested. The CARE money could not be used to pay fees but could be used to pay for operational facilities.

Mayor Brunst said he believed the concern involved how CARE tax funds were allocated and spent, which would be another discussion.

Mr. Stephens cautioned against formalizing through ordinance a commitment to always fund through the CARE funds.

Mr. Davidson said an application for use of CARE funds would have to be in place for the allocations of funds to be used in that manner.

Mr. Seastrand **moved,** by ordinance, to enact Article 13-5 of the Orem City Code, with the modification with Mr. Macdonald's proposal that the committee be composed of three current members serving on the Recreation Advisory Committee, three additional residents of Orem, and

one City employee. Mrs. Black **seconded** the motion. Those voting aye: Margaret Black, Richard F. Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. Those voting nay: Hans Andersen. The motion **passed**.

COMMUNICATION ITEMS

Mr. Davidson reminded the Council about that evening's special joint meeting scheduled to take place following the scheduled meeting.

Mr. Davidson addressed Mayor Brunst's question about the generator for water resources, saying the used generator was purchased for $149,000 and at the time of purchase had 1,100 hours on it. The purchase was made to support the pumping of the water system in the event that the City experienced a power outage.

Mr. Davidson said several individuals had inquired about Battalion Chief Layne Pace's recovery. Scott Gurney, Interim Public Safety director gave a brief update on the recovery and rehabilitation process.

Mr. Davidson said it was fortunate for that Orem Public Safety had a Rapid Intervention Team (RIT) in position when Battalion Chief Pace was injured.

CITY MANAGER INFORMATION ITEMS

At the request of Mayor Brunst, Mr. Davidson spoke of the progress of the State Street Revitalization process. He said some of the partners in the process included the Utah State Department of Transportation (UDOT), Utah Transit Authority (UTA), Mountainland Association of Governments (MAG), and the City of Orem. The City was still in the process of making contact with Utah Valley University (UVU) in taking part in the process. The idea was to prepare a request for proposal (RFP), one that had already been reviewed and received the green light from UDOT, UTA, and MAG. The City was waiting on final language details of the RFP.

Mr. Davidson said Orem was excited about the process to bring new ideas in how to address the needs of the five-mile long corridor.

ADJOURNMENT

Hans Andersen **moved** to adjourn to the Special Joint Council meeting with the Lindon and Payson city councils. Mr. Spencer **seconded** the motion. Those voting aye: Hans Andersen, Margaret Black, Richard F. Brunst, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner. The motion **passed**.

The meeting adjourned at 7:08 p.m.

CITIES OF OREM, LINDON, AND PAYSON
SPECIAL JOINT MEETING
56 North State Street, Orem, Utah
April 29, 2014

This meeting was for discussion purposes only. No action was taken.

CONDUCTING	Mayor Richard F. Brunst, Jr.
OREM ELECTED OFFICIALS	Mayor Richard F. Brunst, Jr. and Councilmembers Hans Andersen, Margaret Black, Tom Macdonald, Mark E. Seastrand, David Spencer, and Brent Sumner
LINDON ELECTED OFFICIALS	Mayor Jeff Acerson and Lindon Councilmembers Matt Bean, Van Broderick, Jake Hoyt, Carolyn Lundberg, and Randi Powell
PAYSON ELECTED OFFICIALS	Mayor Rick Moore and Councilmembers Jolynn Ford, Kim Hancock, Mike Hardy, and Scott Philips
OREM STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Richard Manning, Administrative Services Director, Greg Stephens, City Attorney; Karl Hirst, Recreation Director; Bill Bell, Development Services Director; Chris Tschirki, Public Works Director; Scott Gurney, Interim Public Safety Director; Charlene Crozier, Library Director; Steven Downs, Assistant to the City Manager; and Taraleigh Gray, Deputy City Recorder
LINDON STAFF	Adam Cowie, City Administrator
EXCUSED	Payson Councilmember Larry Skinner

Call to Order

Mayor Brunst called the meeting to order at 7:40 p.m.

Welcome and Introductions

Mayor Brunst reminded the citizens in attendance that the meeting was a public meeting, but not a public hearing.

Time was allowed for Council introductions.

Presentation of the Proposed UTOPIA / Macquarie Network PPP – Milestone One Report

Duncan Ramage, Senior Vice President – Infrastructure – Macquarie Capital, Ed Crowston, First Solutions – Fiber Infrastructure Expert, and Mike Lee, First Solutions – Technology and Service Provider Executive, presented to the City Councils Macquarie's Milestone One Report.

Mr. Ramage said over the course of the previous several months, a lot of work had been completed in preparation to bring forth the Milestone One report.

Mr. Ramage said Macquarie built infrastructure as a core competency. Macquarie owned and operated over 100 assets, which were globally worth over 100 billion dollars in the infrastructure space. Macquarie serviced over 100 million people daily in essential services, including water, airports, ferries, schools, hospitals, and telecom assets.

Macquarie was focused on the opportunity because it saw a great asset that was missing a few key components, one of which was capital. UTOPIA always had a good idea, but the network did not achieve its potential. Macquarie saw fiber as a utility and as an essential service. Macquarie saw fit to affect an efficient capital and transaction structure that would provide ubiquity and a strong value-for-money proposition for the Cities.

Macquarie's proposal sought to address several several key objectives that the Cities had:

- Reduction in the Agencies' Operating Deficit
- Defray Service Obligations on Existing Debt
- Parity of the Network Build
- Certainty of Execution
- Expanding the Existing Subscribing Base
- Increasing Service Offerings to Users by Providing a Platform for Innovation
- Provision of Civic Benefits
- Increase Price Competition and Choice in the Market

Macquarie's proposal was fairly simple: the plan was to complete the build-out of the network to every address over the eleven cities. Macquarie would connect each home with a network interface device on the outside of the dwelling equipped with a connection to a telecom cabinet inside the dwelling. The responsibility of final connection to the dwelling would rest with the Internet Service Providers (ISPs).

Macquarie believed the network was incomplete and required a material investment to complete it. The current funding pressures required a new model for development. To address this, Macquarie's proposal had been structured to achieve the Agencies' objectives by creating a Public Private Partnership (PPP) which could be tailored to the Cities' requirements.

Mr. Ramage explained the Project Structure:

- Utility fee-based PPP with thirty-year term
- PPP would build the network on a fixed-price, date certain basis within approximately 30 months of financial close

- PPP would operate, maintain, and refresh the network for thirty years on a fixed price basis subject to strict performance standards
- Wholesaler would manage ISP relations and help market the network
- ISPs would service end-users directly with little involvement from the PPP or Wholesaler
- PPP and Wholesaler would assume UTOPIA operating deficit from close

Mr. Ramage said Macquarie would finance this by instilling a utility fee which would be levied on each address. This fee was a direct reflection of the expected cost of building, operating, maintaining, and financing the network. Mr. Ramage said this was the least expensive way for Macquarie to build out the network.

The preliminary range for this utility fee was reported between $18-20. This fee would escalate annually at a mutually agreeable index. Addresses in multi-dwelling units would receive a 50 percent discount on the fee. Businesses would be charged double the fee, between $36-$40 per month.

Mr. Ramage said there would be a grace period of up to 6 months from construction to allow time for ISPs to connect users. Symmetrical basic service of up to 3 Mbps with a 20GB data cap would be made available for free to all addresses. ISPs would compete to provide premium data, voice, and video offerings to network users and would be charged transport fees related to premium services. Revenues would then be split between the Agencies, the Wholesaler and the PPP, with the significant majority going to the Agencies.

Duncan Ramage reviewed the Macquarie's Proposal Business Model Roles and Responsibilities.

Mr. Ramage explored possible options and said shutting down the network would not be an attractive option. Another option would be to sell the asset. Macquarie's understanding was that Google may or may not be interested in the asset. Other options for selling would likely not increase competition in the market, nor would other options address ubiquity. Macquarie's model would address all of the key objectives. It would clearly reduce the operating deficit from day one. It would build out to everyone in every city. Macquarie would provide a firm, fixed price for the delivery of the build out, and the risk transfer would be complete.

Mr. Ramage said this was an achievable solution. The proposal was a product of a lot of work and analysis.

Mr. Ramage outlined the following Proposal Benefits:

- Achievable Solution
  - Independent review of the proposed business model supports its feasibility
  - Positive feedback from lenders suggests appetite for funding
- Risk Transfer
  - Cities would not be required to contribute funding to the project's development
  - All design-build, integration, and ongoing operating and maintenance risks would be transferred to the PPP
  - The PPP would be required to operate the network to well-defined specifications
  - A proposed upside sharing mechanism would ensure alignment of interests between all parties

- Financial Upside for Cities
  - Premium service revenues, assuming long-term upgrade rates of 30-50% expected to total 1.0-1.5 billion over the term
  - Equivalent to approximately 2-3 times the existing debt service obligations
  - Cities would retain ownership of network assets and upon hand-back at the end of the term, would receive an asset with expected annual free cash flows
- Value for Money
  - Significant majority of residents currently paid well in excess of the utility fee for their internet connectivity
  - Symmetrical basic service of up to 3Mbps is comparable to competing products in the market area
- Greater Competition
  - Separation of network infrastructure and services significantly reduced market entry and exit barriers
  - Proposed step change in network scale had generated interest from regional and national ISPs
  - Whether residents used the network or not, residents would likely see pricing reductions from incumbent providers serving to offset the utility fee
- Ubiquity
  - Scale of project allowed for efficiencies in financing, development, and operating costs, and ability attract world class design-build contractors, systems integrators, and hardware providers
  - Standardized demarcation point would drive operating cost efficiencies
  - Universal access would help shrink the digital divide
  - Connectivity amongst the cities would lay a foundation for collaboration platform amounts community services
- ISP Involvement
  - Clear distinction of responsibilities and handoff points between network and IPSs would ensure timely remedy of user issues and improved customer engagement
  - Requirement to provide basic service for free would incentivize ISPs to invest in marketing premium services
  - Large number of potential customers would incentivize ISPs to deploy significant resources to develop a robust service and maintenance operation
- Alignment of Interests
  - Sharing amongst all parties in upside revenues
  - Private funding model would not require the Agencies or Member Cities to contribute additional funding to realize the network's potential
  - Speed of basic service would be competitive, if not superior, to incumbent offerings that have higher costs than the proposed utility fee
  - All-in costs (utility fee plus ISP charge) of premium services would be competitive to incumbent offerings of inferior speed and quality
  - Users would not be billed the utility fee until they have had the opportunity to connect to the network

Mr. Ramage highlighted the value-for-money idea by comparing the proposed utility fee of $18-$20 per month to standard service prices for Comcast and CenturyLink for both internet services and bundled internet/phone services. Mr. Ramage said DSL and Cable internet services were last-

generation technologies. Fiber services were faster and provided more consistent service than DSL and Cable.

Mr. Ramage covered the financing with regard to project implementation. Lenders were highly confident that the proposal was financeable, but as such it needed to be structured tightly. The nature of the PPP financing world was that financing needed to face the cities rather than the ultimate user. This was why the fee was structured as a utility fee to be paid by all addresses.

Mr. Ramage presented the following information with regard to financing:

- PPP Financing
  - Proposed model was likely to be financeable
    - New application of the model to sector
    - Utility fee limited lenders' exposure to market risk but required Cities to be strong counterparts
  - Indicative pricing ranges suggested minor premium to typical availability PPP terms to reflect the project risk
- Payment Mechanism
  - Indirect payment mechanism was an unconventional structure with a critical risk factor for lenders
    - Limited knowledge of Cities' credit profiles
    - Detailed information on Cities' was being collated to progress discussions
  - Indirect structure increased importance of strong enforcement mechanisms to ensure coverage of non-payment of utility fees or payment shortfall
    - Protections such as rate covenants, step-in rights for collection and priority over all network cash flows was likely required
- Operational Risk
  - Extremely reluctant to assume any revenue risk from premium service take rates
  - Lenders indicated preference for outsourced operations

Mr. Ramage indicated Mr. Crowston ran a robust process to select partners on the design build aspect of the build out. A request for qualifications (RFQ) process was carried out which solicited expressions of interest from fourteen world-class infrastructure developers. From the solicited fourteen, six expressions of interest were received, which were down-selected to two final proponents: Black & Veatch and Corning, both of which were world class infrastructure developers. Mr. Ramage added that Corning had laid more fiber than anyone else in the world.

The two selected contractors would continue through the rest of the process, should the cities decide to continue, to develop fixed-price date-certain design-build proposals in competition to ensure the best value solution for the network.

A similar process was involved in the selection of an equipment vendor (Alcatel-Lucent) and systems integrator (Fujitsu). Both partners provided detailed cost estimates and design proposals.

Mr. Ramage said Macquarie solicited proposals for ongoing network operations, maintenance, and refresh services from a number of world class providers. Macquarie investigated cost structures of current business operations, maintenance, and refresh programs, and identified a number of areas that

could be improved to lift the network's overall performance and efficiency. Estimates of operating costs were developed under a variety of scenarios, including self-perform and partially outsourced (with Fujitsu) options.

Mr. Ramage provided the following information that was gathered from the market analysis completed by Macquarie:

- Macquarie commissioned a market feasibility report to assess competitive landscape, marketing considerations, take rate forecasts and transport fee levels.
- Macquarie commissioned a UTIOPIA brand study with 700 respondents across the Cities to assess current market behaviors and attitudes to UTIOPIA and other telecommunications providers.
- Macquarie conducted focus groups to obtain a more detailed assessment of attitudes toward telecommunications providers and the Macquarie PPP proposal with 24 registered voters in Murray, Centerville, and Orem.
- Macquarie met with ISPs not currently operating on the UTOPIA network, including national players, to discuss participation on the completed network.

Mr. Ramage indicated the Cities had sixty days to respond to Macquarie's Milestone One report. Macquarie was keen to proceed and was willing to answer any questions the Cities had.

Mayor Brunst asked about the sixty day deadline. His understanding was that there was a thirty day soft-response period, followed by a sixty-day period for a hard response. Mr. Ramage said his understanding was it was sixty days from date of proposal, giving the Cities until Friday, June 27, 2014 to decide. Mayor Brunst asked Mr. Ramage to verify the response period.

Mayor Brunst asked who the wholesaler was that Mr. Ramage mentioned in the presentation. Mr. Ramage said there was no wholesaler currently in existence. Most existing businesses which were good at the wholesaling role were also retailers. Macquarie was trying to maintain segregation of roles by proposing that a group led by Frist Solutions would lead the development of that entity, which would be capitalized by Macquarie and First Solutions.

Mayor Brunst asked if any local companies would be involved as part of the wholesale group. Mr. Ramage said Macquarie was open to utilize local groups; however, there was no existing entity suitable to fill the role that did not have interest as an ISP. In an attempt to maintain the separation of roles, Macquarie would effectively create the entity from a pool of experienced individuals.

Mayor Brunst asked Mr. Ramage to clarify the party that would have the responsibility for the construction debt. Mr. Ramage said the entity responsible for the debt was the PPP, with no recourse to the Cities. The Cities would enter into a long term service contract, referred to as an availability contract, to provide payments in relation to the number of users and the utility fee, and provide means to pay down the debt.

Mayor Brunst said if there was a $20 utility fee per household, and if there was 155,000 thousand households within the system, times 12 months, times the 30 year partnership, it would come to about $1.1 billion and the Cities would be responsible for that debt through the availability payment. Mayor Brunst asked Mr. Ramage if this was correct.

Mr. Ramage said the cities would be indirectly responsible. The Cities were a counter party to the contract. Legally, the contract would be with Agencies, which would be supported by the Cities. The final details for the legal analysis were still being worked through.

Mayor Brunst asked what was the estimate of money which was expended to the ISP, and how much was left for the Cities to pay down existing debt. Mr. Ramage said the $1-$1.5 billion was only transport fees charged to ISPs. The amount did not reflect the top-line premium service revenues.

Mr. Seastrand asked if the revenues the Cities would get back would be sufficient to cover existing UTOPIA debt. Mr. Ramage said the total size of the pie was estimated at $1-$1.5 billion over the course of thirty years. Macquarie estimated the debt services obligations over the same time frame were approximately $590 million, which is 2-3 times the existing debt service. Macquarie had not negotiated how to divide the pie.

Mayor Brunst said it would be very important to have the details of how Macquarie decided to split up the pie.

Mr. Seastrand gathered that there was expectation that a large portion of the existing debt coverage could be picked up as a result of the Macquarie transaction.

Mr. Seastrand asked (1) what would happen with the heritage customers, those who initially signed up for UTOPIA and were connected for free, and (2) what changes would happen to this customer as the conversion was made from the heritage plan to the new Macquarie proposal. Mr. Ramage said those customers would be subject to the same utility fee as everyone else. The concept was to treat all users the same, and if there needed to be a concept of recovery to be determined then that could happen. For purposes of structure, Macquarie wanted everyone on the exact same model. Macquarie could possibly credit back the money spent for the initial install over a period of time so the people could recover that fee.

Mr. Seastrand asked who would handle the collections, distribution, and billing of the utility fee. Mr. Ramage said that would be handled by the Cities. The Cities would then be responsible for an availability payment to Macquarie, which was effectively the sum total of the utility fees being collected.

Mr. Seastrand asked who would deal with service questions and communication with the customers. Mr. Ramage said the intention would be to have the ISPs face the customer for all things beyond the demarcation point. If it was a network issue, the ISP would escalate to the PPP.

Mrs. Black asked how certain the proposed fee was and if there was a "not-to-exceed" amount for the fee. Mr. Ramage said the proposed $18-$20 fee was the "not-to-exceed" amount. There were assumptions that drove the fee which were contained in the body of the report. The utility fee was purely a product of cost: as Macquarie refined the design-build estimates, the operating expense estimates, and learned what the financing costs were going to be, the utility fee would move. Macquarie was fairly confident that this fee would move down, but would not exceed the proposed $20.

Mrs. Black asked with regard to construction and the amount of effort Macquarie was putting into it, did the proposal cover (1) the fiber-laying in the road to the home, (2) the electronics, (3) and the network operating center. Mr. Ramage said all costs related to operating would be completely covered by Macquarie's investment.

Mr. Sumner asked if there was a mechanism to identify what cities would be built out first. Mr. Ramage said Macquarie had not yet decided on the best way to go about assigning priority, but that Macquarie wanted to do so in the most efficient way.

Mr. Andersen said UTOPIA had been running for the past ten to twelve years. There already were ISPs attempting to promote systems on the internet. Mr. Andersen said he understood Macquarie was acting as a lender and what Macquarie planned to do differently from what UTOPIA had already seen. Mr. Ramage said Macquarie was not a lender, but rather an equity investor and developer. Building the system to scale had a lot to do with why Macquarie would be successful. Previous ISPs were using an inefficient marketing approach in that services being sold to one street could not always be sold to another. There was no ubiquity on the network which impeded

Mr. Lee said ubiquity was critical to the success of the ISPs. Ultimately the ISPs would be more incentivized to brand and market their basic service on the network through Macquarie's model

Mr. Andersen asked Mr. Lee to compare the Macquarie's proposal to Google's operation. Mr. Lee said one of the big differentiators between the two operations was that Google was operating on a closed network. Macquarie planned using an open network model where the ISPs would have to step-up the marketing to try and acquire customers. This type of open network model captivated the audience users based on the ISPs efforts in branding and brand awareness.

Mr. Sumner asked if the marketing was up to the ISP. Mr. Lee said there were two different types of marketing that Macquarie and First Solutions envisioned

1. *Wholesaler Marketing* – Provide market guidance in ensuring the ISPs were not positioning or marketing the PPP service as something it was not. This method of marketing would ensure compliance through all ISPs.
2. *Acquisition-based Marketing* – Marketing responsibility was based solely on the shoulder of the ISPs.

Mr. Ramage said there would be a substantial expenditure from the Wholesaler for the overall branding and awareness of the network.

Mr. Lee said a part of the reason why ISPs were not marketing was due to the lack of ubiquity. The proven most effective means of marketing had been door-to-door approach. In order to be front-of-mind for the customer, the customer would have to be reached in three to four different ways.

Mr. Ramage said the project itself brought forth that kind of top-of-mind impression. Everyone getting a connection on the side of their house was the ultimate marketing strategy.

Mrs. Lundberg, Lindon City Councilmember, said a lot of people were going to feel the need to have better bandwidth than what the basic service would provide. She asked what the Cities would be looking at for the first tier of upgradable service for the residents. Mr. Ramage said Macquarie was

not getting in to the end-user game. Macquarie was not planning to dictate exactly what the ISPs would sell. Macquarie was thinking of ways to compel ISPs to provide a more standardized service offering.

Mrs. Lundberg said the ISPs would be encouraged to offer the proposed free service, and that the ISPs would pay the bandwidth to the free users. To the homes that were not paying for the service other than the utility fee, Mrs. Lundberg asked what the ISPs would pay. Mr. Ramage said the ISPs would pay the internet bandwidth but not the transport fee.

Mrs. Lundberg asked if the ISPs focus would be to potentially cherry-pick the demographics that were more likely to upgrade services, then how would Macquarie manage it. Mr. Ramage said the rules of engagement for operating as an ISP on the network would be that the ISPs would not be allowed to cherry-pick. Macquarie would have mechanisms for monitoring that.

Mr. Lee added that the end-customer had the power to self-select the ISPs.

Mrs. Lundberg asked if the operating expense deficit would be eliminated or if they would only be minimized upon closing. Mr. Ramage said the operating expenses would be eliminated upon closing, when the documents were signed and the dollars flowed. The Agencies would still need to have some function to monitor the PPP, in terms of compliance with the concession agreement.

Mrs. Lundberg said Macquarie was going to create an interlocal group which would be the governing agency and asked what the structure would be for the Cities to have effective oversight on the Wholesaler and the operations. Mr. Ramage said the structure of the interlocal agency still was being determined but that it would be structured akin to the UTOPIA agency. The primary mechanism for monitoring the PPP and the Wholesaler was the concession agreement. Within that agreement there were very clear roles, responsibilities, protocols, and service level commitments in that document.

Mrs. Lundberg said past ISPs had not been consistent in customer service; there had been ISPs who did not pay UTOPIA its cut of the subscriber revenue. Mrs. Lundberg asked what mechanism was in place to provision the customers if there was poor-service or non-payment from the ISP.

Mr. Lee said the Wholesaler would structure the relationship between the Wholesaler and the service providers with strict SLAs in place. Previously, shutting down the ISP was avoided due to the potential impact it could have on the end customer. Given the capability of self-provisioning, it would be a simple matter of shutting down the ISP, due to non-payment or poor-service, and transitioning the end-users to another ISP.

Mr. Bean, Lindon City Councilmember, asked if the basic service parameters were determined based on network capacity or if it was based on competitiveness. Mr. Ramage said it was not capacity related but rather was based on the confederate environment: the balance between giving customers value for the utility fee and yet incenting customers to upgrade so there were revenues for Cities.

Mr. Bean said he presumed the utility fee and range indicated was a hard number based on the number of businesses and homes in the eleven cities and that it would not change regardless of the numbers who decided to participate. Mr. Ramage clarified that the proposed utility fee and the accompanying range were quoted under the assumption that all the Cities would participate. The

costs would change if less than the eleven cities chose to participate. There was a point where if too little Cities elected to participate then it would not work at all. Macquarie would need to reassess costs if less than the eleven cities chose to participate.

Mrs. Powell, Lindon City Councilmember, asked what would happen when the customers who used the minimum services had used up what they were allotted. Mr. Lee said the customer's service would be stopped until the following service period.

Mr. Ramage added Macquarie expected the ISPs to possibly innovate on this and provide a service for instances like that.

Mrs. Powell asked what would happen if a homeowner rejected service to their door and the house was then sold to a new owner that did want the service after the fact. Mr. Ramage said any after the fact curb-to-house installation would be on a cost basis, and every house would be different.

Mrs. Powell said not everyone would be happy with the construction crews and asked what mechanisms the PPP had in place to deal with this. Mr. Ramage said Macquarie recognized it would not always be comfortable for the resident to have people accessing the properties. There were a lot of initiatives planned for undertaking to ensure people would be comfortable and aware of what would happen. If a resident was still uncomfortable, then the resident could say no, and Macquarie would not build to their door; however, the residents who opted out would still be subject to the utility fee.

Mayor Acerson, Lindon City Mayor, said the process would be painful. He asked if Mr. Ramage could speak to any national ISPs who were interested. Mr. Ramage said it was too early in the process to discuss potential ISPs.

Mr. Macdonald asked the presenters to discuss wireless service as it compared to fiber and why fiber service was not a dead issue. Mr. Lee said there was no doubt that a lot had been achieved by wireless companies. Perhaps what was more overlooked was the fact that wireless service degraded with increased volume of users on the wireless service.

The second point Mr. Lee made was that wireless service had to be back-hauled somewhere, and in order for large capacities to be backhauled anywhere at useful speeds, it was typically backhauled over fiber. If a resident had a wireless gateway router in a dwelling, all the traffic for the numerous wireless devices within that household would have to be transported back to the internet over an infrastructure that was flexible and robust enough to support that type of bandwidth.

Mr. Lee said there was a reason why major carriers, i.e. Verizon, T-Mobile, and AT&T, were looking at fiber for back-haul services.

Mr. Macdonald said there were residents who felt that this large of a commitment should go to the citizens for a vote and asked if there was a future time that the Cities could take the decision to the voters. Mr. Ramage said the Cities could exit after Milestone Two if they chose not to proceed. They could do the same after Milestone Three as well. Macquarie's proposal would not close for a number of months and therefore there could be time for a referendum.

Mr. Macdonald asked if there was potential litigation against the Cities or against UTOPIA by incumbent service providers who were being effectively forced out of the market. Mr. Ramage said these providers were not being forced out but were being asked to compete.

Mr. Ramage said he expected prices would go down and that the incumbents would not be happy. Macquarie anticipated that battle.

Mr. Lee reiterated that what was being proposed was an open-architecture and that CenturyLink and Comcast were invited to participate.

Mr. Macdonald said the contract was for thirty years and speculated that at the end of the term, someone would want to buy the revenue stream.

Mr. Hancock, Payson City Councilmember, asked if there was a mechanism that would assess the heritage customer's hookup to ensure they would have equal service on the network. Mr. Lee said the current customers were being serviced by an active ethernet connection. The technology and the platform were not being changed. The network core would remain with the same vendor. The heritage customers would not be significantly impacted.

Mrs. Ford, Payson City Councilmember, shared thoughts on whether internet was a utility. To some people the internet may be more akin to a utility, but not every demographic shared that idea. Looking at residential households, Payson had approximately 5,500 households. At $20 for each household, this equated to $1.3 million per year that Payson would have to come up with in availability payments. This was basically a bill that the City would pay with funds collected from the utility bill. Mrs. Ford said she was not sure if the Cites had the money to always pay this if there were citizens that did not pay. Mrs. Ford expressed concern that this would be detrimental to Cities' bonding abilities.

Mr. Ramage said essentially there would be a contract for the Cities to collect the utility fee. Overall, the payment was the responsibility of the Cities. The Cities would have to make up the shortfall in the absence of collecting the utility fee. The Cities had discretion on how they went about making up any potential shortfall, whether it was adjusting the utility fee to make up for the deficit, finding the revenues from somewhere else, or finding the revenues from the network revenues in the up-sell situations with the portion that would go back to the Cities.

Mrs. Ford asked if this was legally allowable for the Cities to put forth a utility fee. Mr. Ramage said he was under the assumption that Cities could, but that it was up to the Cities to decide the legalities of the utility fee.

Mayor Brunst said that question could be one for the legislature and city attorneys to answer.

Dave Shaw, UTOPIA Legal Counsel, said there were questions on whether this was a utility or not. State legislature had determined since 2001 that telecommunications were indeed a utility for municipalities. The presumption along with this was that if the Cities had authority to have a utility, the municipality had the authority to fund the utility, which had historically been done by employing rates.

In the previously presented billing matrix as presented at the beginning of the meeting, Mrs. Ford said she would include billing and collection to be done on the part of the Agencies because the Cities would be doing all the billing and all the collecting. Mr. Ramage said the Cities would be doing the billing and collecting. To the extent that the Cities had existing bills collected from every household, the incremental cost of collection and billing would be minimal.

Mayor Brunst added that the premium services would be collected by the ISPs.

Mr. Hardy, Payson City Councilmember, asked what Milestones One and Two would bring as far as commitments to the Cities. Mr. Ramage replied the commitment was to cover some costs relating to the process to get to the reporting point. Milestone Two would allow Macquarie to engage in detailed legal structuring discussions. At the end of Milestone Two, there would be a well-developed concession agreement terms sheet, a detailed indicative financing arrangement, and various other legal and structural elements in place, as well as a more defined cost estimate beyond what had been previously defined.

Mr. Shaw added a point of clarification that Macquarie was funding the cost of the milestones unless the Cities decided to exit the transaction. Upon exiting the transaction the Cities would incur reimbursement costs. These details were defined in the predevelopment agreement.

Mr. Ramage reiterated that Macquarie did not have all the answers at that point in time. There were structural considerations that needed to be worked out.

Mr. Hardy asked what guarantees the Cities had that demonstrated Macquarie's ability to follow through with the transaction for the thirty year partnership. Mr. Ramage said the PPP model was pretty well established which was backed by decades of positive history. The following-through element was building out the network up front and ensuring the key players, namely Corning, Black & Veatch, Fujitsu, and Alcatel, did not flake out. There would be repercussions for those that did not hold up the contractual agreements.

Mr. Spencer said the preliminary range was $18-$20 per month, which would be escalated to a mutually agreeable index. Mr. Spencer was concerned why the next statement in Macquarie's report said it was free to all residents. As a citizen, Mr. Spencer said he would have appreciated the opportunity to vote on UTOPIA. Mr. Spencer asked if there was a way to guarantee that, with enough upgrades, the existing debt would be paid.

Mr. Ramage said there was no guarantee to pay off the debt. Mr. Ramage encouraged the Councils to remember that Macquarie was putting forth a substantial amount of equity, and that even Macquarie was not guaranteed back its money over the thirty year partnership. Macquarie was still facing risks of many kinds, including real cost risk, operating risk, development risk, and refresh risk. The proposed $20 utility fee may not cover all the cost required either.

Mr. Spencer said this transaction may be a hard pill for citizens to swallow.

Mrs. Black questioned about the percentage estimate for transport fees and asked if there were any estimations of who would get what. Mr. Ramage replied the framework had been put forth in the report, though it had not been negotiated with the Cities yet. Mrs. Black said she did not think

Macquarie could say the Cities would get a third. Mr. Ramage agreed but said the cities would get the biggest portion of the pie, followed by the Wholesalers, and then the PPP.

Mr. Ramage said the PPP amount would take Macquarie from a mediocre return to a decent return for a pension plan investor.

Mrs. Black said if for some reason Macquarie was unable to satisfy conditions set forth, then only Macquarie would take the fall and not the Cities. Mr. Ramage said yes, this was why a scheme of performance standards was developed with a schedule of damages. In the condition of extreme under-performance, the contract would be terminated and Macquarie's equity would be gone.

Mr. Davidson commented by saying the relationship and conversation began with Macquarie as it approached UTOPIA in April, 2013. What Macquarie was bringing forth was a solution and proposal. Macquarie was the first group to come forth with ubiquitous solutions to build out the entire network. Mr. Davidson said the Councils should give consideration to recognize that if there were other organizations that wanted to come forward, that they could do so as well.

Mayor Brunst asked about the soil conditions in northeast Orem where build out in the ground was infeasible. Mr. Crowston said build out in the ground was possible, but may be more costly. Orem was an expensive city to build out due to the rock content in the ground, but Macquarie clearly understood the risk. Macquarie was prepared to guarantee fiber to each address regardless of the difficulty in getting it there.

Mayor Brunst said UTOPIA had several strands of fiber running down multiple corridors. He asked if (1) the Cities would retain ownership of the existing fiber, and (2) would the Cities be able to lease the fiber infrastructure. Mr. Ramage said the network should operate as a whole, though leasing the network could be considered. It was easiest and most efficient to manage the fiber all together.

Mr. Lee added that the PPP was only responsible for only the fibers that were seeded to them.

Mayor Brunst asked if there would be any type of "race-to-the-bottom" with ISPs on the same system trying to out-do the other ISPs. Mr. Ramage said Macquarie would certainly look to ways of mitigating that type of activity. Macquarie would not want to get into the IPSs business, but would want to save ISPs from themselves.

Mr. Ramage said fundamentally, due to the utility fee, this model was cheaper than any other network, even cheaper than Google could build it.

Mr. Lee said it was important to keep in mind the root cause as to why some ISPs were racing to the bottom, that being operating expenses. Macquarie's model would mandate a certain level of customer service.

Mr. Spencer asked if there was a max of where the utility fee would go. Mr. Ramage said the fee would be inflation based only.

Mrs. Powell said the utility fee was a large detail in what the citizens could bare. Mr. Ramage said it would be nice if Macquarie could do this without a fee, but it was not possible to do so. People either

had a land line or they utilize a high-speed internet, and with this service, people could get both a land line and basic internet for less than they were playing for only one of those services.

Mr. Ramage reminded the Councils that apartment-dwellers would only pay $9-$10 for service, which was half the cost, which was less than apartment dwellers paid for anything.

Mrs. Powell suggested the Councils consider some type of provision for those who opted-out or who were indigent and could not pay.

Mr. Seastrand asked if there was data that indicated how many households were connected to some type of internet. Mr. Ramage said a survey was conducted across the eleven cities with 700 participating residents. Mr. Lee said roughly 2/3 of the total surveyed residents were connected to the internet in some way, and the remaining 1/3 were utilizing cellular service for internet access.

Mr. Seastrand asked about ways to make available the details of the meeting for further review and any possible follow-up questions, and suggested making the information available on the Orem website. Mr. Davidson said from a municipal perspective, the City could make the meeting recordings available and would provide composed minutes of the meeting. Macquarie had the full report for public review, but there would be a conduit where people could access more information about the conversation. Ultimately, Mr. Davidson said this proposal was Macquarie's proposal, and the preponderance of responsibility to distribute information needed to rest with Macquarie.

Mr. Bean asked if voice, data, and video were contemplated by the telecommunication act. Mr. Shaw said they were contemplated and that the act provided two exemptions: internal governmental networks, and the leasing or granting of other similar rights in capacity of the network to private providers of public communications and cable television services. Encapsulated within those definitions was the information for voice, video, and data.

Mr. Bean asked Mr. Shaw if he thought Provo being charged $5.35 per month as a utility fee was legal under the statute. Mr. Shaw said he would refrain from giving opinion on Provo's issues as he did not represent Provo legally. That said, Mr. Shaw said the Utah Supreme Court had been very clear on the difference between the tax and the fee. A tax is something that was charged to the public for the general public services that the public may or may not benefit from individually, whereas a fee was something charged on an individual basis in exchange for something the public individually benefited from.

Mr. Bean asked if there were any concerns about the offering of preferential treatment to the Wholesale provider, or any anti-trust issues that could prove as road-blocks in moving forward. Mr. Shaw said the municipal cable act had a provision that said a municipality may not grant itself or any other provider undue preference or unreasonable advantage.

Adjournment

Mr. Macdonald **moved** to adjourn the meeting. Mr. Sumner **seconded** the motion. The vote to adjourn was unanimous.

The meeting adjourned at 10:08 p.m.

CITY OF OREM **CITY COUNCIL MEETING** MAY 13, 2014	
REQUEST:	**6:20 P.M. PUBLIC HEARING** **ORDINANCE – Amending Sections 22-11-26(H), 22-11-26(K), and 22-11-26(M) of the Orem City Code pertaining to development requirements in the PD-14 (Residential Estates) zone**
APPLICANT:	Tom Dickson
FISCAL IMPACT:	None

NOTICES:
-Posted in 2 public places
-Posted on City webpage
-Posted on City hotline
-Faxed to newspapers
-Emailed to newspapers
-Posted on State's notification website.
-Mailed notifications to properties within 500' of the proposed additions as well as all property owners in the PD-14 zone.

SITE INFORMATION:
- General Plan
  Low Density Residential
- Current Zone
  PD-14
- Acreage
  37 Lots
- Neighborhood
  Windsor
- Neighborhood Chair
  Cregg Jacobsen

PREPARED BY:
Clinton A. Spencer
Planner

PLANNING COMMISSION RECOMMENDATION:
6-0 for approval

REQUEST:
Tom Dickson requests the City Council by ordinance amend Sections 22-11-26(H), 22-11-26(K), and 22-11-26(M) of the Orem City Code pertaining to development requirements in the PD-14 (Residential Estates) zone.

BACKGROUND:
The applicant owns the property at 479 East 1450 North in the PD-14 zone. The main dwelling was demolished by the applicant in 2013 and the property currently contains a large pool house that was built in 1990.

The applicant would like to enlarge the existing pool house by approximately 3,019 square feet to improve the façade, add additional living space and turn it into a guest house. The applicant also intends to construct an additional structure that would be the permanent residence on the property.

The existing pool house is approximately 12,955 square feet in size and currently occupies about 24 percent of the total lot area. Although the size of the pool house was legal when it was constructed, it is currently nonconforming under the standards of the PD-14 zone which state that the total footprint area of all accessory structures may only occupy 8 percent of the lot area. The pool house may not be enlarged under the current standards because this would increase the nonconformity.

The pool house also has a height of approximately thirty four feet which exceeds the current height limit of twenty four feet for accessory structures in the PD-14 zone. The applicant would like to increase the allowable height for guest houses to forty three feet which equals the allowable height for primary structures and would allow the applicant to make the desired improvements to the façade of the pool house.

The applicant proposes several amendments to the PD-14 zone that would allow him to make his desired additions to the pool house building. These changes include:

- Amend Section 22-11-26(H) to exclude guest homes from the twenty-four foot height limit applicable to accessory structures.
- Amend Section 22-11-26(K) to allow guest homes to be built to

forty- three feet in height which is the same height allowed for primary structures.

- Amend Section 22-11-26(K) to eliminate the maximum size of a guest home in the PD-14 zone. The current PD-14 zone standards limit guest houses to twenty-five percent of the above-grade finished floor area of the primary dwelling.
- Amend Section 22-11-26(M) to allow the total footprint area of all accessory structures (including guest houses) to cover up to 33 percent of the lot area. This would allow the applicant to make his desired additions and alterations to the existing pool house.

Advantages:

- The proposed amendments would allow the applicant to convert the existing pool house to a guest home and to improve the façade of the building to match that of the surrounding area.
- The proposed amendments apply to the entire PD-14 zone allowing all property owners the same opportunity.

Disadvantages:

- Allowing accessory structures to cover up to 33 percent of all the lots within the PD-14 zone may have some negative impact to the neighborhood. However, the applicant has indicated that his neighbors in the PD-14 zone do not object to the proposed amendments.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve this request. Based on the advantages outlined above staff also recommends approval of the proposed amendments.

The proposed amendments are outlined below:

PD-14 Residential Estate Zone.

H. **Building Heights.**

1. Residential dwellings shall not exceed forty-three feet (43') in height above the average grade of earth at the foundation wall.

2. Accessory buildings/structures other than guest homes shall not exceed twenty-four feet (24') in height.

K. **Guest House.** A guest house is a particular type of accessory building and shall be placed on the same lot as the primary structure. One guest house per lot may be permitted, and each of the following shall apply:

1. The guest house shall be of the same architectural design and materials as the main residential dwelling.

2. The guest house shall be no smaller than one thousand (1,000) square feet~~, nor larger than twenty-five percent of the above-grade finished floor area of primary dwellings larger than four thousand (4,000) square feet~~.

3. The guest house shall not be sold or rented separately from the main residence.

4. A property owners shall obtain a conditional use permit for a guest house prior to its erection

5. A guest house shall not exceed forty-three feet (43') in height above the average grade of the earth at the foundation wall.

M. **Additional Requirements.**

1. The total footprint area of all accessory buildings/structures shall not exceed 33 percent of the area of the parcel on which they are located.

2. In areas where the PD-14 zone does not have specific requirements, the requirements of the R8 zone shall apply.

ORDINANCE NO. _____

AN ORDINANCE BY THE OREM CITY COUNCIL AMENDING SECTIONS 22-11-26(H), 22-11-26(K), AND 22-11-26(M) OF THE OREM CITY CODE PERTAINING TO DEVELOPMENT REQUIREMENTS IN THE PD-14 (RESIDENTIAL ESTATES) ZONE.

WHEREAS on February 25, 2014, Tom Dickson filed an application with the City of Orem requesting that the City amend Sections 22-11-26(H), 22-11-26(K) and 22-11-26(M) of the Orem City Code pertaining to development in the PD-14 (Residential Estates) zone; and

WHEREAS the proposed amendments to Section 22-11-26(H), Section 22-11-26(K) and Section 22-11-26(M) will amend the Orem City Code to eliminate guest homes from the maximum height restriction of twenty-four feet (24') for accessory buildings, eliminate the maximum square footage requirement for guest homes, set the maximum height restriction for guest homes to forty-three feet (43'), and allow accessory structures to cover up to thirty-three percent (33%) of the total area of a parcel located in the PD-14 zone; and

WHEREAS a public hearing considering the subject application was held by the Planning Commission on April 23, 2014 and the Planning Commission forwarded a positive recommendation to the City Council; and

WHEREAS a public hearing considering the subject application was held before the City Council on May 13, 2014; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; and the effect upon the surrounding neighborhood.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds that this request is in the best interest of the City because it will allow greater flexibility in the development and improvement of property in the PD-14 zone.

2. The City Council hereby amends Section 22-11-26(H) to read as follows:

H. Building Heights.

1. Residential dwellings shall not exceed forty-three feet (43') in height above the average grade of earth at the foundation wall.
2. Accessory buildings/structures other than guest homes shall not exceed twenty-four feet (24') in height.

3. The City Council hereby amends Section 22-11-26(K) to read as follows:

K. Guest House. A guest house is a particular type of accessory building and shall be placed on the same lot as the primary structure. One guest house per lot may be permitted, and each of the following shall apply:

1. The guest house shall be of the same architectural design and materials as the main residential dwelling.
2. The guest house shall be no smaller than one thousand (1,000) square feet.
3. The guest house shall not be sold or rented separately from the main residence.
4. A property owners shall obtain a conditional use permit for a guest house prior to its erection
5. A guest house shall not exceed forty-three feet (43') in height above the average grade of the earth at the foundation wall.

4. The City Council hereby amends Section 22-11-26(M) to read as follows:

M. Additional Requirements.

1. The total footprint area of all accessory buildings/structures shall not exceed thirty-three percent (33%) of the area of the parcel on which they are located.
2. In areas where the PD-14 zone does not have specific requirements, the requirements of the R8 zone shall apply.

5. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.

PASSED, RESOLVED and ORDERED PUBLISHED this **13th** day of **May** 2014.

_____

Richard F. Brunst, Jr., Mayor

ATTEST:

_____

Donna R. Weaver, City Recorder

COUNCIL MEMBERS VOTING "AYE"

_____

_____

_____

_____

_____

_____

_____

COUNCIL MEMBERS VOTING "NAY"

_____

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_____

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_____

DRAFT PLANNING COMMISSION MINUTES – APRIL 23, 2014

AGENDA ITEM 4.2 is a request by Tom Dickson to amend **SECTIONS 22-11-26(H), 22-11-26(K), AND 22-11-26(M) OF THE OREM CITY CODE PERTAINING TO DEVELOPMENT REQUIREMENTS IN THE PD-14 (RESIDENTIAL ESTATES) ZONE.**

Staff Presentation: Mr. Spencer said the applicant owns the property at 479 East 1450 North in the PD-14 zone. The property currently contains a large accessory pool house built in 1990. The main dwelling was demolished by the applicant in 2013.

At the time the pool house was originally built (1990) the property was zoned R8 which allowed accessory buildings to have a footprint of up to thirty (30) percent of the total lot size. Since then the property has been rezoned to the PD-14 zone and the R8 zone has been amended to only allow accessory buildings to cover up to eight (8) percent of the total lot size. The PD-14 zone refers to the R8 zone for lot coverage requirements for accessory buildings. Since the pool house was built prior to the eight percent lot coverage requirement, the current accessory building is classified as a legal non-conforming structure. The current accessory building now occupies approximately 32% of the total lot size since the lot was subdivided in 1991 when the PD-14 zone was created. Currently, Orem City Code does not allow the expansion of a non-conforming building as it relates to the overall building size. The current owner plans to add additional living space to the accessory building and increase the height to forty-three feet (43'), turning it into a guest house, and then later proposes to construct a permanent residence on the property.

Currently, as mentioned, the PD-14 zone does not allow for the proposed addition to take place. The applicant proposes several amendments to the PD-14 zone to accommodate the addition to the existing accessory building. These changes include:

Amend Section 22-11-26(H) to exclude guest homes from the accessory structure requirement of the maximum height of twenty-four feet (24'). The applicant is proposing the addition to the pool house to be forty-three feet (43').
Amend Section 22-11-26(K) to eliminate the maximum size of a guest home in the PD-14 zone. The current PD-14 zone standards allow guest houses to be no larger than twenty-five percent of the above finished floor area of the primary dwelling larger than four thousand (4,000) square feet.
Amend Section 22-11-26(K) to allow guest homes to be built to forty-three feet (43').
Amend Section 22-11-26(M) to allow the footprint of all accessory structures (including guest houses) to cover up to thirty-three percent (33%) of the lot on which they are located. The current property would allow for a total of 17,681 square feet of coverage which will allow the applicant to make their desired additions and alterations of the existing accessory pool house.

Advantages:

- The proposed amendments would allow the applicant to improve the façade and add additional square footage to the existing legal non-conforming building to match that of the surrounding area.
- The amendment resolves the legal non-conforming status of the pool house.

Disadvantages:

- The proposed amendment would apply to the entire PD-14 zone allowing all property owners the same opportunity and ability to have accessory structure cover up to thirty-three (33) percent of their lots with accessory structures. The PD-14 zone contains 37 lots.

Recommendation: City staff recommends the Planning Commission consider the amendments to the PD-14 zone as requested by the applicant and forward a recommendation to the City Council. The proposed amendments allow the home owner to improve the aesthetics of the existing legal non-conforming structure; however, the proposed amendments apply to the entire PD-14 zone.

The proposed amendment is outlined below:

PD-14 Residential Estate Zone.

H. **Building Heights.**

1. Residential dwellings shall not exceed forty-three feet (43') in height above the average grade of earth at the foundation wall.

2. Accessory buildings/structures other than guest homes shall not exceed twenty-four feet (24') in height.

K. **Guest House.** A guest house is a particular type of accessory building and shall be placed on the same lot as the primary structure. One guest house per lot may be permitted, and each of the following shall apply:

1. The guest house shall be of the same architectural design and materials as the main residential dwelling.

2. The guest house shall be no smaller than one thousand (1,000) square feet~~, nor larger than twenty-five percent of the above grade finished floor area of primary dwellings larger than four thousand (4,000) square feet.~~.

3. The guest house shall not be sold or rented separately from the main residence.

4. A property owners shall obtain a conditional use permit for a guest house prior to its erection

5. A guest house shall not exceed forty-three feet (43') in height above the average grade of the earth at the foundation wall.

M. **Additional Requirements.**

1. The total footprint area of all accessory buildings/structures shall not exceed 33 percent of the area of the parcel on which they are located.

2. In areas where the PD-14 zone does not have specific requirements, the requirements of the R8 zone shall apply.

Chair Moulton asked if the Planning Commission had any questions for Mr. Spencer.

Vice Chair Walker asked if the height of 34-feet is out of character for the area. Mr. Spencer said primary residences are allowed 43-feet, currently the zone only allows 24-feet for accessory structures.

Mr. Whetten asked if the façade will have some functionality. Mr. Spencer said the floor plan shows a dining room, pool hall, foyer and some lockers for the pool.

Chair Moulton invited the applicant to come forward. Paul Burningham introduced himself.

Mr. Burningham said the pool and indoor tennis court will stay the same. The façade comes out between 16 and 18 feet. The 26 feet that is the front porch patio will not have a roof line. The façade will help the building tie in with the design of what the new home will be.

Chair Moulton asked if the façade is visible from the back. Mr. Burningham said the back is not visible, but against the parking lot for the research park. Mr. Burningham discussed the building materials. He then noted that on the original R8 zoning, this exceeded the 30% requirement. There are multiple accessory buildings on this lot: a pool house and tennis courts, which are connected now, but have not always been connected. There is also a detached garage and a large gazebo. After calculating the space of the buildings that are already there, they are requesting less space than the original accessory buildings were. They are only asking for a combined pool house and tennis court building. He added that they have met with the neighbors and they are fine with this development.

Ms. Larsen asked when the home is built, will it then exceed the 33% requirement. Mr. Spencer said the 33% applies only to the accessory building. Ms. Larsen noted that after the home is built; there could only be a few feet of ground left. She asked the size of the lot. Mr. Spencer said it is about 56,700 square feet. Ms. Larsen said a third of the lot will be covered by an accessory building and the home may take up another third of the lot. Mr. Spencer said that after the home is constructed, the accessory building will require an conditional use permit and will have to come back though the process.

Mr. Iglesias asked if the new home will be attached to this structure. Mr. Burningham said it cannot be attached or it would be nonconforming again. He added that the new home will have to meet all the setbacks, sideyard requirements, etc. for any residential development. There is a hallway on the drawings that shows an underground access from the new home into the lower level of the tennis court. That would have to comply with the future new home.

Mr. Bench said this lot extends to the north where the accessory buildings were constructed. When the PD-14 was developed, the lot was split out and it left the guest house and the other smaller structures on this lot. When it was originally approved it had a larger square footage and was below the 30% requirement.

Mr. Whetten asked if the PD-14 zone was located anywhere else in the city. Mr. Spencer said there is one other in the southwest part of Orem, Melanie Bastian's home.

Ms. Jeffreys asked if this change would affect all the properties in PD-14 zone. Mr. Spencer said yes.

Mr. Burningham said on the staff report it discusses how it affects the entire zone and it is listed as a disadvantage. When they originally applied they suggested that it just be restricted to this lot. They have done this at other developments in other cities. They presented this to staff and the legal department decided it could not be done. Mr. Earl said staff is not comfortable with this. If it were allowed on this lot it would need to be allowed on every lot in the zone.

Vice Chair Walker noted that this is a legal non-conforming use. He asked how often the City has allowed a legal non-conforming structure to expand. Mr. Earl said in a residential zone a legal non-conforming structure can be expanded as long as the expansion complies with all applicable ordinances. If this were a commercial zone and there was a non-conforming structure they would not be able to add on to it.

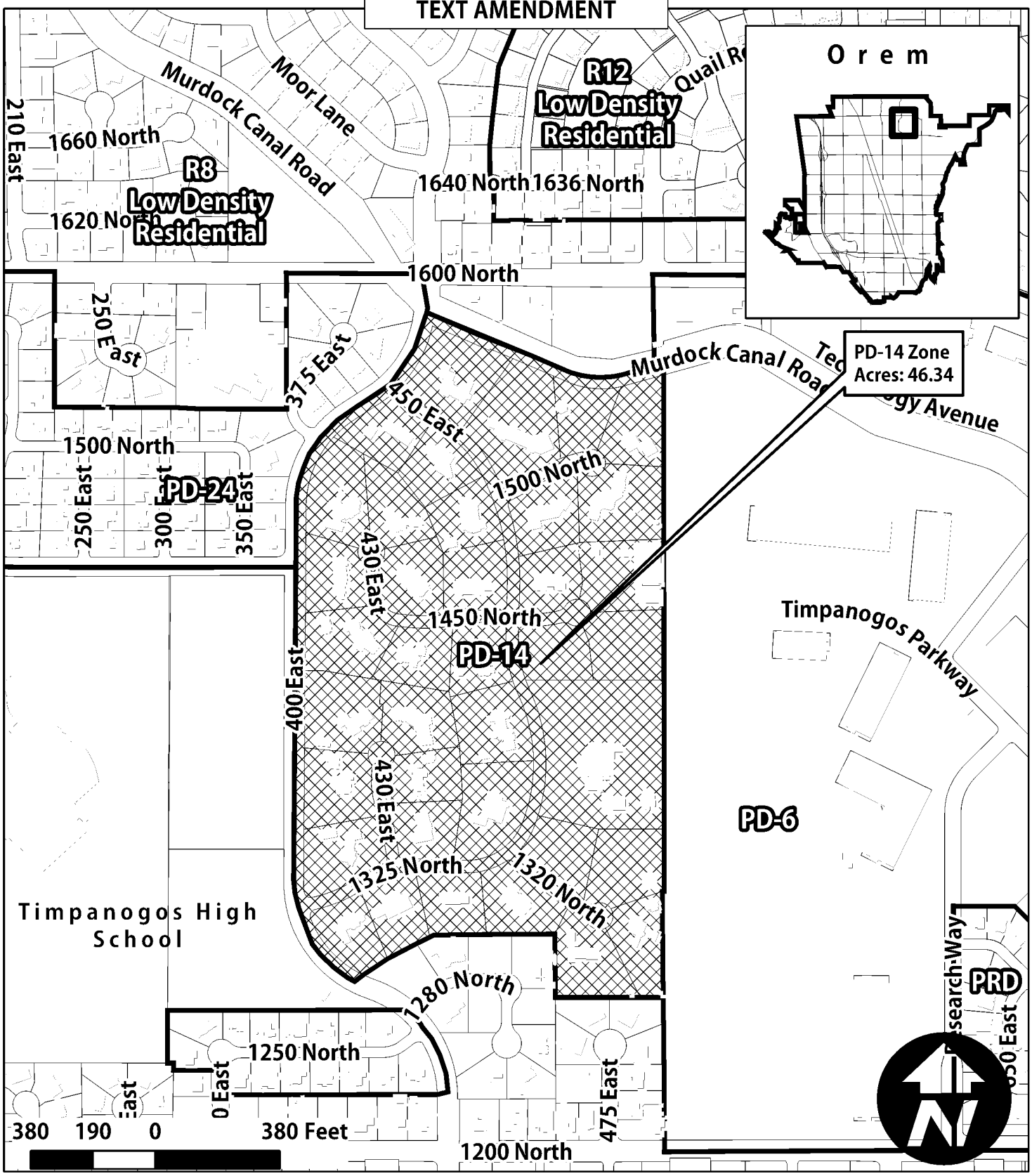
Chair Moulton opened the public hearing and invited those from the audience who had come to speak to this item to come forward to the microphone.

When no one came forward, Chair Moulton closed the public hearing and asked if the Planning Commission had any more questions for the applicant or staff. When none did, he called for a motion on this item.

Planning Commission Action: Chair Moulton said he is satisfied that the Planning Commission has found this request complies with all applicable City codes. He then moved to recommend the City Council amend Sections 22-11-26(H), 22-11-26(K), and 22-11-26(M) of the Orem City Code pertaining to development requirements in the PD-14 (Residential Estates) zone. Mr. Whetten seconded the motion. Those voting aye: Carlos Iglesias, Karen Jeffreys, Lynnette Larsen, David Moulton, Michael Walker and Derek Whetten. The motion passed unanimously.

PD-14 Zone

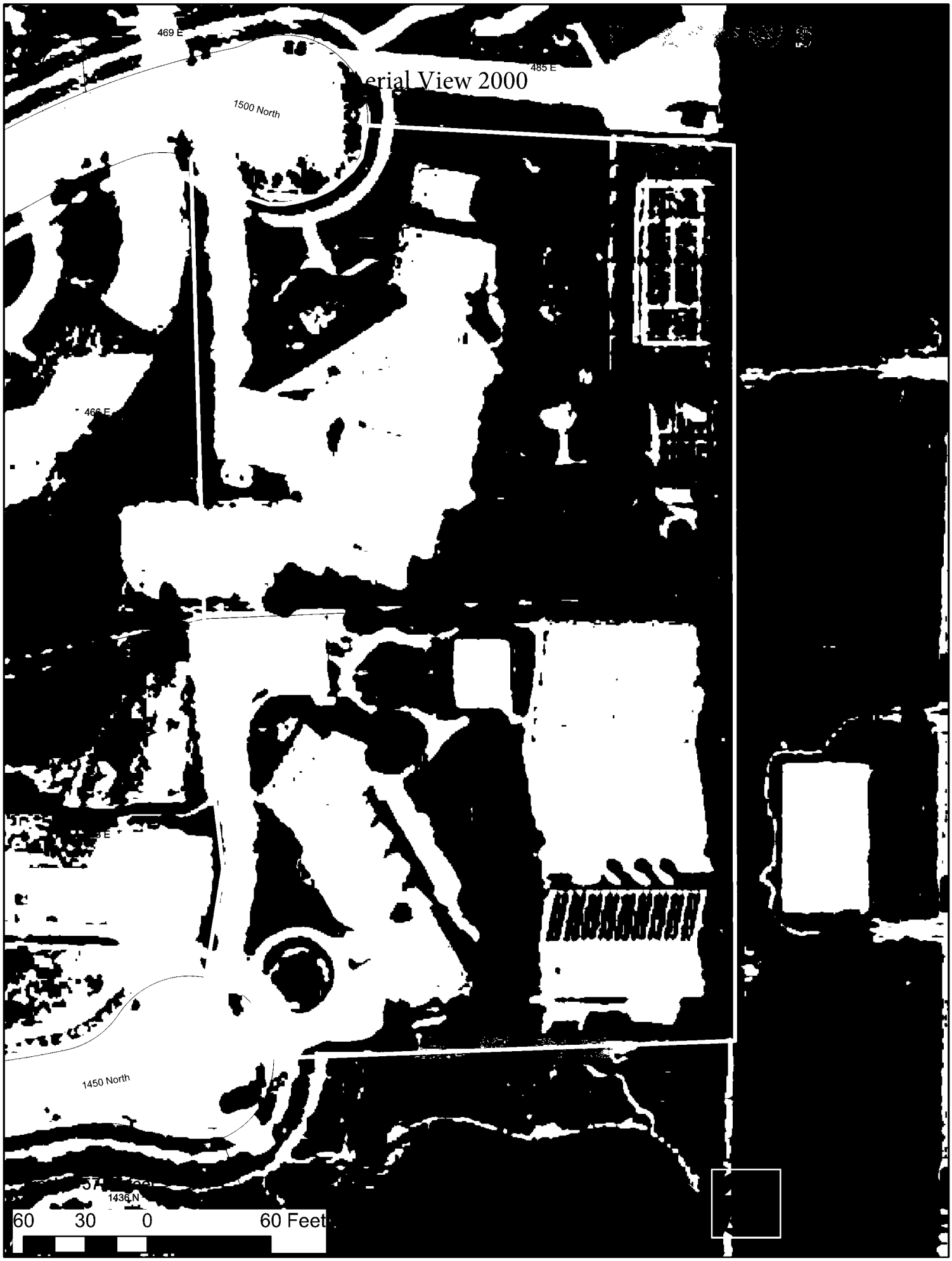
TEXT AMENDMENT

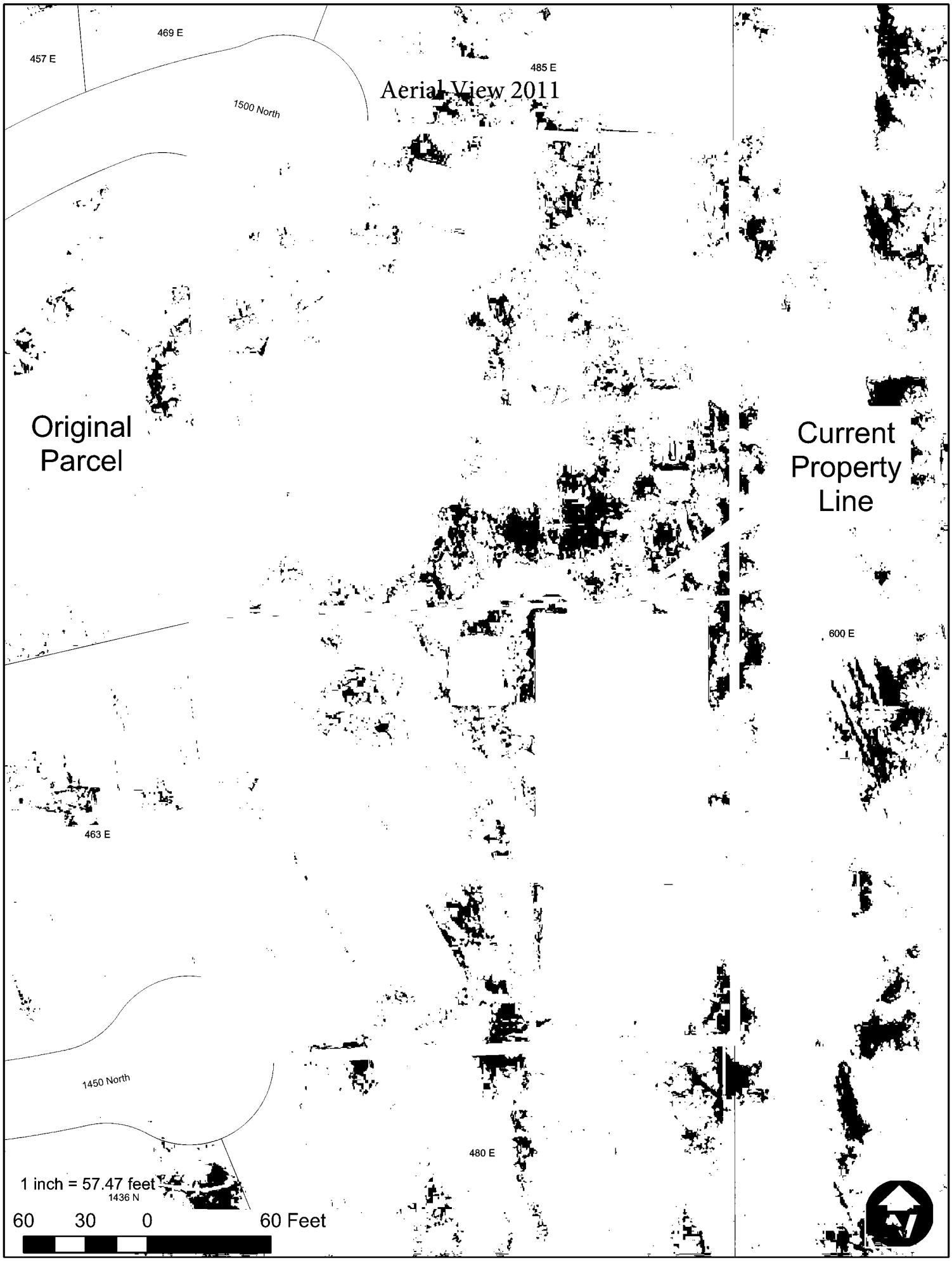


PD-14 Zone:
46.34 Acres.

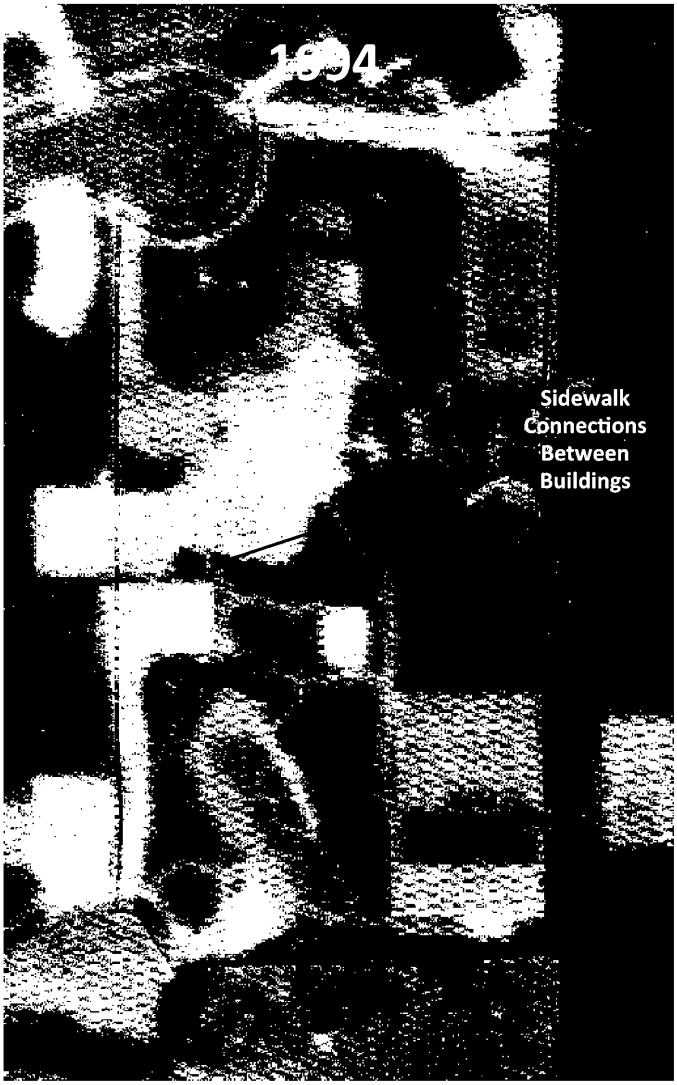
NIA CONTACT:
Windsor
Cregg Jacobsen

Legend
Buildings
PD-14 Zone
Parcels

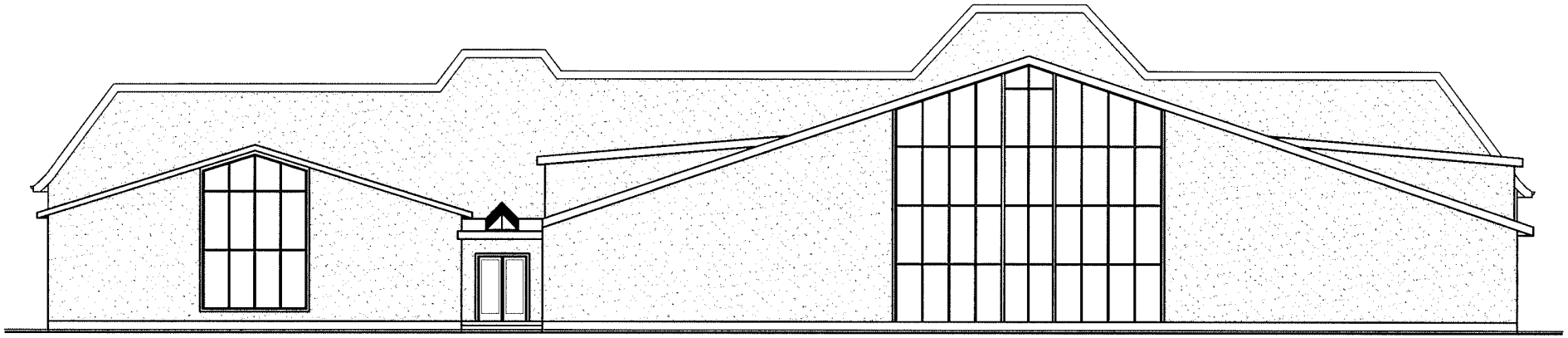

Aerial View 2000
469 E
485 E
1500 North
466 E
1450 North
1436 N
60 30 0 60 Feet


Aerial View 2011
469 E
457 E
485 E
1500 North
Original Parcel
Current Property Line
600 E
463 E
1450 North
480 E
1436 N
1 inch = 57.47 feet
60 30 0 60 Feet

Remaining
Sidewalks
60 30 0 60 Feet


1994
Sidewalk
Connections
Between
Buildings

West Elevation



East Elevation

DICKSON GUEST HOUSE REMODEL

GUEST HOUSE LOCATED AT: 479 EAST 1450 NORTH
OREM UTAH 84097
LOT 3, PLAT C OLD ORCHARD ESTATES

OWNERS:

TOM DICKSON
BEVERLY DICKSON

CONTRACTOR:

PAUL FAIRBANKS BURNINGHAM
FAIRBANKS HOMES
801-455-3523
fairbankshomes@aol.com

DESIGNED BY:

PAUL FAIRBANKS BURNINGHAM
FAIRBANKS HOMES
801-455-3523
fairbankshomes@aol.com

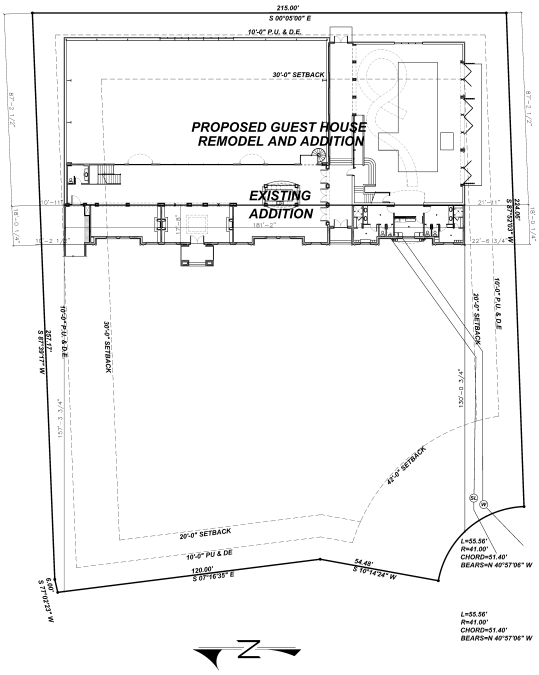
DRAFTED BY:

SEAN ORR
ARCHWAY DESIGNS LLC
801-690-2408
archwaydesigns@aol.com

ENGINEERED BY:

BILL YORK
YORK ENGINEERING
801-876-3501
bill@yorkengr.com

PROJECT DESCRIPTION:
ADDITION TO AND REMODEL OF EXISTING INDOOR TENNIS COURT AND POOL HOUSE BY COMBINING BOTH BUILDINGS WITH A NEW 2-STORY FRONT STRUCTURE. EXISTING FINISHED SPACE TO BE DEMOLISHED AND REBUILT ACCORDING TO THESE FLOOR PLANS.



DRAWING INDEX:

CS: 1:20 SITE PLAN / COVER SHEET
A1: GENERAL NOTES
A2.1: ¼" LOWER FLOOR OVERVIEW
A2.2: ¼" LOWER FLOOR PLAN (LEFT WING)
A2.3: ¼" LOWER FLOOR PLAN (RIGHT WING)
A3.1: ¼" MAIN FLOOR PLAN OVERVIEW
A3.2: ¼" MAIN FLOOR PLAN (LEFT WING)
A3.3: ¼" MAIN FLOOR PLAN (RIGHT WING)
A3.4: ¼" MAIN FLOOR PLAN (EXISTING POOL)
A4.1: ¼" UPPER FLOOR PLAN OVERVIEW
A4.2: ¼" UPPER FLOOR PLAN (LEFT WING)
A4.3: ¼" UPPER FLOOR PLAN (RIGHT WING)
A5: ⅛" FRONT AND REAR ELEVATION
A6: ¼" RIGHT AND LEFT ELEVATION
A7: ¼" STAIR / BUILDING SECTION 1
¼" BUILDING SECTION 2
A8: ⅛" BUILDING SECTION 3
⅛" BUILDING SECTION 4
A9: DETAILS
E1: ¼" LOWER LEVEL ELEC. / H.V.A.C. PLAN (LEFT WING)
E2: ¼" LOWER LEVEL ELEC. / H.V.A.C. PLAN (RIGHT WING)
E3: ¼" MAIN LEVEL ELEC./ H.V.A.C. PLAN (LEFT WING)
E4: ¼" MAIN LEVEL ELEC. / H.V.A.C. PLAN (RIGHT WING)
E5: ¼" MAIN LEVEL ELEC. / H.V.A.C. PLAN (POOL)
E6: ¼" UPPER LEVEL ELEC./ H.V.A.C. PLAN (LEFT WING)
E7: ¼" UPPER LEVEL ELEC./ H.V.A.C. PLAN (RIGHT WING)
S1.1: ⅛" FOUNDATION PLAN (OVERVIEW)
S1.2: ¼" FOUNDATION PLAN (LEFT WING)
S1.3: ¼" FOUNDATION PLAN (RIGHT WING)
S1.4: ¼" FOUNDATION PLAN (POOL)
S2.1: ⅛" MAIN FLOOR FRAMING PLAN (OVERVIEW)
S2.2: ¼" MAIN FLOOR FRAMING PLAN (LEFT WING)
S2.3: ¼" MAIN FLOOR FRAMING PLAN (RIGHT WING)
S3.1: ⅛" UPPER FLOOR FRAMING PLAN (OVERVIEW)
S3.2: ¼" UPPER FLOOR FRAMING PLAN (LEFT WING)
S3.3: ¼" UPPER FLOOR FRAMING PLAN (RIGHT WING)
S4.1: ⅛" ROOF FRAMING PLAN (OVERVIEW)
S4.2: ¼" ROOF FRAMING PLAN (LEFT WING)
S4.3: ¼" ROOF FRAMING PLAN (RIGHT WING)
S4.4: ¼" ROOF FRAMING PLAN (POOL)

RESIDENCE DATA

USE: RESIDENTIAL DETACHED
CODE: 2012 IRC

BUILDING DATA

LOWER LEVEL ADDITION	
FINISHED ADD. SPACE =	2166 SQ. FT.
UNFINISHED SPACE =	810 SQ. FT.
EXISTING FIN. SPACE=	2535 SQ. FT.
EXISTING TENNIS COURT =	6933 SQ. FT.
TOTAL LOWER LEVEL =	12,444 SQ.FT.
MAIN LEVEL ADDITION	
FINISHED ADD. SPACE =	3771 SQ. FT.
EXISTING FIN. SPACE =	2413 SQ. FT.
EXISTING POOL =	3645 SQ. FT.
TOTAL MAIN FLOOR =	9,829 SQ.FT.
UPPER LEVEL ADDITION	
FINISHED ADD.SPACE =	5255 SQ. FT.
TOTAL ADDITIONAL SQ. FT. =	12,002 SQ. FT.
TOTAL SQ. FT. =	27,528 SQ. FT.

PLAN STATUS
PRELIMINARY DRAWINGS DATED: 10/11/2013
1ST DRAFT DATED: 11/11/2013
FINAL DRAFT DATED: 11/18/2013
PERMIT SET DATED: 11/25/2013
REVISIONS:
DATE: 03/29/14
DATE:
DATE:

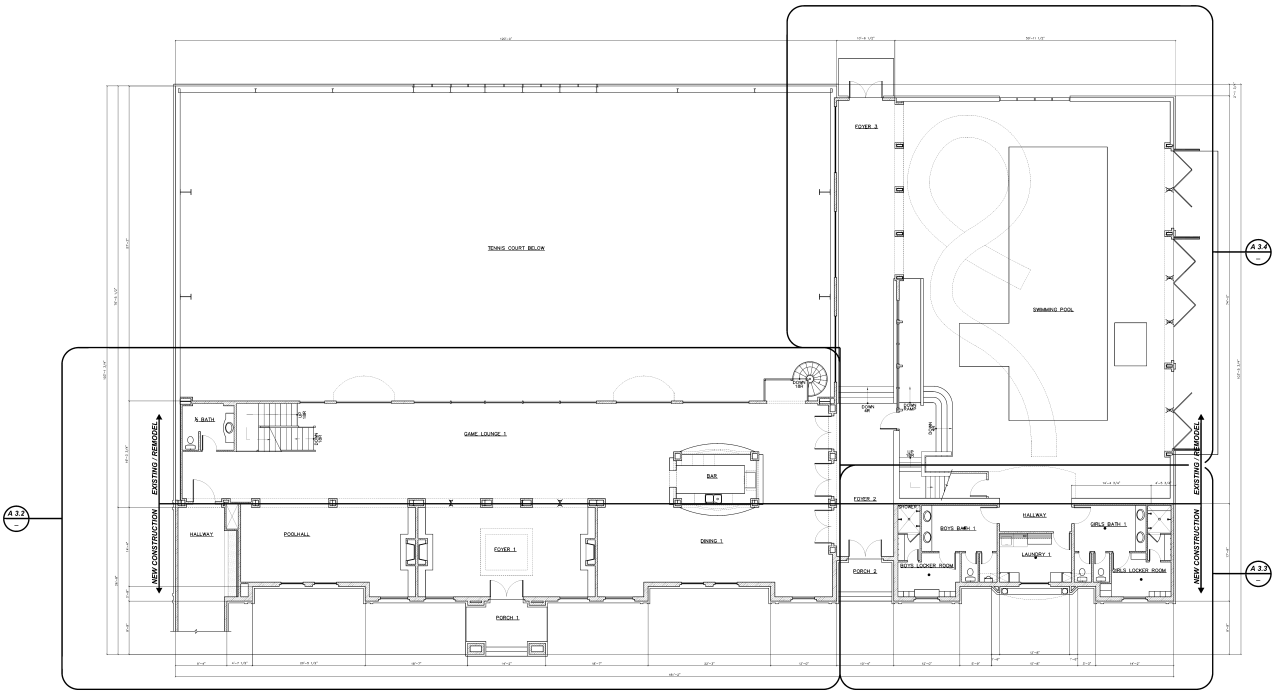
ARCHWAY DESIGNS L.L.C.
HOME DRAFTING AND DESIGN
801-690-2408
www.archwaydesigns.com

DESIGNED BY:
PAUL FAIRBANKS BURNINGHAM
801-455-3523

DICKSON GUEST HOUSE
479 E. 1450 N., Orem, UT 84097
Lot 3, Plat C, Old Orchard Estates

PAGE:
C S

2012 IRC COMPLIANT



MAIN LEVEL FLOOR PLAN

SCALE 1/8"

PLAN STATUS

PRELIMINARY DRAWINGS DATED: 10/11/2013

1ST DRAFT DATED: 11/11/2013

FINAL DRAFT DATED: 11/18/2013

PERMIT SET DATED: 11/25/2013

REVISIONS:

DATE: 03/29/14

DATE:

DATE:

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BURNINGHAM
801-455-3523

DICKSON GUEST HOUSE

479 E. 1450 N. Orem UT 84097
Lot 3, Plat C, Old Orchard Estates

PAGE:
A 3

PROVO CITY COMM. DEV.
PO BOX 1849
PROVO, UT 84603

BASTIAN, BRUCE W
PO BOX 755
OREM, UT 84059

DTS/AGRC MANAGER
STATE OFFICE BLDG, RM 5130
SALT LAKE CITY, UT 84114

LINDON CITY
PLANNING DEPARTMENT
100 NORTH STATE STREET
LINDON, UT 84042

ROCKY MOUNTAIN POWER
70 NORTH 200 EAST
AMERICAN FORK, UT 84003

CENTURY LINK
75 EAST 100 NORTH
PROVO, UT 84606

DOWLING, CHRISTOPHER D &
SHERYL A
415 E 1550 N
OREM, UT 84097

TOWN OF VINEYARD
240 E. GAMMON ROAD
VINEYARD, UT 84058

HOUSING AUTHORITY UTAH
COUNTY
LYNELL SMITH
240 EAST CENTER
PROVO, UT 84606

SIEVERS, A KENT & DEBRA C
432 E 1450 N
OREM, UT 84097

PETERSON, WILLARD E & MARIETA
B
418 E 1550 N
OREM, UT 84097

PHILLIPS, GARN G & MARIAM P
425 E 1200 N
OREM, UT 84097

COLE, CLAUDIA A
457 E 1500 N
OREM, UT 84097

PILLING, DEANNA & PETER
437 E 1450 N
OREM, UT 84097

HOLLISTER, JAMES E & VIRGINIA G
445 E 1450 N
OREM, UT 84097

DICKSON, THOMAS D & BEVERLY
479 E 1450 N
OREM, UT 84097

BUSH, TRAVIS RAY & KOREY ELLEN
463 E 1450 N
OREM, UT 84097

WINN, D CLIVE & KATHLEEN G
466 E 1500 N
OREM, UT 84097

HUGHES, BONITA & STEWART
--OR CURRENT RESIDENT--
482 E 1500 NORTH
OREM, UT 84097

BASTIAN, BRUCE W
--OR CURRENT RESIDENT--
480 E 1450 NORTH
OREM, UT 84097

TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
500 E TIMPANOGOS CIR
OREM, UT 84097

TEMKIN, CIMBRIA S & CIMBRIA S
1384 N 430 E
OREM, UT 84097

CHURCH, BRIAN & TRACI
485 E 1500 N
OREM, UT 84097

MAG
586 EAST 800 NORTH
OREM, UT 84097

KREUTZKAMP, CHARLES ALLEN &
CAROLINE
1435 N 450 E
OREM, UT 84097

ALPINE SCHOOL DISTRICT
ATTN: SUPERINTENDENT
575 NORTH 100 EAST
AMERICAN FORK, UT 84003

LEONARDSON, MELISSA S
1351 N 450 E
OREM, UT 84097

COLLINGS, ROBERT P & ANA
1480 N 430 E
OREM, UT 84097

RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DR.
OREM, UT 84097-2389

CHAI, MAUI & KARA
1415 N 450 E
OREM, UT 84097

QUESTAR GAS COMPANY
1640 NORTH MTN. SPRINGS PKWY.
SPRINGVILLE, UT 84663

UTAH CNTY SOLID WASTE DISTRICT
C/O RODGER HARPER
2000 WEST 200 SOUTH
LINDON, UT 84042

UTOPIA
2175 S REDWOOD ROAD
WEST VALLEY CITY, UT 84119

CREGG JACOBSEN
WINDSOR NEIGHBORHOOD CHAIR
1684 N 400 WEST
OREM, UT 84057

BASTIAN, BRUCE W
--OR CURRENT RESIDENT--
1384 N 450 EAST
OREM, UT 84097

MANOR HOLDINGS LC
--OR CURRENT RESIDENT--
1436 N 450 EAST
OREM, UT 84097

DKEA LLC
1495 N 450 E
OREM, UT 84097

PETERSON, WILLARD E & MARIETA B
--OR CURRENT RESIDENT--
1515 N 450 EAST
OREM, UT 84097

PILLING, DEANNA & PETER
--OR CURRENT RESIDENT--
1458 N 430 EAST
OREM, UT 84097

TCU-CANYON PARK LLC
1501 N TECHNOLOGY S-300 WY
OREM, UT 84097

DOWLING, CHRISTOPHER D & SHERYL A
--OR CURRENT RESIDENT--
1546 N 450 EAST
OREM, UT 84097

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057

COMCAST
9602 SOUTH 300 WEST
SANDY, UT 84070

MANOR HOLDINGS LC
PO BOX 755
OREM, UT 84059

JAMARO LLC
PO BOX 9474
SALT LAKE CITY, UT 84109

DAWNIE LARSEN
56 N STATE STREET
OREM, UT 84057

GOLDING, ENOCH & KELLY
277 E 1500 N
OREM, UT 84057

D&K WESTERN LLC
395 N PALISADES DR
OREM, UT 84097

D&K WESTERN LLC
--OR CURRENT RESIDENT--
405 E 1280 NORTH
OREM, UT 84097

MESSMER, KENNETH L & LINDA S
412 E 1325 N
OREM, UT 84097

BROUGH, GREGORY K & ELIZA J
412 E 1550 N
OREM, UT 84097

PETERSON, EDWARD D & BARBARA JO (ET AL)
415 E 1280 N
OREM, UT 84097

PETERSON, WILLARD E & MARIETA B
418 E 1550 N
OREM, UT 84097

TUTTLE, MARY JANE HANSON & BYRON LYNN
422 E 1450 N
OREM, UT 84097

JAMARO LLC
--OR CURRENT RESIDENT--
424 E 1325 NORTH
OREM, UT 84097

PHILLIPS, GARN G & MARIAM P
425 E 1200 N
OREM, UT 84097

GOLDING, ENOCH & KELLY
--OR CURRENT RESIDENT--
425 E 1280 NORTH
OREM, UT 84097

SMITH, DARREN D & MARY JO
431 E 1280 N
OREM, UT 84097

SIEVERS, A KENT & DEBRA C
432 E 1450 N
OREM, UT 84097

PFISTER, THOMAS W & MICHELLE M
444 E 1325 N
OREM, UT 84097

WILSON, CONNIE W
464 E 1320 N
OREM, UT 84097

MANOR HOLDINGS LC
--OR CURRENT RESIDENT--
465 E 1320 NORTH
OREM, UT 84097

MALLORY, THOMAS J & PAMELA B
476 E 1320 N
OREM, UT 84097

MANOR HOLDINGS LC
--OR CURRENT RESIDENT--
481 E 1320 NORTH
OREM, UT 84097

CLARK, BRYAN RALPH & CARNIE STROM
488 E 1320 N
OREM, UT 84097

RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DR.
OREM, UT 84097-2389

GAUER, RICHARD B & KIMBERLY
1261 N 475 E
OREM, UT 84097

BAKER, REEVES WILMER & SHAREY ANN
1262 N 475 E
OREM, UT 84097

BINGHAM, NINA K
1333 N 430 E
OREM, UT 84097

L&M REINARZ PROPERTIES LLC
1340 N 430 E
OREM, UT 84097

LEONARDSON, MELISSA S
1351 N 450 E
OREM, UT 84097

SKA INVESTMENTS LLC
%PAULSON, DAVID
1362 N 430 E
OREM, UT 84097

MAYBERRY, LISA L & KEVIN L
1365 N 430 E
OREM, UT 84097

TEMKIN, CIMBRIA S & CIMBRIA S
1384 N 430 E
OREM, UT 84097

SORENSON, KIETH S & CHRISTINE B
1387 N 430 E
OREM, UT 84097

CHAI, MAUI & KARA
1415 N 450 E
OREM, UT 84097

KREUTZKAMP, CHARLES ALLEN & CAROLINE
1435 N 450 E
OREM, UT 84097

SEOW, ANTHONY S & JUEL L
1459 N 430 E
OREM, UT 84097

ASTLE, SUZETTE
1461 N 430 E
OREM, UT 84097

COLLINGS, ROBERT P & ANA
1480 N 430 E
OREM, UT 84097

PETERSON, WILLARD E & MARIETA B
--OR CURRENT RESIDENT--
1515 N 450 EAST
OREM, UT 84097

CREGG JACOBSEN
WINDSOR NEIGHBORHOOD CHAIR
1684 N 400 WEST
OREM, UT 84057

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057

Enclosed are the e-mail correspondences and approvals of the following:

Dennis O'Brien – HOA President

Stewart Hughes – Abutting Neighbor

Travis Bush – Abutting Neighbor

Clive Winn – Abutting Neighbor

Bruce Bastian – Abutting Neighbor

Dennis O'Brien Approval

From: Dennis O'Brien <dennis@csginc.com>
To: Fairbanks Homes (fairbankshomes@aol.com) <fairbankshomes@aol.com>
Subject: FW: dickson res
Date: Wed, Feb 19, 2014 5:00 pm
Attachments: FRONT.pdf (172K), REAR.pdf (315K)

Paul,

With the understanding that Stewart Hughes, Travis Bush, Clive Winn, and Bruce Bastian approving these plans the HOA stands by their descion to let this go forward. Good Luck with the city look forward to the finished home site.

Thank you,

Dennis O'Brien

978-404-9277 cell

President of the Old Orchard Home Owners Association

From: Fairbanks Homes [mailto:fairbankshomes@aol.com]
Sent: Wednesday, February 19, 2014 4:05 PM
To: Dennis O'Brien
Subject: Fwd: dickson res

-----Original Message-----
From: Fairbanks Homes <fairbankshomes@aol.com>
To: fairbankshomes <fairbankshomes@aol.com>
Sent: Wed, Feb 19, 2014 4:04 pm
Subject: Fwd: dickson res

-----Original Message-----
From: Fairbanks Homes <fairbankshomes@aol.com>
To: dennis <dennis@csginc.com>
Sent: Tue, Feb 11, 2014 4:15 pm
Subject: Fwd: dickson res

just realized i put Stewart's not Hughes, will that be a problem?

-----Original Message-----
From: Fairbanks Homes <fairbankshomes@aol.com>
To: dennis <dennis@csginc.com>
Sent: Tue, Feb 11, 2014 3:58 pm
Subject: Fwd: dickson res

Dennis:

Enclosed are the front and rear elevations that have been sent to the abutting property owners, the Stewarts, Bush's, Bastian's, and Winn's. All have given their approval of the project which allows improvements to the existing buildings,

Stewart Hughes Approval

From: Stewart Hughes <Stewart.Hughes@unicity.com>
To: Fairbanks Homes <fairbankshomes@aol.com>
Subject: Re: Elevations and Floor plans
Date: Thu, Feb 6, 2014 12:26 pm

Paul,

Thanks for working this out and tell Tom and Beverly thanks for their consideration. We are fine with the plans as you presented them to us.

Stewart

From: Fairbanks Homes <fairbankshomes@aol.com>
Date: Wednesday, February 5, 2014 at 12:37 PM
To: SFH <stewart.hughes@unicity.com>
Subject: Elevations and Floor plans

Stewart:

Enclosed are the elevations and floor plans. I have marked the items we discussed. I have presented them to the Dickson's and they have agreed to the following conditions:

1. Distance between the guest house and conservatory to be minimum of 25 feet (as drawn, it is approximately 15).

2. Distance between the guest house and the great room to be a minimum of 35 feet as shown on the floor plan.

3. The great room will be a minimum of 38 feet in length that will not exceed 32' in height, measured from the finish floor height of the guest house. (This is the same height as shown on the elevations as we discussed)

4. The conservatory will not exceed 14 feet in height at the ridge or 10 feet at the top of the wall.

5. No windows will be placed in the walls of the 2nd level of the great room facing the Hughes residence. However, dormer windows that are above the eye line may be used as long as they are placed to protect the privacy of the Hughes residence (See elevations for options)

I hope these meet with your approval. I believe these cover all of the options we discussed. As always, if you have any questions or would like to meet, please let me know.

Paul Burningham

and will allow them to go from non-conforming use to conforming use under the ordinance revisions. The amendments to the PD-14 zone will be for lot 3 plat c old orchard estates only. The maximum height of the guest house to be 41'-6" from the existing main floor of the tennis building, and the maximum foot print of the guest house will not exceed 18,000 sq. ft.

The existing side and rear set backs to remain the same, and the front of the existing building will have an extension of approximately 16 feet.

Thanks for your help on this Dennis, I look forward to the HOA approval

Paul Burningham

-----Original Message-----
From: Fairbanks Homes <fairbankshomes@aol.com>
To: fairbankshomes <fairbankshomes@aol.com>
Sent: Tue, Feb 11, 2014 3:13 pm
Subject: Fwd: dickson res

-----Original Message-----
From: Sean Orr <archwaydesigns@aol.com>
To: fairbankshomes <fairbankshomes@aol.com>
Sent: Sun, Jan 12, 2014 1:14 pm
Subject: Re: dickson res

Hi Paul,

Attached are the 8 1/2" x 11" Front and rear elevations. Can we get together sometime this coming week to talk about the SWAPP drawing? I would also like to pick up a check from you guys. Hope all is well.

Thank you.

Sean Orr

Archway Designs L.L.C.

4120 Sego Lilly Rd., Morgan Ut. 84050

C: 801-690-2408

-----Original Message-----
From: Fairbanks Homes <fairbankshomes@aol.com>
To: archwaydesigus <archwaydesigns@aol.com>
Sent: Sun, Jan 12, 2014 9:32 am
Subject: dickson res

Hello Sean:

I need to send to the HOA an elevation front and rear, can you send one to me so i can forward and print off on a 8-1/2" X 11"

thanks Paul

Travis Bush Approval

From: Travis Bush <travisbush@gmail.com>
To: Fairbanks Homes <fairbankshomes@aol.com>
Cc: Tom Dickson <tdickson@blendtec.com>
Subject: Re: Dickson residence
Date: Mon, Feb 3, 2014 10:36 am

Paul. Sorry for the late reply.

I'm fine with the plans you sent me. Thanks for checking with us. I'm sure it will be a beautiful house.

Good luck.

Travis.

On 27 Jan 2014, at 11:46 am, Fairbanks Homes <fairbankshomes@aol.com> wrote:

> Travis:
>
> Hope you had a good trip, I"m not sure if your in town, but in need to talk when you have a minute, give me a call, 801-455-3523, or you can give me your # and a time that is best to call you.
>
> Thanks
> Paul Burningham
> -----Original Message-----
> From: Travis Bush <travisbush@gmail.com>
> To: Fairbanks Homes <fairbankshomes@aol.com>
> Cc: tdickson <tdickson@blendtec.com>
> Sent: Mon, Jan 13, 2014 7:19 pm
> Subject: Re: Dickson residence
>
> Sorry. Couldn't make a call. Short time between flights. I'll call when I get back in town.
>
> On 13 Jan 2014, at 06:38 pm, Fairbanks Homes <fairbankshomes@aol.com> wrote:
>
>> that would be great, I think it will be helpful if I explain what we are doing rather than e-mail which can be easily misunderstood. I will keep my phone by my side
>> Paul
>> -----Original Message-----
>> From: Travis Bush <travisbush@gmail.com>
>> To: Fairbanks Homes <fairbankshomes@aol.com>
>> Sent: Mon, Jan 13, 2014 4:32 pm
>> Subject: Re: Dickson residence
>>
>> 8013693318. I'm on a plane and the doors are shutting. I'll be in Atlanta in a couple of hours and if I have time I can call you back. .
>>
>> On 13 Jan 2014, at 06:27 pm, Fairbanks Homes <fairbankshomes@aol.com> wrote:
>>
>>> if you have a minute I can call you and discuss, I will send you some elevations for the tennis building so I can explain what we are doing.
>>> what is your phone #
>>> Paul

-----Original Message-----
From: Travis Bush <travisbush@gmail.com>
To: Fairbanks Homes <fairbankshomes@aol.com>
Cc: tdickson <tdickson@blendtec.com>
Sent: Mon, Jan 13, 2014 4:04 pm
Subject: Re: Dickson residence

Hey Paul. I'm leaving in the morning for Asia until the 23rd so we can communicate via email while I'm gone.

I told Dennis the house looks great. I don't have any issue with the house. Would be good to see some sort of foot print and how the new structure will sit next to my home.
Also if I understand correctly the tennis court will be taller. Would love to see how much taller and how that will look from the road. I'm sure it will look great.

Also would like to know when this is going to be finished. Do you have some kind of timeline when you are going to get this started and finished ?

On 13 Jan 2014, at 05:49 pm, Fairbanks Homes <fairbankshomes@aol.com> wrote:

> Travis.
>
> Is there a time when I can meet with you to discuss the issues we have with the city, and required changes so that we can make changes to the existing buildings, I think it will be helpful if you can see what Dicksons are trying to do. I will accommodate your schedule, I can meet you at your home in the evening, or morning, our at your office. please call if you have any questions 801-455-3523
>
> Paul Burningham

Clive Winn Approval

From: Clive Winn <Clive.Winn@unicity.com>
To: Fairbanks Homes <fairbankshomes@aol.com>
Cc: Clive Winn <Clive.Winn@unicity.com>
Subject: Re: dickson res
Date: Tue, Feb 11, 2014 9:12 pm

Dear Paul:

Kathy and I approve of the plans for the Tom and Bev
Dickson residence and other building.

Sincerely,
Clive Winn
Sent from my iPhone

Clive Winn

> On Feb 11, 2014, at 4:11 PM, "Fairbanks Homes" <fairbankshomes@aol.com> wrote:
>
> Hope your having a great time.
> Enclosed are the front and rear elevations of the revisions to the tennis building and the pool building, which will become one building, the maximum height will be 41'-6" which is about 7 feet higher than the existing building, we will be adding approximately 16 feet to the front of the buildings. the revision to the ordinance which will allow the buildings to become conforming will allow for a height of 41'-6' and a maximum foot print of 18,000 feet. When the main residence is constructed, it will comply with all current zoning ordinances.
> Let me know if you have any questions.
> Thanks for your help and time. an email conformation of your approval is fine, and what all of the other neighbors have provided
>
> Paul Burningham
> -----Original Message-----
> From: Fairbanks Homes <fairbankshomes@aol.com>
> To: fairbankshomes <fairbankshomes@aol.com>
> Sent: Tue, Feb 11, 2014 3:13 pm
> Subject: Fwd: dickson res
>
> -----Original Message-----
> From: Sean Orr <archwaydesigns@aol.com<mailto:archwaydesigns@aol.com>>
> To: fairbankshomes <fairbankshomes@aol.com<mailto:fairbankshomes@aol.com>>
> Sent: Sun, Jan 12, 2014 1:14 pm
> Subject: Re: dickson res
>
> Hi Paul,
>
> Attached are the 8 1/2" x 11" Front and rear elevations. Can we get together sometime this coming week to talk about the SWAPP drawing? I would also like to pick up a check from you guys. Hope all is well.
>
> Thank you.
> Sean Orr
> Archway Designs L.L.C.
> 4120 Sego Lilly Rd., Morgan Ut. 84050
> C: 801-690-2408
>
> -----Original Message-----
> From: Fairbanks Homes <fairbankshomes@aol.com<mailto:fairbankshomes@aol.com>>
> To: archwaydesigns <archwaydesigns@aol.com<mailto:archwaydesigns@aol.com>>
> Sent: Sun, Jan 12, 2014 9:32 am
> Subject: dickson res
>
> Hello Sean:

Bruce Bastian Approval

From: Bruce Bastian <Bruce@bwbproperties.com>
To: Fairbanks Homes <fairbankshomes@aol.com>
Subject: Re: Dickson residence
Date: Thu, Jan 16, 2014 3:15 pm

Hi Paul,

I finally had time to look at these. I think they look great and have no problems with them whatsoever. I hope able to proceed with your construction.

Thanks,
Bruce

>>> Fairbanks Homes <fairbankshomes@aol.com> 1/14/2014 12:35 PM >>>
Bruce:

Thanks for taking the time to discuss the Dickson Residence project with me. The Tennis building and the pool building are both non-conforming properties, guest homes/ accessory buildings can not exceed 24' in height, and can not be larger than 4000 square feet, the existing height is approximately 34' high and over 20,000 square feet. because they are non conforming, we cant make improvements or additions to them with out making changes to the ordinance. we have proposed making changes to the ordinance, that will apply only to lot 3, not any other lots in the development. we have requested a height of 40 feet, (current code allows for main residences to be 43 feet high) and a foot print of the building to be 18,000 square feet. by changing the ordinance, it allows Dicksons to improve the property, and bring it into compliance with the city's zoning requirements.
If you have any questions, or would like to meet to discuss any questions you might have, I will make my self available at your convenience. my cell is 801-455-3523
If you are all right with these changes, you can just reply to this e-mail with your approval.
Thanks for your time and help, I look forward to meeting you at some time during the construction of the Dickson residence.

Paul Burningham

Orem City Public Hearing Notice

Planning Commission
Wednesday, April 23, 2014
5:00 PM, City Council Chambers
56 North State Street

City Council
Tuesday, May 13, 2014
6:20 PM, City Council Chambers
56 North State Street

Tom Dickson requests the City approve a zoning ordinance amendment for the PD-14 zone as it relates to guest homes. The proposed amendment would allow guest homes to be built at a 43 foot height maximum and would allow them to cover thirty-three (33) percent of the lot. The proposed text change is on the reverse of this notice. Please call before the meeting with any questions or concerns.

For more information, special assistance or to submit comments, contact Clinton Spencer at caspencer@orem.org or 801-229-7267.

22-11-26 PD-14 Residential Estate Zone.

H. **Building Heights.**

1. Residential dwellings shall not exceed forty-three feet (43') in height above the average grade of earth at the foundation wall.

2. Accessory buildings/structures other than guest homes shall not exceed twenty-four feet (24') in height.

K. **Guest House.** A guest house is a particular type of accessory building and shall be placed on the same lot as the primary structure. One guest house per lot may be permitted, and each of the following shall apply:

1. The guest house shall be of the same architectural design and materials as the main residential dwelling.

2. The guest house shall be no smaller than one thousand (1,000) square feet~~, not larger than twenty-five percent of the above grade finished floor area of primary dwellings larger than four thousand (4,000) square feet.~~.

3. The guest house shall not be sold or rented separately from the main residence.

4. A property owners shall obtain a conditional use permit for a guest house prior to its erection.

5. A guest house shall not exceed forty-three feet (43') in height above the average grade of the earth at the foundation wall.

M. **Additional Requirements.**

1. The total footprint area of all accessory buildings/structures shall not exceed 33 percent of the area of the parcel on which they are located.

2. In areas where the PD-14 zone does not have specific requirements, the requirements of the R8 zone shall apply.

Project Timeline

Project: Zoning Ordinance Amendment - PD-14 Zone

1. Neighborhood Meeting held by applicant on: N/A
2. DRC Application Date: 2/25/14
3. Obtained Development Review Committee Clearance on: 3/10/14 by: CAS
4. Publication notice for PC sent to Recorders office on: 3/27/14 by: CAS
5. Neighborhood notice (500') for Planning Commission mailed on: 4/16/14 by: CAS
6. Planning Division Manager received neighborhood notice on: 4/17/2014
7. Property posted for PC on: 4/18/14 by: CAS Removed on : _____
8. Planning Commission recommended approval / denial on : 6-0 for Approval; 4/23/14
9. Publication notice for CC sent to Recorders office on: 3/27/14 by: CAS
10. Neighborhood notice (500') for City Council mailed on: 4/16/14 by: CAS
11. Planning Division Manager received neighborhood notice on: 4/17/14
12. Property Posted for City Council on: 4/18/14 by: CAS Removed: _____
13. City Council Approved / Denied on: _____

OREM DRC APPLICATION

www.orem.org

Development Services Department • 56 North State Street, Orem, Utah 84057 • (801) 229-7183 • FAX (801) 229-7191

APPLICANT INFORMATION

FORM EXPIRES: 06-30-2014

Name: Tom Dickson Phone: 801.647.1400

Address: C/O Bruce R. Baird, 2150 S. 1300 E #500 FAX:

City: Salt Lake City State: UT Zip: 84106 e-mail: bbaird@difficultdirt.com

PROJECT INFORMATION

Project Name: Dickson Remodel 479 E 1450 N.

Project Address:

Nature of Request (Check all that apply) **and Filing Fee Amount**

SUBDIVISION PLATS/LOT LINE ADJUSTMENT	ORDINANCE AMENDMENTS	OREM GENERAL PLAN AMENDMENTS	MISCELLANEOUS	APPEALS/OTHER
☐ Preliminary/PRD $700 + $20/lot or unit	☐ Sign $600	☐ Land Use Map Change $1000 + $25 sign fee	☐ Site Plan Admin. Approval $400	☐ To City Council $400
☐ Preliminary deep lot sign fee $25	☐ Subdivision $600	☐ Text Change $1000	☐ Site Plan $1,500 + $25 sign fee for following PD Zones: 1,4,5,15,16,21	☐ To Planning Commission $400
☐ Final $400 + $20/lot or unit + recording fees	☒ Zoning, Text $600	Please see the attached letter	☐ Concrete/Masonry Fence $50	☐ Street Vacation $800
☐ Vacation/Amendment $600 + $25 sign fee + recording fees	☐ New PD Zone, Text $1000 +25 sign fee for PD zone		☐ Daycare Fence Approval $100	☐ Annexation $1000 + $25 sign fee
☐ Final PRD $400 + $30/lot or unit + recording fees	☐ Rezone $800 + $25 sign fee		☐ Temporary Site Plan Approval $100	☐ Driveway Entrance Modification $175
☐ Lot Line Adjustment $400 + $25 sign fee, not including recording fees	☐ New PD Zone, Rezone $800 +25 sign fee for PD zone		☐ Conditional Use Permit $600.00 + $25 sign fee	☐ Resubmittal Fee $100/review After three reviews
			☐ Fence Modification/Waiver $100	
			☐ Condominium Conversion $300.00 + $55/Unit ($25 sign fee; + $30 building inspection fee/Unit)	☐ Other $200

FILING FEES AND REQUIRED COPIES

FILING FEES: The filing fee for each "Nature of Request" checked above is required at the time the application is filed with the City. The fee amount is listed above. One DRC Application may be used for more than one Nature of Request.

REQUIRED COPIES: Two (2) full size copies 24" by 36", one (1) copy reduced to an 11" by 17", one (1) copy reduced to an 8½" by 11" shall be submitted with each application for Subdivision Plats, Conditional Use Permits, Site Plans, and Condominium Conversions. **Provide a complete set of PDF drawings with application – email PDF drawings to lpmerritt@orem.org.**

APPLICANT NOTES, SIGNATURE, AND CONTACT PERSON

PLANNING COMMISSION/CITY COUNCIL MEETINGS: Once the Development Review Committee determines your application is complete the Staff will forward it to the Planning Commission and City Council. **The applicant's attendance at the Planning Commission and City Council meetings is required.** The City Council is the final approving authority on the following items: Conditional Use Permits; Appeals; City Code amendments; General Plan Amendments; Fence Modifications; and site plans in the following zones: PD-1, PD-4, PD-5, PD-15, PD-16, and PD-21.

NEIGHBORHOOD MEETING: The applicant shall hold a neighborhood meeting in accordance with the City Code for the following requests: **General Plan Amendments; Zoning Ordinance Amendment, Map; Commercial developments adjacent to residential zones; all non-residential uses in a residential zone.**

DRC APPLICATION: This DRC Application must be **complete** at the time it is submitted to the City or it may not be accepted.

FILING FEE NOTICE: Applications filed after July 1 are subject to fee changes.

Applicant's Signature: [signature] Contact Person Name: Bruce R. Baird Phone: 801.647.1400

OFFICE USE ONLY

Date Filed: 2-25-14 Fees Paid: 600— Received By: [illegible]

Please Note: The deadline for filing this application to be considered at the next DRC Meeting is Monday at noon. If Monday is a Holiday the deadline is extended to the following Tuesday at noon. Once filed with the City, you may contact any of the following individuals to learn of the status of this application: Jason Bench, 229-7238; David Stroud, 229-7095; or Clinton Spencer, 229-7267.

CITY OF OREM **CITY COUNCIL MEETING** MAY 13, 2014	
REQUEST:	**6:20 P.M. PUBLIC HEARING** **ORDINANCE – Amending Section 22-5-3(A) and the zoning map of the City of Orem by rezoning property located generally at 720 East Timpanogos Parkway from the PD-6 zone to the Professional Office (PO) zone**
APPLICANT:	Arches Academy
FISCAL IMPACT:	None

NOTICES:
-Posted in 2 public places
-Posted on City webpage
-Posted on City hotline
-Faxed to newspapers
-Emailed to newspapers
-Posted on State's notification website.
-Mailed 88 notices to property owners within 500 feet of the proposed rezoned property.

SITE INFORMATION:
- General Plan
  Professional Services
- Current Zone
  PD-6
- Acreage
  6.04
- Neighborhood
  Canyon View
- Neighborhood Chair
  Stewart Cowley

PREPARED BY:
Clinton A. Spencer
Planner

PLANNING COMMISSION RECOMMENDATION:
4-2 for approval

REQUEST:
The applicant requests the City Council by ordinance amend Section 22-5-3(A) and the zoning map of the City of Orem by rezoning property located generally at 720 East Timpanogos Parkway from the PD-6 zone to the Professional Office (PO) zone.

BACKGROUND:
The applicant operates a private school known as the Arches Academy. Arches Academy ("Arches") is looking for a new site for their school since the lease on their current building will expire in June. Arches has identified the building at 720 East Timpanogos Parkway as a desirable location for the school and has a contract to purchase this property as well as the adjacent parcel to the northwest. The building at this location has been vacant for several years. However, the property is located in the PD-6 zone which does not allow for private schools.

The applicant is requesting that the City Council rezone the property on which the building is located as well as the adjacent property to the Professional Office (PO) zone. The PO zone allows for private schools and fits within the parameters of the General Plan designation of Professional Services. The applicant will have to make some interior changes to the building to meet their needs and some additional windows will be added to the exterior, but no other additions to the building are currently proposed. The school includes kindergarten through eighth grade and Arches estimates that it will have a total of 125 students.

City staff has observed that private/charter schools in other parts of the city have experienced certain traffic-related issues. Staff has therefore suggested modifications to the proposed site to mitigate some of these potential problems. The applicant has been receptive to these changes and is working with staff to finalize a development agreement which staff anticipates will improve the access and circulation pattern for pick-up and drop-off of students at the school.

GENERAL PLAN:
The General Plan designation is Professional Services which allows the

property to be zoned to the PO zone only. This designation calls for developments that are low-impact professional office space used to "buffer between collector or arterial-class roads and residential development." No retail is allowed with this land use classification.

NEIGHBORHOOD MEETING: A neighborhood meeting was held on February 10, 2014 regarding the proposed rezone. The only attendees were Arches Academy Staff and parents of current students. No other adjacent property owners were in attendance.

Comparison of the PD-6 and PO zone:

PD-6	PO
Setbacks: 50' from dedicated street; 20' from property line	20' from dedicated street; 25' from residential zone; If height is greater than 24' setback equals height; 100' from residential if 2 stories
Landscaping: 40% minimum of site	20' along street frontage; Landscaped islands in parking
Building Height: 36'	35'
Building Size: Including parking, up to 60% of site	1 story – 7,500 sq. feet 2 story – 6,500 sq. feet per floor 3 acres – 1 story up to 10,000 sq. feet 5 acres – 2 story up to 7,500 sq. feet
Parking: Setback – 50' from dedicated street 1 stall per 300 sq. feet	Setback – 10' from dedicated street Setback – 10' from residential 1 stall per 250 sq. feet
Architecture: Approved by Committee Brick, glass, aggregate	Residential styling: 8/12 roof pitch Exterior finish shall not include steel, T-111, aluminum, or vinyl siding. No asphalt shingles allowed

Staff have identified the following advantages and disadvantages of the proposed rezone.

Advantages:

- The requirements of the PO zone will ensure low impact development adjacent to the surrounding residential community similar to the existing PD-6 zone;
- The development agreement will provide additional improvements to the property including access improvements.
- The PO zone requires all new structures to have residential architectural styling.

Disadvantages:

- Some private/charter schools in the City have had negative traffic impacts. However, the proposed development agreement will help mitigate potential traffic-related issues.
- Schools in general may generate more noise than a typical office use.

RECOMMENDATION:

The Planning Commission recommends that the City Council approve this request. Based on the Planning Commission recommendation and the advantages outlined above, staff also recommends approval of this request.

ORDINANCE NO. _____

AN ORDINANCE BY THE OREM CITY COUNCIL APPROVING THE AMENDMENT OF SECTION 22-5-3(A) AND THE ZONING MAP OF THE CITY OF OREM BY REZONING THE PROPERTY LOCATED GENERALLY AT 720 EAST TIMPANOGOS PARKWAY FROM THE PD-6 ZONE TO THE PROFESSIONAL OFFICE (PO) ZONE.

WHEREAS on February 10, 2014, Annette Warnick filed an application with the City of Orem requesting that the City amend Section 22-5-3(A) and the zoning map of the City of Orem by rezoning the property located generally at 720 East Timpanogos Parkway from the PD-6 zone to the PO zone as shown on Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS the applicant intends to locate a private school on the property at the above mentioned address which is not a permitted use in the PD-6 zone, but is a permitted use in the PO zone; and

WHEREAS the applicant has entered into a development agreement with the City regarding improvements to access and traffic circulation on the site; and

WHEREAS a public hearing considering the subject application was held by the Planning Commission on April 23, 2014 and the Planning Commission forwarded a positive recommendation to the City Council; and

WHEREAS a public hearing considering the subject application was held before the City Council on May 13, 2014; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon the surrounding neighborhood; the compliance of the request with all applicable City ordinances and the Orem General Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds that this request is in the best interest of the City because the PO zone is designed to be compatible with adjoining residential properties and the proposed use of the property as a private school will be in harmony with surrounding uses and will allow the productive use of a building and property that have been vacant for many years.

2. The City Council hereby amends Section 22-5-3(A) and the zoning map of the City of Orem, Utah by rezoning property located generally at 720 East Timpanogos Parkway to the PO zone as shown on Exhibit "A" which is attached hereto and incorporated herein by reference.

3. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.

4. All ordinances, resolutions or policies in conflict herewith are hereby repealed.

5. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem

PASSED, RESOLVED and ORDERED PUBLISHED this **13th** day of **May** 2014.

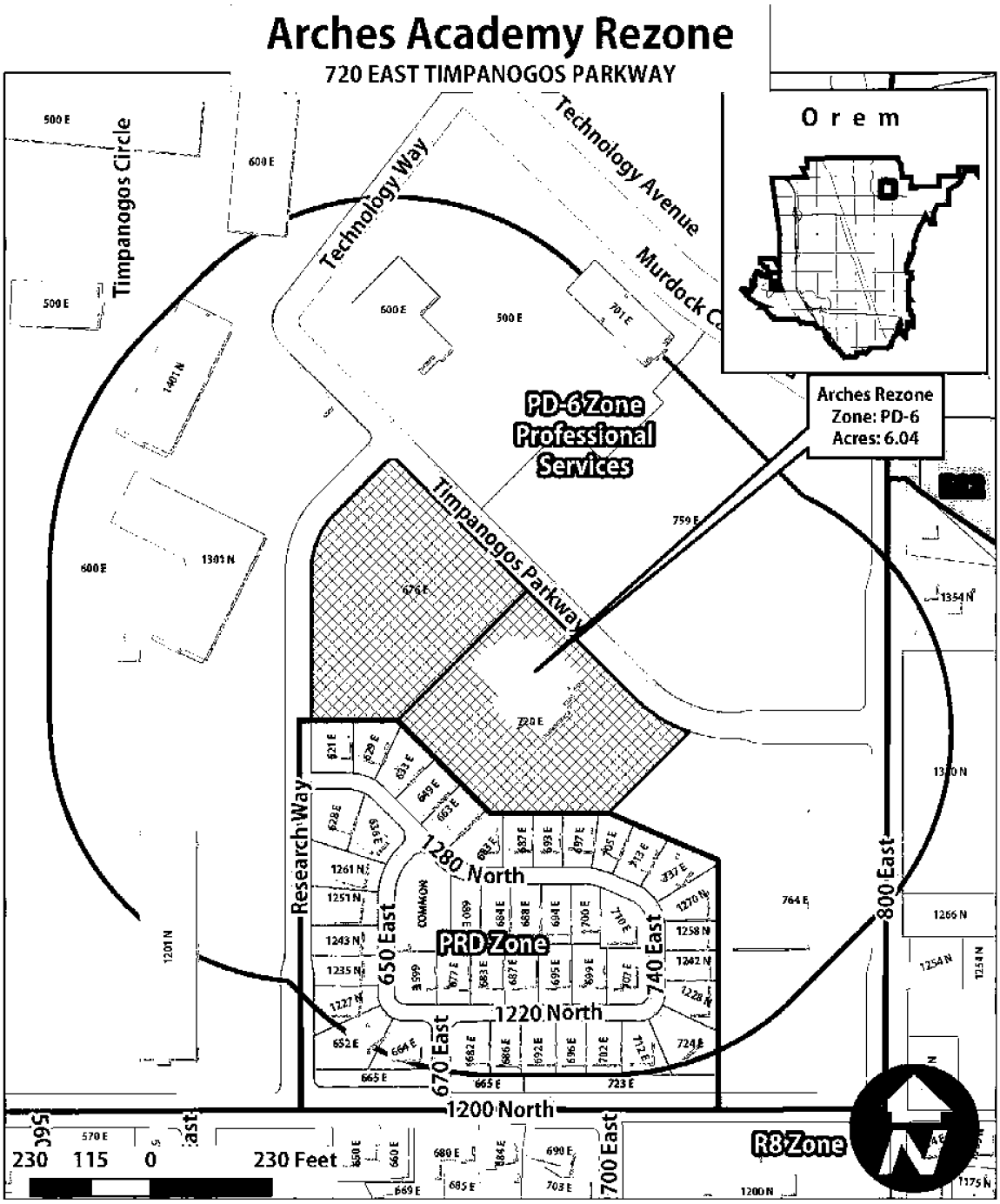
_____
Richard F. Brunst, Jr., Mayor

ATTEST:

_____
Donna R. Weaver, City Recorder

COUNCIL MEMBERS VOTING "AYE"	COUNCIL MEMBERS VOTING "NAY"

EXHIBIT "A"



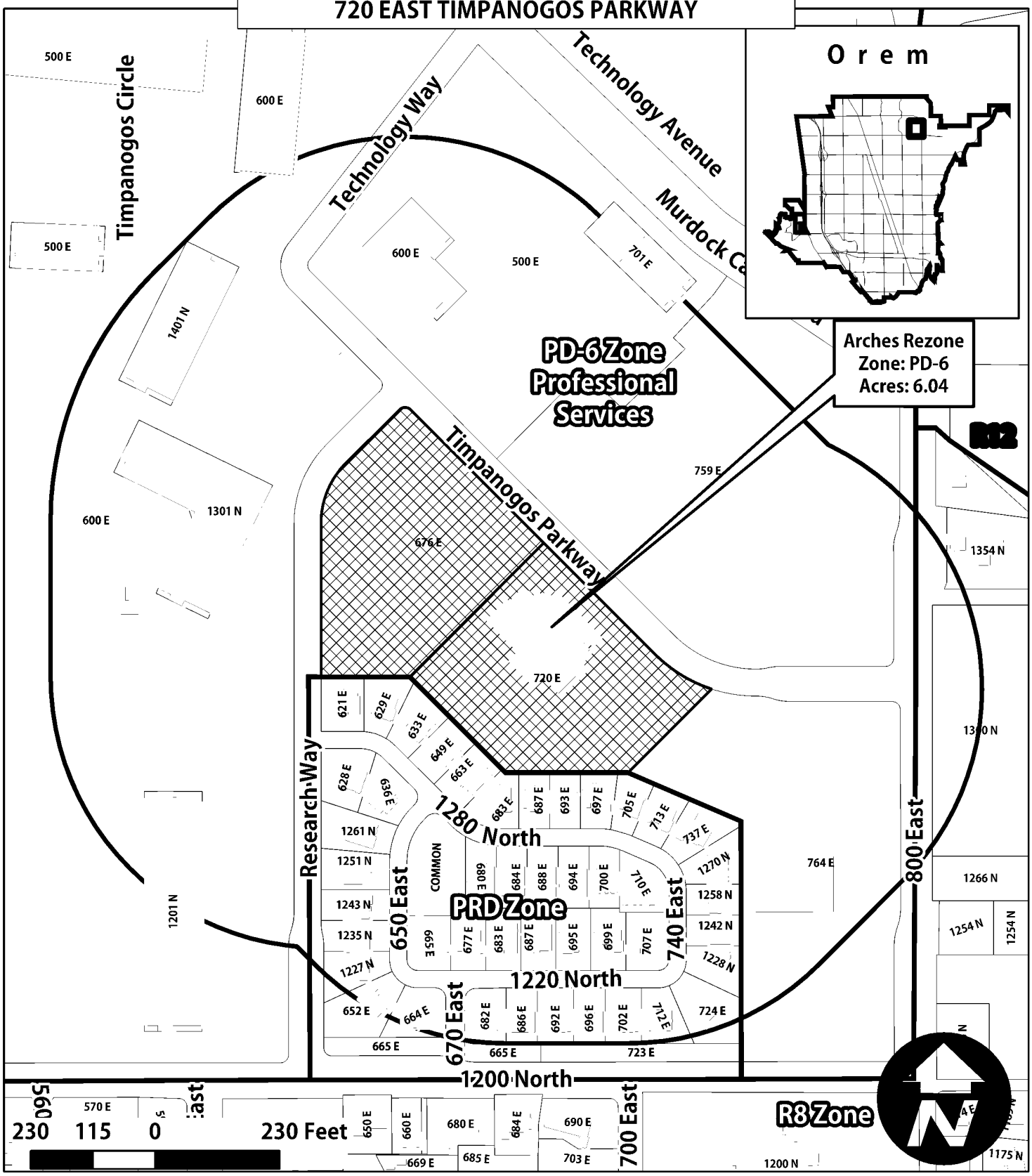
♦ Arches Academy Rezone: PD-6 Zone; 6.04 Acres.

NIA CONTACT:
Canyon View
Stewart Cowley

Legend
Buildings
Arches Rezone
Municipal Boundary
Parcels

Arches Academy Rezone

720 EAST TIMPANOGOS PARKWAY



Arches Academy Rezone:
PD-6 Zone; 6.04 Acres.

NIA CONTACT:
Canyon View
Stewart Cowley

Legend
- Buildings
- Arches Rezone
- Notification Boundary
- Parcels

DRAFT MINUTES – APRIL 23, 2014

AGENDA ITEM 4.1 is a request by Arches Academy to amend Section 22-5-3(A) and the zoning map of the City of Orem by **REZONING PROPERTY LOCATED GENERALLY AT 720 EAST TIMPANOGOS PARKWAY FROM THE PD-6 ZONE TO THE PROFESSIONAL OFFICE (PO) ZONE.**

Staff Presentation: Mr. Spencer said currently the building on the property is vacant and has been for close to two (2) years. The applicant is leasing a building at a different location that will be sold and their lease will expire in June. The current zone, PD-6, does not allow for private schools. Both the property with the existing building and the adjacent property to the northwest are being acquired by the applicant as required by the current owner, and both are proposed to be rezoned to the Professional Office (PO) zone.

The PO zone does allow for private schools and will fit within the parameters of the General Plan designation, which is Professional Services. The applicant will have to make some interior changes to fit their needs, and some additional windows will be added to the exterior, but no other additions to the building are currently proposed. The school will include grades Kindergarten-8th and are planning on a total of 125 students.

Other private schools within the City have created more traffic related problems than what was projected. A development agreement is required as part of this proposal to mitigate some of the negative traffic affects other schools have experienced. Currently there is no existing sidewalk along Timpanogos Parkway and only one access from the existing parking lot. The development agreement addresses these issues providing for a more pedestrian friendly campus, and promoting more efficient traffic flow. The development agreement requires sidewalks to be built with the initial approval of the rezone and widening of the existing access. It also requires additional access from the existing parking lot to Research Way and the completion of sidewalks along Timpanogos Parkway with additional development on the site.

Some of the regulations within the PO zone include:

- Residential architectural styling
- 35' building height maximum
- For sites larger than three (3) acres, building footprints are limited to 10,000 square feet and second stories are limited to 7,500 square feet.
- No two story building can be within 100' feet of a residentially zoned property.

In addition to the rezone, and as part of its approval, a development agreement between the City and the school must be signed before the City Council meeting on May 13, 2014. The parameters of this agreement include:

- A sidewalk be installed along the property frontage as part of the initial approval.
- The access to Timpanogos Parkway from the existing parking lot will be widened to allow for three lanes including one lane entering the property and a left and right turn lanes.
- Any future additions on the vacant property also being rezoned will require an additional access to Research Way as well as sidewalk completion from Research Way to the existing building along Timpanogos Parkway.

General Plan: The General Plan designation is Professional Services which allows the property to be zoned to the PO zone only. This designation calls for development that is low-impact professional office space used to "buffer between collector or arterial-class roads and residential development." No retail is allowed with this land use classification.

Neighborhood Meeting: A neighborhood meeting was held on February 10, 2014 regarding the proposed rezone. The only attendees were Arches Academy Staff and parents of current students. No other adjacent property owners were in attendance.

After reviewing the proposed rezone and ordinance amendment, staff has listed some advantages and disadvantages in respect to the proposal.

Advantages of the proposal:

- The requirements of the PO zone will ensure low impact development adjacent to the surrounding residential community.

- As agreed to by development agreement, future buildings and additions to the site will also provide for better traffic and pedestrian access.

Disadvantages of the proposal:

- Traffic impacts of private schools in the City have been problematic in the past.

Recommendation: Based on the advantages of the proposed project staff recommends the Planning Commission forward a positive recommendation to the City Council for the rezone of the property located at 720 East Timpanogos Parkway from the PD-6 zone to the PO Zone.

Chair Moulton asked if the Planning Commission had any questions for Mr. Spencer.

Ms. Jeffreys asked about the connection to Research Way. Mr. Spencer said the applicant would be required to provide a connection with Research Way to provide more circulation through the project. Ms. Jeffreys asked if that would be a continuation of the drop off design presented in the drawing. Mr. Spencer said it could give more options to those dropping off children.

Chair Moulton asked if there are any requirements for a fence between the houses and this site. Mr. Spencer said if this was a commercial site, but not for another residential use. However, there is already a fence located there.

Mr. Whetten asked if the General Plan for this area is Professional Office. Mr. Spencer said the General Land designation is the underlying the Master Plan for the City. It lists the type of zones that can go in this land use designation. At this location the land use designation is Professional Services, which in this zone can only be Professional Office. Mr. Whetten asked if there is any requirement that if somebody brings in a zoning requirement that meets the General Plan, it has to be accepted. Mr. Spencer said this is a legislative decision and so the Planning Commission has more discretion than if this was a site plan. Mr. Earl said that a General Plan designation usually has several zones that would fit and so the Planning Commission and City Council are not bound to approve any particular zone.

Mr. Whetten asked if there would be any limitations placed on neighbors with the school coming into the neighborhood. Mr. Spencer said that a public school can locate anywhere in the City without zoning provisions. This is a private school so they must meet the zoning. Mr. Whetten asked if there are any new restrictions on the adjoining properties because this is a school. Mr. Earl said there is none on residential but there may be on some commercial uses like alcohol sales. Also uses like taverns, tobacco retailers, sexually-oriented business, etc. would not be allowed.

Mr. Whetten then asked if the owner of the property is in support of the school. Mr. Spencer said that Dave Smart owns the property and is requiring both lots go together and the management for the surrounding office buildings and their biggest concern was that this stay as a Kindergarten to 8th grade facility and no higher grades.

Vice Chair Walker reiterated that a public school can go in this area without any changes to the zone.

Chair Moulton asked if there will be a recommendation to the parents for the best direction to approach from Timpanogos Parkway. Mr. Spencer said he did think it will make much difference. Chair Moulton said it would be nice to have all traffic come from one direction and leave another direction.

Mr. Goodrich said when looking at the map the flow looks good. His concern is the long looping and sharing the one exit lane. If there are 1-2 cars waiting to turn left and they are taking too much time, parents may drop off their student on Timpanogos Parkway. That is one of the reasons to have a sidewalk out front. Another reason is if there are any students who live in the area will be able to walk to school. Mr. Spencer indicated that the PD-6 zone does not allow for any on street parking within the development.

Vice Chair Walker asked if Timpanogos Parkway can be red-curbed. Mr. Goodrich said that has been done at schools in the past and parents tend to ignore the re-curb. Vice Chair Walker said it would then become an issue for the police department. Mr. Goodrich said the goal is to have design improvements, so that there is not an enforcement problem. Vice Chair Walker asked about having a drop-off of Timpanogos Parkway.

Chair Moulton asked how does the number of stalls fit into this situation. Mr. Spencer said public school's parking requirement is one stall per classroom. This has more than enough for their needs, they will have one classroom per grade so that will be around 16 classrooms and will have sufficient parking.

Mr. Iglesias asked what would be the worst case scenario if the zone is changed and the school leaves. Mr. Spencer said the zone is designated for non-retail and so another school could come in, but no major retail is allowed. Mr. Bench added that there could be medical offices and professional offices.

Mr. Whetten asked what new uses would be allowed in the zone. Mr. Spencer said the PD-6 is used for scientific research, which is low impact. The PO zone is similar to PD-6 because it was designed for being next to residential.

Chair Moulton invited the applicants to come forward. Annette Warnick & John Dorney introduced themselves.

Ms. Warnick said they have been careful with the plans for the building, taking into consideration the concerns the neighbors may have. The building has been empty for more than two years. In her opinion, this will be a good buffer between the office and the residents, in that an empty building can lower property values. As a school they will retain the green space and view because they do not intend to build any two story buildings. They are in a two level building currently and it creates a lot of difficulties in the day to day operations and for special events. As a school they need play space and will want to retain the green space that is there. Ms. Warnick said the play area will be located to the North West corner of the vacant lot. This will be far away from the neighbors and be fenced in. They have been very careful to consider the feelings of the residents and have placed it as far away as possible. Having a high quality school next to residential area actually increases the values of the surrounding properties. This is a small school and currently they cap the classes at 10 students and at this location they will cap the class side at 15-18 students. It is part of the business plan to remain small and not increase in size. She said she is open to having a circular drive in front of the building. She addressed the question of parents ignoring the red curb designation, noting that at their current location they require their parents to pull into the driveway and do not allow parents pulling up to the front. They will train the parents to use the drive for picking up and dropping off, and they can do that because they are a small school. She would be fine with having the curb painted red with no parking allowed.

Ms. Warnick discussed the buildings floor plan. She noted the owner likes them having the building because they will not gut the building. There will be very little need for renovation and thus it will not have very much outside construction. The will widen the existing entrance, add sidewalks and if they ever build on the lot they intend on maintaining the open space and are willing to have an extra entrance onto Research Way. Their school has been voted the number one private school for the last three years by the Daily Herald. She noted because they are private and can be selective in choosing the students they have there.

Ms. Jeffreys asked where the small playground will be located. Ms. Warnick said the property to the east is now a big empty field. In the North West corner they will put in a fenced in playground and sod the rest of the property. They will use the area for soccer games and gardens that the children can participate in.

Ms. Jeffreys asked about the hours of operation. Ms. Warnick said school hours are 8:00 a.m. to 4:00 p.m. for the official school day. Classes begin at 8:15 a.m. so the earliest a parent can drop off is at 8:00 a.m. Class ends at 3:15 p.m. and the latest parents can pick up is 3:30 p.m. There are after school hours until about 6:00 p.m., and there are about ten students who take advantage of that for late working parents.

Ms. Jeffreys asked where the front of the school is located. Ms. Warnick said the front doors are actually facing Timpanogos Parkway. They will be using the double doors at the back that face the parking lot for the entrance.

Mr. Whetten said was confused that the traffic circulation floor was not through the front door. Ms. Warnick said the front area has a nice reception area, but because of the limited access in the front of the building, it was decided to bring the kids to the back and segregate the different ages through the double doors in the back. One side will come in through the cafeteria and the other will go through the fourth and fifth grade classroom.

Ms. Larsen asked if the preschool will be going at the same time, and if they are there will little children going through the line of cars. Ms. Warnick said they will definitely look more at this issue. She noted that currently they are allowed to drop off and there is a team teacher there to meet the students. The preschool number is included in the 125 students. Currently the school has only 105 students, but they expect to grow to 125 students. Ms. Larsen then asked if the preschool/daycare for the employees or is it offered to the siblings of older students. Ms. Warnick said it is not a daycare, but an educational preschool where they are preparing to enter kindergarten. The preschool is filled with siblings of older students.

Vice Chair Walker asked where the storage and stage are located. Ms. Warnick indicated they are on the back of the building which faces the parking lot. The building entrance is along Timpanogos Parkway. The back area is a six car garage with storage on top of with it; they are not sure what they will do it. The garage doors can be opened and may lend well to a future stage.

Ms. Larsen asked if Phase 2 will be completed before opening the school. She expressed concern about having open space without fencing, which may become an unsafe situation. Mr. Warnick said the phasing is things the City has pegged as time frames for the sidewalk and the second entrance. In their plans there is not any official phasing plan. They will be starting small with the one little playground area, when they expand into having class gardens, etc. they will fence the whole three acre lot for safety.

Ms. Larsen asked where students are coming from and are there any shuttle buses or carpools. Ms. Warnick said most families come in cars; there are a few carpools. There are two students that walk. They are hopeful to have more students that walk to this building. Currently they have students coming from as far as Genoa, Pleasant Grove, Lindon and Lehi. There is not a shuttle or bus system.

Ms. Larsen asked about the food service delivery schedule. Ms. Warnick said there are only 50 families involved with this school. They do not have any food trucks. The students bring their own lunches and there is small school store that is only equipped for if a student forgets to pack a lunch. The delivery is done by the secretary, who drives to Cosctco and brings the food back in her car.

Ms. Larsen then asked if the school has a traditional school schedule. Ms. Warnick said they go from late August to the end of May. There are some small summer camps during the summer, which are open to the public.

Chair Moulton asked the traffic engineer to discuss his findings.

Mr. Dorney indicated he was from Horrocks Engineering. He indicated he had lots of experience in traffic studies in schools and neighborhoods. This is a traffic review, not a complete extensive study. The wonderful thing as a traffic engineer is to guess how much traffic will be at any given site. This situation is unique because the school is operational in another location. It is the same layout with one exit, the only thing different is that 400 East has 500 more trips per hour than Timpanogos Parkway does. The K-8th grade helps because there are not high school drivers. In the past they have looked at the Walden School in Provo and the Freedom Prepetory Academy in Provo and have observed how they have arrived and departed. Those schools have hundreds of students and that is not the case here. Schools have just given a bad rap to neighborhoods, but what they have they have seen from this school, it will not be as bad as larger schools. Shuttle busses do not work for these kinds of schools because kids come from all over the valley. The worst case scenario would be up to two cars exiting at any given times. There was no one backing onto 400 East and the cross traffic will be far less at the new location.

Chair Moulton asked how would the traffic pattern for a school of this size comparing to the building being used as an office space. Mr. Goodrich said the office space will not be much of a problem as a school is. An office typically does not have much traffic movement throughout the day. The school is different because the large group comes in all at once. Mr. Dorney did a good job of taking a snapshot in time and cutting and pasting current data into this location. In five or ten years there are not any guarantees this will be the same scenario. He admitted that he had not realized the entrance was onto Timpanogos Parkway. He suggested having a pull out off the street in front of the building. One thing he is concerned about is that the office/technology park is not 100% built-out. They have been looking at proposals across the street from this site and considering how much traffic future development will add to this area. Mr. Dorney said based on the rates of the existing school, it is about one vehicle entering and exiting the site per student. That is the trip rate, 50 in and 50 out.

Vice Chair Walker asked if this site needs a left and right turn lane as an exit point. Mr. Dorney said based on what they observed at the existing site, it does not. There were three or four cars backed on the site and it did not affect the roadway. From a convenience standpoint it would be nice, but it is not operationally required. Vice Chair Walker asked if the applicant is willing to put that in if the City requires it. Ms. Warnick said yes.

Ms. Buxton said it is important when talking about this project to think of the scale. If every classroom has 15 kids, which is the maximum, that would be 135 kids. In comparison to a public school that is like five or six classrooms. This is not on the scale of a public school, whether it is traffic, kids, none of it applies in the same way. She added that a public school could go in this parcel without any zone change.

Mr. Goodrich said the rezone will allow any private school. If the school decides to build another larger building the zone would allow it. That is the reason for the phase plan, if there is another building on the vacant property then there is a development agreement that states what will happen over time.

Mr. Whetten said that constructing a new drop off onto Timpanogos Parkway would eat up a lot of landscaping in the front. He wondered if there is a landscaping requirement or limitation on that close to the road. Mr. Spencer said there is a 20 foot setback that needs to be landscaped. If there were a drive there it would not pertain to that. There is a requirement for a deceleration lane if another driveway is put in if there is no shoulder.

Chair Moulton opened the public hearing and invited those from the audience who had come to speak to this item to come forward to the microphone.

Mark Stubbs, Orem, said he considers the flaw in the analysis. Mr. Spencer pointed out some advantages; one was that the PO zone was a low impact use. Mr. Stubbs questioned it being low impact as compared to what. The PD-6 is low impact; going to a PO zone is not a lower impact. It is low compared to something else, but not lower than the PD-6. Another advantage pointed out was better traffic flow. It is only better traffic flow because the traffic is increasing with the school. It is better if you add the access road, because it is better than having the congestion. The access will cause more impact on the area. This change will increase the impact on the neighborhood. It will increase traffic and pollution. Also there is no street parking allowed in the PD-6 zone, he does not know if that is allowed in the PO zone. The neighbors would not want them to park anywhere on the street anywhere. The landscaping requirement is lower in the PO zone than in the PD-6 zone. The PD-6 requires the developers to have 40% of the lot in landscaping. Mr. Stubbs referred to Ms. Buxton discussion of classrooms and said it was not accurate. This is K-8 with a preschool and so there are 10 classes and not five. The traffic study did not take into account all of what goes on in the area with Orchard Elementary school and Canyon View Junior High School two blocks away.

Ms. Buxton said she was counting the preschool. She was multiplying the number Mr. Warnick stated of having 15 kids per classroom including preschool, which is a maximum of 135 students. She was comparing the five classrooms with the 135 kids in a public school in five classrooms. She was not saying this school only had five classrooms. Chair Moulton said his wife, who is a public school teacher, has 200 students in five classes.

Bob Growl, Orem, said he is concerned about the value of the property decreasing because of the school directly behind the property. This is a retirement community and not an inexpensive development. He has one of the smaller homes in the development and the cost of his home was over $400,000. The other homes are more expensive. He is concerned about the future value of his home.

Richard Allen, Orem, said he has a great deal of admiration for Arches Academy and their mission. He noted that he and his wife moved to Davinci Place for the tranquility, the peace and quiet of this retirement community. They do not mind the thought of small students making noise, but they would prefer it would not be right next to their community. If there are a hundred cars delivering and picking up kids, they live directly along that route. They are worried because their dream was to have tranquility. There are 45 homes in the development and 39 of them object to this development.

Don Hawley, Orem, said he spent a half million to move into this location. He came because of the way it was zoned and they were told it would stay that way. There was a business in this location for about six months and it

has been empty since then. It has been empty for more than two years. He is adamantly opposed to living next door to a school. He lived across the street from Cherry Hill Elementary for 16 years. They enjoyed it, but when he moved into DaVinci he moved for peace and quiet and tranquility. He needs to have peace and quiet! He does not know who owns the private school. This property is not a cheap piece of property. If the school is capping their enrollment at 125, there is trouble. They will not be able to afford the property and will have to bring in more students to pay for the expansion. He is opposed to the existing traffic plan, which will come directly past his backyard. His back porch is 13 feet from the back wall and the traffic pattern is 15 feet beyond that. That is totally unacceptable. He did support putting a pick up in front of the school. He picks up a six year old from Orchard Elementary. Parents come to pick up and arrive 10-15 minutes early to be at the head of the line. They are sitting there with cars idling, parked, trying to stay warm. This is especially bad in the winter. They honk horns and holler out the window, etc. This is directly behind their backyards and is unacceptable.

Beth Dillenbeck, Orem, said the idling cars will be a health hazard to the older people, who have compromised immune systems that reside in DaVinci.

Sheri Paige, Orem, noted she did not receive notification of the neighborhood meeting in February and neither did her neighbors. She has daughters who have children who attend charter schools and there are a lot of people whose cars idle while waiting, honking and yelling. The inversion will hold down the pollution. If there is access onto Research Way all of the neighbors will be impacted. There will not be any walking students. Eighth graders have activities like, dances, soccer causing more disruption. She also did not realize there would be summer activities.

John Bear, Orem, said when they moved here they looked at houses all over and picked this one. He researched the zoning of what could be built on his lot. If there would have been a school there he would not have built on his lot. He is not a traffic engineer, but he takes issue with the long, circuitous route for pick up and drop off. Everyone has seen schools where parents are dropping off and picking up kids. Cars are back up on the street for blocks, sometimes. He reiterated the idling concerns of previous people. If the City does rezone and allow the school, the driveway needs to be moved to the main entrance of the school.

Chair Moulton reminded the audience that the Planning Commission's role is to recommend to the City Council whether to rezone or not.

John Monson, Pleasant Grove, said he markets the property with the owner, Dave Smart. He understands the tranquility. Over the years there have been others who have expressed interest in this building; like Ancestry.com, Dialup Marketing. However, their desire was to remove all the walls and create a call center environment. This would have a higher impact on traffic. The tranquility is because it has been vacant. Other uses could be a higher impact. This client is respectful to the owner's wish to not tear out the walls.

Mr. Hawley, said he lived there when there was a business and there was no noise and no problem.

Mr. Iglesias asked Ms. Warnick if they could cover the expense of this building and still operate. Ms. Warnick said the current enrollment will cover the payment of the new building.

Roland Macarthy, Orem, said Wordperfect campus had 2-3 times more traffic before the financial slow down. If things pick up the traffic pattern will be different than right now.

Vern Dillenbeck said he lives behind the property. These homes were zoned with very small setbacks between them. The wall behind their home is six foot tall. There is a very short distance from the wall to the drive area. This is a slap in the face to those who have invested in the property and have their wishes shot down.

Ms. Buxton asked what types of uses could go in this location currently. Mr. Spencer said the PD-6 allows scientific, technological innovative research, development and support of those type of services. Ms. Buxton asked if a call center is allowed. Mr. Spencer said a call center could go in as long as it supports the research of the business.

Geri Covey, Provo, said her children have been attending this school for over 20 years. They love that it is small and has been small for 20 years. Over the years she has not heard anyone honking or yelling. This is a small group, a nice cross section of clients that go to a school like this. It is good for a City to have private schools.

Michelle Templeman, Arches Academy Executive Assistant, said one of her jobs entails handling drop off and pick up. When parents drop off their students, staff stands at the doors greeting them and making sure they are arriving safely. There are teachers and administrators there to assist and it is a fast moving process. The same thing is true of the pickup process. Because the school is small and only has around 50 cars that come, they know the family's cars and who they are. There is no need for families to come and park, sit and wait, because there are not hundreds of cars and children. There are multiple children in families, so when one car comes sometimes four kids could come out. As soon as they see the car coming they notify the students, who are waiting in the gym. It is quick and easy to send them out. Because they only have 105 students it is very manageable. The parents have learned how it works and it is efficient and they do not usually come early.

Chair Moulton asked how long the morning drop off and afternoon pick up take. Ms. Templeman said earliest parents can come is 8:00 a.m. There is no traffic prior to that time. Typically the majority of students arrive between 8:05 – 8:10 a.m. The first bell rings at 8:10 and the tardy bell rings at 8:15 a.m. The bulk of the traffic would be between 8:10 a.m. and 8:20 a.m. Even during that window of time when there are the most cars coming to drop off their kids; the traffic study showed there was not a backup onto the road. The same is for pickup after school. The first bell rings at 3:10 p.m. and students are dismissed from class. The K-5 classes are walked to the gym with their teachers and at 3:15 p.m. they are dismissed. The busiest time will be between 3:10 p.m. and 3:30 p.m. when parents are picking up their students. Her responsibility is to stand at the door and facilitate the cars coming with the children. She knows who belongs with what car and they are sending kids out efficiently.

Ms. Jeffreys asked what the times for recess are, when the kids are out of the classroom. Ms. Templeman said the morning recess begins at 9:45 – 10:05 a.m. That recess only includes the K-6th grade students. Preschool does their own times, so when they are out it is smaller for easier supervision. The lunchtime recess goes from 11:30 a.m. to 11:55 a.m. with lunch starting at 11:10, but students are not able to go outside to play until 11:30 a.m. This is when the largest number of children outside would be the K-8th grade students. The afternoon recess is for only K-3rd grade students from 1:45 p.m. to 2:05 p.m. Ms. Templeman noted that during the pick up at the end of the day, when parents come to get their children, if for some reason the student is not ready, they will ask parents to pull around to the back of the school and park. They encourage them to come in and get their kids.

Quinn Hansen, Orem, said the school has no control over the cars or how long the parents sit there. They may have good intentions, but there will be congestion in that area. If he lived behind the wall he would be concerned about his health, good thing he does not. Orchard Elementary has a better driveway and there is congestion, so this will be bad. Once this is in place without controls, it will be whatever it is and the neighbors will be stuck with problems. He also pointed out they will ring bells and that will be disruptive to the peace and tranquility of the neighborhood.

Ms. Buxton leaves at 7:00 p. m.

Ms. Paige said there will never be room for sidewalk, landscaping and some kind of pull out.

Cindy Williams, Provo, said her grandson attends the school. The quality of school is wonderful. The school is there to preserve the neighborhood and to add to value of the education they are already receiving. One thing she has observed that there seems like a circular entrance to the property would be a good idea. It might unnecessary to widen the property if there was a circular drive into the school. She is one of the parents who come into the school building and talk to the teachers and interact with the students. She has not heard the bell when she is on the grounds of the property, they must be internal.

Ms. Dillenbeck said her son went to American Heritage in American Fork and it is unrealistic to say that they will not sit in lines.

Pam Penrod said she teaches 2nd and 3rd grade at Arches Academy. Ms. Warnick has made it very clear that the teacher's most important duty from 3:10 to 3:30 is to safely get the students back to their parents. The process works very smoothly.

Chair Moulton closed the public hearing and asked if the Planning Commission had any more questions for the applicant or staff.

Ms. Jeffreys asked what kind of wall borders the property. Mr. Spencer said it is a masonry wall. Ms. Jeffreys asked if there is on street parking allowed in PO zone. Mr. Spencer said the PO zone does allow parking, but parking is not allowed in PD-6 zone. The streets are not wide enough for on street parking. Ms. Jeffreys asked about landscaping in the PO zone. Mr. Spencer said the setbacks are different. In the PD-6 zone the maximum size of home is 60% of the square footage of the lot, the 40% should be landscaped. The PO zone does not have a set requirement, but does require the setbacks to be landscaped, which are 20-feet. Ms. Jeffreys said it is interesting that there is a retirement community in a business park area. Mr. Spencer said DaVinci was part of the PD-6 zone at one time and was rezoned to the PRD to facilitate the DaVinci development. Ms. Jeffreys asked if a school would lower property values more than a business building. Mr. Whetten said in this situation a school would not increase property values and may decrease them.

Vice Chair Walker asked about telemarketing in the PO zone. Mr. Whetten said in Canyon Park there are already call centers, software engineers. As a Planning Commission member he does not feel his job is to protect property values. He is more concerned about property rights. The neighbors may not like the school going in, but there may be other uses that will have a greater impact.

Ms. Jeffreys asked about the bell system. Ms. Warnick said all the bells are internal, the outside bell is a small bell.

Ms. Jeffreys asked about the cars that come and stay. Ms. Warnick said there are 25 employees that arrive at 8:00 a.m. and leave at 4:00 p.m.

Chair Moulton indicated he had a child who attended American Heritage and the drop off and pick up were fairly orderly. There was some idling, but it was a much bigger school. American Heritage was not as organized as this group is.

Mr. Whetten said the traffic engineer said there were 50 cars coming in when the traffic counts were done. Mr. Dorney said there were 52 in the morning and 45 in the evening. The most cars were there 15 minutes before and 15 minutes after the bell rang.

Ms. Larsen asked what could happen if Arches Academy sells the open lot, could another private school come in. Mr. Spencer said yes if this were approved. Ms. Larsen noted that Orchard Elementary and Canyon View Junior High is within close range and 1200 North and 800 East are busy streets so there is the potential of having lots of traffic. She inquired if the school zone on 800 East on 1200 North is affiliated with this school.

Mr. Bell noted that the City has budgeted for work on800 East in the near future. Mr. Kelly stated work will begin after school is out and done before it starts again.

Ms. Larsen asked if the number of students can be limited. Mr. Spencer said in the PO zone the number will be limited by parking requirements and the size of the building. Mr. Whetten asked if there is anything that could limit the size of the building. Mr. Spencer said the thing that will limit them is the landscaping and the height restriction of the PO zone. Mr. Earl concurred and said that a new building is limited to 7500 square feet for a single story and 6500 square feet per floor for a two story building.

Chair Moulton asked when the City Council will hear this item. Mr. Spencer said May 13, 2014 at 6:15 p.m. He then called for a motion.

Planning Commission Action: Vice Chair Walker said he is satisfied that the Planning Commission has found this request complies with all applicable City codes. He then moved to recommend the City Council amend Section 22-5-3(A) and the zoning map of the city of Orem by rezoning property located generally at 720 East Timpanogos Parkway from t eh PD-6 zone to the PO (Professional Office) zone. Ms. Jeffreys seconded the motion. Those voting aye: Karen Jeffreys, Lynnette Larsen, David Moulton, and Michael Walker. Those voting nay: Carlos Iglesias and Derek Whetten. The motion passed.

Arches ACADEMY

INTERACTIVE LEARNING EMPOWERING KIDS

Neighborhood Meeting Action Taken

1: A Neighborhood meeting was scheduled to be held at 720 Timpanogos Parkway, Orem Utah on February 10, 2014 at 6:15 PM. Arrangements were made with the realtor Jason Dodge to open the building and attend the meeting.

2: 70 Letters were mailed and postmarked on Monday February 3, 2014 to the list provided to us by the city. A copy of that list, and letter have been submitted to the city. We also included an informational flyer about our school in that mailer. That document is attached here.

3: We sent out an email to our Arches Academy student body inviting them to attend the meeting as well.

4: A Neighborhood meeting was held on February 10, 2014 at 6:15 PM at 720 Timpanogos Parkway in Orem. Attached is a list of attendees, and minutes taken during that meeting. No one invited from the list provided by the city attending this meeting. The only people that attended were current Arches Academy Parents.

Neighborhood Meeting Minutes
February 10, 2014 - -6:15 PM
720 Timpanogos Parkway, Orem Utah

1: 6:20 PM – The meeting was called to order and was conducted by: Annette Warnick – Head of School.

- Welcome to our Neighborhood meeting – Annette Warnick

- Brief Introduction of the 5 founding teachers.

- Explanation of the purpose for this meeting.
  - It is a requirement for us with the city to hold this neighborhood meeting. The purpose is to give neighbors and businesses the chance to see who we are, and to voice any concerns they have with us re-purposing this building to be our new school.
  - Jason Dodge is the listing agent on the building and he is here to answer any questions people might have as well. Jason was introduced to the parents attending.

- Annette Warnick: Is anyone here not a member of the Arches Academy community?
  - All in attendance are either teachers, or parents of Arches Academy students
  - No one is in attendance from the community that was invited to attend.

Items of Business discussed for upcoming events at Arches Academy

- Our current lease is up at the end of June and we hope to move in here as soon as we can - -May 22nd is the last day of school, and we want to move into this building on May 23rd if possible.
- Enrollment
  - Closed enrollment will be held February 15-March 15
  - Open enrollment will be held to the public from March 15 until classes are full. Once classes are full we will add people to wait lists.

Building Tour with Parents

- Annette Warnick: We will walk around now to look at the building and the plans we have made – we are open to your suggestions and ideas for how we can re-configure the building.
- If any of you have questions, feel free to talk with me, or Jason Dodge, the realtor.
- Thank you for coming tonight to show your support for Arches Academy.

The meeting was closed at 6:45, and parents were taken through the building on a tour. Parents and teachers left the building when they were finished looking through the building, and Jason and Annette locked up the building and left shortly after 8:00 PM.

Arches ACADEMY

INTERACTIVE LEARNING EMPOWERING KIDS

NOTICE OF NEIGHBORHOOD MEETING

February 3, 2014

Arches Academy would like to invite you to a neighborhood meeting to present and discuss plans for the school to move into the building located at 720 Timpanogos Parkway, and begin school operations this fall. We have met with the Canyon Park partners/managers, and have received their acceptance and approval to become one of the businesses in the office park, pending approval from the City.

Arches Academy is a Utah non-profit, independent school, managed by qualified, exemplary teachers. We offer a student centered PK-8 program in a secure, nurturing, and engaging environment. Students' talents, interests, needs, and capabilities help shape the personalized, unique curriculum, which is rich in best practices, technology, methodology and measurement. We focus on developing the multiple intelligences of our students, and promoting globally responsible, productive citizens. Arches Academy respects the diversity in our students, faculty, and administration, including differences in culture, race, ethnicity, national origin, religion, age, gender, learning and physical abilities and socioeconomic status. Arches Academy does not discriminate against any legally protected class.

Pursuant to Orem City Code Section 22-1-5 (F), this meeting is being held to discuss the project with you. This is an opportunity for you to review the plans and provide input and recommendations regarding the project. This application has not yet been reviewed by the City and is subject to change during the review process.

The meeting will take place one week from today, Monday, February 10th at 6:15 pm, at 720 Timpanogos Parkway.

If you have any questions please contact us at 801-374-5480, or by email, sent to annette.warnick@archesacademy.com. You can also find out more about us at archesacademy.com. I hope you will be able to attend. We are excited to bring our amazing school to your neighborhood.

Sincerely,

Annette Warnick

Annette Warnick
Head of School

www.archesacademy.com 280 South 400 East Orem, Utah 84097
p. 801.374.5480 f. 801.374.5491

Arches ACADEMY
INTERACTIVE LEARNING EMPOWERING KIDS

Neighborhood Meeting Roster
6:15pm February 10, 2014

PLEASE SIGN IN!

Name	Phone Number	Send me more information!
[illegible]	443 [illegible]-3350	
[illegible]	208-841-5050	✓
[illegible] & Claire Watabe	801 226 0612	
Pamela Penrod	801 836-0301	
[illegible] Matos	435-214-9146	
[illegible]	207.475.6557	
[illegible]	801 697 7649	✓
[illegible]	[illegible]	
Keri Wahl	801 691 9227	
Kathleen [illegible]	801 [illegible]	
[illegible]	[illegible]	
[illegible]	808-300-6082	

Arches ACADEMY
INTERACTIVE LEARNING EMPOWERING KIDS

PLEASE SIGN IN!

Name	Phone Number	Send me more information!
Jerry McSweeney	801 369 1423	
[illegible]	801-399-3606	
[illegible] + Laura Rostron	801-494-3943	
[illegible]	801-371-525[illegible]	
[illegible]	801 310-4784	
[illegible]	801-319-8034	
[illegible]		
[illegible] McSweeney	801-46[illegible]-8222	

HANSEN, QUADE P & LEARAE
695 E 1220 N
OREM, UT 84097

NEWSOME, MICHAEL B & LINDA M
700 E 1280 N
OREM, UT 84097

GRENNY, GUY W & JOHANNA
697 E 1280 N
OREM, UT 84097

699 ASSOCIATES LLC
--OR CURRENT RESIDENT--
699 E 1220 NORTH
OREM, UT 84097

MOORE, ROY (ET AL)
705 E 1280 N
OREM, UT 84097

TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
701 E TIMPANOGOS PKWY
OREM, UT 84097

MYERS, MARGARET S
702 E 1220 N
OREM, UT 84097

DA VINCI 18 LLC
712 E 1220 N
OREM, UT 84097

HAYWARD, LANELL B
707 E 1220 N
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ALBRECHT, STERLING J & NANCY B
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BATES, VANE & ANNA
724 E 1220 N
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DILLENBECK, VERNON R & BETH W
713 E 1280 N
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SOS COMPUTER SYSTEMS INC
--OR CURRENT RESIDENT--
720 TIMPANOGOS CIR
OREM, UT 84097

TCU LAND LLC
--OR CURRENT RESIDENT--
759 E TIMPANOGOS PKY
OREM, UT 84097

MYERS, SHIRLEY JOAN
737 E 1280 N
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TCU LAND LLC
--OR CURRENT RESIDENT--
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OREM, UT 84097

STEWART COWLEY
CANYON VIEW NEIGHBORHOOD
CHAIR
928 N 510 EAST
OREM, UT 84097

UTAH VALLEY UNIVERSITY
FOUNDATION
800 W UNIVERSITY PKY
OREM, UT 84058

SMARTSTER INC
889 N 700 E
OREM, UT 84097

TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
1201 N RESEARCH WAY
OREM, UT 84097

CANDLAND, CALVIN T & LUANN T
%CANDLAND, M TAYLOR
935 N 800 E
OREM, UT 84097

TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
1201 N 800 EAST
OREM, UT 84097

HIGHAM, MERRILL F & CAROL E
1235 N 650 E
OREM, UT 84097

WINN, LAWRENCE J (ET AL)
1227 N 650 E
OREM, UT 84097

MURPHY, BLAKE
1228 N 740 E
OREM, UT 84097

HAYWARD, LANELL B
--OR CURRENT RESIDENT--
1243 N 740 EAST
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KECK, DOUGLAS R & KAYLENE L
1243 N 650 E
OREM, UT 84097

MC CARTHY, ALBERTINE GORDON
1261 N 650 E
OREM, UT 84097

HOBSON, ROBERT L & DELOIS C
1251 N 650 E
OREM, UT 84097

DAWNIE LARSEN
56 N STATE STREET
OREM, UT 84057

TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
600 E TIMPANOGOS CIR
OREM, UT 84097

699 ASSOCIATES LLC
304 E 1600 N
OREM, UT 84057

WILSON, CONNIE W
464 E 1320 N
OREM, UT 84097

DENNETT, SUSAN M & LARRY D
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UTAH VALLEY UNIVERSITY
FOUNDATION
--OR CURRENT RESIDENT--
601 E TIMPANOGOS PKWY
OREM, UT 84097

STUBBS, MARK & JAN
621 E 1280 N
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PAGE, CHERIE M
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PUGMIRE, DONALD & JOLENE
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HAWLEY, DON B & PORTIA PYLE
663 E 1280 N
OREM, UT 84097

ALLEN, FRANK A
--OR CURRENT RESIDENT--
649 E 1280 NORTH
OREM, UT 84097

STASTNY, JOHN SHELBY & MARY
ELLEN
652 E 1220 N
OREM, UT 84097

SMARTSTER INC
--OR CURRENT RESIDENT--
676 E TIMPANOGOS PK
OREM, UT 84097

ANDERSEN, FERRON L & STENNA T
664 E 1220 N
OREM, UT 84097

CANDLAND, CALVIN T & LUANN T
--OR CURRENT RESIDENT--
665 E 1220 NORTH
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TUTTLE, GREG
682 E 1220 N
OREM, UT 84097

WALKER, JOSEPH A (ET AL)
677 E 1220 N
OREM, UT 84097

WILSON, CONNIE W
--OR CURRENT RESIDENT--
680 E 1280 NORTH
OREM, UT 84097

BARE, JOHN A
684 E 1280 N
OREM, UT 84097

NOBLE, DAVID A & JANYCE L
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ASHWORTH, RACHEL C
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BURRELL, LETHA GRACE
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MILLER, JOHN S & JOAN
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OREM, UT 84097

MORRISON, DOUGLAS W & SUSAN B
687 E 1220 N
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SMITH, STANLEY E
693 E 1280 N
OREM, UT 84097

ROWE, LYNN B & KAREN C
688 E 1280 N
OREM, UT 84097

SMITH, PHILIP C & RUTH ANN H
692 E 1220 N
OREM, UT 84097

CLARK, ALBERT B & ELAINE N
696 E 1220 N
OREM, UT 84097

SMITH, SANDRA E
694 E 1280 N
OREM, UT 84097

WRIGHT, JANELL & DELOY R
1258 N 740 E
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TCU-CANYON PARK LLC
--OR CURRENT RESIDENT--
1301 N RESEARCH RESEARCH WAY
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TAYLOR, JOSEPH C & LORENA C
1270 N 740 E
OREM, UT 84097

OREM CITY MUNICIPAL BUILDING
AUTHORITY OF THE
--OR CURRENT RESIDENT--
1288 N 800 EAST
OREM, UT 84097

ALLEN, FRANK A
1473 E 1710 S
SAINT GEORGE, UT 84790

LAIRD, DAVID J (ET AL)
--OR CURRENT RESIDENT--
1354 N 800 EAST
OREM, UT 84097

TCU-CANYON PARK LLC
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1401 N RESEARCH WY
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TCU LAND LLC
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JASON BENCH
1911 N MAIN STREET
OREM, UT 84057

TCU LAND LLC
1501 N TECHNOLOGY WY # 3300
OREM, UT 84097

CREGG JACOBSEN
WINDSOR NEIGHBORHOOD CHAIR
1684 N 400 WEST
OREM, UT 84057

MILLER, JOHN S & JOAN
4067 S CROWN JEWEL WY
WASHINGTON, UT 84780

Richard Brunst, Mayor
900 E High Country Dr.
Orem, UT 84097

PROVO CITY COMM. DEV.
PO BOX 1849
PROVO, UT 84603

DTS/AGRC MANAGER
STATE OFFICE BLDG, RM 5130
SALT LAKE CITY, UT 84114

LINDON CITY
PLANNING DEPARTMENT
100 NORTH STATE STREET
LINDON, UT 84042

ROCKY MOUNTAIN POWER
70 NORTH 200 EAST
AMERICAN FORK, UT 84003

CENTURY LINK
75 EAST 100 NORTH
PROVO, UT 84606

HOUSING AUTHORITY UTAH COUNTY
LYNELL SMITH
240 EAST CENTER
PROVO, UT 84606

COMMON AREA
100 E CENTER
PROVO, UT 84606

TOWN OF VINEYARD
240 E. GAMMON ROAD
VINEYARD, UT 84058

ALPINE SCHOOL DISTRICT
ATTN: SUPERINTENDENT
575 NORTH 100 EAST
AMERICAN FORK, UT 84003

699 ASSOCIATES LLC
304 E 1600 N
OREM, UT 84057

WILSON, CONNIE W
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586 EAST 800 NORTH
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759 E TIMPANOGOS PKY
OREM, UT 84097

RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DR.
OREM, UT 84097-2389

SMARTSTER INC
889 N 700 E
OREM, UT 84097

CANDLAND, CALVIN T & LUANN T
%CANDLAND, M TAYLOR
935 N 800 E
OREM, UT 84097

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OREM CITY MUNICIPAL BUILDING AUTHORITY OF THE
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TCU-CANYON PARK LLC
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SAINT GEORGE, UT 84790

TCU LAND LLC
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OREM, UT 84097

QUESTAR GAS COMPANY
1640 NORTH MTN. SPRINGS PKWY.
SPRINGVILLE, UT 84663

TCU LAND LLC
1501 N TECHNOLOGY WY
OREM, UT 84097

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057

UTAH CNTY SOLID WASTE DISTRICT
C/O RODGER HARPER
2000 WEST 200 SOUTH
LINDON, UT 84042

CREGG JACOBSEN
WINDSOR NEIGHBORHOOD CHAIR
1684 N 400 WEST
OREM, UT 84057

MILLER, JOHN S & JOAN
4067 S CROWN JEWEL WY
WASHINGTON, UT 84780

COMCAST
9602 SOUTH 300 WEST
SANDY, UT 84070

UTOPIA
2175 S REDWOOD ROAD
WEST VALLEY CITY, UT 84119

April 23, 2014

The attached petition represents the signatures of 43 signatures of residents of the DaVinci Place subdivision that did not receive a notice or were unaware of the February 10th public meeting held to discuss the proposal of the Arches Academy moving into the property at 720 East Timpanogos Parkway.

Please make this part of the proceedings at the hearing of the Orem City Planning Commission to consider the rezoning of the property at 720 East Timpanogos Parkway to be held at 5 PM on April 23, 2014 at the Orem City Council Chambers.

Sincerely,

Don Hawley
663 East 1280 North, Orem, Utah
801-225-9686

Dear Orem City,

On shortly before February 10, 2014, residents of the DaVinci Place were to have received a notice from Arches Academy inviting them to a public meeting to be held on February 10, 2014 at the property of 720 East Timpanogos Parkway. This meeting was to discuss the changing of the Orem City Code from PD-6 to PO, which would permit the Arches Academy to relocate an elementary school to the property. The school provides education and care from pre-school to K-8 students. This is required under section 22-1-5 of the Orem City Code. The undersigned persons living in the DaVinci Place subdivision, a retirement community of 45 individual homes, certify that they did not received such a notice nor have knowledge of such a meeting:

Date: April 18th

Name	Address	Phone Number
[illegible]	710 E. 1280 N.	801-607-2072
Lorena C. Taylor	740 E 1270 N	801-228-1714
Joseph C. Taylor	740 E 1270 N	801-228-1714
Letha Burrell	687 E 1280 N	801-607-~~2727~~ 2725
[illegible]	700 E. 1280 No	801 376 2188
Linda M. Newsome	700 E. 1280 N.	801-473-7507
[illegible]	705 E 1280 N	801-221-1885
[illegible]	705 E 1280 N	801-221-1885
Nancy B. [illegible]	710 E 1280 N	801-607-2072
Stanley E. Smith	693 E 1280 N	435-216-2223
Shirley A. Myers Pres	737 E 1280 N	503-949-0395
Rachel G. Schwartz	683 E 1280 N	801-226-8377
Apr 21 Sandra Smith	694 E 1280 N	801 785 3880
Apr 22 [illegible]	688 E 1280 N	435 668-8178
Karen C. Rowe	688 E 1280 N	(435) 668-8177

(16)

Dear Orem City,

On shortly before February 10, 2014, residents of the DaVinci Place were to have received a notice from Arches Academy inviting them to a public meeting to be held on February 10, 2014 at the property of 720 East Timpanogos Parkway. This meeting was to discuss the changing of the Orem City Code from PD-6 to PO, which would permit the Arches Academy to relocate an elementary school to the property. The school provides education and care from pre-school to K-8 students. This is required under section 22-1-5 of the Orem City Code. The undersigned persons living in the DaVinci Place subdivision, a retirement community of 45 individual homes, certify that they did not received such a notice nor have knowledge of such a meeting:

Date: April 17th

Name	Address	Phone Number
Don D Hawley	663 E 1280 N. Orem	801-225-9686
John A Bane	684 E 1280 N Orem	801-226-2248
[illegible]	1235 N [illegible] Orem	801 224-2051
Cherie Page	636 E 1280 N Orem	801-221-1105
Don Pugmire	633 E 1280 N Orem	801 960 9456
Jolene Pugmire	633 E 1280 N Orem	801 960 9451
[illegible]	654 E 1251 N Orem	801 691 0680
Lois Nelson	656 E 1251 N. Orem	801-691-0680
Kenneth R. Beck	1243 N. 650 E. OREM	541-971-3939

Dear Orem City,

On shortly before February 10, 2014, residents of the DaVinci Place were to have received a notice from Arches Academy inviting them to a public meeting to be held on February 10, 2014 at the property of 720 East Timpanogos Parkway. This meeting was to discuss the changing of the Orem City Code from PD-6 to PO, which would permit the Arches Academy to relocate an elementary school to the property. The school provides education and care from pre-school to K-8 students. This is required under section 22-1-5 of the Orem City Code. The undersigned persons living in the DaVinci Place subdivision, a retirement community of 45 individual homes, certify that they did not received such a notice nor have knowledge of such a meeting:

Date: April 4/17/14

Name	Address	Phone Number
Robert E. Grant	712 E 1220 N	801-434-5066
[illegible]	712 E 1220 N	801-426-0513
[illegible]	699 E 1220 N	801-224-7375
[illegible]	695 E 1220 N	801-765-0048
Lea Rae Hansen	695 E 1220 N	801-765-0048
[illegible]	687 E. 1220 N.	801-691-1112
[illegible]	687 E. 1220 N.	801-691-1112
[illegible]	689 E. 1220 N.	801-607-1646
Margaret Myers	702 E. 1220 N	801-669-1709
Victoria Myers	702 E. 1220 N	801-669-1709
Joseph Walker	677 E 1220 N	801-310-0949
Maureen Walker	677 E 1220 N	801-717-4340
S R Murphy	1228 N 740 E	801-221-4723
Carolyn Murphy	1228 N 740 E	801-221-4723
[illegible]	724 E 1220 N.	801-226-9404
[illegible]	682 E. 1220 N.	916-835-7217
[illegible]	692 E. 1220 N.	801-420-9730
[illegible]	692 E 1220 N	801-420-9730

April 23, 2014

The attached petition represents the signatures 55 residents residing in the DaVinci Place subdivision who reside in 39 or the 45 residences in DaVinci Place.

Please make this part of the proceedings at the hearing of the Orem City Planning Commission to consider the rezoning of the property at 720 East Timpanogos Parkway to be held at 5 PM on April 23, 2014 at the Orem City Council Chambers.

Sincerely,

Don Hawley
663 East 1280 North, Orem, Utah
801-225-9686

Dear Orem City,

The following residents of Orem, living in the DaVinci Place sub-Division, object to the location of an elementary school at 720 East Timpanogos Parkway, adjacent to their retirement community. We object due to unacceptable increase in noise, increased traffic, and the material change this would make to this retirement community for sale-ability and market values of their homes that would result from an adjacent elementary school.

Date: April 17th

Name	Address	Phone Number
Don O'Dawley	663 E 1280 N. Orem	801-225-9686
John A Page	684 E 1280 N Orem	801-226-2248
Robert E McCauley	1261 N. 650 E	801-225-1910
[illegible]	1231 N 650 E Orem	801-224-2051
Shelly Stasko	652 E 1220 N Orem	801-669-8179
[illegible]	1227 N 650 E, OREM	801-226-1317
Jennifer Jarvis	1220 N. 665 E. Orem	801-812-0448
Ferron L. Anderson	664 E 1200 N.	801-224-1569
Clarice Page	636 E 1280 N. Orem	801-221-1105
[illegible]	629 E 1280 N OREM	801-224-8572
Don Pugmire	633 E. 1280 N. Orem	801-960-9456
Jolene Pugmire	633 E 1280 N. Orem	801-960-9456
B L Hobson	650 E 1251 N. Orem	801-691-0680
Lois Hobson	650 E 1251 N. Orem	801-691-0680
Douglas Keck	1243 N. 650 E, OREM	541-971-3939
Susan Dennett	628 E 1280 N. Orem	801-226-7442
[illegible]	628 E 1280 N Orem	801-226-7442

Dear Orem City,

The following residents of Orem, living in the DaVinci Place sub-Division, object to the location of an elementary school at 720 East Timpanogos Parkway, adjacent to their retirement community. We object due to unacceptable increase in noise, increased traffic, and the material change this would make to this retirement community for sale-ability and market values of their homes that would result from an adjacent elementary school.

Date: April 18, 2014

	Name	Address	Phone Number
	Guy Greenny	697 E 1280 N	801 225-7932
	[illegible]	710 E. 1280 N.	801-607-2072
	Lorena C Taylor	740 E 1270 N	801-228-1714
	Joseph C Taylor	740 E 1270 N	801-228-1714
	Letha Burrell	687 E 1280 N	801-607-2725
	[illegible]	700 E. 1280 N.	801 376 2188
	Linda M Newsome	700 E. 1280 N.	801 473 7507
	Richard Allen	705 E 1280 N	801-221-1885
	[illegible]	705 E 1280 N	801-221-1885
	Nancy B. Albrecht	710 E. 1280 N	801-607-2072
	Stanley E. Smith	693 E 1280 N	435-216-2223
	Shirley Myers RS.	737 E 1280 N	503-949-0395
	[illegible]	1258 N. 740 E.	801-225-7169
Apr 21	Bette Dillenbeck	713 East 1280 N.	801-225-7641
Apr 21	Vernon Dillenbeck	713 E. 1280 N.	801-225-7641
Apr 21	Sandra Smith	694 E 1280 N	801 735 3880
Apr 22	Lynn B Rowe	688 E 1280 N	435 668-8178
Apr 22	Karen C. Rowe	688 E 1280 N	(435) 668-8177

12
14

Dear Orem City,

The following residents of Orem, living in the DaVinci Place sub-Division, object to the location of an elementary school at 720 East Timpanogos Parkway, adjacent to their retirement community. We object due to unacceptable increase in noise, increased traffic, and the material change this would make to this retirement community for sale-ability and market values of their homes that would result from an adjacent elementary school.

Date: April 4/17/14

Name	Address	Phone Number
Robert E. Grant	712 E 1220 N	801-434-5266
[illegible]	707 E 1220 N	801-476-0913
[illegible]	699 E 1220 N	801-224-9375
[illegible] Hansen	695 E 1220 N	801-765-0048
Lea Ann Hansen	695 E 1220 N	801-765-0048
[illegible]	687 E 1220 N	801-691-1112
[illegible]	687 E 1220 N	801-691-1112
[illegible]	683 E 1220 N	801-607-1646
[illegible] Myers	702 E 1220 N	801-669-1709
Margaret Myers	702 E 1220 N	801-669-1709
Marlen Walker	677 E 1220 N	801-717-7434
Jesper Walker	677 E 1220 N	801-310-0949
[illegible] Murphy	1228 N 740 E	801-221-4723
[illegible] Murphy	1228 N 740 E	801-221-4723
[illegible]	724 E 1220 N	801-226-4404
[illegible]	712 E 1220 N	801-222-0733
[illegible]	1242 N 740 E	801-224-[illegible]
[illegible]	682 E 1220 N	916-805-[illegible]
[illegible]	692 East 1220 No	801-420-4730
[illegible]	692 E 1220 N	" " "

13
(20)

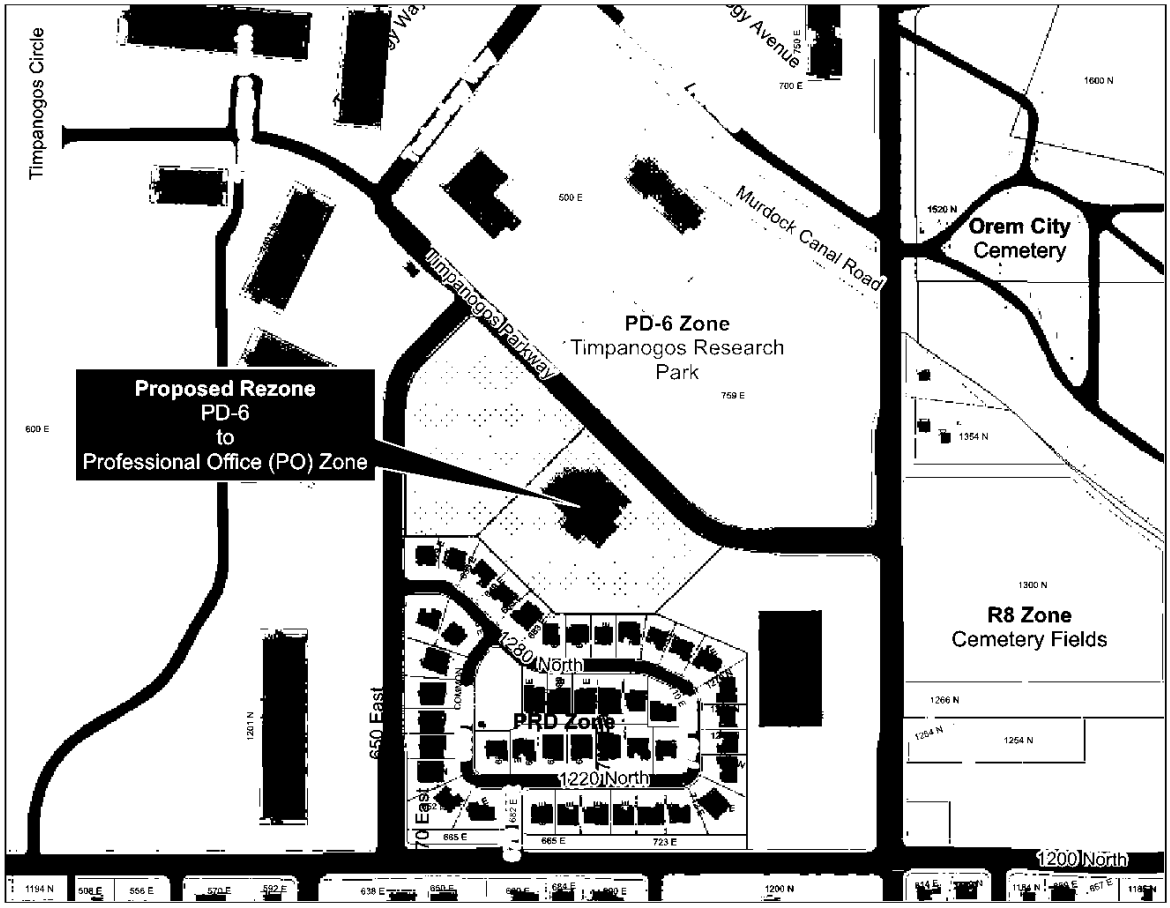
Orem City Public Hearing Notice

Planning Commission
Wednesday, April 23, 2014
5:00 PM, City Council Chambers
56 North State Street

City Council
Tuesday, May 13, 2014
6:20 PM, City Council Chambers
56 North State Street

Annette Warnick with Arches Academy requests the City change the zone for property at 720 East Timpanogos Parkway from the PD-6 Timpanogos Research Park zone to the Professional Office (PO) zone. The purpose of the change is to relocate Arches Academy private school from its current site to the existing building at the above stated address. A location map is on the reverse of this notice.

For more information, special assistance or to submit comments, contact Clinton Spencer at caspencer@orem.org or 801-229-7267.


Timpanogos Circle
Proposed Rezone
PD-6
to
Professional Office (PO) Zone
Timpanogos Parkway
Murdock Canal Road
PD-6 Zone
Timpanogos Research
Park
Orem City
Cemetery
R8 Zone
Cemetery Fields
PRD Zone
1280 North
1220 North
1200 North
650 East
600 E
500 E
700 E
759 E
1600 N
1520 N
1354 N
1300 N
1266 N
1254 N
1201 N
1194 N
1200 N
665 E
723 E

Allowed Land Uses in the PO Zone:

4711 – Telephone Exchange Stations

4812 – Electricity Regulating Stations

4833 – Water Pressure Control Stations

4842 – Sewage Pressure Control Stations

6110 – Banking & Credit Services

6120 – Security & Commodity Brokers, Dealers, & Exchanges

6130 – Insurance agents, brokers & related services

6150 – Real estate agents, brokers & related services

6152 – Title abstracting

6153 – Real Estate Operative Builders

6154 – Combination Real Estate, Insurance Loan & Law

6220 – Photographic Services – Including Commercial

6231 – Beauty & Barber Shops

6233 – Massage Therapy

6320 – Consumer & Mercantile Credit Reporting Services – Adjustment and Collection Services

6330 – Travel arranging services

6332 – Blueprinting & Copying

6334 – Stenographic Services, Duplicating, and Mailing NEC

6350 – News Syndicate

6360 – Employment Services

6381 – Internet Services

6392 – Business & Management Consulting

6393 – Detective & Protective Services

6397 – Stamp Trading

6398 – Motion Picture Distribution & Services

6510 – Medical, Dental, & Health Services

6512 – Medical & Dental Laboratories

6513 – Medical Clinics – Outpatient

6514 – Chiropractic & Osteopaths Services

6520 – Legal Services

6530 – Professional Offices

6531 – Authors – Books, Magazine, Newspapers, and Computer Software

6591 – Engineering & Architectural

6592 – Educational & Scientific Research

6593 – Accounting, Auditing & Bookkeeping

6594 – Urban Planning

6597 – Family & Behavioral Counseling

6598 – Genealogical

6599 – Interior Design (Office only; not retail)

6610 – Building Construction – General Contractor, Office Only

6620 – Landscaping Services, Office Only

6710 – City of Orem Governmental Services

6711 – Non City of Orem Governmental Services

6812 – Public Primary & Secondary Schools

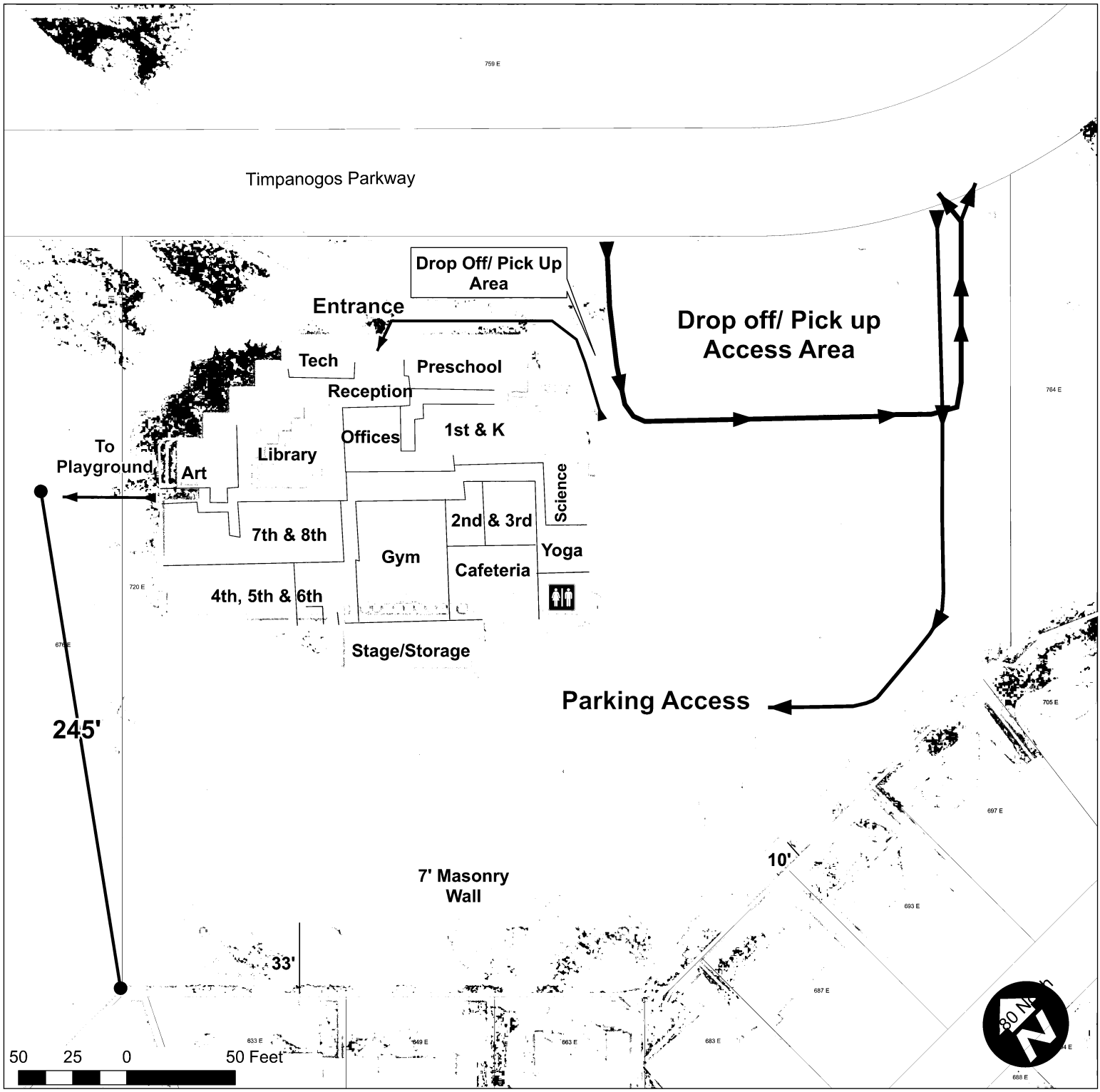
6813 – Private Primary & Secondary Schools

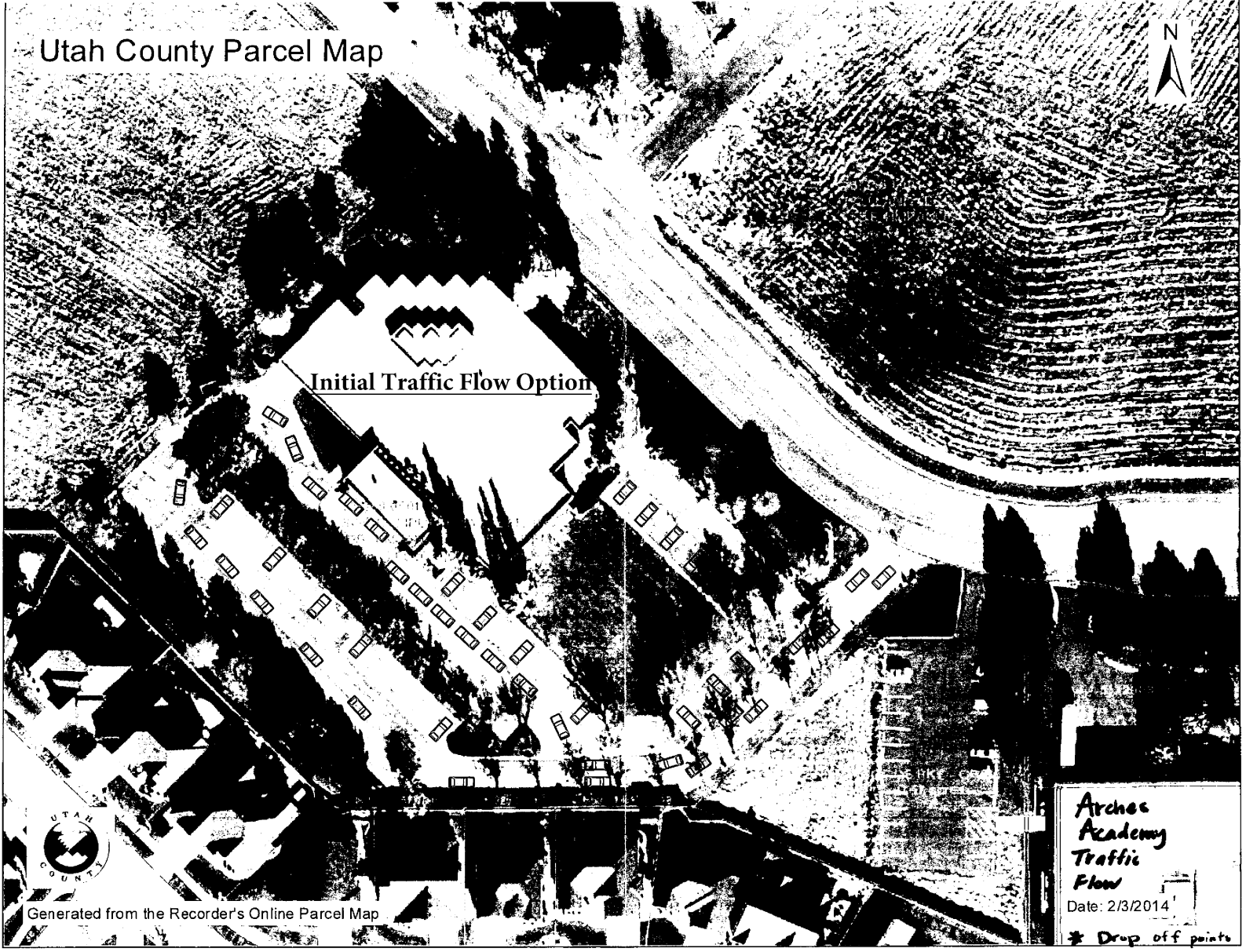
6814 – Charter Schools

6991 – Business Associations

6992 – Professional Members Organizations

7610 - Parks


Timpanogos Parkway
Drop Off/ Pick Up Area
Entrance
Drop off/ Pick up Access Area
Tech
Preschool
Reception
Offices
1st & K
To Playground
Art
Library
Science
2nd & 3rd
7th & 8th
Gym
Yoga
Cafeteria
4th, 5th & 6th
Stage/Storage
Parking Access
245'
10'
7' Masonry Wall
33'
50 25 0 50 Feet


Utah County Parcel Map
N
Initial Traffic Flow Option
Generated from the Recorder's Online Parcel Map
Archer Academy Traffic Flow
Date: 2/3/2014
* Drop off points

↑NORTH

EXHIBIT "B" CONCEPT

PICK UP - DROP OFF AREA

Arches ACADEMY

INTERACTIVE LEARNING EMPOWERING KIDS

February 10, 2014

Dear City Planning Officials,

Thank you for considering the re-zoning request we are submitting to you today. We are very hopeful that our school will be granted the re-zoning so that we will be able to relocate our school to the Smart Building at 720 Timpanogos Parkway.

Our lease with CenterPoint Church will end this June as they sell their building, and the Smart Building will be a perfect place for us to call home and to continue to offer excellence in education to students in Preschool-8th grade.

The building needs very few changes to suit our needs, as you may be able to see from the attached floor plan. The dotted lines show walls we plan to add, and we will also install a few additional windows and doors so that each classroom has sunlight and exits. Our school community is very excited about the prospect of having a new, more spacious building, with classrooms all on one level, to serve our wonderful students. The Atrium Library will be a beautiful gathering space for our eager, excited learners.

Please also find attached a copy of the Neighborhood Meeting Notice which we sent out last Monday, as well as the list of people and businesses the notice was sent to, and our traffic flow plan.

Thank you again for your consideration. This new campus will make an incredible impact on the success and future outlook of our growing school.

Sincerely,

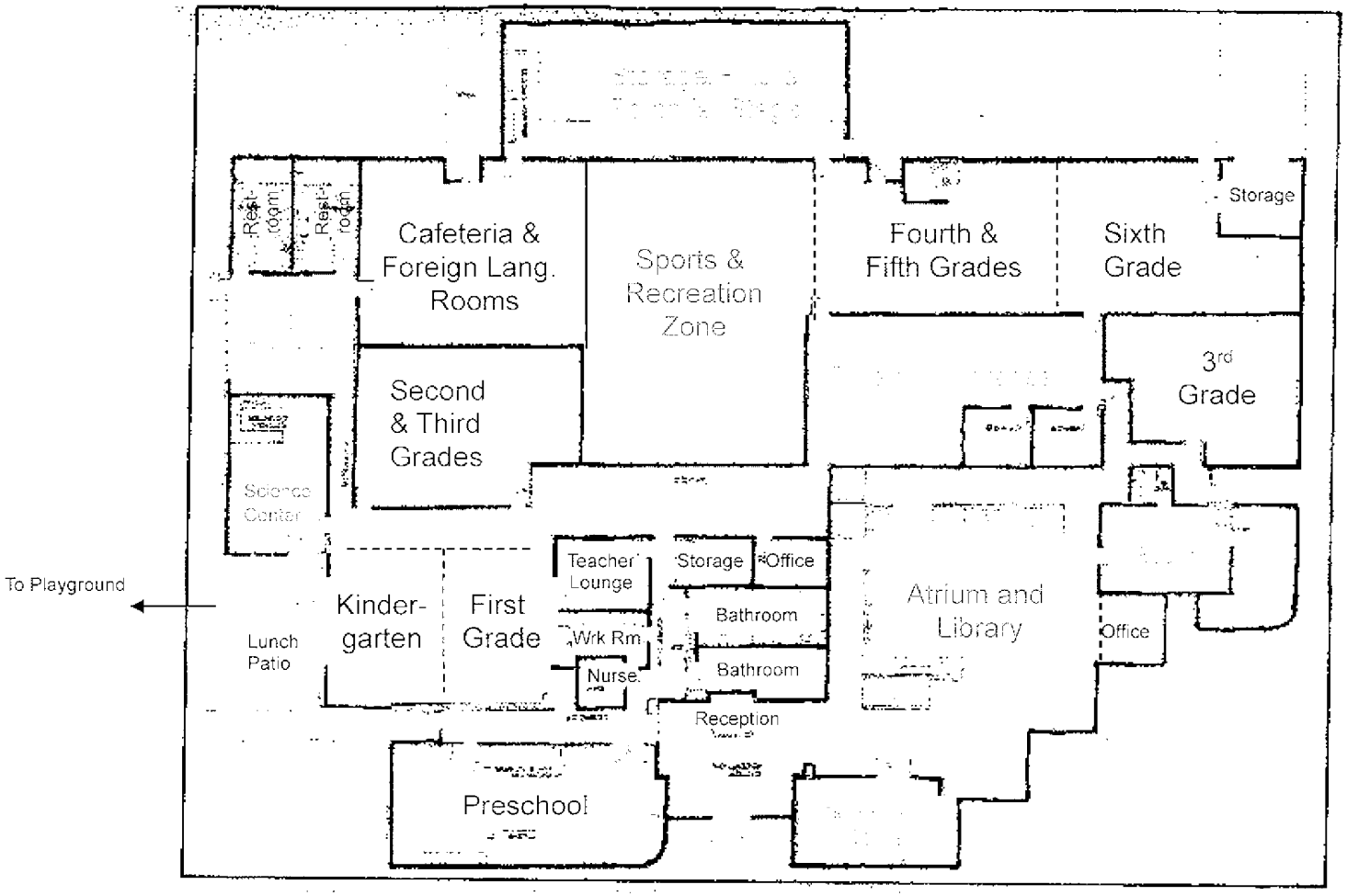
Annette Warnick

Annette Warnick
Head of School

www.archesacademy.com 280 South 400 East Orem, Utah 84097
p. 801.374.5480 f. 801.374.5491

Arches ACADEMY

NEW OREM CAMPUS



- - - New Walls

Additional Windows and doors will also be installed, so each class room has windows and exits.

OREM DRC APPLICATION

Development Services Department • 56 North State Street • Orem, Utah 84057 • 801-229-7183 • FAX (801) 229-7191

APPLICANT INFORMATION

FORM EXPIRES: 06-30-2014

Name: Annette Warnick for Archer Academy
Address: 250 S. 400 E.
City: Orem State: UT Zip: 84077
Phone: 801-374-5486
FAX: 801-374-5491
e-mail: annette.warnick@[illegible]

PROJECT INFORMATION

Project Name: Archer Academy Zoning Text

Project Address: 120 Temporary Parking Orem, UT

Nature of Request (Check all that apply) **and Filing Fee Amount**

SUBDIVISION PLATS/LOT LINE ADJUSTMENT	ORDINANCE AMENDMENTS	OREM GENERAL PLAN AMENDMENTS	MISCELLANEOUS	APPEALS/OTHER
Preliminary/PRD	Sign	Land Use Map Change	Site Plan Admin. Approval	To City Council
Preliminary deep lot sign fee	Subdivision	Text Change	Site Plan	To Planning Commission
Final	X Zoning, Text		Concrete/Masonry Fence	Street Vacation
	New PD Zone, Text		Daycare Fence Approval	Annexation
Vacation/Amendment	X Rezone		Temporary Site Plan Approval	Driveway Entrance Modification
Final PRD	New PD Zone, Rezone		Conditional Use Permit	Resubmittal Fee
			Fence Modification/Waiver	
Lot Line Adjustment $100 + $25 sign fee, not including recording fees			Condominium Conversion	Other

FILING FEES AND REQUIRED COPIES

FILING FEES: The filing fee for each "Nature of Request" checked above is required at the time the application is filed with the City. The fee amount is listed above. One DRC Application may be used for more than one Nature of Request.

REQUIRED COPIES: Two (2) full size copies 24" by 36", one (1) copy reduced to an 11" by 17", one (1) copy reduced to an 8½" by 11" shall be submitted with each application for Subdivision Plats, Conditional Use Permits, Site Plans, and Condominium Conversions. [illegible]

APPLICANT NOTES, SIGNATURE, AND CONTACT PERSON

[illegible] Once the Development Review Committee determines your application is complete the Staff will forward it to the Planning Commission and City Council. **The applicant's attendance at the Planning Commission and City Council meetings is required.** The City Council is the final approving authority on the following items: Conditional Use Permits; Appeals; City Code amendments; General Plan Amendments; Fence Modifications; and site plans in the following zones: PD-1, PD-4, PD-5, PD-15, PD-16, and PD-21.

[illegible] The applicant shall hold a neighborhood meeting in accordance with the City Code for the following requests: [illegible]

[illegible] This DRC Application must be **complete** at the time it is submitted to the City or it may not be accepted.

[illegible] Applications filed after July 1 are subject to fee changes.

Applicant's Signature: Annette Warnick

Contact Person
Name: Annette Warnick
Phone: 801-374-5486

OFFICE USE ONLY

Date Filed: 2/10/11 Fees Paid: 825.00 Received By: [illegible]

Please Note: The deadline for filing this application to be considered at the next DRC Meeting is Monday at noon. If Monday is a Holiday the deadline is extended to the following Tuesday at noon. Once filed with the City, you may contact any of the following individuals to learn of the status of this application: Jason Bench, 229-7238; David Stroud, 229-7095; or Clinton Spencer, 229-7267.

Project Timeline

Project: Arches Academy Rezone from PD-6 to Professional Office (PO)

1. Neighborhood Meeting held by applicant on: 2/10/14
2. DRC Application Date: 2/10/14
3. Obtained Development Review Committee Clearance on: 3/31/14 by: CAS
4. Publication notice for PC sent to Recorders office on: 3/24/14 by: CAS
5. Neighborhood notice (500') for Planning Commission mailed on: 4/11/14 by: CAS
6. Planning Division Manager received neighborhood notice on: 4/12/14
7. Property posted for PC on: 4/18/14 by: CAS Removed on : _____
8. Planning Commission recommended approval / denial on : 4-2 Approval; 4/23/14
9. Publication notice for CC sent to Recorders office on: 3/24/14 by: CAS
10. Neighborhood notice (500') for City Council mailed on: 4/11/14 by: CAS
11. Planning Division Manager received neighborhood notice on: 4/12/14
12. Property Posted for City Council on: 3/18/14 by: CAS Removed: _____
13. City Council Approved / Denied on: _____

CITY OF OREM **CITY COUNCIL MEETING** MAY 13, 2014	
REQUEST:	**ORDINANCE – Approving the Amounts to be Awarded to the CARE Grant Recipients for the 2014 CARE Granting Round**
APPLICANT:	The City of Orem
FISCAL IMPACT:	Approximately $1.898 Million in Revenue Plus Reserves

NOTICES:
-Posted in 2 public places
-Posted on City webpage
-Posted on City hotline
-Faxed to newspapers
-E-mailed to newspapers
-Neighborhood Chair

SITE INFORMATION:
X General Plan Designation:
N/A
X Current Zone:
N/A
X Acreage:
N/A
X Neighborhood:
N/A
X Neighborhood Chair:
N/A

PREPARED BY:
Steven Downs
Assistant to the CM

RECOMMENDATION:
The City Manager recommends the City Council, by ordinance, approve the amounts to be awarded to CARE grant recipients for the 2014 granting round.

BACKGROUND:
On November 8, 2005, a majority of City of Orem voters voted in favor of enacting a local sales and use tax of 0.1% as a means of enhancing financial support for recreational and cultural facilities, and cultural organizations within the City of Orem. Known as the Cultural Arts and Recreation Enrichment tax (CARE), the Orem City Council enacted the tax by ordinance on November 22, 2005. The tax went into effect April 1, 2006, and was authorized for a period of eight years. On November 5, 2013, a majority of City of Orem voters voted to continue collecting the CARE tax for an additional 10 years.

On December 9, 2008, the City Council amended the CARE Program policies and procedures, establishing eligibility requirements and an application process for this competitive granting program. Three categories of grants were established, including Recreational and Cultural Facilities, available for publicly-owned or operated facilities; Cultural Arts Major Grants, of $5,000 or more for operating costs of nonprofit cultural arts organizations; and, Cultural Arts Mini Grants, of up to $4,999 for operating costs of nonprofit cultural arts organizations.

Applications for this CARE granting round were due on March 20, 2014. As a group and with members serving as a smaller review panel, the City Council met in a series of public meetings in April to hear from applicants and to consider their grant requests. Three funding proposals were shared with the Mayor and City Council.

Utah law requires that the entire amount of revenues and interest collected as a result of the imposition of the tax be distributed in a manner consistent with Utah Code Ann. 59-12-1403, which allows for granting to one or more facilities or organizations. Utah law also requires the City to provide for that distribution by ordinance.

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE DISTRIBUTION OF FISCAL YEAR 2013/2014 CARE TAX REVENUES

WHEREAS on November 8, 2005, Orem residents voted to support the Cultural Arts and Recreation Enrichment Tax (CARE tax); and

WHEREAS the Orem City Council subsequently enacted the CARE tax and the CARE tax became effective on April 1, 2006; and

WHERAS on November 5, 2013, Orem residents voted to continue the support of the Cultural Arts and Recreation Enrichment Tax (CARE tax); and

WHEREAS the City Council recognizes that recreation and the arts enrich the quality of life in a community; and

WHEREAS the City Council desires to encourage and support the advancement of recreational and cultural facilities and cultural arts organizations in Orem; and

WHEREAS the purpose of this ordinance is to provide for the distribution of the Fiscal Year 2013/2014 CARE Tax Revenues,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, as follows:

1. The Orem City Council hereby authorizes the distribution of Fiscal Year 2013/2014 CARE tax revenues to the entities and in the amounts set forth on Exhibit "A," which is attached hereto and incorporated herein by reference.

2. No CARE tax revenues shall be distributed to an entity for operational expenses until the entity has signed a contract with the City meeting the requirements of the City's December 8, 2008, CARE Program Policies and Procedures (Resolution No. R-08-0029).

3. CARE tax revenues in future fiscal years will also be awarded after a competitive application process based on merit and availability of funds. Receipt of CARE tax funding in this round of applications does not guarantee CARE tax funding in future years.

4. The City Manager is hereby authorized to sign any documents required to proceed with the distribution of CARE tax revenues as set forth in this ordinance.

5. All acts, orders, resolutions, ordinances, and parts thereof, in conflict with this ordinance are hereby rescinded.

PASSED, RESOLVED and ORDERED PUBLISHED this **13th** day of **May** 2014.

_____
Richard F. Brunst, Jr., Mayor

ATTEST:

_____
Donna R. Weaver, City Recorder

COUNCIL MEMBERS VOTING "AYE"	COUNCIL MEMBERS VOTING "NAY"

EXHIBIT "A"

2014 CARE GRANT PROPOSAL

APPLICANT		AMOUNT
Major		
Utah Valley Symphony	$	7,500
Hale Center Foundation for the Arts and Education	$	340,088
Utah Lyric Opera	$	7,500
Utah Regional Ballet	$	35,000
SCERA	$	535,000
SUBTOTAL	**$**	**925,088**
Colonial Heritage Foundation	$	4,999
The Orem Chorale	$	4,500
Latinos in Action	$	4,500
Flix for Charity	$	-
Wasatch Chorale	$	4,500
Utah Valley Young Voices	$	-
Utah Storytelling Guild	$	4,000
Roots of Freedom Foundation	$	4,999
Utah Baroque Ensemble	$	4,500
Chauntenette Women's Chorus	$	4,500
Utah Film Center	$	1,000
Center Stage Performing Arts Studio	$	4,000
Utah Valley University (Noorda Theater)	$	-
Utah Valley Civic Ballet Company	$	4,500
Resonance Story Theatre	$	4,000
SUBTOTAL	**$**	**49,998**
City Facility & Administration		
Center for Story	$	300,000
Recreation	$	598,000
Administrative Costs	$	24,751
SUBTOTAL	**$**	**922,751**
	TOTAL ALLOCATION $	**1,897,837**

2014 CARE GRANT PROPOSAL

APPLICANT		AMOUNT
Major		
Utah Valley Symphony	$	7,500
Hale Center Foundation for the Arts and Education	$	340,088
Utah Lyric Opera	$	7,500
Utah Regional Ballet	$	35,000
SCERA	$	535,000
SUBTOTAL	**$**	**925,088**
Colonial Heritage Foundation	$	4,999
The Orem Chorale	$	4,500
Latinos in Action	$	4,500
Flix for Charity	$	-
Wasatch Chorale	$	4,500
Utah Valley Young Voices	$	-
Utah Storytelling Guild	$	4,000
Roots of Freedom Foundation	$	4,999
Utah Baroque Ensemble	$	4,500
Chauntenette Women's Chorus	$	4,500
Utah Film Center	$	1,000
Center Stage Performing Arts Studio	$	4,000
Utah Valley University (Noorda Theater)	$	-
Utah Valley Civic Ballet Company	$	4,500
Resonance Story Theatre	$	4,000
SUBTOTAL	**$**	**49,998**
City Facility & Administration		
Center for Story	$	300,000
Recreation	$	598,000
Administrative Costs	$	24,751
SUBTOTAL	**$**	**922,751**
TOTAL ALLOCATION	**$**	**1,897,837**

CITY OF OREM

CITY COUNCIL MEETING

MAY 13, 2014

REQUEST:	**RESOLUTION – Tentatively Adopting the City of Orem Fiscal Year 2014-2015 Tentative Budget**
APPLICANT:	Jamie Davidson - City Manager
FISCAL IMPACT:	$92,393,575

NOTICES:
-Posted in 2 public places
-Posted on City webpage
-Posted on City hotline
-Faxed to newspapers
-E-mailed to newspapers
-Neighborhood Chair

SITE INFORMATION:
General Plan Designation:
N/A
Current Zone:
N/A
Acreage:
N/A
Neighborhood:
N/A
Neighborhood Chair:
N/A

PREPARED BY:
Brandon C. Nelson,
Accounting Div Mgr

RECOMMENDATION:

The City Manager recommends the City Council, by resolution, tentatively adopt the Fiscal Year 2014-2015 Tentative Budget and set a public hearing to adopt the final budget on June 10, 2014, at 6:00 p.m.

BACKGROUND:

On April 29, 2014, the City Council received a draft copy of the proposed Tentative Budget in preparation for this meeting. Prior to being presented with a draft copy of the budget, the City Council and staff have met in a continuing series of public meetings to review the General Fund. On May 27, 2014 the Enterprise Funds will be reviewed.

This budget does not contain any request to increase the property tax rate. Proposed fee changes will be reviewed in the budget presentation.

The Tentative Budget is available for review and to download at Orem.org.

RESOLUTION NO. _____

A RESOLUTION BY THE OREM CITY COUNCIL TENTATIVELY ADOPTING THE CITY OF OREM TENTATIVE BUDGET FOR FISCAL YEAR 2014-2015 AND SETTING A PUBLIC HEARING FOR THE ADOPTION OF THE FINAL BUDGET ON JUNE 10, 2014, AT 6:00 P.M.

WHEREAS on May 13, 2014, the City Manager submitted a tentative budget to the City Council; and

WHEREAS the City Council desires to tentatively adopt the tentative budget as required by State law; and

WHEREAS the City Council desires to make the tentative budget available for public review and comment at least ten days prior to the public hearing; and

WHEREAS the City Council desires to set a public hearing for June 10, 2014, at 6:00 p.m. to receive additional public input on the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby tentatively adopts the tentative budget attached to this resolution as Exhibit "A".

2. The City Council will conduct a public hearing to adopt the final budget for Fiscal Year 2014-2015 on June 10, 2014, at 6:00 p.m.

PASSED and APPROVED this **13th** day of **May** 2014.

_____
Richard Brunst, Mayor

ATTEST:

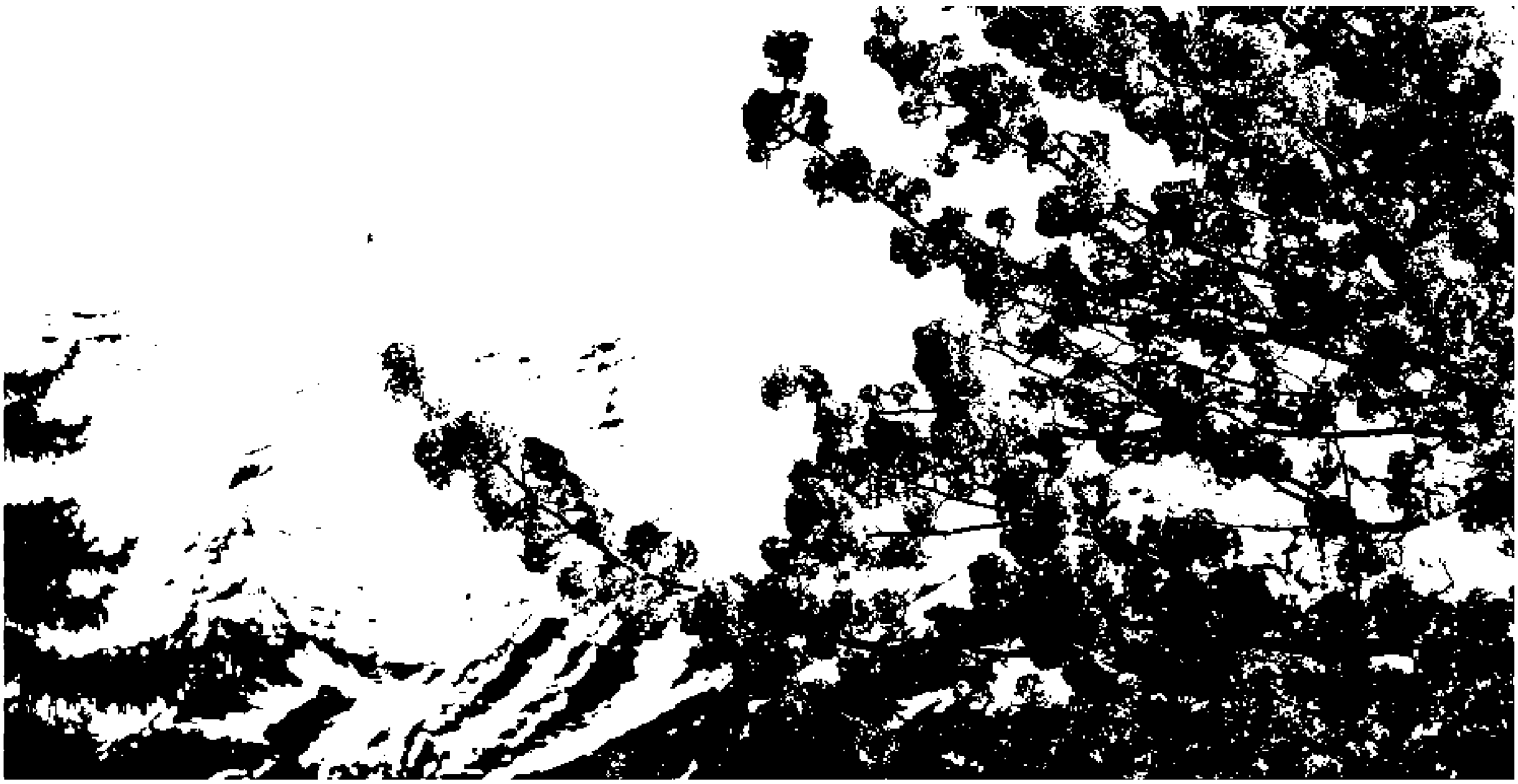
_____
Donna R. Weaver, City Recorder

COUNCILMEMBERS VOTING “AYE”

COUNCILMEMBERS VOTING “NAY”

CITY OF OREM

TENTATIVE BUDGET 2014-2015



56 NORTH STATE STREET
OREM, UTAH 84057
WWW.OREM.ORG

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

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BUDGET

MESSAGE

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May 8, 2014

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present the Fiscal Year 2014-2015 Tentative Budget for your comment and review. This document is prepared in anticipation of a scheduled council meeting for the purpose of adopting the Tentative Budget on May 13, 2014. This will be followed by a public hearing for the purpose of adopting the final Fiscal Year 2014-2015 Budget on June 10, 2014, at 6:00 p.m. in the City of Orem Council Chambers at 56 North State Street, Orem, Utah. The following is an overview of the proposed budget. Additional information about this document is available from Richard Manning, Administrative Services Director, who has oversight over the preparation of this document.

The budget is a financial plan for the 2014-2015 fiscal year. In essence, it is the plan of operation based upon expected economic conditions. At times, the best that can be said about expectations is to "expect the unexpected." With this conservative attitude in mind, all revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. The noted processes and safeguards allow staff the ability to amend the budget quickly, thereby minimizing the impact of a faltering economy on the City's levels of service.

BUDGET MESSAGE

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs of the residents of Orem on an ongoing basis. This effort requires a stable revenue stream that can weather the inevitable ups and downs of the economy without causing dramatic swings in service levels.

The good news with the FY 2014-2015 Tentative Budget is that economy continues to recover. The State of Utah and Utah County are being recognized for strong business climates and the unemployment rate in Utah is 4.0% compared to 6.6% nationally. In addition, significant investments are being added to the University Mall campus with new office buildings and residential housing. The City's sales tax growth also confirms the local economy is improving. To this point, the City's sales tax receipts have shown an increase for the fourth consecutive year with current sales tax receipts up 4% to 5.5% over the same period in 2013.

Moreover, not only has unemployment decreased in the nation generally - and Utah Valley in particular - but the wage growth in the region has been strong. The year-over-year growth in wages in Utah Valley was 6.4% (3rd quarter 2012 to 3rd quarter 2013). By comparison, these numbers rank Utah Valley 5th nationally in wage growth.

Referendum Impact

In the November 2013 general election, Orem voters answered a referendum question relative to a proposed $1.7 million property tax increase that was included in the Fiscal Year 2012-2013 budget by choosing not to accept the recommended property tax increase. The decision has resulted in the City evaluating changes to current levels of service based on existing and anticipated future budget resources.

This budget begins to address the City's need to definitively reduce service levels to ensure coverage of ongoing operational needs, including compensation needs, fleet replacement, equipment purchases, and other needed construction projects. By and large, a majority of capital needs have been deferred since 2007 and the start of the "great recession". While the economy is recovering, addressing deferred capital needs is only now beginning since up to this point the City has focused available resources on meeting UTOPIA debt obligations and operational support payments.

Service level issues and recommended changes necessary in moving forward will be addressed in the appropriate budget section. Recommended changes have not been implemented in the budget. The goal of service level reductions is to narrow the services delivered by the City to the point the City can meet its operational, debt, and capital needs today and into the future.

BUDGET POLICIES

State law requires the City to enact a balanced budget and this Tentative Budget is presented with revenue and expenditure levels that are conservative and reflective of the City Council's adopted 2013 Budget Guiding Principles.

BUDGET GUIDING PRINCIPLES

As noted, in 2013 the City Council directed staff to prepare this and future budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant City infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively cause dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain impacts of emergencies. Manage the General Fund reserves consistent with State law.

- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, citizen survey).
- Debt - Debt will only be issued for projects that cannot be reasonably afforded through a pay-as-you-go savings plan. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

In addition to these guiding principles, the City Council established the following "Areas of Focus" for the 2014 and 2015 calendar years:

- Enhanced communications with the community
- Employee development (compensation and training)
- UTOPIA
- Maintain city facilities
- Develop a State Street plan
- Financial sustainability
- Harmony

With these principles and areas of focus in mind and building upon the budget cuts made over the past five years, this budget sets the course forward with operational needs being funded, increases in compensation being recommended, and capital needs beginning to be addressed. Additionally, the City has recently commissioned a long-term financial sustainability study. The findings of this study will more confidently enable the City to anticipate the future impacts of decisions made today.

EXPENDITURE HIGHLIGHTS

Organizational Changes

On March 25, 2014, the City Council adopted an ordinance separating the Public Safety Department into two separate departments. This budget includes separate Police and Fire Department cost centers. Since 1981, these two core functions have been combined. Nationwide there are over 18,000 police and fire agencies. Of the 18,000 agencies, only 128 had a combined public safety department. The City's Police and Fire Departments were originally consolidated to allow for both police officers and fire fighters to cross-train and assist each other as time would allow. As the City has grown and training needs have become increasingly more demanding, it is no longer practical to cross-train employees and, as a result, the best interests of the public are met through separating the functions into two separate departments. This separation will have no net increase in their budgets.

Personnel

On March 25, 2014, the City Council also approved a 2% market adjustment for full-time and part-time benefitted employees. This increase is included as part of this year's base budget. Additionally, in keeping with the City's desire to maintain a market competitive compensation program for its employees, an additional 1% merit increase is included in this budget to be implemented in January 2015. The intent of the merit program is to reward personnel for strong work performance and, as such, not all full-time and part-time benefitted employees may be eligible for a merit adjustment.

In an effort to also meet increasing service demands, the following personnel additions have also been included in this budget:

- A full-time employee to oversee the newly constructed Palisade Park located on a portion of the old Cascade Fairways golf course as well as two seasonal parks employees.
- A part-time position in the Justice Court will be moved from part-time to full-time status to meet increasing court case loads.
- A part-time position in the Library to fill an unfunded vacant position that provided additional program outreach.

In addition, as a result of the 2014 Utah State Legislative Session, the Utah State Legislature approved ongoing changes to Utah State Retirement System (URS) contribution rates. The changes to URS rates have been incorporated into this budget. Retirement contribution rates are found in Exhibit "C" of this budget document.

Anticipated health insurance premium increases have also been factored into this budget. In January of 2014, the City introduced a High Deductible Health Plan (HDHP) and Health Savings Account (HSA) to the City's benefitted workforce. This option was selected by 65% of benefitted employees. It is anticipated that this change will temper health insurance premium increases and assist the City in managing its healthcare costs. Health insurance options and rates are found in Exhibit "C" of this budget document.

Operations

The operational portion of the budget is substantially the same as in prior years. However, the following recommended budget additions have been included:

- Funding for contracted legal representation/assistance has been included in this budget to assist the Attorney's Office in meeting their growing demands in a timely manner ($40,000).
- Funding for a mass communication program to be used primarily for emergency situations has been included in this budget ($27,000). This is an ongoing expense that was provided by Utah County emergency management in the past.
- Equipment and supplies for the new Palisade Park have also been built into this budget ($66,000).

Capital

A key component of the City Council's 2014-2015 "Areas of Focus" is the maintenance of City facilities. Capital funding provided through the budgeting process is the financial tool to achieve this goal to appropriately maintain the assets of the City. The following identifies key capital items recommended in this budget document:

- General Fund fleet replacement - $500,000 plus an additional allocation of $150,000 for the future replacement of Fire Department apparatus.
- Enterprise Fund fleet replacement - $1,158.750.
- Computer hardware and software - $140,000. Included are resources to maintain and replace City desktops, laptops, printers, etc.
- Computer network upgrades - $107,000.
- Playground equipment replacement - $50,000. This money is part of an ongoing project to keep all play structures safe for use.
- Street maintenance - $1,300,000 (see Road Fund for details).
- City Council Chamber AV system - $60,000. The Council Chambers were built with the technology of the 1970's. To meet current digital capabilities, an upgrade is needed.
- Center Street widening - $67,000. This project will be completed in cooperation with UDOT (between I-15 and Geneva Road).
- Waterline replacement and infrastructure improvements - $500,000. This includes the replacement of 4" lines with 8" lines and an upgrade to the Canyon Springs collection system.

- Water Reclamation system - $535,000. Most notable project is the sewer line replacement in the Beverly subdivision area.
- Storm Sewer projects - $302,000. Specific projects will be identified as part of their master plan process.

REVENUE HIGHLIGHTS

No tax increases are requested in this Fiscal Year 2014-2015 Tentative Budget, although a few specific service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit "B").

In the General Fund, sales tax receipts are anticipated to be $18 million. This increase mirrors the projected receipts in Fiscal Year 2013-2014. The other significant increase is a projected $450,000 increase in the franchise tax. This is due to increasing energy costs from Rocky Mountain Power and Questar Gas.

Water rates will increase by $0.25 per month for 3/4" meters and a proportional amount for larger meters. This is used to meet the increasing allocation of the Jordanelle water assessment. Storm Sewer fees are proposed to increase from $5.00/month to $5.25/month.

FUTURE CHALLENGES

The City faces the following challenges that have not been funded in this budget:

- The ability to provide an ongoing capital revenue stream of approximately $1.7 million per year to provide for non-enterprise fund capital needs.
- The construction and staffing of Fire Station #4 that was put on hold after being approved for construction in Fiscal Year 2008-2009.
- A fee structure crafted through the utility master plans that will provide sufficient future funding for the replacement of aging assets.
- The ability to correct an ongoing shortfall in overall road maintenance and reconstruction.
- The completion of the City-wide sidewalk master plan.
- The completion of a system of bike paths within the City to encourage better health and to decrease the reliance on vehicular traffic.

SUMMARY

This budget emphasizes maintaining core City services within a stable operating environment and begins to address the need to maintain the City's capital assets such as roads, parks, etc.

Thank you for taking the time to read this Budget Message. Additional information is available in the remainder of this Fiscal Year 2014-2015 Tentative Budget document. Please feel free to call me or Richard Manning, Administrative Services Director, if you have any questions.

Respectfully submitted,

Jamie Davidson
City Manager

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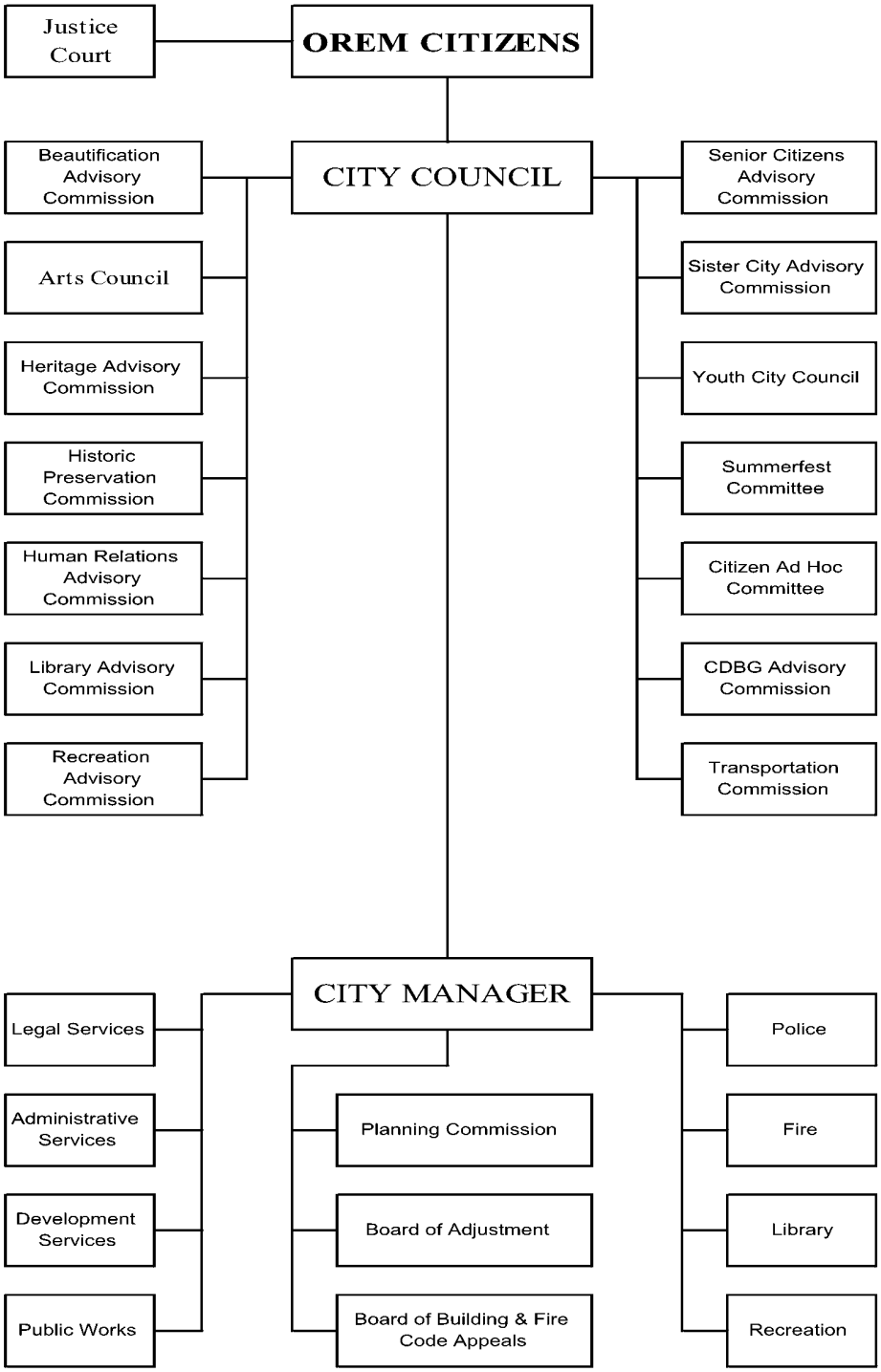
OVERVIEW

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015



CITY OF OREM
REVENUES SUMMARY
FY 2014-2015

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	$ 43,491,963	$ 5,712,022	$ -	$ 49,203,985
Road	2,305,000	-	-	2,305,000
CARE Tax	1,710,000	-	-	1,710,000
Debt Service	2,626,826	4,714,290	-	7,341,116
Capital Improvement Projects	240,000	-	-	240,000
Water	11,419,000	892,377	-	12,311,377
Water Reclamation	7,017,851	10,000	-	7,027,851
Storm Sewer	3,010,500	100,000	-	3,110,500
Recreation	1,543,000	125,000	158,088	1,826,088
Solid Waste	3,397,000	-	-	3,397,000
Fleet Maintenance	-	652,000	-	652,000
Purchasing & Warehousing	-	363,000	-	363,000
Self-Insurance	500,000	1,175,000	-	1,675,000
Timpanogos Storytelling Festival	285,000	10,000	-	295,000
Orem Foundation Trust	10,000	-	-	10,000
Community & Neighborhood Services	767,360	47,048	-	814,408
Senior Citizens	51,250	-	-	51,250
Telecommunications Billing	60,000	-	-	60,000
TOTALS	**$ 78,434,750**	**$ 13,800,737**	**$ 158,088**	**$ 92,393,575**

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund. However, certain funds such as the Debt Service Fund, the Fleet Maintenance Fund or the Self-Insurance Fund receive all or a majority of their operating revenues through transfers from other funds. In the current fiscal year, while the city-wide operating revenues total $92,393,575, only $78,434,750 represents collections of new revenues.

CITY OF OREM
ESTIMATE OF FUND BALANCES
AVAILABLE FOR APPROPRIATION

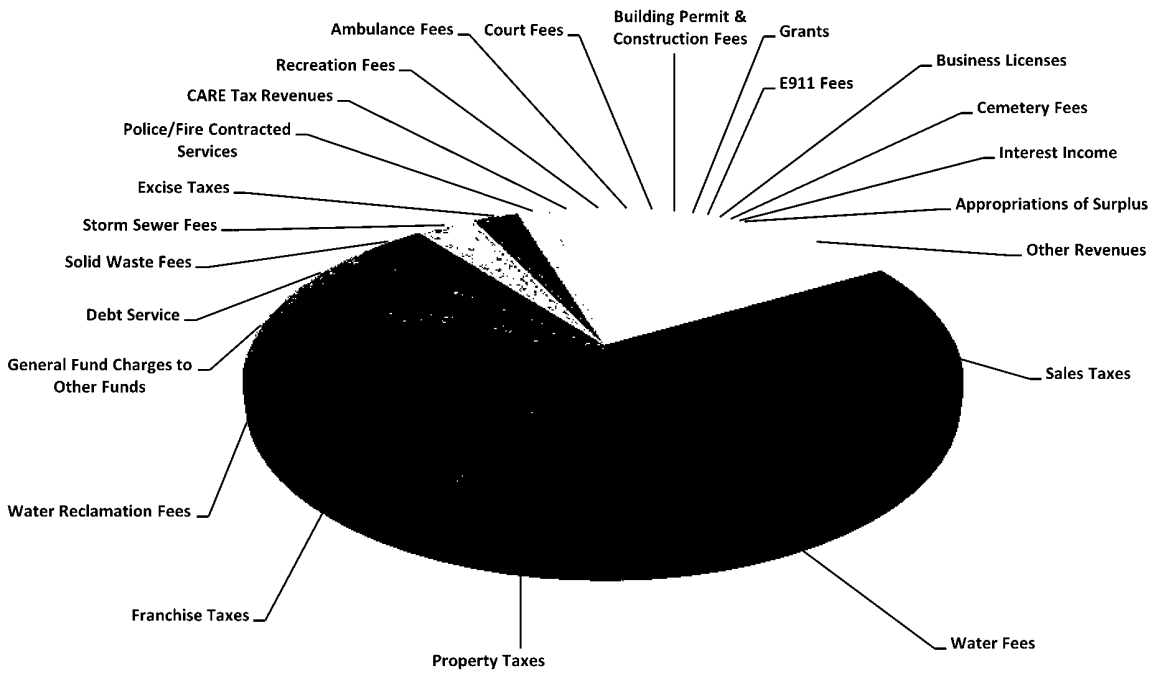
FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2014	FISCAL YEAR 2014-2015 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2015	OPERATIONAL GOAL **
General	$ 6,100,000	$ -	$ 6,100,000	$ 10,939,166
Road	-	-	-	-
CARE Tax	-	-	-	-
Debt Service	-	-	-	-
Capital Improvement Projects	-	-	-	-
Water	3,500,000	-	3,500,000	2,800,000
Water Reclamation	3,000,000	-	3,000,000	2,400,000
Storm Sewer	2,000,000	-	2,000,000	300,000
Recreation	600,000	(158,888)	441,112	300,000
Solid Waste	325,000	-	325,000	50,000
Fleet Maintenance	75,000	-	75,000	50,000
Purchasing & Warehousing	135,000	(33,000)	102,000	25,000
Self-Insurance	1,200,000	-	1,200,000	1,000,000
Timpanogos Storytelling Festival	-	-	-	-
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
Telecommunications Billing	-	-	-	-
TOTALS	**$ 16,935,000**	**$ (191,888)**	**$ 16,743,112**	**$ 17,864,166**

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

** General Fund operational goal is based on 25% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes	$ 18,000,000	19.48%
Water Fees	11,368,000	12.30%
Property Taxes	8,372,789	9.06%
Franchise Taxes	8,050,000	8.71%
Water Reclamation Fees	7,002,851	7.58%
General Fund Charges to Other Funds	5,712,022	6.18%
Debt Service	5,401,515	5.85%
Solid Waste Fees	3,396,000	3.68%
Storm Sewer Fees	2,990,200	3.24%
Excise Taxes	2,300,000	2.49%
Police/Fire Contracted Services	1,725,500	1.87%
CARE Tax Revenues	1,680,000	1.82%
Recreation Fees	1,536,200	1.66%
Ambulance Fees	1,330,000	1.44%
Court Fees	1,278,500	1.38%
Building Permit & Construction Fees	994,500	1.08%
Grants	902,860	0.98%
E911 Fees	650,000	0.70%
Business Licenses	625,000	0.68%
Cemetery Fees	520,000	0.56%
Interest Income	405,750	0.44%
Appropriations of Surplus	158,888	0.17%
Other Revenues	7,993,000	8.65%
TOTAL	**$ 92,393,575**	**100.00%**

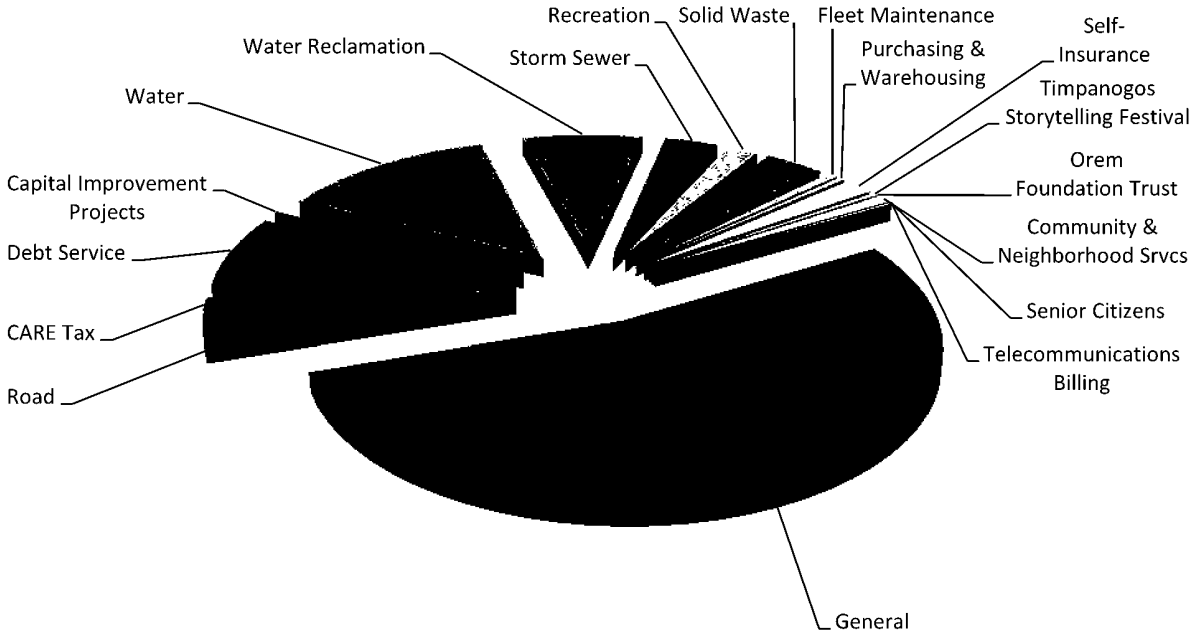


CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	$ 32,182,606	$ 16,012,879	$ 1,008,500	$ 49,203,985	53.3%
Road	54,528	876,242	1,374,230	2,305,000	2.5%
CARE Tax	-	1,710,000	-	1,710,000	1.9%
Debt Service	-	7,341,116	-	7,341,116	7.9%
Capital Improvement Projects	-	38,615	201,385	240,000	0.3%
Water	2,130,800	8,991,194	1,189,383	12,311,377	13.3%
Water Reclamation	2,029,606	3,945,353	1,052,892	7,027,851	7.6%
Storm Sewer	819,237	1,647,665	643,598	3,110,500	3.4%
Recreation	1,196,674	629,414	-	1,826,088	2.0%
Solid Waste	-	3,273,127	123,873	3,397,000	3.7%
Fleet Maintenance	373,899	243,101	35,000	652,000	0.7%
Purchasing & Warehousing	252,729	110,271	-	363,000	0.4%
Self-Insurance	65,635	1,609,365	-	1,675,000	1.8%
Timpanogos Storytelling Festival	-	295,000	-	295,000	0.3%
Orem Foundation Trust	-	10,000	-	10,000	0.0%
Community & Neighborhood Services	94,095	652,010	68,303	814,408	0.9%
Senior Citizens	-	51,250	-	51,250	0.1%
Telecommunications Billing	-	60,000	-	60,000	0.1%
CITY TOTALS	**$ 39,199,809**	**$ 47,496,602**	**$ 5,697,164**	**$ 92,393,575**	**100.0%**
CITY PERCENT	**42.4%**	**51.4%**	**6.2%**	**100.0%**	



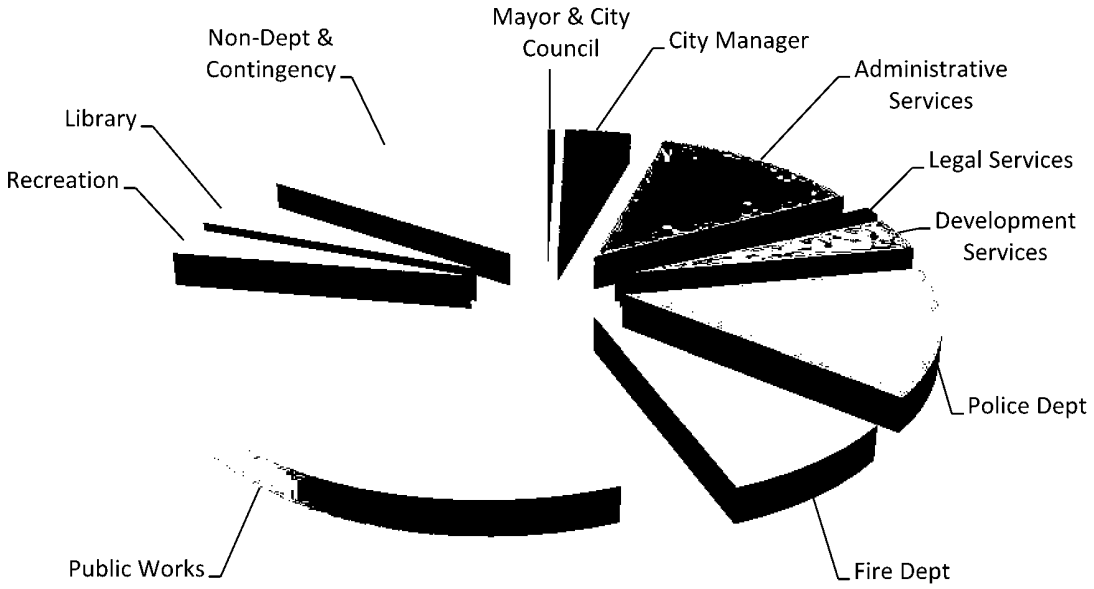
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	$ 273,355	$ 185,800	$ -	$ 459,155	0.5%
City Manager	2,134,575	1,508,847	68,303	3,711,725	4.0%
Administrative Services	1,960,365	9,850,981	-	11,811,346	12.8%
Legal Services	843,637	135,650	-	979,287	1.1%
Development Services	2,308,426	930,764	181,500	3,420,690	3.7%
Police Department	10,943,495	1,630,466	32,000	12,605,961	13.6%
Fire Department	6,747,323	1,037,784	50,000	7,835,107	8.5%
Public Works	9,147,573	17,128,926	4,591,488	30,867,987	33.4%
Recreation	1,828,533	876,017	-	2,704,550	2.9%
Library	2,596,652	829,620	-	3,426,272	3.7%
Non-Departmental *	415,875	13,381,747	773,873	14,571,495	15.8%
CITY TOTALS	**$ 39,199,809**	**$ 47,496,602**	**$ 5,697,164**	**$ 92,393,575**	**100.0%**
CITY PERCENTS	**42.4%**	**51.4%**	**6.2%**	**100.0%**	

* Expenditures of the CARE Tax Fund ($1,710,000) & Solid Waste Fund ($3,397,000) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

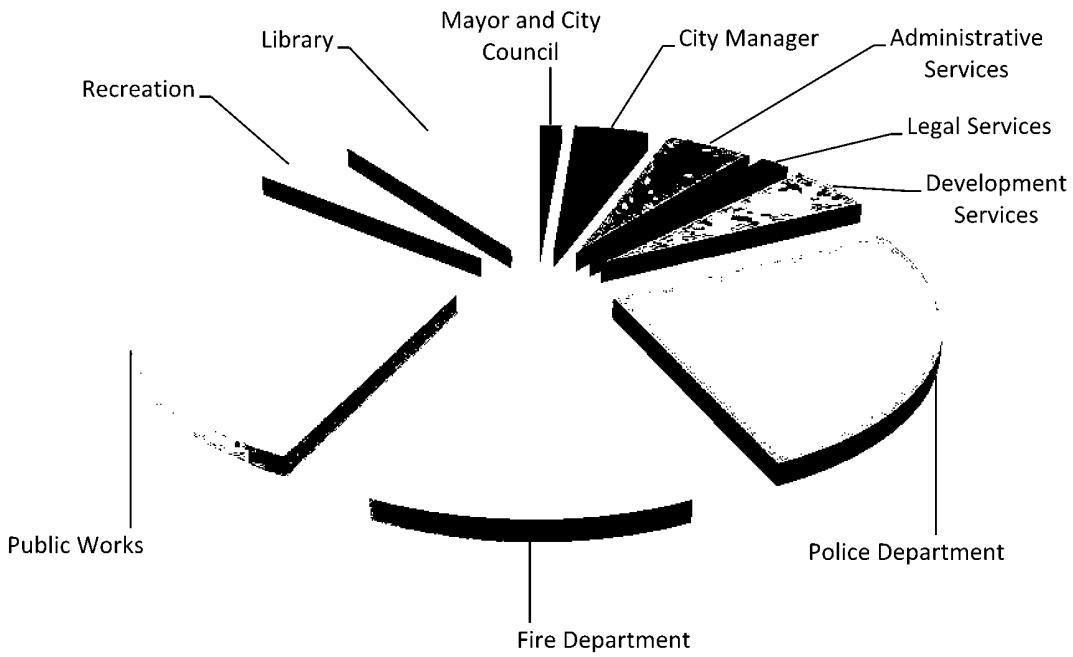


CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED (FTE*)	TOTAL	PERCENT
Mayor and City Council **	-	7	-	7	1.4%
City Manager	19	2	2	23	4.4%
Administrative Services	22	3	2	27	5.2%
Legal Services	7	1	1	9	1.7%
Development Services	24	1	1	26	5.0%
Police Department	113	2	17	132	25.5%
Fire Department	69	-	2	71	13.7%
Public Works	102	1	45	148	28.6%
Recreation	11	-	10	21	4.1%
Library	23	12	18	53	10.3%
CITY TOTALS	**390**	**29**	**98**	**517**	**100.0%**
CITY PERCENTS	**75.4%**	**5.6%**	**19.0%**	**100.0%**	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make an apples to apples comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a ¾ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is $200,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

WATER *		SEWER **		STORM SEWER	
South Jordan [1]	$82.24	American Fork	$48.15	Pleasant Grove	$12.47
American Fork [1]	$73.57	Pleasant Grove	$43.65	South Jordan	$8.50
Ogden [1]	$71.18	Lindon	$42.69	Ogden	$7.26
Sandy	$66.71	Lehi	$40.00	Spanish Fork	$6.42
Pleasant Grove [1]	$59.83	Springville	$29.17	American Fork	$6.00
West Jordan	$58.77	AVERAGE CITY	$27.54	Sandy	$6.00
West Valley	$52.60	West Jordan	$26.88	AVERAGE CITY	$5.89
AVERAGE CITY	$51.76	Payson	$26.76	Payson	$5.35
Spanish Fork [1]	$50.73	South Jordan	$25.00	OREM	$5.25
Lindon [1]	$46.62	Spanish Fork	$23.70	Springville	$4.97
Lehi [1]	$39.36	OREM	$22.10	Lindon	$4.84
Payson [1]	$39.16	West Valley	$18.00	Provo	$4.63
Layton	$36.79	Sandy	$17.68	Layton	$4.60
Springville	$36.25	Layton	$17.45	West Jordan	$4.02
Provo	$32.43	Provo	$17.00	Lehi	$4.00
OREM	$30.18	Ogden	$14.92	West Valley	$4.00

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

GARBAGE		PROPERTY TAX		FRANCHISE TAX ***	
Ogden	$18.71	West Valley	0.004670	American Fork	6.00%
Sandy	$13.45	Ogden	0.003415	Layton	6.00%
West Valley	$13.30	Provo	0.002956	Lindon	6.00%
West Jordan	$12.23	American Fork	0.002750	Lehi	6.00%
Springville	$11.75	West Jordan	0.002562	Ogden	6.00%
AVERAGE CITY	$11.53	South Jordan	0.002440	OREM	6.00%
Provo	$11.00	Lehi	0.002432	Payson	6.00%
Layton	$10.70	AVERAGE CITY	0.002376	Pleasant Grove	6.00%
Payson	$10.70	Pleasant Grove	0.002237	Provo	6.00%
Pleasant Grove	$10.61	Springville	0.002159	Sandy	6.00%
Lehi	$10.50	Layton	0.002046	South Jordan	6.00%
OREM	$10.50	Lindon	0.002043	Spanish Fork	6.00%
American Fork	$10.00	OREM	0.001871	Springville	6.00%
Spanish Fork	$9.93	Sandy	0.001483	West Jordan	6.00%
Lindon	$9.90	Payson	0.001353	West Valley	6.00%
South Jordan	$9.70	Spanish Fork	0.001221	AVERAGE CITY	6.00%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. If a city has pressurized irrigation, a mix of 12,000 gallons of culinary water to 16,000 gallons of pressurized irrigation (secondary) water was utilized.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

[1] This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For cities that charge varying secondary rates in the summer and winter, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used. For cities that charge varying secondary rates based on lot size, an average lot size of 0.33 acres was used.

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM SEWER	AVERAGE GARBAGE	TOTAL UTILITIES	AVG. HOME PROPERTY TAX PER MO. *	TOTAL TAX & FEE PER MO. AVERAGE
American Fork [1]	$73.57	$48.15	$6.00	$10.00	**$137.72**	$25.21	**$162.93**
South Jordan [1]	$82.24	$25.00	$8.50	$9.70	**$125.44**	$22.37	**$147.81**
Pleasant Grove [1]	$59.83	$43.65	$12.47	$10.61	**$126.56**	$20.51	**$147.07**
Ogden [1]	$71.18	$14.92	$7.26	$18.71	**$112.07**	$31.30	**$143.37**
West Valley	$52.60	$18.00	$4.00	$13.30	**$87.90**	$42.81	**$130.71**
West Jordan	$58.77	$26.88	$4.02	$12.23	**$101.90**	$23.49	**$125.39**
Lindon [1]	$46.62	$42.69	$4.84	$9.90	**$104.05**	$18.73	**$122.78**
AVERAGE CITY	$51.76	$27.54	$5.89	$11.53	**$96.72**	$21.78	**$118.50**
Sandy	$66.71	$17.68	$6.00	$13.45	**$103.84**	$13.59	**$117.43**
Lehi [1]	$39.36	$40.00	$4.00	$10.50	**$93.86**	$22.29	**$116.15**
Spanish Fork [1]	$50.73	$23.70	$6.42	$9.93	**$90.78**	$11.19	**$101.97**
Springville	$36.25	$29.17	$4.97	$11.75	**$82.14**	$19.79	**$101.93**
Payson [1]	$39.16	$26.76	$5.35	$10.70	**$81.97**	$12.40	**$94.37**
Provo	$32.43	$17.00	$4.63	$11.00	**$65.06**	$27.10	**$92.16**
Layton	$36.79	$17.45	$4.60	$10.70	**$69.54**	$18.76	**$88.30**
OREM [2]	$30.18	$22.10	$5.25	$10.50	**$68.03**	$17.15	**$85.18**

* Assumes $200,000 home taxed at 55.0% of market value.

[1] These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

[2] The City of Orem includes two free transfer station passes.

CITY OF OREM
STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	PRINCIPAL BALANCE JUNE 30, 2014	FISCAL YEAR 2014-2015 PAYMENTS
General Obligation Bonds					
General Obligation Refunding Bonds, Series 2004	3.0% to 4.0%	2016-2017	$ 3,975,000	$ 1,330,000	$ 468,550
General Obligation Road Bonds, Series 2005	3.5% to 5.0%	2024-2025	8,985,000	5,920,000	693,071
General Obligation Road Bonds, Series 2006	3.625% to 5.0%	2024-2025	5,515,000	3,730,000	425,916
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	2,865,000	1,570,000	349,313
			21,340,000	12,550,000	1,936,850
Revenue Bonds					
Water Quality Revenue Bonds, Series 1995	3.50%	2014-2015	3,500,000	237,757	246,087
Canyon River Special Improvement District, Series 2001	5.00%	2015-2016	3,680,000	415,000	220,750
Water & Storm Sewer Revenue Bonds, Series 2005A	3.5% to 5.25%	2015-2016	17,390,000	1,555,000	797,200
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	1,904,000	174,179
Sales Tax Revenue Refunding Bonds, Series 2007	3.8% to 5.0%	2022-2023	5,720,000	5,570,000	814,274
Water & Storm Sewer Revenue Bonds, Series 2008	3.25% to 5.25%	2028-2029	5,590,000	5,275,000	343,344
Midtown Village Special Improvement District, Series 2009	Variable	2028-2029	3,943,000	2,881,000	274,925
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-2018	4,375,000	2,300,000	661,219
Sewer Revenue (Taxable) Bonds, Series 2010	0.00%	2031-2032	11,889,000	10,701,000	594,000
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	1,150,000	190,200
Sales Tax Revenue Refunding Bonds, Series 2012	1.50%	2014-2015	1,814,000	278,000	282,170
Water & Storm Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	12,801,000	533,261
			75,617,000	45,067,757	5,131,609
Lease / Purchase Obligations					
Fire Engine Acquisition Lease/Purchase - 2012	2.225%	2018-2019	525,147	375,000	91,877
Server Acquisition Lease/Purchase - Model 720 - 2013	1.78% to 3.16%	2016-2017	26,454	22,156	9,098
			551,601	397,156	100,975
Other					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	188,046	33,615
Section 108 Housing & Urban Development Loan - 2006	Variable	2025-2026	1,320,000	935,000	102,644
			1,711,000	1,123,046	136,259
Grant Total - All Indebtedness			**$ 99,219,601**	**$ 59,137,959**	**$ 7,305,693**

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF BOND
General Obligation Bonds	
General Obligation Refunding Bonds, Series 2004	Refunded 1997 General Obligation Road Construction Bonds.
General Obligation Road Bonds, Series 2005	Road and sidewalk construction and reconstruction.
General Obligation Road Bonds, Series 2006	Road and sidewalk construction and reconstruction.
General Obligation Refunding Bonds, Series 2009	Refunded 1998 General Obligation Road Construction Bonds.
Revenue Bonds	
Water Quality Revenue Bonds, Series 1995	Treatment plant expansion.
Canyon River Special Improvement District, Series 2001	Infrastructure construction in a special improvement district.
Water & Storm Sewer Revenue Bonds, Series 2005A	Water tank construction and water and storm sewer line projects.
Water Revenue Bonds, Series 2005B	Water line projects.
Sales Tax Revenue Refunding Bonds, Series 2007	Partially refunded the 2002 Sales Tax Revenue Bonds.
Water & Storm Sewer Revenue Bonds, Series 2008	Water and storm sewer line projects.
Midtown Village Special Improvement District, Series 2009	Infrastructure construction in a special improvement district.
Franchise Tax Revenue Refunding Bonds, Series 2010	Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Sewer Revenue (Taxable) Bonds, Series 2010	Treatment plant expansion.
Northgate Special Improvement District, Series 2010	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2012	Refunded the remaining 2002 Sales Tax Revenue Bonds.
Water & Storm Sewer Rev Refunding Bonds, Series 2013	Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Lease / Purchase Obligations	
Fire Engine Acquisition Lease/Purchase - 2012	Purchase of new fire engine.
Server Acquisition Lease/Purchase - Model 720 - 2013	Purchase of new server.
Other	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.
Section 108 Housing & Urban Development Loan - 2006	Economic development.

COMMUNITY PROFILE

CITY IN GENERAL

The City of Orem was incorporated in 1919.

The high point in the City is 5,232 feet above sea level (upper water tank). The low point is 4,494 feet above sea level (Spring Water Park). The elevation at State Street and Center Street is 4,771.7 feet above sea level.

At Center and State Street, West Longitude is 111 degrees 41 37", North Latitude is 40 degrees 17 50". The City is 18.24 square miles, or 11,677 acres.

Based on the March 2014 estimate, the population was 89,946, an increase of 1,618 residents over the 2010 census count of 88,328.

Based on the 2010 census, the population was 88,328 representing a 4.7% growth over the 2000 census count of 84,324.

Based on the 2010 census, 27,337 people, or 30.9% of city residents were under age 18.

The taxable value of all property in the City of Orem for the tax year 2012 was $4,230,603,628.

In 2012, the mean per household Adjusted Gross Income (AGI) was $57,997, with a mean exemption of 3.0 members per household and a mean per capita AGI of $19,407 (http://tax.utah.gov/csu).

The average per house cost of city services for 2013 was $84.52 per month.

There are 23 public schools in the City:

4 High Schools
3 Junior High Schools
16 Elementary Schools

There is one university, Utah Valley University (UVU), which has an enrollment of nearly 33,000 students and is now one of the largest institutions of higher learning in Utah.

In the CQ Press *City Crime Rankings 2013*, the City of Orem was recognized as the 24th safest city overall of the 437 U.S. cities listed in the survey and safest Utah city.

STREETS

There are 274 centerline miles of streets in the City. The State of Utah owns 19 miles, 14 miles are privately owned and the City owns and maintains the remaining 241 miles.

In 2013, City crews laid over 5,300 tons of asphalt, repairing potholes, patching trenches and gutter lines, leveling lows, and replacing failed areas.

Over 2.3 miles of streets were reconstructed or overlaid, 30 miles were crack sealed, 20 miles were slurry sealed, and over 2.5 miles were micro-surfaced.

The City maintains approximately 500 miles of sidewalk, curb, and gutter, including over 4,300 Americans with Disabilities Act (ADA) ramps.

City crews installed and replaced over 7,500 lineal feet of sidewalk, curb, and gutter, including 54 ADA ramps.

TRAFFIC

State Street is the busiest street in Orem. Over 61,000 average daily trips (ADT) are made by the traveling public. Other busy streets and associated ADT's are shown below:

University Parkway – 56,000
800 North – 35,500
Center Street – 34,500
800 East – 20,500
1600 North – 24,500
800 South – 17,500
Geneva Road – 17,000
1200 West – 15,000
400 North – 13,000
Orem Boulevard – 12,000
Main Street – 10,500
400 South – 10,000
400 West – 8,500
1200 South – 7,500

The City maintains over 237,500 feet of fiber optic interconnect cable that connects all of the signals for coordination and for communication to city buildings and facilities.

Each year, the City uses 7,500 gallons of paint to stripe the City's streets.

The City maintains 34.8 miles of bike lanes.

There are 5,157 lights located on public streets and 204 lights located at City parks and facilities.

There are 73 signalized intersections in Orem. The City maintains 34 (two of which are the new HAWK signals), UVU has one signal that the City will help maintain, and UDOT maintains 38 intersections.

There are 9,089 street address signs maintained by the City.

The City maintains 3,206 traffic signs, which includes 1,310 stop and yield signs, 361 speed limit signs, 635 school crossing signs, 694 other regulatory and warning signs, and 206 no parking signs.

COMMUNITY PROFILE

PARKS

There are 23 city parks, 30 parkways and boulevards and other miscellaneous grounds incorporating a total of 326 acres. Within the city parks there are:

56 Pavilions
29 Tennis Courts
27 Restrooms
27 Soccer Fields
19 Playgrounds
16 Ball Fields
5.5 Miles of Walking Track
5 Basketball Courts

Twenty-five percent (25%) of the park & parkway grounds are watered utilizing a computerized turf irrigation system.

There are two undeveloped parks, Canyon Cove and Southwest Park, totaling 11 acres.

The Park Section maintains the grounds around four city buildings (City Center, Senior Friendship Center, Fitness Center and Public Works). There is a total of 16.4 acres with 7 acres of turf and 9 acres of non-turf area.

The Park Section also maintains Orem's portion, 5 miles, of the Bonneville Shoreline Trail and its Orem trail head.

The City owns 175 acres of property that is operated by a private entity (Sleepy Ridge Golf Course) as an 18-hole municipal golf course.

The City also owns 54 acres of property that was operated as a golf course (Cascade Golf Course) but was recently converted into the new Palisade Park.

It takes over 65,000 man hours to maintain the total acreage. During an average year, park crews will mow approximately 15,000 acres of turf, apply 52 tons of fertilizers, clean 10,000 restrooms, pick up 113,000 garbage cans including 6,000 tons of litter, plant over 27,000 bulbs and 15,000 flowers, and prepare for approximately 1,000 pavilion reservations. During the winter, park crews clear nearly 30 miles of sidewalks and walking tracks after each snow storm.

In 2013, there were 157 volunteer projects in which 1,600 volunteers contributed over 4,500 hours of labor.

URBAN FORESTRY

The City owns and cares for 5,885 trees with a value of over $10.9 million. The City maintains around 255 different varieties of trees at 61 different locations throughout the City.

The City received the Tree City USA award for the 21st consecutive year in 2013.

CEMETERY

The cemetery has 39 acres of developed land. Currently, 22 acres are currently being used for cemetery operations while 17 acres of land are currently being used as a multi-purpose recreational field until such time it is needed for cemetery operations.

The potential burial capacity of the 39 acres in the cemetery is 33,458 graves; 22,458 in the upper area and 11,000 in the lower area. There are 4,480 burial lots that are unusable in the upper area because of trees, roadways, sprinklers, the veterans' memorial, etc. leaving a potential capacity of 17,978 burial lots.

As of December 31, 2013, 14,278 burial lots have been sold, leaving a balance of just over 3,300 lots available in the upper area (includes two areas not yet blocked out). There are 7,992 people interred in the cemetery.

In 2013, there were 309 people interred in the cemetery and 380 burial lots sold.

WATER

In 2013, residents of the City used an average of 274 gallons of water per person per day. The highest per capita usage was observed in the month of July at 542 gallons per person per day and the lowest was in the month of December at 112 gallons per person per day.

The highest water usage day in 2013 was July 3rd with 56.43 million gallons and lowest usage day was March 1st with 9.98 million gallons.

In 2013, Orem produced 9.04 billion gallons of culinary drinking water. The highest usage year in the history of the City was in 2001 at 9.8 billion gallons of water.

The City currently maintains over 475 miles of water main and service lines and there are approximately 22,175 connections to the water system.

The City supplies water from wells (26%), springs (10%), and surface water (64%), which includes Deer Creek Reservoir, Jordanelle Reservoir and the Provo River.

WATER RECLAMATION

In 2013, the Orem Water Reclamation Facility treated an average of 7.68 million gallons of sewage per day.

The Wastewater Pretreatment Program issued 358 pretreatment permits in 2013.

The City currently maintains more than 287 miles of sewer lines.

The Wastewater Collections Group cleaned over 229 miles of sewer mains and video inspected more than 32 miles of sewer mains in 2013.

COMMUNITY PROFILE

STORM SEWER

The storm sewer system consists of:

2,896 Catch Basins
1,753 Sumps
1,523 Manholes
86 Miles of Ditches and Pipes
35 Detention Basins
32 Diversion Structures

There are 86 miles of irrigation ditches in the City.

City street sweeping crews swept nearly 6,600 miles of streets picking up over 2,300 cubic yards of debris in 2013.

FLEET

Fleet Services maintains 328 licensed vehicles and 664 large, medium and small pieces of off-road equipment ranging from weed trimmers, lawn mowers, tractors and backhoes to front-end loaders, generators and compressors.

In a typical year, Fleet Services will perform over 500 vehicle safety inspections (most vehicles are inspected every 6 months).

The City's fleet of vehicles traveled over 2,013,000 miles in 2013.

In an average year, the fleet consumes over 211,000 gallons of fuel (gasoline and diesel). Total cost for fuel for 2013 was $668,793. August was the highest month using over 23,000 gallons of fuel.

LIBRARY

The Library is open 69 hours each week and serves the community with an excellent collection of books and non-print media, reference and advisory services, cultural programs, and exhibits.

The Library maintains and exhibits the City's permanent art collection, supports the activities of the Orem Arts Council, and manages the performance season at the Stage at City Center Park.

The Library collection has over 340,000 items, including over 104,000 children's books, 140,000 fiction and nonfiction books, 45,000 CDs, 35,000 DVD's and videos, 14,000 e-books and e-audiobooks, and 1,900 maps and miscellaneous items.

The Library has 68,311 registered patrons.

Annual circulation is at 1.1 million items.

For Fiscal Year 2012-2013, the number of patrons entering the Library was 452,995.

There were over 59,000 patrons who attended cultural programs.

In 2013, over 50,000 people attended the annual Timpanogos Storytelling Festival and Storytelling Conference events.

Library services and programs received the benefit of over 11,000 hours of volunteer service in the Library and at Timpanogos Storytelling Festival events.

Friends and supporters donated over 4,400 books and non-print items that were added to the collection.

The in-house internet stations were used by over 36,000 patrons during the year and there were approximately 13,000 logins to the Wi-Fi system.

RECREATION

The Fitness Center had an estimated 380,000 user visits in 2013. It currently serves approximately 12,200 active members.

The eleventh season of the City of Orem Scera Park Pool saw over 240,000 patrons from Memorial Day to Labor Day. There were over 50 private group parties during the 2013 season.

Approximately 1,500 youth were involved in Tiny Tots T-ball, Coach Pitch, Machine Pitch and Girls Softball.

In 2013, there were approximately 1,100 youth participating in Youth Basketball, Youth Super Hoopsters and Little Hoopsters.

Over 3,900 adults participated in softball at Lakeside Sports Park during 2013.

The aquatics program instructors taught over 3,300 "Learn to Swim" participants during 2013.

Land and water aerobics had over 78,000 patrons in 2013.

In 2013, there were over 700 park pavilion reservations taken.

There are over 2,500 current memberships on file at the Orem Senior Friendship Center.

There were approximately 34,000 hot luncheon meals served to city senior citizens at the Orem Senior Friendship Center.

There were over 10,500 volunteer hours served by senior citizens to various programs at the Orem Senior Friendship Center in 2013.

The Orem Senior Friendship Center offered a variety of classes, including fitness and exercise, line dancing, Tai Chi, water color, ceramics, home health care, AARP Defensive Driving, and wood shop.

Over 55 trips for close to 1,400 seniors were hosted in 2013 as well as a number of dances.

There were over 150 income tax returns prepared for seniors by AARP volunteers.

COMMUNITY PROFILE

POLICE DEPARTMENT

The Police Department responded to more than 56,000 calls for service in 2013.

Police Officers made nearly 16,400 traffic stops and issued approximately 14,800 citations.

There were over 3,200 auto accidents investigated, including over 400 injury accidents.

The department made over 3,850 arrests in 2013.

There were over 1,500 theft crimes reported.

There were 2 homicides in 2013.

FIRE DEPARTMENT

Fire and Medical Services personnel responded to over 5,000 calls.

More than 6,000 people attended the annual fire prevention open house.

Fire Inspectors conducted approximately 1,000 business and construction inspections and over 390 plan reviews.

LEGAL SERVICES

Among the thousands of legal cases the Legal Services Department prosecuted during 2013, there were:

128 DUI's
142 Domestic Violence Assaults
73 Domestic Violence in Presence of a Child Assaults
100 "Other" Category Assaults
51 Domestic Violence Criminal Mischiefs
53 "Other" Category Criminal Mischiefs
44 Violation of Protective Order & Stalking Injunctions
633 Retail & Other Thefts
83 Disorderly Conducts
339 Alcohol Related Crimes
490 Drug Related Crimes
41 Assault On/Interference with a Police Officer
23 Auto Burglaries
138 Animal Problems

The most common charges filed were traffic violations which included over 900 cases of driving without insurance or proof of insurance.

DEVELOPMENT SERVICES

There were 4,094 businesses licensed in the City of Orem in 2013. Of these businesses, 2,454 were commercial and 1,563 were home occupation, and 57 were solicitors.

As of December 2013, there were over 16,250 owner-occupied homes and over 9,800 occupied rental units (including townhomes and condominiums), for a total exceeding 26,000 dwelling units in the city.

There were over 4,500 building inspections completed during 2013.

There were over 900 building permits issued in 2013 with an estimated value exceeding $83,000,000.

FACILITIES

The Facilities Section maintains the Senior Center, Public Works, Public Safety, City Center, and Library buildings encompassing approximately 200,000 square feet of floor space.

Employees are still assuming most of the day-to-day chores, e.g. vacuuming, mopping, dusting and carrying out the trash, resulting in an annual savings of approximately $110,000.

GENERAL

FUND

GENERAL FUND REVENUES

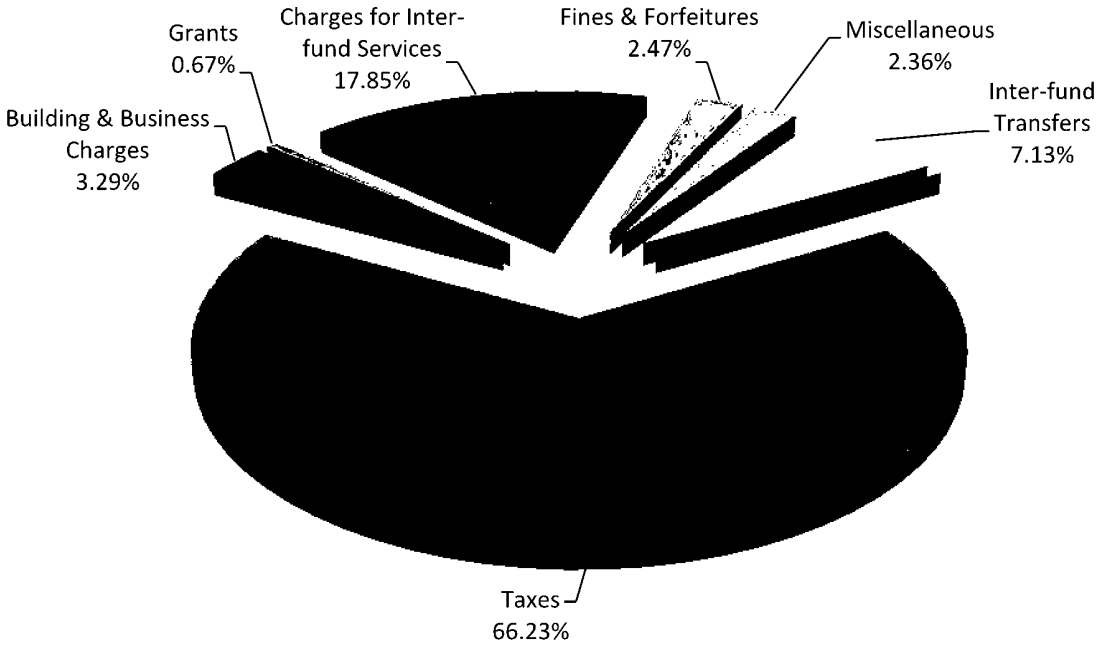
The General Fund is the major operating fund of the City. Its activities are primarily tax supported, although the General Fund does include many charges for services such as building permits and inspections, business licenses, and ambulance services. The General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	$ 32,588,188	66.23%
Building and Business Services Charges	1,619,500	3.29%
Federal, State and Other Grants	327,500	0.67%
Charges for Inter-fund Services (Administrative), Public Safety, Recreation, and Cemetery Services	8,780,853	17.85%
Fines and Forfeitures	1,217,500	2.47%
Miscellaneous (Interest, Library Charges, etc.)	1,159,969	2.36%
Inter-fund Transfers	3,510,475	7.13%
Appropriations of Surplus	-	0.00%
Total	**$ 49,203,985**	**100.00%**

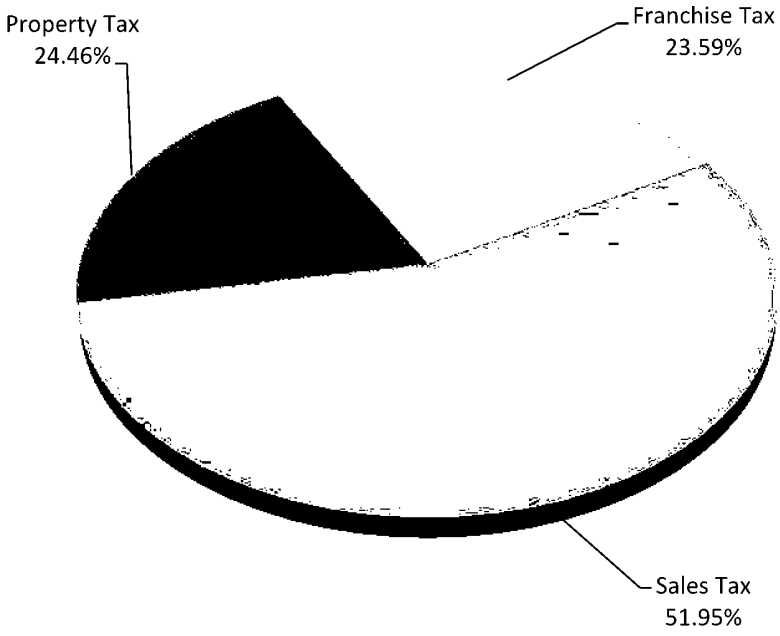
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

GENERAL FUND REVENUES



GENERAL FUND TAXES



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

GENERAL FUND REVENUES

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Taxes				
Sales Taxes	$ 16,453,749	$ 17,233,172	$ 17,000,000	$ 18,000,000
Property Taxes	6,182,288	6,221,778	5,970,000	6,433,188
Franchise Taxes	7,437,757	7,816,920	7,600,000	8,050,000
Transient Room Taxes	98,878	110,510	90,000	105,000
	30,172,672	31,382,380	30,660,000	32,588,188
Building & Business Services Charges				
Business Licenses & Permits	583,696	581,546	590,000	625,000
Building Permits & Other Related Fees	807,777	952,847	789,500	994,500
	1,391,473	1,534,393	1,379,500	1,619,500
Federal, State and Other Grants				
Grant - Library Development - CLEF	21,508	19,960	8,000	5,000
Grant - EMPG	13,750	17,500	-	17,500
Grant - LEPC	77,799	92,728	29,500	-
Grant - MCTF - JAG/STFG	619,399	339,061	310,622	200,000
Grant - MCTF - HIDTA - July-Dec	82,417	57,275	-	-
Grant - MCTF - HIDTA - Jan-June	94,421	126,708	181,240	-
Grant - Victims of Crime Act (VOCA)	53,162	52,630	47,592	-
Grant - EMS	10,263	10,022	11,460	5,000
Grant - Municipal Recreation Grant	63,984	33,492	63,917	-
Mountainlands Payment	11,919	14,633	13,000	12,000
Liquor Allotment	88,312	84,400	96,000	88,000
Grant - All Other Grants	204,735	92,491	92,013	-
	1,341,669	940,900	853,344	327,500
Charges for Services				
Administration Charge	3,331,570	3,359,138	3,476,254	2,894,668
Fees - Impact Fee Administration	41,860	49,342	40,000	45,000
Fees - Planning	68,250	75,700	35,000	65,000
Fees - Passport Program	54,403	75,887	41,500	70,600
Fees - Utility Billing	600,000	600,000	600,000	563,385
Fees - Traffic School & Police Reports	163,376	158,334	160,000	160,000
Fees - E911 Surcharge	659,953	652,092	650,000	650,000
Task Force Reveneus - MCTF	196,855	263,271	299,819	150,000
Fees - Lindon & Vineyard Fire/Dispatch Services	1,460,288	1,460,288	1,469,681	1,551,500
Fees - Ambulance Services	1,390,755	1,408,457	1,204,000	1,330,000
Fees - Police Services - Other	184,291	192,030	172,000	174,000
Fees - Fire Services - Other	23,237	30,956	24,500	61,000
Fees - Justice Court	140,359	129,064	128,500	151,000
Fees - Recreation Programs	334,112	345,632	324,450	339,700
Fees - Cemetery	448,352	514,684	465,000	520,000
Fees - Utility Activation	55,625	53,624	55,000	55,000
	9,153,286	9,368,499	9,145,704	8,780,853

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Fines and Forfeitures				
Fines - District Court	$ 85,402	$ 50,190	$ 25,000	$ 25,000
Fines - Alcohol	-	-	-	500
Fines - Nuisance Abatement	1,251	102	-	500
Fines - Parking Tickets	37,952	31,757	35,000	24,000
Fines - Library	66,678	69,215	65,000	65,000
Fines - Justice Court	1,105,262	1,093,881	1,077,000	1,102,500
	1,296,545	1,245,145	1,202,000	1,217,500
Miscellaneous Revenues				
Interest and Investment Earnings	128,172	104,055	212,500	232,500
Rental and Lease Revenues	692,302	727,998	717,101	674,719
Sale of Fixed Assets	46,850	14,410	15,000	20,000
Library Sales and Fees	243,128	242,398	248,833	197,250
Miscellaneous Revenues	554,857	454,094	37,209	35,500
Capital Lease Revenues	524,783	-	26,454	-
	2,190,092	1,542,955	1,257,097	1,159,969
Inter-fund Transfers				
Contributions from Other Funds	2,299,416	2,565,915	2,273,221	3,510,475
	2,299,416	2,565,915	2,273,221	3,510,475
Appropriations of Surplus				
App Surp - Vehicle & Equipment Replacement	-	-	125,000	-
App Surp - C/O Historic Preservation Commission	-	-	1,043	-
App Surp - C/O Miscellaneous Accounts	-	-	267,269	-
App Surp - Sub for Santa	-	-	3,000	-
App Surp - C/O Capital Projects	-	-	329,063	-
App Surp - C/O Purchases @ FYE	-	-	338,015	-
App Surp - Library Videos	-	-	102,220	-
App Surp - SCBA Equipment	-	-	600,000	-
App Surp - Operations	-	-	157,000	-
	-	-	1,922,610	-
FUND TOTALS	**$ 47,865,152**	**$ 48,580,187**	**$ 48,693,476**	**$ 49,203,985**

GENERAL FUND EXPENDITURES

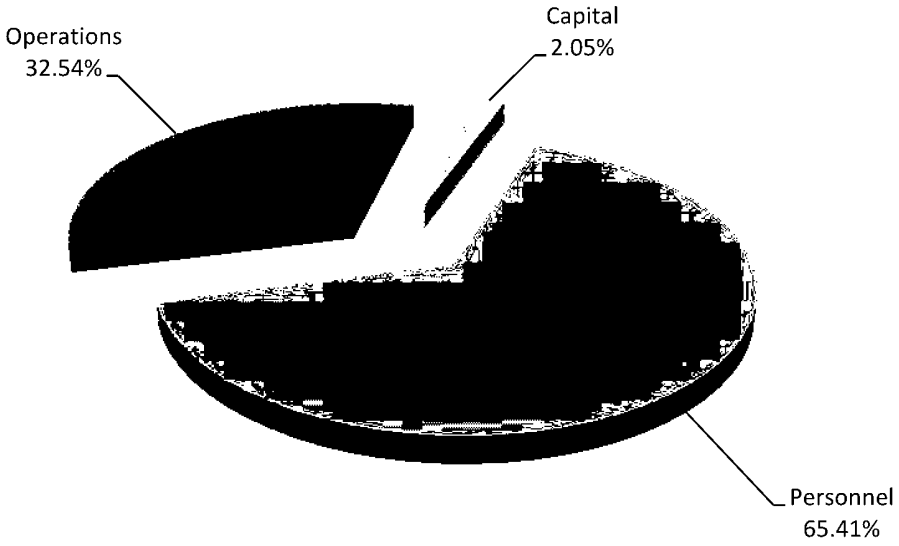
Fund Description: The General Fund is the major operating fund of the City encompassing approximately 53% of all City expenditures. Of this total, approximately 66% of the operating costs are applied to salaries, wages and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Administrative Services
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

General Fund

Expenditures by Category



TOTAL BUDGET = $49,203,985

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

GENERAL FUND

BUDGET SUMMARY

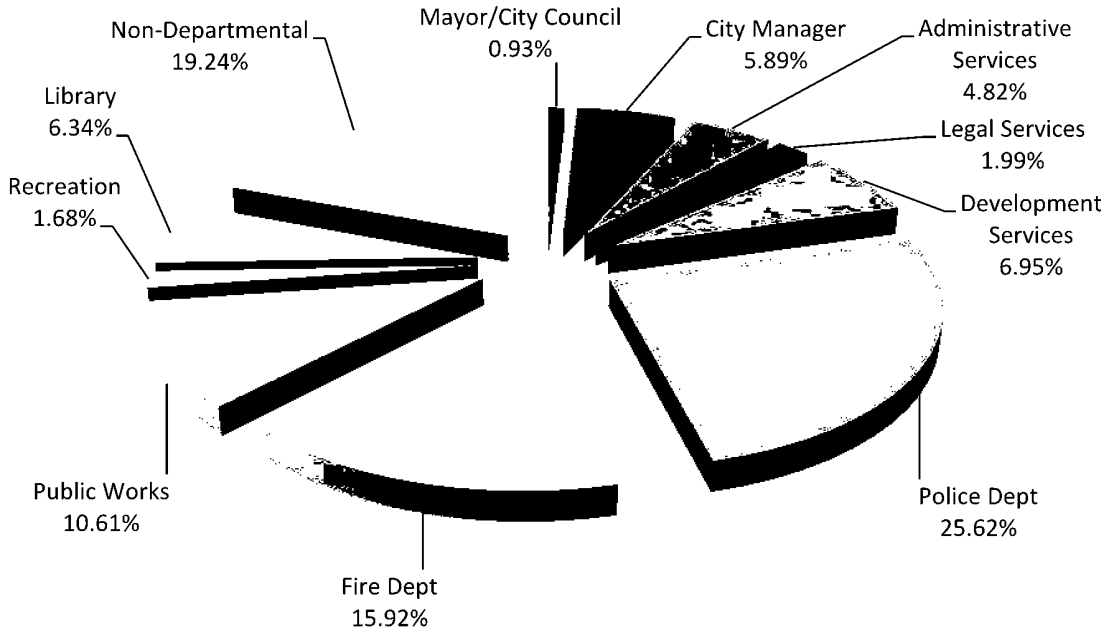
GENERAL FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL (FY 2014 - 2015)
Mayor and City Council	7	$ 273,355	$ 185,800	$ -	$ 459,155
City Manager	20	2,040,480	856,837	-	2,897,317
Administrative Services	20	1,642,001	730,229	-	2,372,230
Legal Services	8	843,637	135,650	-	979,287
Development Services	25	2,308,426	930,764	181,500	3,420,690
Police Department	115	10,943,495	1,630,466	32,000	12,605,961
Fire Department	69	6,747,323	1,037,784	50,000	7,835,107
Public Works	36	3,739,503	1,386,756	95,000	5,221,259
Recreation	5	631,859	195,353	-	827,212
Library	35	2,596,652	524,620	-	3,121,272
Non-Departmental **	0	415,875	8,398,620	650,000	9,464,495
TOTALS	**340**	**$ 32,182,606**	**$ 16,012,879**	**$ 1,008,500**	**$ 49,203,985**

* Number of benefitted employees

** The Non-Departmental personnel costs relate to insurance benefits of retired employees

GENERAL FUND

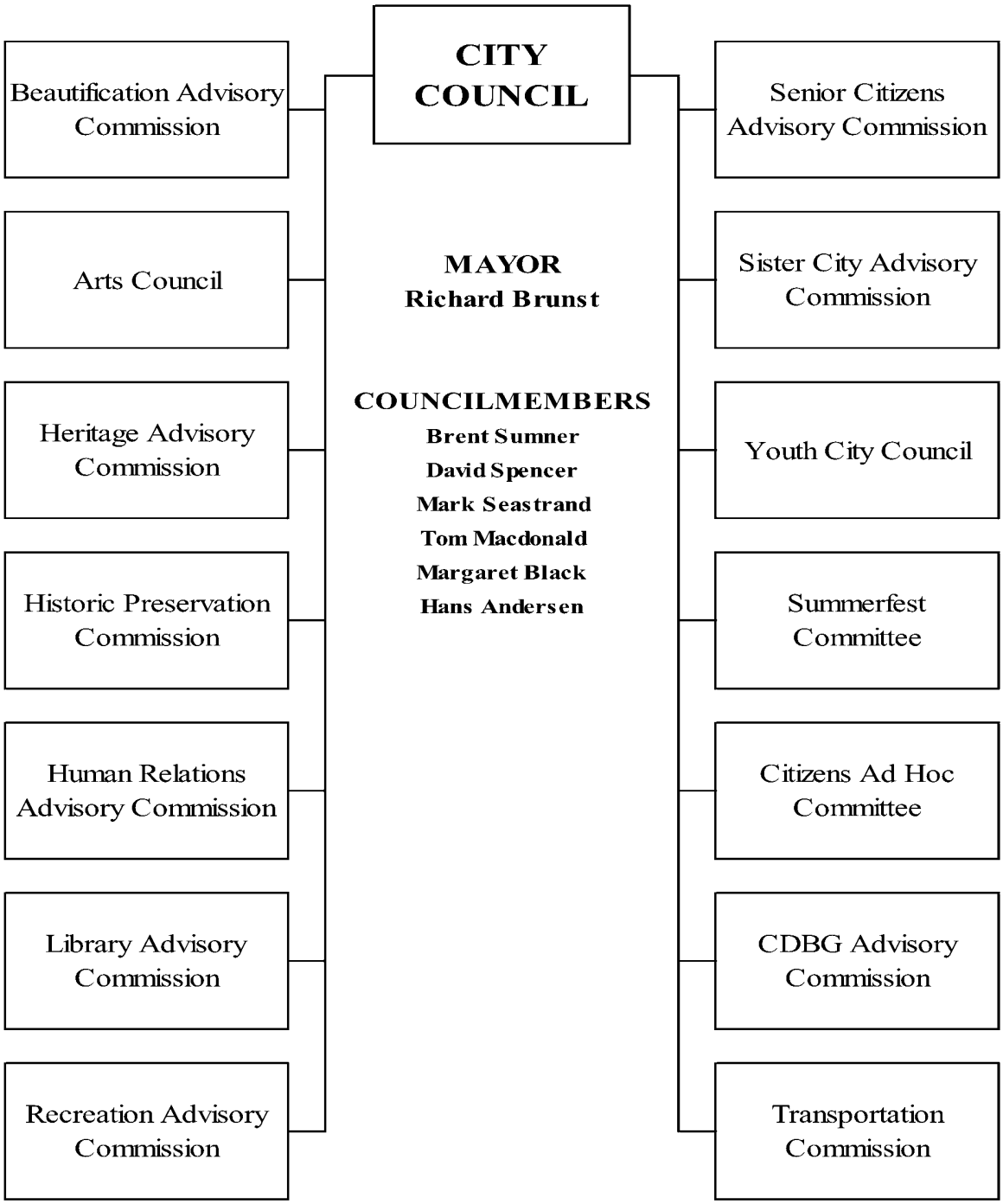
Expenditures by Department



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

MAYOR AND CITY COUNCIL



MAYOR AND CITY COUNCIL

Description: The Mayor and City Council are elected to set policy for the City and to provide direction and leadership. This department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

Major Accomplishments:

- Worked closely with the Mountainland Association of Governments (MAG) and the Utah Department of Transportation (UDOT) in the completion of the Murdock Canal Trail.
- Completed seventh round of grants using Cultural Arts and Recreation Enhancement (CARE) Tax.
- Presented a very successful SummerFest Celebration.
- Continued with a series of budget adjustments in an effort to balance the budget in a very difficult economic environment.
- Completed expansion of the water reclamation plant using money from a 0% interest rate loan.
- Continued to fund on-going UTOPIA pledge payments.

Challenges addressed in this budget:

- A balanced budget is provided during an ongoing difficult financial environment and after a November 2013 citizen vote that denied a property tax increase which was the first recommended property tax increase for general operations in thirty-six years.

Impacts on City Programs and Operations due to reduced budget revenues:

- Greater reliance on community sponsorships for SummerFest.
- Funding for the Youth City Council, Arts Council, Transportation Commission and Historic Preservation Commission is maintained.
- Funding for the annual Volunteer Appreciation activity is maintained.
- Construction of Fire Station #4 slated for Fiscal Year 2008-2009 continues to be delayed indefinitely.

Challenges remaining:

- Providing adequate funding for increasing service demands during a period of limited economic growth.
- Providing adequate funding to maintain excellent infrastructure and services.
- Funding to construct and staff Fire Station #4.
- Funding to maintain a market competitive compensation program for employees.
- Maintaining an economically vibrant community.
- Maintaining the quality of our neighborhoods.
- Maintaining our UTOPIA commitments.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

MAYOR AND CITY COUNCIL

BUDGET SUMMARY

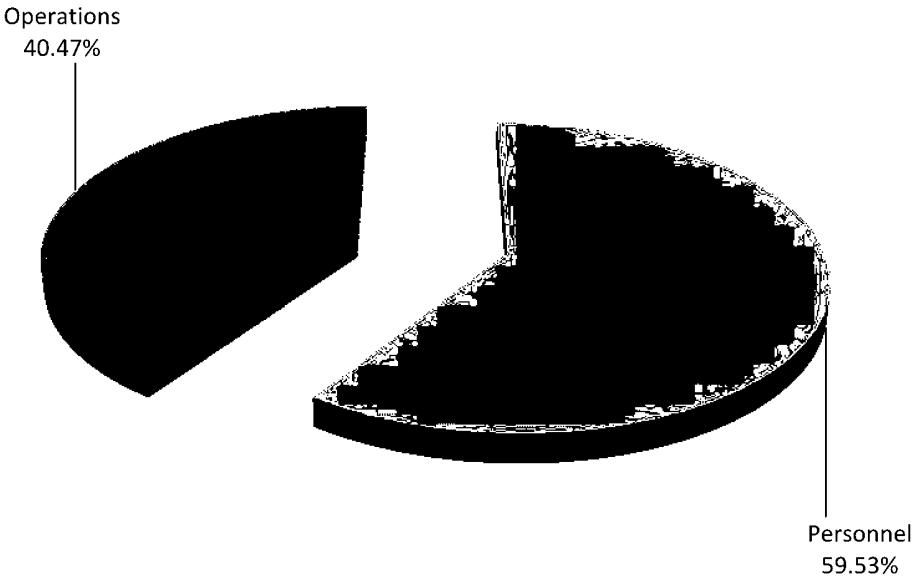
MAYOR AND CITY COUNCIL **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	7	$ 273,355	$ 78,000	$ -	$ 351,355
Community Promotion	0	-	94,500	-	94,500
Advisory Boards & Commissions	0	-	13,300	-	13,300
TOTALS	**7**	**$ 273,355**	**$ 185,800**	**$ -**	**$ 459,155**

* Number of benefitted employees

MAYOR & CITY COUNCIL

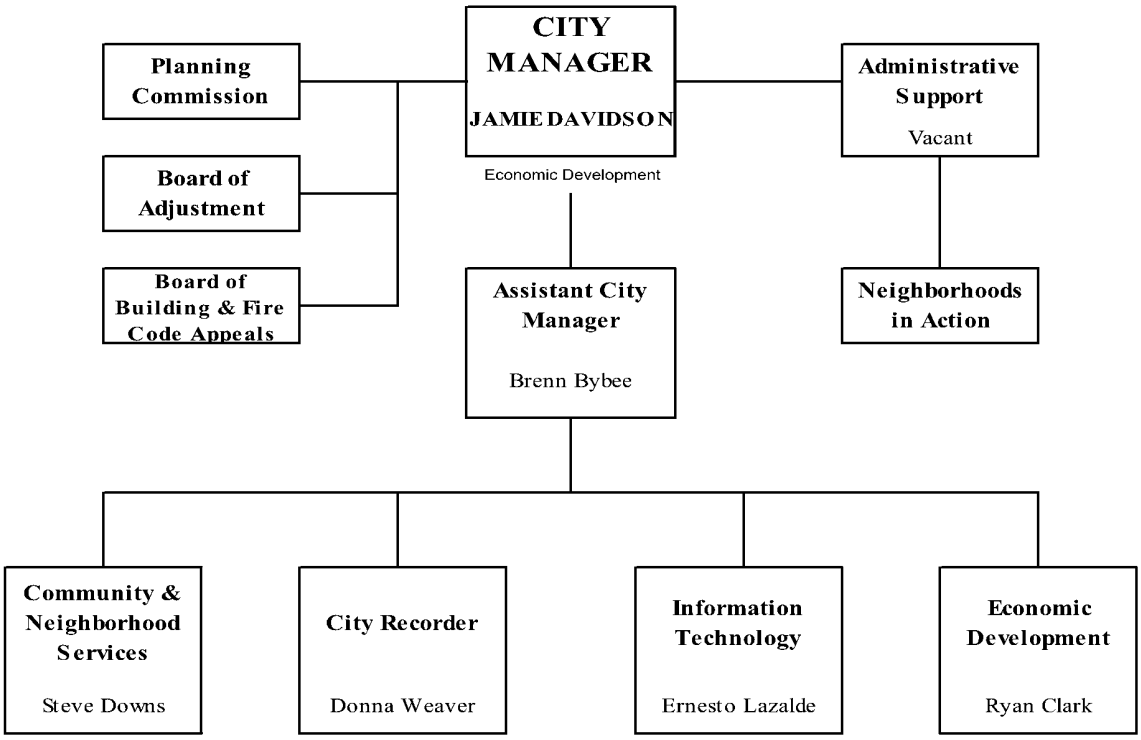
Expenditures by Category



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

CITY MANAGER



Community Development & Block Grant Administration (CDBG)

Cultural Arts & Recreation Enhancement (CARE) Tax Funds

Home Funds

Risk Management

Home Funds

Elections

Legal Notices

Records Retention & Management

Software Design, Development, Support, & Maintenance

Network Design, Implementation, & Maintenance

Computer Operations

Telecommunications (including Wireless)

Computer Device Support and Maintenance

Library I.T.

Computer Training

City Liaison

CITY MANAGER

Description: The City Manager's department provides oversight to the operating departments and ensures that the policies of the City Council are implemented. The City Manager's department includes the following divisions:

- City Manager's Office
- Neighborhoods in Action (NIA)
- Economic Development
- City Recorder
- Information Technology
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

Major Accomplishments:

- Continue to oversee changes to the budget to stabilize expenditures given on-going financial challenges.
- Continue to improve economic development, as a result of the creation of a Division of Economic Development within the City Manager's Office.
- Heritage Commission sponsored Memorial Day and Veterans Day observances.
- Continue to modify the NIA program to account for reductions in program personnel. Continue to staff, train, and work with NIA leaders and neighborhood volunteers.
- Administered the Community Development Block Grant (CDBG) program working with numerous private non-profit organizations. Also, adjusted program funding levels to account for federal sequestration requirements.
- Administered the Cultural Arts and Recreation Enhancement (CARE) Tax program.

Challenges addressed in this budget:

- Presented a balanced budget to the City Council during continued difficult financial times.
- Funding of the City's state mandated retirement program.
- Funding of the City's compensation and benefits program. The last time funding was available to address compensation issues was in Fiscal Year 2008-2009.

Impacts on City Programs and Operations due to reduced budget revenues:

- Changes have been made to a variety of city services and programs to account for limited/stabilizing budget resources and the decision of Orem voters to not fund a property tax increase in November 2013.

Challenges remaining:

- Maintaining reliable services with reduced funding and staffing.
- Funding to construct and staff Fire Station #4.
- Providing sufficient funding to maintain the City's infrastructure including roads, water, sewer, and storm sewer systems as well as facilities.
- Providing funding to build sidewalks where they do not currently exist.
- Providing funding to develop an outstanding trail system throughout the community.
- Funding to maintain a market competitive compensation program for employees.
- Maintaining our UTOPIA commitments.

CITY MANAGER

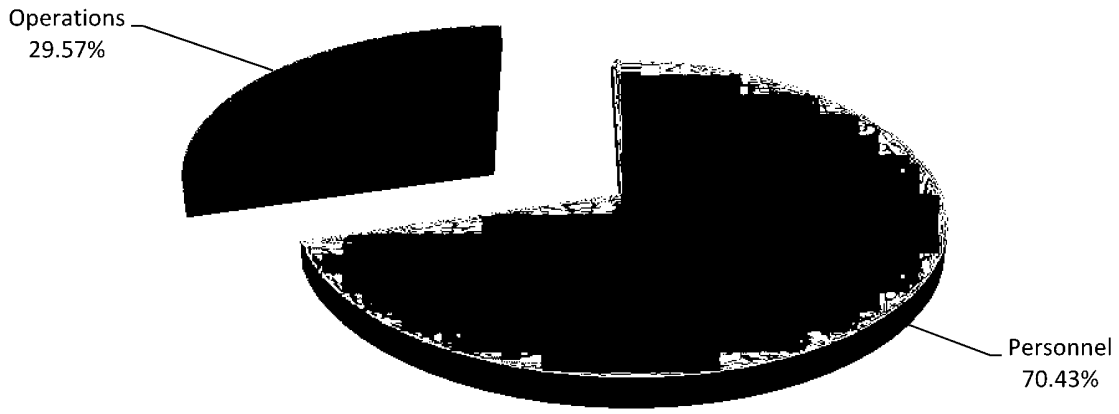
BUDGET SUMMARY

CITY MANAGER	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
					FY 2014 - 2015
City Manager's Office	3	$ 454,113	$ 74,500	$ -	$ 528,613
Neighborhoods in Action	0	-	32,300	-	32,300
Economic Development	2	163,234	22,000	-	185,234
City Recorder	2	187,770	34,550	-	222,320
Information Technology	13	1,235,363	693,487	-	1,928,850
TOTALS	**20**	**$ 2,040,480**	**$ 856,837**	**$ -**	**$ 2,897,317**

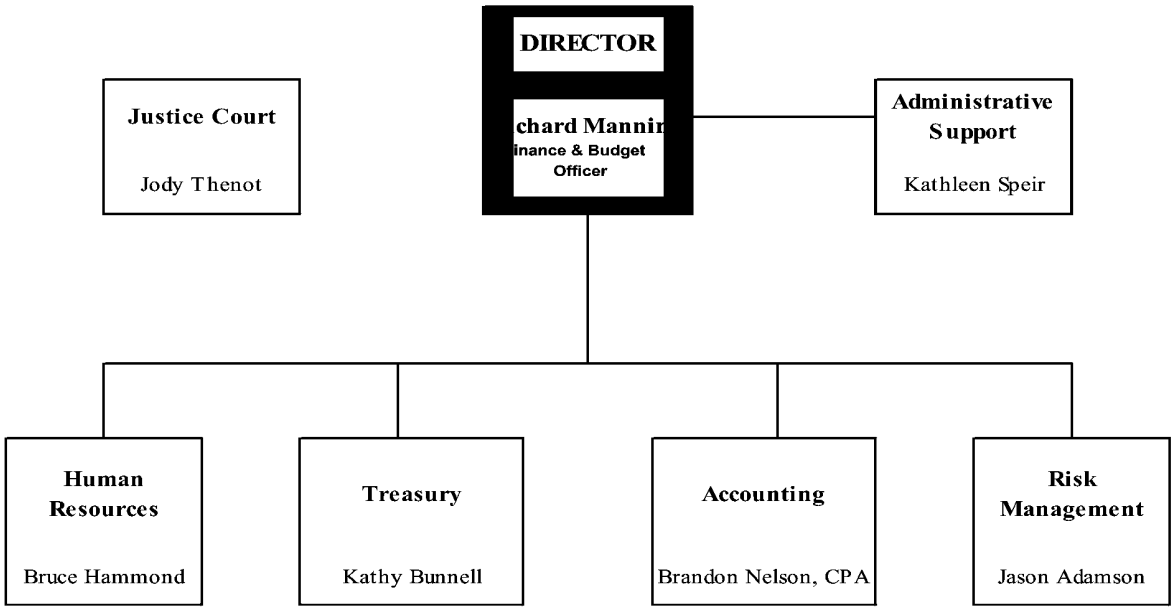
* Number of benefitted employees

CITY MANAGER

Expenditures by Category



ADMINISTRATIVE SERVICES



Human Resources

- Compensation
- Benefits
- Recruitment

Treasury

- Utility Billing
- Investments
- Debt Service
- Cash Handling
- Accounts Receivable
- Special Assessments

Accounting

- Payroll
- Accounts Payable
- Purchasing
- Warehousing
- Fixed Assets
- Internal Audit
- Financial Records and Reporting
- Budget
- Debt Management

Risk Management

- Insurance
- Safety Training
- Claims Settlement

ADMINISTRATIVE SERVICES

Description: The Administrative Services Department provides treasury, accounting, human resources, and risk management services to all departments of the City along with the administration of the Justice Court. The Administrative Services Department includes the following divisions:

- Administrative Services Administration
- City Treasurer
- Debt Service *(Debt Service Fund)*
- Utility Billing
- Accounting & Budget
- Purchasing *(Purchasing & Warehousing Fund)*
- Human Resources
- Risk Management *(Self-insurance Fund)*
- Liaison to the Justice Court

Major Accomplishments:

- Modified and re-tooled the budget preparation process.
- Received the Comprehensive Annual Financial Report (CAFR) Award of Excellence in Financial Reporting for the 25th consecutive year.
- Revised the City's compensation program.
- Performed five year job description and internal job evaluation review.
- Enhanced efforts to collect overdue utility bills.
- Streamlined sign up for Traffic School so that information need only be entered once.

Challenges addressed in this budget:

- Budget decisions based upon budget guidelines.
- Continued revision of budget appearance and clarity of the budget message.
- In November 2013, the residents voted not to increase property taxes to maintain current operational levels. This budget adjusts operational service levels to balance revenue, operations, and capital replacement demands.
- Additional funding for the Justice Court to increase hours to match increasing workload.

Impacts on City Programs and Operations due to reduced budget revenues:

- Reduced ability to pay costs for extra mailing items in utility bills.
- Eliminated City-wide employee recognition program.
- Eliminated City-wide employee tuition assistance program.

Challenges remaining:

- Assist in a transformation from a manual utility billing meter reading system to an automated system.
- Continue in the process to provide access to City services over the internet.
- Provide employees with necessary training to retain skills.

ADMINISTRATIVE SERVICES

BUDGET SUMMARY

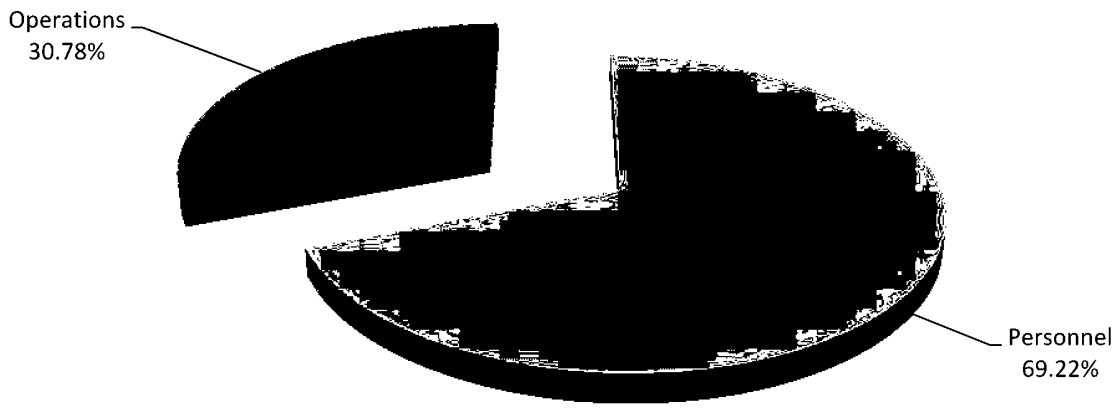
ADMINISTRATIVE SERVICES **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Administrative Services Administration	2	$ 248,710	$ 150,257	$ -	$ 398,967
City Treasurer	1	101,491	10,650	-	112,141
Utility Billing	4	203,507	243,800	-	447,307
Accounting	3	253,885	14,200	-	268,085
Human Resources	3	276,900	102,500	-	379,400
Justice Court	7	557,508	208,822	-	766,330
TOTALS	**20**	**$ 1,642,001**	**$ 730,229**	**$ -**	**$ 2,372,230**

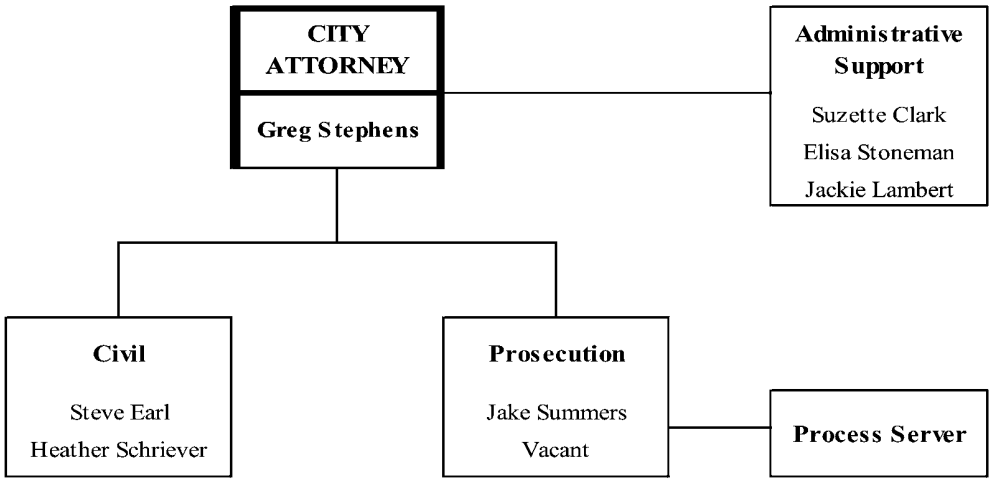
* Number of benefitted employees

ADMINISTRATIVE SERVICES

Expenditures by Category



LEGAL SERVICES



Advise City Council

Advise Departments

Draft Legal Documents

Litigation

Represent Boards & Commissions

Prosecute violations of City Ordinances

Advise Department of Public Safety on both Civil & Criminal Issues

Criminal Appeals

LEGAL SERVICES

Description: The Legal Services Department provides legal counsel and support to the City Council and all City departments. It also prosecutes misdemeanor crimes committed in Orem. The Department consists of the following divisions:

- Administration
- Prosecution
- Civil

Major Accomplishments:

- Completed legal work related to the Williams Farm and Palisade Park properties.
- Worked on all lawsuits and claims against the City.
- Researched multiple legal issues, including elections, ballot propositions, open meetings, water law, personnel, form of government, bid procedures, asset forfeitures, weapons, fees, CARE, UTOPIA/UIA, zoning, GRAMA, budget, sober living homes, evidence, domestic violence, CEDO, HUD, EMS licenses, 1st Amendment, billboards, ethics, municipal ethics commission, Governmental Immunity Act, wastewater pretreatment, non-conforming uses, special improvement districts, and referenda.
- Drafted, negotiated, and reviewed multiple and various agreements and easements.
- Provided legal counsel on numerous records requests under GRAMA and worked on GRAMA appeals.
- Advised departments and did legal work on numerous personnel issues and researched several HR issues.
- Provided legal training to City employees and staff support for the Orem Youth Council.
- Did legal work related to CARE, Summerfest, and the Timpanogos Storytelling Festival.
- Drafted/revised policies for the cemetery, use of recreation areas, CERT, and the employee handbook.
- Researched and drafted numerous ordinances, including the sign ordinance, CARE tax reauthorization, cemetery, business license, zoning, and the following PD zones: PD-32 (Senior Independent Living), PD-33 (Transit Oriented Development), PD-34 (University Mall), PD-35 (Windsor Court), PD-36 (Williams Farm), PD-37 (Legacy at Orem), PD-38 (Summit Ridge), and PD-39 (Cascade Village).
- Researched/reviewed land use issues related to subdivision plats and site plans, reasonable accommodation requests under the Fair Housing Act, and sober living homes.
- Prosecuted misdemeanor cases in both the Justice Court and the 4th District Court in Spanish Fork.
- Presented at meetings for State-wide professional organizations.

Impacts on City Programs and Operations due to reduced budget revenues:

- Down two full-time attorneys (one benefitted, one non-benefitted) from Fiscal Year 2008-2009.
- Longer response time on legal requests.
- Almost all of our time is spent on reactive legal work rather than proactive legal work.

Challenges addressed in this budget:

- Funding for an outside legal contract to reduce backlog of workload.

Challenges remaining:

- Finding the funding to get back up to previous staffing and service levels.
- Converting to paperless filing and meeting mandatory court e-filing requirements.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

LEGAL SERVICES

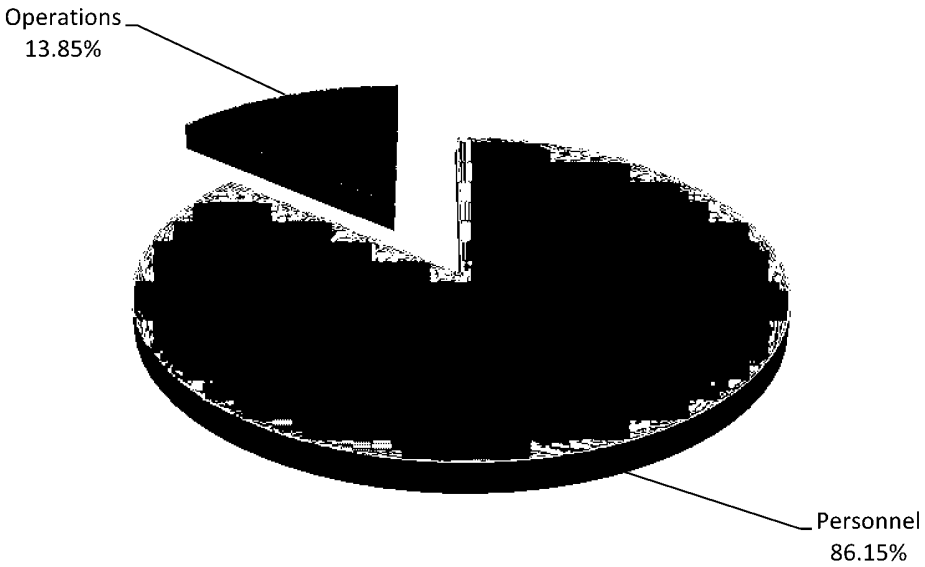
BUDGET SUMMARY

LEGAL SERVICES	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Legal Services Administration	3	$ 310,913	$ 51,400	$ -	$ 362,313	
Prosecution	3	282,782	67,000	-	349,782	
Civil	2	249,942	17,250	-	267,192	
TOTALS	**8**	**$ 843,637**	**$ 135,650**	**$ -**	**$ 979,287**	

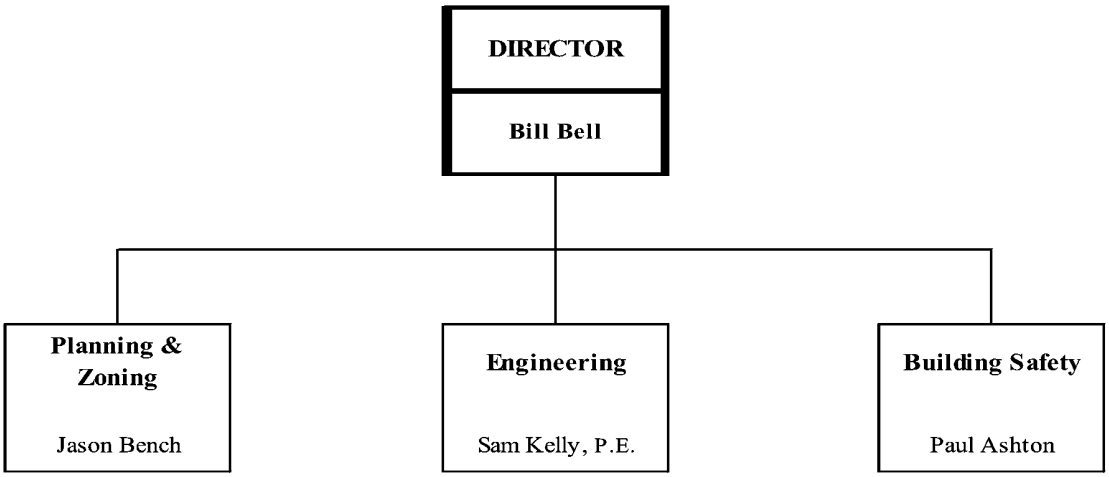
* Number of benefitted employees

LEGAL SERVICES

Expenditures by Category



DEVELOPMENT SERVICES



Planning & Zoning

Development Plans - Planning Commission

Development Plans - City Council

Long Range Planning

General Plan

Historical Preservation Advisory Commission

Statistics:
- Land Use
- Zoning
- Population
- Building

Special Projects

Planning Commission

Board of Adjustments

Business Licensing

Engineering

Capital Improvement Projects

Private Development / Transportation

Construction

Design

Transportation Commission Liaison

Building Safety

Administration of Building Code

File Reports & Inspection Data

Plan Checking

Building Abatement

Business License Inspection

Building Permit Inspection/Scheduling

Board of Appeals

Facilities

DEVELOPMENT SERVICES

Description: The Development Services Department guides Orem's growth in a planned and coordinated manner. The Development Services Department includes the following divisions:

- Development Services Administration
- Planning and Zoning
- Business licensing
- Engineering
- Capital Projects *(Capital Improvement Project Fund)*
- Building Safety
- Building Maintenance

Major Accomplishments (Private Development Projects):

- Building Safety:
  - Conducted over 4,500 building safety inspections. Approximately 11% of these inspections were completed on the same day as the request, 88% were completed within twenty-four hours of the request, and 1% were completed within forty-eight hours of the request.
  - Issued over 800 building permits.
- Planning and Zoning:
  - Processed 174 Development Review Committee applications. The Planning Commission reviewed/approved 75 of these applications while the City Council reviewed 38 of them.
  - Staff reviewed/approved over 60 Administrative and Temporary site plans.
  - The Planning Commission and City Council considered 1 General Plan amendment in 2013.
- Business Licensing:
  - Processed over 700 new business license applications.
  - Processed over 4,000 business license renewals.
- Engineering:
  - Over 1,000 construction inspections were performed.
  - Issued over 950 construction permits.
  - Staff monitored over 300 subdivision and site plans in various stages of completion in 2013.
- Building Maintenance:
  - Responded to over 200 requests for service from staff throughout the city. This is in addition to regular maintenance/cleaning.

Major Accomplishments (Capital Improvement Projects):

- Designed/Processed and Coordinated the following projects:
  - Sewer line rehabilitations.
  - Street crack and slurry seal projects.
  - Orem Boulevard & 1200 South micro-surfacing project.
  - 1200 West asphalt overlay & 2000 North roadway reconstruction.
  - Lindon Hollow Creek improvements.
  - Williams Farm detention basin.

- Center Street water and sewer project.
- 1000 East water main and storm drain reconstruction.
- 800 North trail connecting Murdock Canal to Provo Canyon Trail.
- Various roadway repairs.

Major Accomplishments (Improvement Projects coordinated with Other Government Entities):

- Designed/Processed and/or Coordinated the following projects:
  - UVU traffic signal.
  - Murdock Canal Trail.

Challenges addressed in this budget:

- Complete engineering for upcoming water, sewer, storm drain, and other capital improvement projects.
- Provide dedicated engineering staff for ongoing Private Development, CIP and miscellaneous projects.
- Continue to install sidewalks in residential areas of the City.
- Fund the purchase of two rover units.
- Fund various City Center security improvements.

Impacts on City Programs and Operations due to reduced budget revenues:

- Reductions in supplies, maintenance, and overtime budgets are affecting the department's ability to provide efficient, timely, and effective development processing.

Challenges remaining:

- Improve transportation through street improvements, trails, bike paths, mixed uses and mass transit.
- Implement Southwest Area Transportation Study (SWATS) recommendations.
- Finalizing impact fees for the future annexation in the southwest area of the city.
- Provide funding for Traffic Management Program (TMP).
- Address Sleepy Ridge Municipal Golf Course residential development.
- Install street lights throughout the City in the remaining special lighting districts.
- Complete all missing sidewalks within the City.
- Coordinate with Vineyard as development occurs.
- Create master plan for Geneva Road and surrounding areas.
- Implementing the utility master plans to accommodate for future development.
- Repairing many building maintenance issues.
- Development of State Street corridor master plan.
- Performing city-wide analysis impact of high-density apartments.

DEVELOPMENT SERVICES

BUDGET SUMMARY

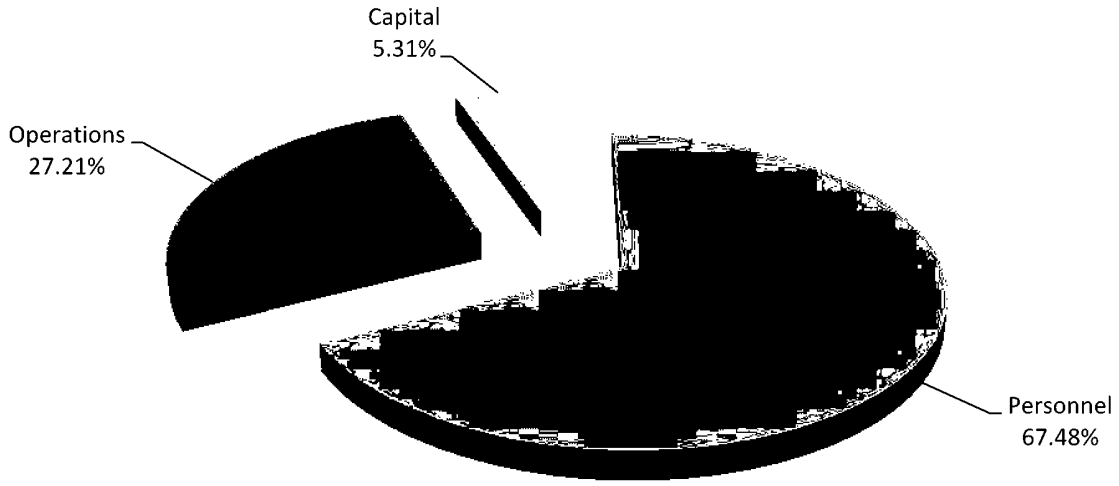
DEVELOPMENT SERVICES **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Development Services Administration	1	$ 156,524	$ 21,950	$ -	$ 178,474
Planning	5	478,073	8,050	-	486,123
Business Licensing	1	57,547	14,700	-	72,247
Engineering	1	121,340	29,890	-	151,230
Construction	2	210,670	10,450	-	221,120
Design	3	256,774	22,150	58,000	336,924
Transportation / PD Development	2	233,857	10,800	-	244,657
Building Safety	8	612,527	56,649	-	669,176
Facilities	2	181,114	756,125	123,500	1,060,739
TOTALS	**25**	**$ 2,308,426**	**$ 930,764**	**$ 181,500**	**$ 3,420,690**

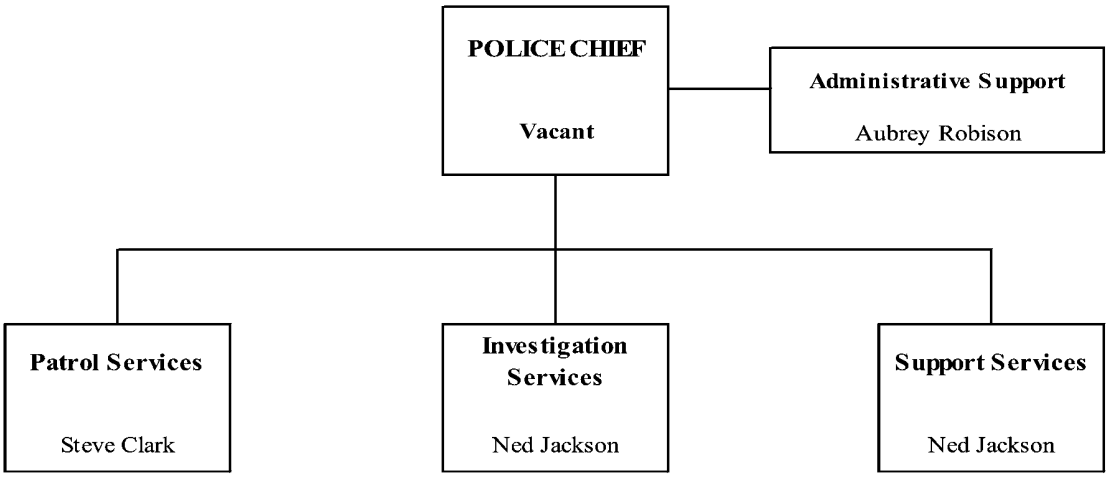
* Number of benefitted employees

DEVELOPMENT SERVICES

Expenditures by Category



POLICE DEPARTMENT



Patrol Services

Traffic Enforcement

Canine Unit

Warrants

Traffic School Program

Paper Services

Justice Court Security

Bailiffs

Special Equipment

Criminal Investigations

Sex Crimes

Major Crimes Task Force

School Resource Officers

Fraud

Victim Assistance Advocates

Internal Affairs

Gang Enforcement

SWAT Team

Neighborhood Preservation Program

Media Relations & Public Information

Police Training

Property Room & Holding Facility

Records & Computer Services

911 Center

Volunteer Program & Citizens Academy

Crime Prevention

Crossing Guards

Community Education

Community Service, Animal Control and Transport Officers

POLICE DEPARTMENT

Description: The Police Department provides police, investigation, and support services. The Department includes the following divisions:

- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Victims and Children Assistance
- Neighborhood Preservation
- Support Services
- Communications
- Animal Control
- Community Education

Major Accomplishments:

- Improved citizen social media contacts and interactions through various online sources.
- Certified two detectives in two additional systems to track child pornography.
- Upgraded cell phone forensic toolkit (grant funded).
- Upgraded Voice Stress Analysis System and certified three officers in that expertise (grant funded).
- Continuation of Dispatch Quality Assurance System and online dispatch training.

Challenges addressed in this budget:

- Partial replacement of some aging police cars and patrol laptop computers.
- Reduced overtime costs by creating an online traffic school option.
- Funded annual body armor allocation to replace on a more regular basis.
- Replaced twelve potable radios.

Impacts on City Programs and Operations due to reduced budget revenues:

- The reduction in personnel has impacted our ability to respond effectively and efficiently to the needs of Orem citizens in a timely manner.
- Current employees have been required to absorb additional work responsibilities.
- Aging vehicles and computer equipment.
- Decreased traffic enforcement abilities

Challenges remaining:

- Maintaining operational levels to meet community service demands after a reduction in personnel.
- Replacing aging desktop computers and radar units throughout the department.

POLICE DEPARTMENT

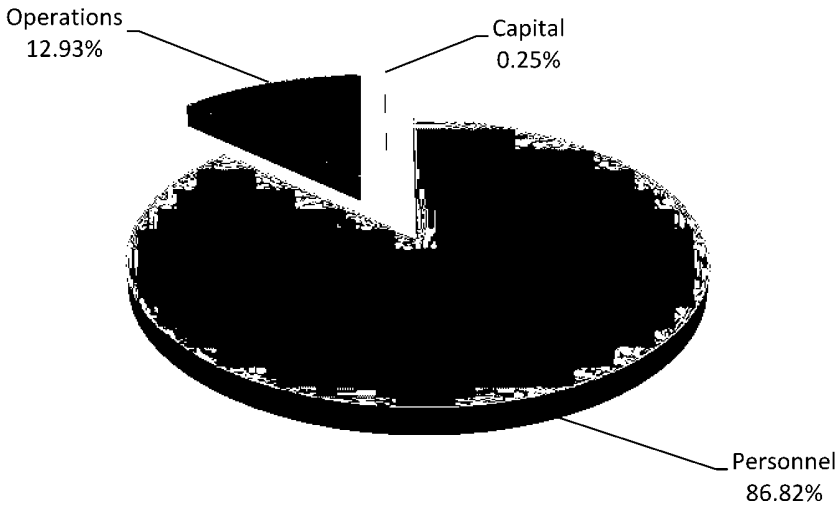
BUDGET SUMMARY

POLICE DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL (FY 2014 - 2015)
Public Safety Administration	2	$ 258,222	$ 180,156	$ -	$ 438,378
Patrol Services	52	5,190,745	532,210	-	5,722,955
Alcohol Enforcement	1	88,645	11,646	-	100,291
Investigation Services	22	2,378,443	123,286	-	2,501,729
Major Crimes Task Force	1	124,131	222,000	5,000	351,131
Victims/Childrens Assistance	2	133,590	7,800	-	141,390
Support Services	9	976,209	91,158	-	1,067,367
Communications	19	1,250,085	298,545	27,000	1,575,630
Animal Control	2	120,570	126,265	-	246,835
Community Education	2	234,954	24,650	-	259,604
Dispatch Services - Lindon	3	187,901	12,750	-	200,651
TOTALS	**115**	**$ 10,943,495**	**$ 1,630,466**	**$ 32,000**	**$ 12,605,961**

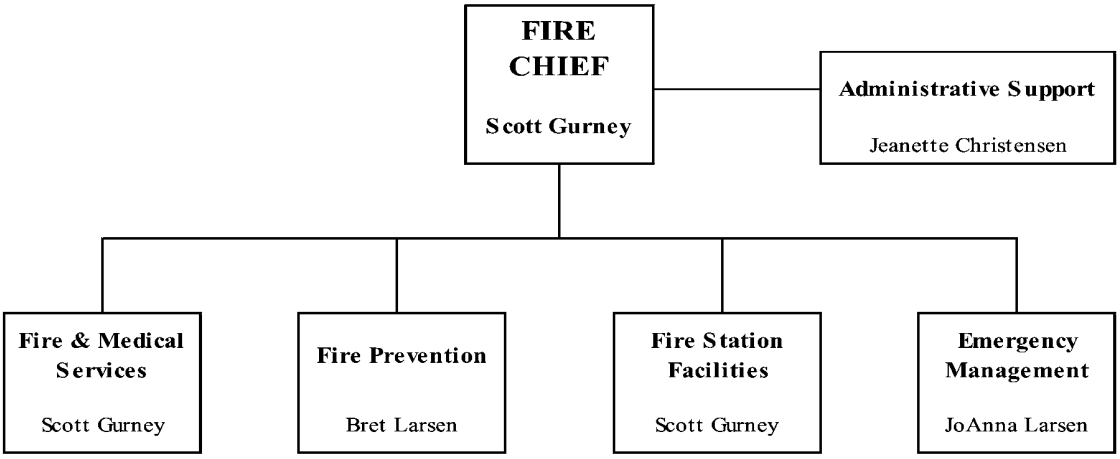
* Number of benefitted employees

POLICE DEPARTMENT

Expenditures by Category



FIRE DEPARTMENT



Fire & Medical Services	Fire Prevention	Fire Station Facilities	Emergency Management
Fire Training	Fire Prevention	Maintenance	Training
EMS Training	Fire Marshal	Supplies	CERT
Emergency Medical Services (EMS)	Fire Inspections	Repairs	Emergency Coordination
Special Response Team (SRT)			
Hazmat			

FIRE DEPARTMENT

Description: The Fire Department provides fire, emergency medical, fire prevention, and emergency management services. The Department includes the following divisions:

- Fire and Medical Services
- Fire Prevention
- Special Response Team (Multi-jurisdictional)
- Emergency Management

Major Accomplishments:

- Certified two paramedics as Special Function Officers for their responsibilities on the SWAT team.
- Replaced one ambulance and a Battalion Chief's command vehicle.
- Purchased Four-Gas monitoring equipment and a FLIR thermal imaging camera.
- Completed rapid intervention training and Fire Officer promotional testing.

Challenges addressed in this budget:

- Provides annual ambulance/engine and SCBA equipment replacement funding.
- Provides funding for emergency mass communications software system.
- Provides funding for major electrical repairs at all three Orem fire stations.
- Provides funding to replace a non-functioning air conditioning unit in Fire Station #3.
- Provides funding for required maintenance and upgrading of the Holmatro extrication equipment.

Impacts on City Programs and Operations due to reduced budget revenues:

- The construction of Fire Station #4 budgeted in Fiscal Year 2008-2009 continues to be delayed.
- The reduction in personnel has impacted our ability to respond effectively and efficiently to the needs of Orem citizens in a timely manner.
- Current employees have been required to absorb additional work responsibilities.
- Aging Fire vehicles and computer equipment.
- Reduced ability to have a fifth advanced life support (ALS) ambulance in service.

Challenges remaining:

- Reinstating funding for construction and staffing of Fire Station #4.
- Replacing all Fire Department portable radios.
- Maintaining operational levels to meet community service demands after a reduction in personnel.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

FIRE DEPARTMENT

BUDGET SUMMARY

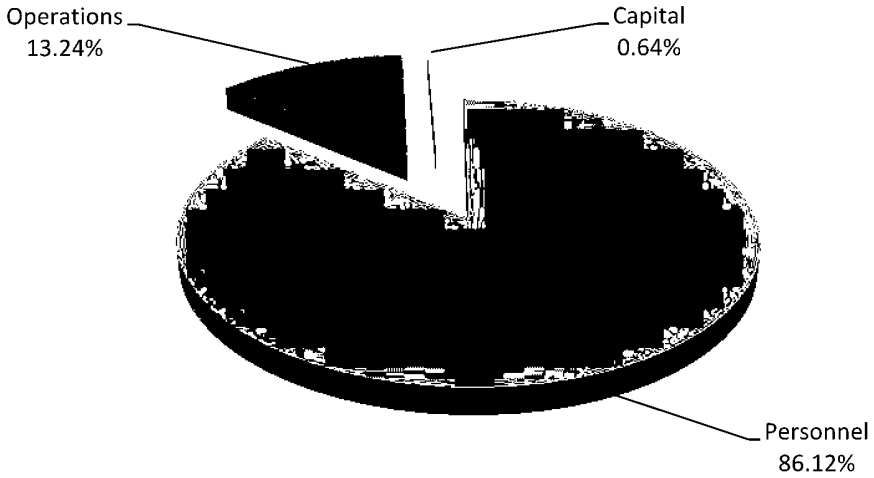
FIRE DEPARTMENT **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Fire & Medical Services	54	$ 5,487,605	$ 778,883	$ 50,000	$ 6,316,488
Fire Prevention	2	195,627	17,758	-	213,385
Fire Station Facilities	0	-	79,200	-	79,200
EMS State Grant	0	-	5,000	-	5,000
Emergency Management	1	73,204	10,160	-	83,364
Fire Services - Lindon	12	990,887	146,783	-	1,137,670
TOTALS	**69**	**$ 6,747,323**	**$ 1,037,784**	**$ 50,000**	**$ 7,835,107**

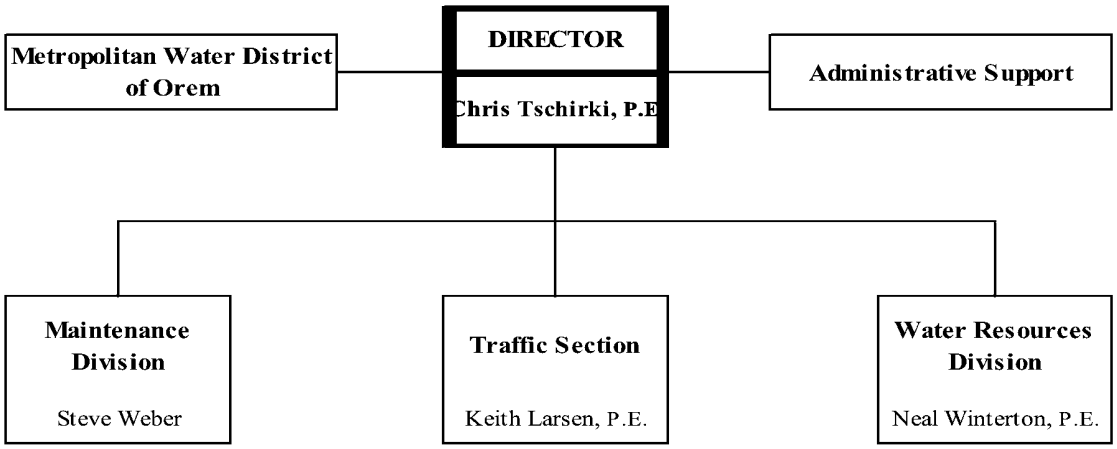
* Number of benefitted employees

FIRE DEPARTMENT

Expenditures by Category



PUBLIC WORKS



Maintenance Division

Storm Sewer

Streets

Sidewalks

Parks

Urban Forestry

Cemetery

Fleet

Volunteer Coordination

Traffic Section

Intelligent Transportation Systems

Fiber Optics

Traffic Signals

Traffic Signs

Traffic Striping and Marking

Street Lighting

Water Resources Division

Water Supply

Water Distribution

Meter Reading

Wastewater Collection

Water Reclamation

Blue Stakes

PUBLIC WORKS

Description: The Public Works Department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, storm sewer, waste water, and street lighting utilities. The Public Works Department includes the following divisions (although not all are operated out of the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Parks, Cemetery, and Urban Forestry and Horticulture
- Volunteer Program
- Storm Sewer (*Storm Sewer Fund*)
- Water Administration, Supply, Distribution, & Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Reclamation (*Water Reclamation Fund*)

Major Accomplishments:

- Maintained 374 miles of water main from 4" to 48" in diameter and 126 miles of service lines ¾" or larger.
- Produced over 9.04 billion gallons of water and collected 1,337 water quality samples.
- Repaired 78 (35 after hours) water main line breaks and 50 (15 after hours) service line leaks.
- Purchased a trailer mounted 600kW generator for backup power at our electric pump house facilities in the event of a power outage.
- The Water Reclamation Facility reclaimed over 2.80 billion gallons of water.
- Distributed 396 dry metric tons (dmt) of biosolids for beneficial use through land application and eliminated the disposal of any biosolids in the landfill.
- Water reclamation collection crews maintained 287 miles of sewer lines by cleaning 229 miles of pipe, video inspecting 32 miles of pipe, repairing 223 manholes and/or sewer line points, raising or lowering 27 manholes, and responding to 113 collection line problem calls of which 3 were in City owned lines.
- The industrial pretreatment program monitored 358 sewer discharge permits, collected and analyzed 3,032 discharge samples, and provided 2,341 industrial sewer user consultations.
- Asphalt crews laid over 5,300 tons of asphalt and rehabilitated over 2.3 miles of road.
- Concrete crews installed or replaced over 7,500 linear feet of sidewalk and 54 ADA ramps.
- City streets had over 30 miles crack sealed, 20 miles slurry sealed, and 2.5 miles micro-surfaced.
- Swept nearly 6,600 street miles and collected 2,300 cubic yards of debris.
- Completed 1330 West storm drain line from Center Street to 200 North.
- Completed the new detention basin and piping at Williams Farm.
- Performed 220 SWPP inspections on 51 new construction sites.
- Sold 380 burial rights and interred 309 people in the cemetery, of which 105 funerals were held on Saturday and 18 were cremations.
- The City's Volunteer Coordinator worked with volunteers completing 157 different projects. More than 1,600 volunteers worked over 4,500 hours to complete these projects. Projects involved boy scouts (8 Eagle

Scout projects), youth groups, church groups, school groups, court hour workers, the Utah County Sheriff's work crew, and "Adopt a Spot" volunteers.

- The Parks Section spent approximately 1,300 hours in the planning, setup, takedown, and cleanup of Orem's Summerfest celebration, the Milestones of Freedom celebration at Scera Park during the Fourth of July weekend, the Timpanogos Storytelling Festival, and the Lights on Celebration in November.
- From March through October of 2013, 20 softball or baseball fields were prepped on a daily basis allowing more than 7,200 ball players to play ball games on the fields.
- The Parks Section also maintains and prepares 25 soccer fields from early March to November with a total of 4,000 soccer players using the fields annually.
- The Parks Section maintains Community Park and Lakeside Park for the nearly 170 soccer games, 2 Lacrosse tournaments, and the State Cup soccer tournament.
- Parks staff mowed over 12,000 acres of turf, spread 1,400 bags of fertilizer (70,000 pounds), applied 2,000 gallons of weed herbicide, spread over 800 pounds of granular pre-emergent herbicide, and planted and removed over 1,500 annual flowers at various parks and buildings. At Mt. Timpanogos Park, 250 one-gallon perennials were also planted.
- The Parks Section hauled and spread 48 tons of field conditioner on the ball fields at Lakeside Park, Orem Elementary, and City Center Park.
- The City applied for and received the Tree City USA award from the National Arbor Day Foundation for the 21st consecutive year.
- Completed the 2014 State of the Fleet report.
- Performed over 450 vehicle safety inspections and over 250 emissions tests.
- Traffic Operations completed 1,805 work orders, of which 644 were in street lights, 592 were in traffic and street signs, 423 were in street striping, and 146 were in traffic signals and operations.
- Assisted in the design and construction of UVU's new traffic signal at 1200 West Event Center Drive.
- Designed and modified the alignment of the northwest corner of Orem Boulevard / Center Street intersection, which included the relocation of the signal pole.
- Provided the initial design to Utah County and made modifications to the 400 East 1600 North intersection for Murdock Canal Trail improvements.
- Designed and upgraded the 400 West 1600 North east-to-north left turn to an FYA and eliminated one of the left turn lanes which reduced congestion and delays.
- Replaced 548 bulbs and performed 367 miscellaneous repairs while maintaining 5,213 street lights.
- Painted over 1.4 million feet of center turn lane, travel lane, and shoulder lane lines, red curbs, crosswalks, stop bars, and pavement messages which required more than 7,000 gallons of paint.
- Repaired, replaced, and installed 318 traffic and street signs.
- Completed 88 traffic studies that included volume, turn count, speed, school crossing, and travel time.
- Designed and added over 6 miles of bike lanes for a total of 31.75 miles of bike lanes.

Challenges addressed in this budget:

- Increased water rates to cover the increased cost of the Jordanelle water assessment and to comply with the bond debt covenants.
- Maintained the new Murdock Canal Trail right-of-way through Orem.
- Finalized the water, sewer, and storm sewer Master Plan documents and completed the southwest Orem impact fees study for these three utilities.
- Provided funding for additional employees and equipment for the new Palisade Park.
- Includes funding for vehicle replacement.

Impacts on City Programs and Operations due to reduced budget revenues:

- Delays in street and sidewalk repairs and construction.
- Less part-time, non-benefitted employees and operating supplies causing delays and/or postponements of projects.
- Reduction in sewer collections rehabilitation projects.
- Increases in the areas of maintenance without increases in the operation or personnel budgets.
- Weeds in the flower/shrub beds may go unattended and annual flowers may not be planted.
- Trimming and edging may not take place.
- Parking lots may not be cleaned as often.
- Restrooms may not be cleaned more than once per week.
- Ball fields may only be prepped once per day.

Challenges remaining:

- Replacing aging infrastructure in a timely manner.
- Funding for street striping, operating and maintaining traffic signals, and replacing aging electronic equipment.
- Completing Orem's Street Light System in the expired lighting districts.
- Making the Special Service Lighting District self-sustaining.
- Upgrade city street lights to more efficient LED lights and reduce power costs by more than 60%.
- Completing FHWA mandated changes to traffic sign, signals and street address signs with limited funds.
- Keeping pace with increased demands for services and facilities. These include city parks, parkways, and related restrooms, pavilions, tennis courts, and sports fields.
- Keeping up with the demands of a large fleet of city vehicles and equipment while funding for the replacement of an aging fleet of city vehicles and equipment.
- Lack of resources to maintain city streets and sidewalks adequately.
- Maintaining our streets at a Pavement Management System OCI rating of 80 or above. The OCI rating of city streets is falling by 3% each year. The ability to maintain major arterials is becoming nonexistent.
- Funding for future water, water reclamation, and storm sewer CIP projects and capital purchases.
- Funding reuse water improvements for Sleepy Ridge Golf Course and Lakeside Park.
- Providing alternate deliver system for water transportation to the Utah Valley Water Treatment Plant.
- Convert all meters to radio read.
- Southwest Orem sewer, water, storm sewer, and reuse water improvements.
- Further implement Orem's Water Conservation Plan.
- Provide for increased adequate water storage at key locations.

PUBLIC WORKS

BUDGET SUMMARY

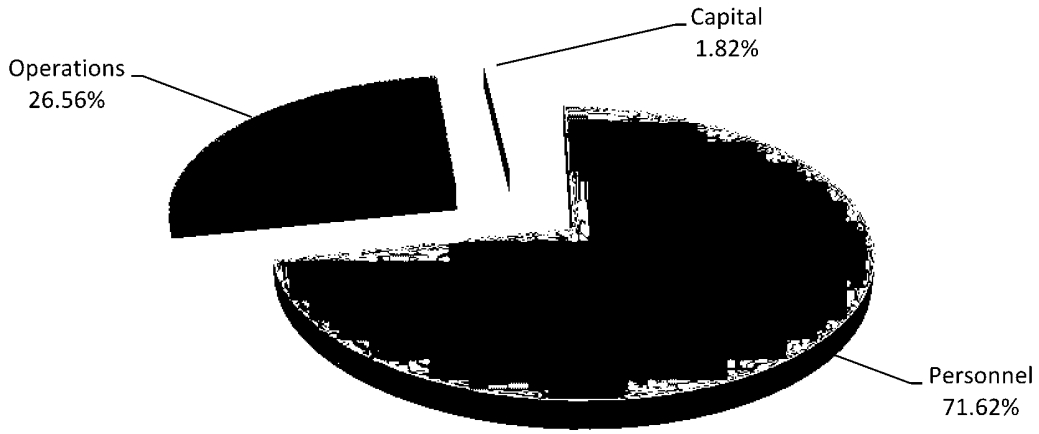
PUBLIC WORKS — **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Public Works Administration	4	$ 321,210	$ 15,650	$ -	$ 336,860
Traffic and Signs	4	424,577	175,365	-	599,942
Maintenance Administration	1	153,217	6,000	-	159,217
Streets	13	1,098,899	256,537	-	1,355,436
Parks	11	1,427,296	821,384	95,000	2,343,680
Cemetery	2	198,998	77,232	-	276,230
Urban Forestry & Horticulture	1	115,306	34,588	-	149,894
TOTALS	**36**	**$ 3,739,503**	**$ 1,386,756**	**$ 95,000**	**$ 5,221,259**

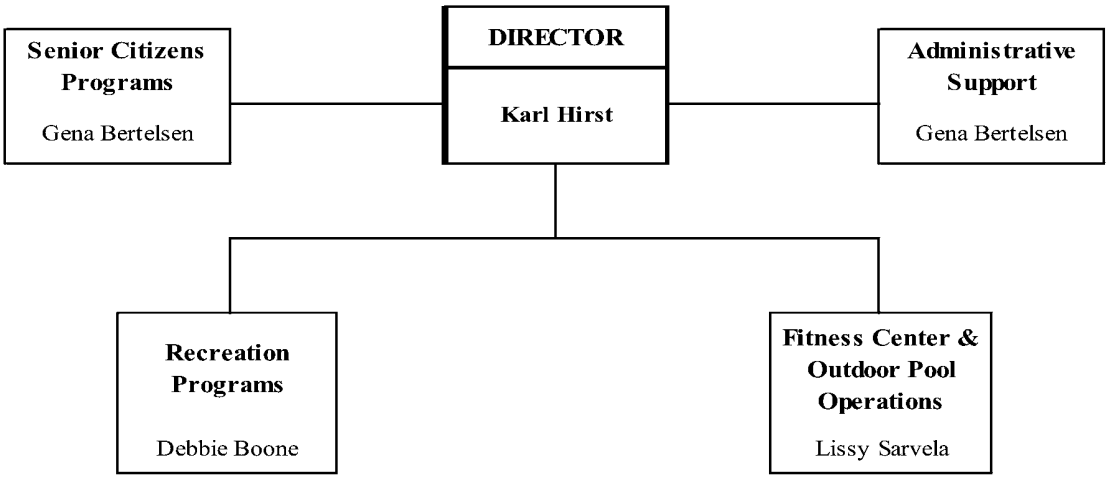
* Number of benefitted employees

PUBLIC WORKS

Expenditures by Category



RECREATION



Adult Programs

Youth Programs

Special Events

Specialist Classes

Wellness Programs

Customer Service and Public Relations

Staff Training and Scheduling

Group Use

Lifeguard Training and Scheduling

Building and Systems Maintenance

Specialist Classes

RECREATION

Description: The Recreation Department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions. The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center. The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events and park youth activities. The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Department includes the following divisions:

- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Fitness Center Facilities (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

Major Accomplishments:

Programs:

- More than 4,000 kids participated in Special Events sponsored by the Recreation Department. These events included: Annual Easter Egg Hunt; NFL Punt, Pass & Kick; Orem City Basketball Skills Competition and Hershey track and field meet.
- The Programs division again held an annual outdoor volleyball tournament, Orem Deep Dish Classic, with approximately 100 participants. It was held at Windsor Park in conjunction with the Utah Outdoor Volleyball Association.
- Fifty youth from Orem participated in the Utah County Youth Lacrosse League along with teams from Orem, Lehi, Cedar Hills, American Fork, Pleasant Grove, Provo, Spanish Fork, Springville, Mapleton, and Wasatch County. The League was offered for youth in 3rd through 8th grades.
- Over 900 youth were involved in Tiny Tots T-ball, Coach Pitch, Machine Pitch and Girls Softball.
- The Adult Softball summer league had 140 teams with over 2,000 participants while the fall league had 125 teams with over 1,700 participants. Men, women and co-ed leagues are offered during both seasons.
- The Programs division scheduled a May Madness softball tournament at Lakeside Sports Park in 2013. Twenty-four girls accelerated softball teams participated in the tournament.
- The Recreation Department's Easter Egg Hunt continues to be the largest in Utah County and one of the largest in Utah. It is attended by approximately 3,000 youth ages zero through eleven as well as more than 1,000 parents and grandparents. All of the prizes are donated by the generous businesses in Orem.
- City Wellness activities for this year included City Stars, Spring into Fitness, and Biggest Loser.
- The Programs division staffed and stocked the snack bar at the Lakeside Sports Park again this year. It continues to be profitable as the snack bar netted over $3,000 in 2013.

Orem Senior Friendship Center:

- There were over 21,000 hot lunch meals served to senior citizens at the Senior Center during the year. Meals were prepared by the Utah County Security Center.
- Thanksgiving and Christmas lunches were served by Senior Center volunteers, the Mayor and City Council members, and staff. The Thanksgiving day lunch was enjoyed by 285 seniors and the Christmas lunch by 250 seniors. The meals were provided on real plates and served at the table restaurant style.
- The Senior Center was the recipient of a $9,000 grant from the Eldred Sunset Manor Foundation, Inc. This grant was used for the UTA Monday transportation of seniors to the Senior Center.
- Pizza Hut remained a major donor at the Senior Center donating over 3,000 pounds of pizza, breadsticks, pasta, wings, and pazones to the seniors.
- Winco continued to donate thousands of pounds of bread, pastries and assorted items to the Senior Center.
- Two volunteer delivery routes for Meals-on-Wheels continue to be delivered from the Senior Center to Orem seniors each weekday, excluding holidays.
- There were over 8,500 participants in the Senior Center's bingo program in 2013.

Challenges addressed in this budget:

- Increasing fee structure to match additional costs.

Impacts on City Programs and Operations due to reduced budget revenues:

- With the loss of a Senior Center program coordinator, there is less new senior programming occurring. The focus is on daily operations rather than new and fun activities for the seniors.
- Special park reservations (weddings, special events, etc.) are handled on an appointment basis only since there is no guarantee that a full-time staff member will be present if someone just walks in.
- The Senior Center front office is closed for a longer period during lunch to allow remaining employees the ability to assist with lunch since there are not enough employees to provide coverage during this time.
- A line system was established during busy times to provide better service, but senior patrons are having to wait in line longer for that service.

Challenges remaining:

- Keep pace with increased demands for services and facilities.
- Replace aging equipment and upgrade to new, advanced equipment.
- Be competitive in the local job market and retain current employees.
- Increase salaries for part-time, non-benefitted employees to attract and retain good employees.
- Acquiring additional property for recreational programs.
- Covering costs of increased maintenance and repair of the Senior Center.
- Dealing with an inadequate HVAC system at the Senior Center.
- Dealing with an increased demand for daytime meeting spaces at the Senior Center by various senior organizations and programs. The Senior Center office and staff working areas are insufficient to accommodate interns, volunteers, legal aid and tax assistance programs without the use of the two offices being used by the Family Literacy Program.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

RECREATION

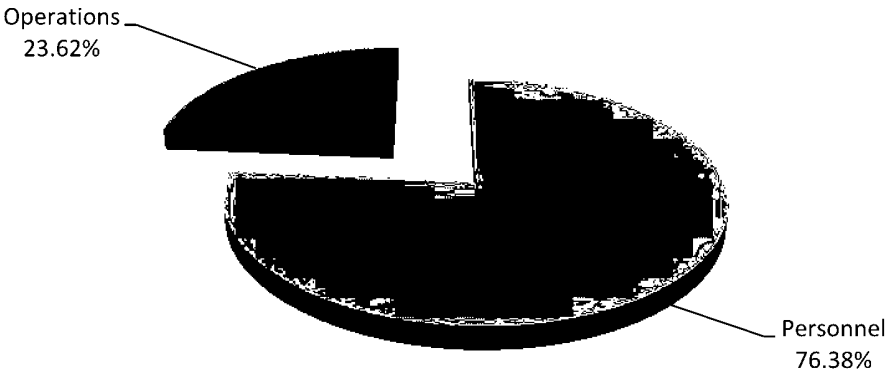
BUDGET SUMMARY

RECREATION	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
					FY 2014 - 2015
Recreation Administration	1	$ 157,430	$ 31,250	$ -	$ 188,680
Senior Citizens	1	106,139	13,640	-	119,779
Programs Administration	3	291,901	17,513	-	309,414
Adult Softball	0	12,202	28,210	-	40,412
Softball Tournaments	0	-	7,140	-	7,140
Girls Softball	0	12,202	19,710	-	31,912
Youth Volleyball	0	-	1,000	-	1,000
Youth Tennis Tournament/League/Classes	0	4,027	1,900	-	5,927
Summer Youth Parks	0	8,542	700	-	9,242
T-Ball / Coach Pitch / Machine Pitch	0	701	8,160	-	8,861
Track	0	1,221	2,100	-	3,321
Youth Flag Football	0	1,364	2,680	-	4,044
Youth Wrestling	0	320	1,550	-	1,870
Adult Fall Softball	0	10,006	20,500	-	30,506
Adult Volleyball	0	1,221	5,600	-	6,821
Youth Lacrosse	0	640	3,700	-	4,340
Youth Basketball	0	14,643	23,000	-	37,643
Sports Camps	0	1,831	2,000	-	3,831
Adult Basketball	0	7,469	1,700	-	9,169
Other Youth Programs	0	-	3,300	-	3,300
TOTALS	**5**	**$ 631,859**	**$ 195,353**	**$ -**	**$ 827,212**

* Number of benefitted employees

RECREATION

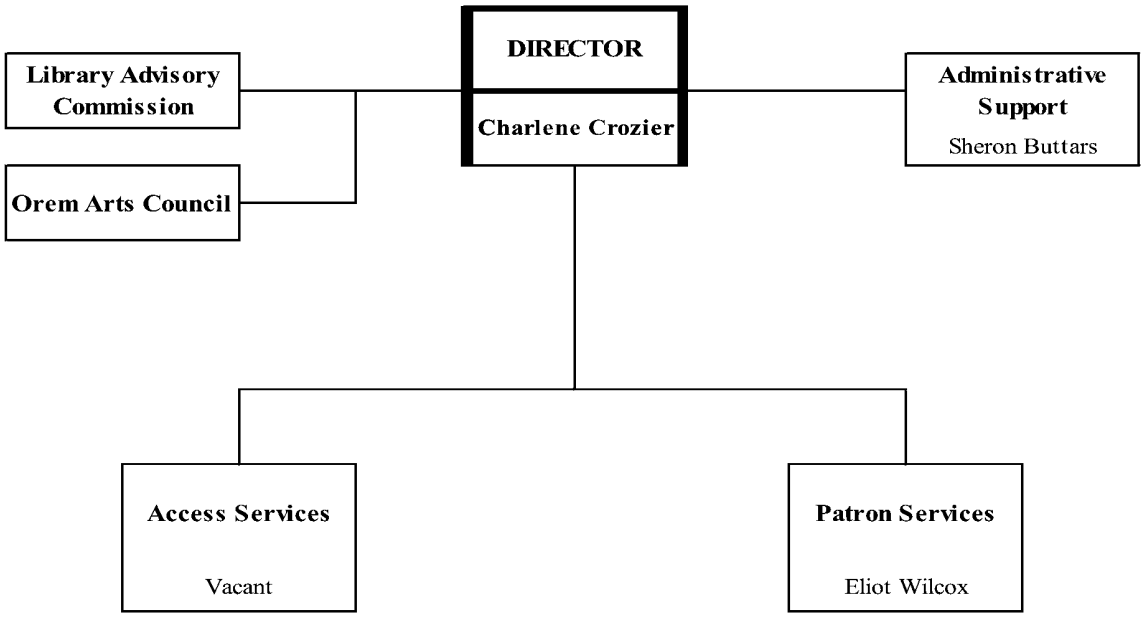
Expenditures by Category



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

LIBRARY



Collection Development for Print, Non-print and Digital Collections

Acquisitions & Cataloging

Processing and Collection Maintenance

Marketing & Publicity

Library Cultural Programming

Liaison to the Timpanogos Storytelling Festival

Liaison to City I.T. Services

Reference Services, including Children, Teen, Media and General Reference

Outreach Programs

Circulation Services

Library Volunteer Program

Liaison to UVU Humanities Social Sciences Advisory Board

LIBRARY

Description: The Orem Public Library supports the entire community in lifelong learning by providing a collection of over 340,000 print and non-print media items, reference and advisory services, cultural programs for patrons of all ages, and fine art touring exhibits. The Library Department includes the following divisions:

- Library Administration
- Access Services
- Patron Services

Major Accomplishments:

- Checked out 1.12 million books and non-print media with over 450,000 patrons using these resources.
- Staff answered over 208,000 reference questions.
- Over 58,500 patrons attended library cultural programs.
- Conducted Orem's seventh annual Orem Reads with 5,056 participants and hundreds of free books distributed. Presented the seventh Research Revolution with cutting-edge researchers from around the State presenting in-house and to area schools.
- Over 49,800 people attended the Timpanogos Storytelling Festival and midwinter events.
- Over 11,200 volunteer hours were contributed to the Library and to Timpanogos Storytelling events.
- Assisted the Orem Arts Council in presenting monthly Orem Arts council Presents programs and two days of entertainment at Summerfest.
- Scheduled and managed the third season of outdoor performances at the Stage at City Center Park.
- Two new pieces were added to the City's permanent art collection.
- Wrote 7 grants totaling $35,460 in support of library programming.
- Received an award of $300,000 from the Utah County Community Activities Fund.
- Continued a capital fund raising campaign for the Center for Story.

Challenges addressed in this budget:

- Replacing carpet in the Children's area of the library.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- Reduced staff has reduced the number of hours available for personalized help at service desks and staffing for programs.
- More variable hour employees are being used to save on costs. Thus, the ability to recruit well-trained, qualified individuals who will want to stay long-term is diminished.

Challenges remaining:

- Migration to a new integrated library software. Current software no longer maintained by parent company. New software would provide enhanced searching, discovery layers, and other desired features.
- Restore employee training budget for the Library's staff of 100 employees.
- Restore maintenance and repair budget for the permanent art collection.
- Install a backup generator for the Children's Wing.

LIBRARY

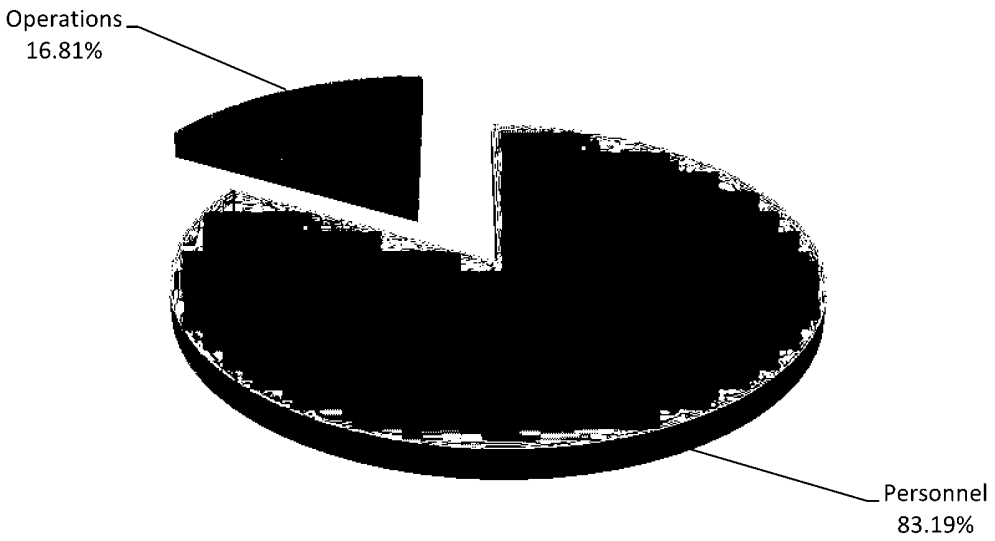
BUDGET SUMMARY

LIBRARY	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	FY 2014 - 2015 TOTAL
Library Administration	2	$ 232,437	$ 55,505	$ -	$ 287,942
Access Services	14	1,028,091	310,400	-	1,338,491
Reference & Collection Services	19	1,336,124	25,965	-	1,362,089
Video Services	0	-	132,750	-	132,750
TOTALS	**35**	**$ 2,596,652**	**$ 524,620**	**$ -**	**$ 3,121,272**

* Number of benefitted employees

LIBRARY

Expenditures by Category



NON-DEPARTMENTAL

Description: These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and purchasing and warehousing services). They also account for any inter-fund transfers and the City Council's and City Manager's contingency funds.

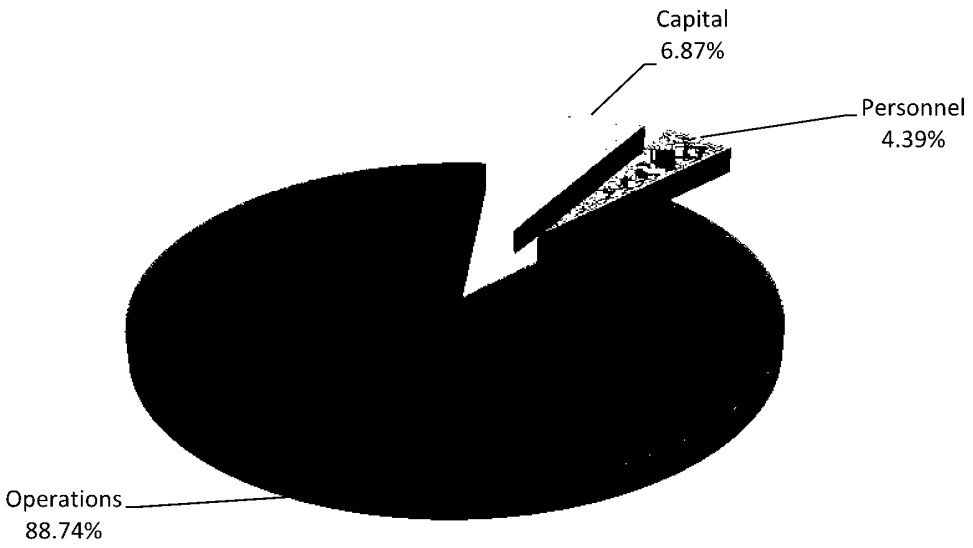
BUDGET SUMMARY

NON-DEPARTMENTAL	# OF RET. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
					FY 2014 - 2015
Retiree & Other Benefits	31	$ 415,875	$ -	$ -	$ 415,875
UTOPIA Operations	0	-	480,000	-	480,000
Vehicle Replacement Program	0	-	-	650,000	650,000
Fund Charges	0	-	988,718	-	988,718
Fund Transfers	0	-	6,352,623	-	6,352,623
Contingency & Other Expenditures	0	-	577,279	-	577,279
TOTALS	**31**	**$ 415,875**	**$ 8,398,620**	**$ 650,000**	**$ 9,464,495**

* Number of retired employees participating in the City's health and/or dental insurance plans

NON-DEPARTMENTAL

Expenditures by Category



ROAD

FUND

ROAD FUND

REVENUES

The Road Fund receives its revenues from the City's portion of the gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are received from the Utah Department of Transportation (UDOT) and can be used only on street and highway related expenditures as provided in Utah State Code. The City's share of these taxes is calculated based on a 50/50 percentage formula of Orem's population compared to the State's total population and the city's weighted lane miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year). The annual revenues collected are based on a fiscal year of July 1 through June 30.

In 2004, the City Council established a guideline that State Road funds should be spent for the purpose of major city street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing and street overlays are the mainstay methods of maintaining City streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management System (PMS). The Maintenance Division, Street Section, currently uses a carte graph program to inventory the PMS program. The City's goal is to spend 75% of the funds received from UDOT for these major maintenance programs.

In recent years, the recession has reduced sales tax revenues as well as gas tax revenues. In order to compensate for the reduced sales tax revenues, the City transferred approximately $500,000 of street maintenance work that would have normally been paid for by the General Fund to the Road Fund. The net effect has been a reduction in the ability to perform major street maintenance work such as overlays and reconstruction work. If the overall street condition rating of city streets is to remain at 80 or higher, the City will need to bond for major street repair work in a few years or change the manner in which general street maintenance work is funded.

Furthermore, the City uses the Road Fund to purchase large pieces of equipment (i.e. dump trucks) which has a pronounced impact on the funds available for major maintenance work.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Revenues - B&C Road Funds	$ 2,386,605	$ 2,480,481	$ 2,250,000	$ 2,300,000
Interest Earnings	20,547	13,423	10,000	5,000
Sale of Fixed Assets	-	-	-	-
Miscellaneous Revenues	-	-	-	-
Appropriations of Surplus	-	-	1,554,240	-
FUND TOTALS	**$ 2,407,152**	**$ 2,493,904**	**$ 3,814,240**	**$ 2,305,000**

Fiscal Year 2014-2015 Road Fund Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	$ 424,230
Slurry Seals	350,000
Crack Sealing	315,000
Street Striping	100,000
Vehicle Replacement	185,000
Total	$ 1,374,230

Fiscal Year 2015-2016 Road Fund Projects Capital Budget

Project Description	Budget
Slurry Seals	$ 400,000
Crack Sealing	300,000
Overlays and Reconstruction Projects	270,000
Micro-Surfacing	200,000
Street Striping	50,000
Vehicle Replacement	180,000
Total	$ 1,400,000

Fiscal Year 2016-2017 Road Fund Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	$ 500,000
Slurry Seals	400,000
Crack Sealing	300,000
Micro-Surfacing	100,000
Street Striping	50,000
Vehicle Replacement	50,000
Total	$ 1,400,000

Fiscal Year 2017-2018 Road Fund Projects Capital Budget

Project Description	Budget
Slurry Seals	$ 400,000
Overlays and Reconstruction Projects	370,000
Crack Sealing	300,000
Micro-Surfacing	100,000
Street Striping	50,000
Vehicle Replacement	180,000
Total	$ 1,400,000

Fiscal Year 2018-2019 Road Fund Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	$ 430,000
Slurry Seals	400,000
Crack Sealing	300,000
Micro-Surfacing	200,000
Street Striping	50,000
Vehicle Replacement	20,000
Total	$ 1,400,000

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

ROAD FUND

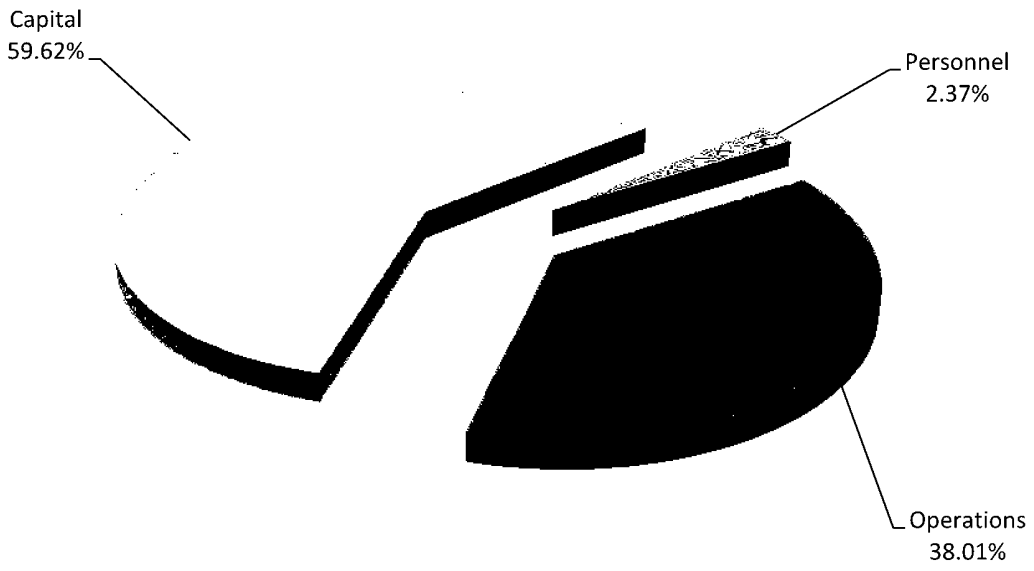
BUDGET SUMMARY

ROAD FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
					FY 2014 - 2015
State B&C Road Funds	0	$ 54,528	$ 876,242	$ 1,374,230	$ 2,305,000
TOTALS	**0**	**$ 54,528**	**$ 876,242**	**$ 1,374,230**	**$ 2,305,000**

* Number of benefitted employees

ROAD FUND

Expenditures by Category



CARE TAX

FUND

CARE TAX FUND

REVENUES

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the 1/10 of 1% ($0.10 for every $100 spent) sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. The first granting round of the CARE Program occurred in 2007 and the City has participated in an annual granting cycle every year since then.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Sales Taxes - CARE Tax	$ 1,652,523	$ 1,711,475	$ 1,670,000	$ 1,680,000
Interest Earnings	31,012	29,982	30,000	30,000
Approrpriations of Surplus	-	-	5,079,828	-
FUND TOTALS	**$ 1,683,535**	**$ 1,741,457**	**$ 6,779,828**	**$ 1,710,000**

CARE TAX FUND

Description: The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created in Fiscal Year 2005-2006 to account for the 1/10 of 1% ($.10 for every $100 spent) sales tax collected within the boundaries of the City, the proceeds of which can be used to fund publicly owned or operated recreational and cultural facilities and operations of private non-profit cultural organizations in Orem. The CARE Tax is allocated to two general categories:

- Publicly Owned Facilities for both Recreation and Cultural Arts
- Programs for Cultural Arts, both Minor and Major Grants to Non-profits

Major Accomplishments:

- The seventh round of CARE grants was conducted in 2013, and grants were awarded to several organizations and projects. Major Grant recipients included: SCERA, Hale Center Theater, Utah Regional Ballet, and the Utah Valley Symphony. The City also awarded 14 Mini Grants for cultural arts programming. Facilities grants included: Recreation/Leisure Property Acquisition, Center for Story, and ballfield improvements.
- Reauthorization of the CARE Tax by citizen vote in the general election in November 2013 for a ten year period beginning in April 2014.

Challenges addressed in this budget:

- State law allows the use of up to 1.5% of CARE Tax revenue to administer the CARE Program. This budget includes funds for staff, supplies, and equipment needed to carry out the granting program.

Challenges remaining:

- A downturn in the economy and the removal of the charge of this tax on food beginning January 2008 has reduced the anticipated revenues from the tax. This has affected the ability of the City Council and others to accomplish the goals stated at the inception of the tax.
- Award CARE grants, utilizing the CARE Tax in the most responsible and efficient manner possible.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

CARE TAX FUND

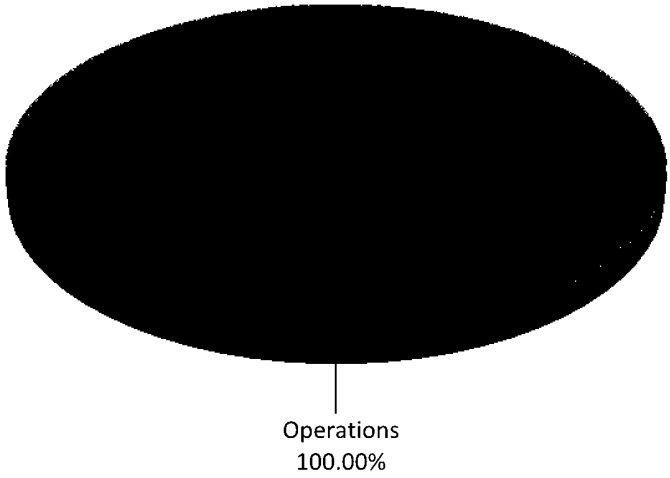
BUDGET SUMMARY

CARE TAX FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
					FY 2014 - 2015
CARE Tax Expenditures	0	$ -	$ 1,710,000	$ -	$ 1,710,000
TOTALS	**0**	**$ -**	**$ 1,710,000**	**$ -**	**$ 1,710,000**

* Number of benefitted employees

CARE TAX FUND

Expenditures by Category



DEBT SERVICE FUND

DEBT SERVICE FUND

REVENUES

The Debt Service Fund accounts for all of the payments on general obligations debt of the City (property tax supported debt) and most of the remaining debt of the City. Property tax dedicated to the payment of general obligation debt and revenues received for special improvement districts are recorded directly in the Debt Service Fund while all other debt service revenues are recorded as transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Proceeds - Bond Issuances	$ 1,814,000	$ -	$ -	$ -
Property Taxes - General Obligation Bonds	1,935,499	1,946,443	1,933,950	1,939,601
Interest Earnings	8,524	3,157	-	-
Miscellaneous Revenues - SID	2,810,547	1,418,180	718,422	687,225
Contributions from Other Funds	4,027,496	4,540,171	4,679,489	4,714,290
Appropriations of Surplus	-	-	579,819	-
FUND TOTALS	**$ 10,596,066**	**$ 7,907,951**	**$ 7,911,680**	**$ 7,341,116**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

DEBT SERVICE FUND

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	PRINCIPAL BALANCE JUNE 30, 2014	FISCAL YEAR 2014-2015 PAYMENTS
General Obligations Bonds					
General Obligation Refunding Bonds, Series 2004	3.0% to 4.0%	2016-2017	$ 3,975,000	$ 1,330,000	$ 468,550
General Obligation Road Bonds, Series 2005	3.5% to 5.0%	2024-2025	8,985,000	5,920,000	693,071
General Obligation Road Bonds, Series 2006	3.625% to 5.0%	2024-2025	5,515,000	3,730,000	425,916
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	2,865,000	1,570,000	349,313
			21,340,000	12,550,000	1,936,850
Revenue Bonds					
Canyon River Special Improvement District, Series 2001	5.00%	2015-2016	3,680,000	415,000	220,750
Sales Tax Revenue Refunding Bonds, Series 2007	3.8% to 5.0%	2022-2023	5,720,000	5,570,000	814,274
Midtown Village Special Improvement District, Series 2009	Variable	2028-2029	3,943,000	2,881,000	274,925
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-2018	4,375,000	2,300,000	661,219
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	1,150,000	190,200
Sales Tax Revenue Refunding Bonds, Series 2012	1.50%	2014-2015	1,814,000	278,000	282,170
			21,447,000	12,594,000	2,443,538
Other					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	188,046	33,615
			391,000	188,046	33,615
Grand Total - Debt Service Fund Indebtedness			**$ 43,178,000**	**$ 25,332,046**	**$ 4,414,003**

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF BOND
General Obligations Bonds	
General Obligation Refunding Bonds, Series 2004	Refunded 1997 General Obligation Road Construction Bonds.
General Obligation Road Bonds, Series 2005	Road and sidewalk construction and reconstruction.
General Obligation Road Bonds, Series 2006	Road and sidewalk construction and reconstruction.
General Obligation Refunding Bonds, Series 2009	Refunded 1998 General Obligation Road Construction Bonds.
Revenue Bonds	
Canyon River Special Improvement District, Series 2001	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2007	Partially refunded the 2002 Sales Tax Revenue Bonds.
Midtown Village Special Improvement District, Series 2009	Infrastructure construction in a special improvement district.
Franchise Tax Revenue Refunding Bonds, Series 2010	Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Northgate Special Improvement District, Series 2010	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2012	Refunded the remaining 2002 Sales Tax Revenue Bonds.
Other	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section on page 20.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

DEBT SERVICE FUND

BUDGET SUMMARY

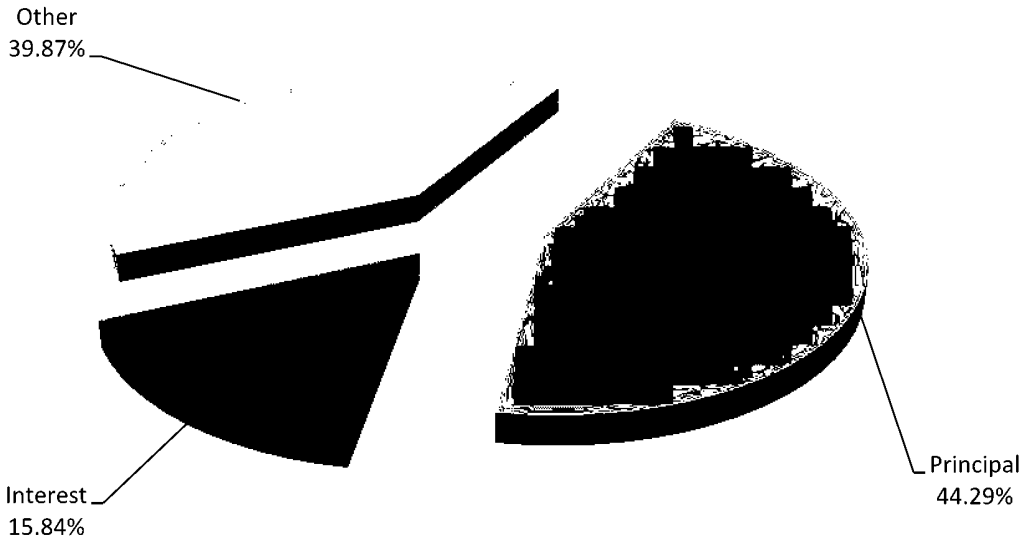
DEBT SERVICE FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Debt Service - Principal	0	$ -	$ 3,250,955	$ -	$ 3,250,955
Debt Service - Interest	0	-	1,163,049	-	1,163,049
Debt Service - Trustee Fees	0	-	10,950	-	10,950
Debt Service - UTOPIA	0	-	2,916,162	-	2,916,162
Debt Service - Miscellaneous	0	-	-	-	-
TOTALS	**0**	**$ -**	**$ 7,341,116**	**$ -**	**$ 7,341,116**

* Number of benefitted employees

DEBT SERVICE FUND

Expenditures by Type



CAPITAL IMPROVEMENT PROJECTS FUND

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

REVENUES

The Capital Improvement Projects (CIP) Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Grant - Federal Energy Savings	$ -	$ -	$ -	$ -
Sale of Fixed Assets	45,598	48,275	-	-
Miscellaneous Revenues	-	10,825	6,571	-
Lease Revenues - Cell Towers	151,105	244,054	240,000	240,000
Misc Revenues - Rocky Mtn Power Incentiv	48,755	-	-	-
Contributions from Other Funds	72,000	530,000	-	-
Appropriations of Surplus	-	-	869,125	-
FUND TOTALS	**$ 317,458**	**$ 833,154**	**$ 1,115,696**	**$ 240,000**

CAPITAL IMPROVEMENTS PROJECTS (CIP) FUND

Fund Description: Capital Improvements Projects Fund is used to account for the revenues and expenditures dedicated for general capital improvements.

Major accomplishments (last five years):

- Completion of the Bikes and Trails Master Plan.
- PRD subsidy to assist in street maintenance of private streets.
- Remodel and energy upgrade of the City Center building.
- Coordinated with Northgate Development to construct a 5 acre/foot landscaped park/storm water detention basin within the Northgate development area.
- Began installation of street lights in City parks and replacing expired neighborhood lighting districts.
- 800 North Trail.
- Box culvert piping the North Union Canal at 200 North 400 East.
- 800 North improvements with UDOT from 400 West to 980 West for curb and gutter completion, three lanes in each direction, new storm drain, and intersection and signal light upgrades at 980 West.
- 1200 North 800 East signal light.
- HAWK (**H**igh-Intensity **A**ctivated cross**W**al**K** beacon) pedestrian signals on 1200 West 800 South by UVU which was a coordinated effort between the City and the University to increase pedestrian safety.
- UTA Frontrunner Intermodal Station.
- Lakeview Parkway Alignment Study.
- Columbia Lane from State Street to I-15 street reconstruction project including street widening, sidewalk installation, landscaping and the addition of water line upgrades.
- The Cultural Arts Outdoor Stage at City Center Park located west of the Senior Friendship Center.
- Scera Park / Scera School parking lot expansion.
- Lindon Hollow storm drain realignment.
- Williams Farm regional detention facility.
- Geneva Road from University Parkway to 1600 North; the City has been coordinating with UDOT for roadway widening and Orem utility improvements. This project includes new waterlines, new sewer line relocations, storm drainage piping systems, fiber optic lines for signal light coordination and street lighting.
- I-15 reconstruction by I-CORE; the City has been coordinating with I-CORE for various utility upgrades under the freeway, new storm drains from Center Street, street lighting and landscaping at the interchanges.
- The City has been coordinating with UTOPIA for the backbone installation of major fiber optic lines and hut locations city-wide since October 2011.
- Utah Valley University signal light.
- Received MAG funding to improve 400 West 1600 North intersection.

Challenges remaining:

- On-going source of funding for capital improvement projects.
- Construction of Fire Station #4.
- 800 South interchange and traffic calming project.
- Finalizing a Bus Rapid Transit (BRT) alignment & identifying a future light rail corridor.
- State Street and University Parkway intersection improvements.
- Create trail system that connects natural gathering places such as parks, shopping and major work destinations. Continue beautifying roadway entrances and streetscapes.
- Utah Valley University traffic growth.
- Participate in and provide guidance for transportation studies such as the North County Transit Study.
- Widen 1600 North from 1200 West to State Street.

Fiscal Year 2014-2015 CIP Fund Projects Capital Budget

Project Description	Budget
Center Street/Geneva Road to I-15 Project	$ 67,000
City Center & Council Chamber Improvements	60,000
Miscellaneous Projects & Construction	74,385
Total	$ 201,385

Fiscal Year 2015-2016 CIP Fund Projects Capital Budget

Project Description	Budget
City Street Lights in expired Lighting Districts	$ 400,000
Sidewalk Replacement	250,000
Traffic Signal - 400 North 800 East	200,000
Restroom Replacement at City Park	200,000
Maintenance Building on 800 North Parkway	150,000
City Center Roof Repair	150,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs, etc.)	150,000
Tennis Court Renovation (per court)	125,000
Miscellaneous Construction	50,000
Total	$ 1,675,000

Fiscal Year 2016-2017 CIP Fund Projects Capital Budget

Project Description	Budget
Sidewalk Replacement	$ 250,000
Right Turn Lanes added - 400 North Orem Boulevard	175,000
Clean & Seal City Center Exterior Brick	150,000
Storage Building Replacement at City Park	150,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs, etc.)	150,000
Tennis Court Renovation (per court)	125,000
Sprinkler Systems Upgrades and Renovations	60,000
Miscellaneous Construction	50,000
Total	$ 1,110,000

Fiscal Year 2017-2018 CIP Fund Projects Capital Budget

Project Description	Budget
Sidewalk Replacement	$ 250,000
City Center Carpet Replacement	200,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs, etc.)	150,000
Tennis Court Renovation (per court)	125,000
Mt. Timpanogos Park Playground	75,000
Nielsen Grove Fountain & Reflection Pool Resurfacing	75,000
Sprinkler System Upgrades and Renovations	60,000
Miscellaneous Construction	50,000
Total	$ 985,000

Fiscal Year 2018-2019 CIP Fund Projects Capital Budget

Project Description	Budget
Sidewalk Replacement	$ 250,000
Landscape Road Entryways	250,000
Traffic Signal - Center Street & Palisade Drive	200,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs, etc.)	150,000
Tennis Court Renovation (per court)	125,000
Park Maintenance Building at City Center Park	85,000
Sprinkler Systems Upgrades and Renovations	75,000
Sport Field Bleachers Replacement	15,000
Miscellaneous Construction	50,000
Total	$ 1,200,000

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

BUDGET SUMMARY

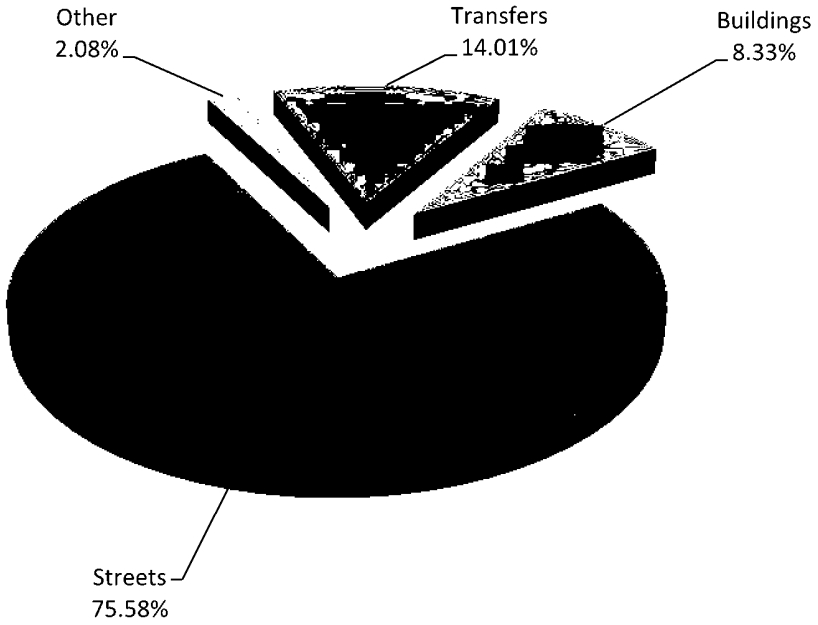
CAPITAL IMPROVEMENT PROJECTS FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
CIP - Streets	0	$ -	$ -	$ 181,385	$ 181,385
CIP - Buildings	0	-	-	20,000	20,000
CIP - Other	0	-	5,000	-	5,000
CIP - Transfers to Other Funds	0	-	33,615	-	33,615
TOTALS	**0**	**$ -**	**$ 38,615**	**$ 201,385**	**$ 240,000**

* Number of benefitted employees

CAPITAL IMPROVEMENT PROJECTS FUND

Expenditures by Type



WATER

FUND

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Water Sales	$ 9,752,980	$ 10,044,784	$ 9,935,000	$ 10,285,000
Water Fees	663,978	642,356	598,000	612,500
Water Connection Fees	92,799	113,919	75,000	100,000
Interest Earnings	58,852	48,672	45,000	40,000
Amortization of Bond Premiums	29,111	29,112	11,100	11,000
Sale of Fixed Assets	94,629	1,300	-	-
Miscellaneous Revenues	574,425	257,111	450,000	370,500
Contributed Lines / Assets	49,000	54,080	-	-
Contributions from Other Funds	105,370	105,370	94,931	892,377
Appropriations of Surplus	-	-	2,913,995	-
FUND TOTALS	**$ 11,421,144**	**$ 11,296,704**	**$ 14,123,026**	**$ 12,311,377**

WATER FUND

Fund Description: The Water Fund is used to account for the revenues and expenditures of the City's water utility. The Water Fund has two main operating components: the water distribution system and the water supply system. The water distribution system consists of 477 miles of water mains and service lines. The water supply system consists of three general sources of water including surface water (58%), deep wells (24%), and springs (18%).

Major accomplishments (last five years):

- Replaced and repaired hundreds of leaking service lines.
- Maintained zero water quality violations.
- Maintained 352 miles of main line from 4" to 48" in diameter and 125 miles of service lines 3/4" to 2" in diameter, totaling 477 miles of pipe.
- Installed approximately 11,000' of new 8" to 16" water main in Geneva Road.
- Upgraded and installed new lines or future use crossings under the Provo Reservoir Canal.
- Maintained all water sources and storage facilities through the water system.
- Rehabilitated the interior and exterior of the 3 MG & 5 MG storage reservoirs.
- Removed the old 2 MG steel storage reservoir and concrete valve building at the upper tank location.
- Replaced 1,000' of aging 8" water main on 800 West in the 530 North area.
- In conjunction with the CWP water line, replaced 1,500' of aging 8" water main and installed a 15" drain line for Well #6 on 1000 East.
- Replaced four spring boxes, collection lines, and 1,100' of 12" water line in the Canyon Springs area.
- Installed 2,000' of 6" water line in the Canyon Springs area, connecting Maple Springs Box to Big Pipe Springs Box.
- Completed the rehabilitation of collection boxes at Alta Springs.
- Rehabilitated Well #2, Well #3, Well #4, and Well #5 and completed all aspects of Well #9.
- Installed a new 12" and 8" water line in 1600 South from Main Street to 800 East.
- Installed a new 16" water line in 1200 North from 1030 West to Industrial Park Drive, including a 24" casing and a 20" HDPE waterline under I-15.
- Replaced 1,600' of new 4" water line on 150 West from 1000 South to 1200 South as well as on 1000 South from 150 West to 200 West.
- Replaced the 12" water line on 800 West from 400 North to 800 North.
- Replaced the 8" water line on Center Street from 340 West to 1000 West.
- Replaced the 6" water line on 180 West from 1880 North to 2000 North as well as the 1960 North cul-de-sac east of 180 North.
- Purchased trailer mounted 600 kW generator to be used as backup power at the electric pump house facilities in the event of a power outage. Will also be used to flush wells each spring to prepare them for the pumping season.

Challenges addressed in this budget:

- Provides funds necessary to maintain the water collection and distribution systems.
- Provides an annual water rate increase to address the annual $80,000 increase in the Jordanelle water allotment, water treatment costs, and to comply with various bond debt covenants.
- Provides funds to replace some 4" water lines in the City.
- Provides funds to design Canyon Springs Pump & Wet Well rehabilitation project with some money set aside as part of a three year savings plan.

Challenges remaining:

- Identify funding to enable the City to replace water lines and other infrastructure identified in the 2000 Water Master Plan.
- Identify funding to replace aging vehicles, well equipment, and other capital assets before they fail.
- Identify funding for additional employees to maintain an aging and expanding infrastructure as the City continues to grow.
- Implementing Orem's Water Conservation Plan.
- Provide for adequate water storage at key locations.
- Implement automatic meter reading technology citywide.
- Identify further funding to provide adequate backup power generation at deep well and booster locations.

Fiscal Year 2014-2015 Water Fund Projects Capital Budget

Project Description	Budget
Canyon Springs - Phase 2 Homestead	$ 250,000
4" Waterline Replacements	250,000
Equipment Replacement	569,000
Miscellaneous Water Projects	120,383
Total	$ 1,189,383

Fiscal Year 2015-2016 Water Fund Projects Capital Budget

Project Description	Budget
Culinary Water Master Plan recommendations	$ 500,000
4" Waterline Replacements	450,000
Canyon Springs Wet Well Rehabilitation (Construct)	300,000
Equipment Replacement	100,000
Miscellaneous Water Projects	50,000
Total	$ 1,400,000

Fiscal Year 2016-2017 Water Fund Projects Capital Budget

Project Description	Budget
Culinary Water Master Plan recommendations	$ 500,000
Alta Springs Waterline Replacement, Phase 2 (Sinking Fund)	400,000
4" Waterline Replacements	350,000
Equipment Replacement	100,000
Miscellaneous Water Projects	50,000
Total	$ 1,400,000

Fiscal Year 2017-2018 Water Fund Projects Capital Budget

Project Description	Budget
Culinary Water Master Plan recommendations	$ 500,000
Alta Springs Waterline Replacement, Phase 2 (Sinking Fund)	400,000
4" Waterline Replacements	350,000
Equipment Replacement	100,000
Miscellaneous Water Projects	50,000
Total	$ 1,400,000

Fiscal Year 2018-2019 Water Fund Projects Capital Budget

Project Description	Budget
Automated Meter Reading Technology	$ 1,000,000
Culinary Water Master Plan recommendations	500,000
4" Waterline Replacements	250,000
Miscellaneous Water Projects	50,000
Total	$ 1,800,000

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

WATER FUND

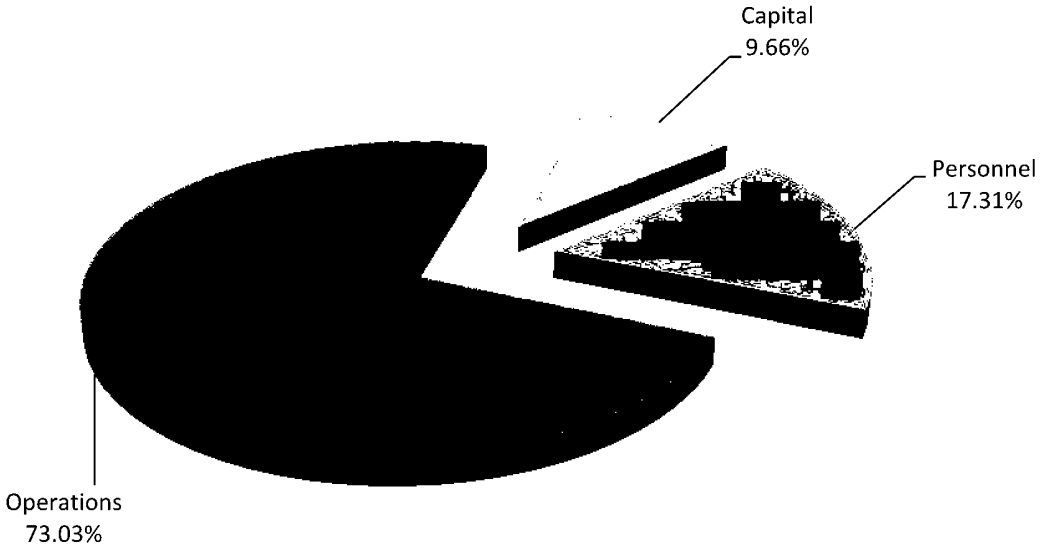
BUDGET SUMMARY

WATER FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	FY 2014 - 2015 TOTAL
Water Administration	2	$ 243,966	$ 4,379,894	$ -	$ 4,623,860
Water Supply and Pumping	9	795,632	4,007,170	142,000	4,944,802
Water Distribution	11	898,439	565,221	392,000	1,855,660
Water Capital Projects	0	-	-	620,383	620,383
Water Meter Reading	2	192,763	38,909	35,000	266,672
TOTALS	**24**	**$ 2,130,800**	**$ 8,991,194**	**$ 1,189,383**	**$ 12,311,377**

* Number of benefitted employees

WATER FUND

Expenditures by Category



WATER RECLAMATION FUND

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Sewer Service Charges	$ 6,347,319	$ 6,393,529	$ 6,362,500	$ 6,370,000
Sewer Fees	266,113	254,072	220,000	240,000
Sewer Connection Fees	83,897	160,671	50,000	100,000
Interest Earnings	29,202	16,134	25,000	15,000
Sale of Fixed Assets	61,034	(55,327)	10,000	-
Miscellaneous Revenues	131,867	350,924	287,351	292,851
Contributed Lines / Assets	24,400	52,160	-	-
Contributions from Other Funds	-	-	-	10,000
Appropriations of Surplus	-	-	1,803,432	-
FUND TOTALS	**$ 6,943,832**	**$ 7,172,163**	**$ 8,758,283**	**$ 7,027,851**

WATER RECLAMATION FUND

Fund Description: The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility, which is an enterprise fund that operates much like a private business in that it is supported by the revenues generated from providing sewer services. The Water Reclamation Fund has two main operating components: the wastewater collections system and treatment plant. This plant is a regional water reclamation facility that processes wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rated basis.

Major accomplishments (last five years):

- Upgraded the facility by doubling the biological loading capacity, increasing the hydraulic capacity by 1.2 MGD, and improving the biosolids treatment process to produce a Class A (high quality) product.
- The facility reclaimed over 2.8 billion gallons of water and returned it to the waters of the state.
- Replaced 1500' of sewer main and numerous manholes for the Provo Reservoir Canal project.
- Distributed 396 dry metric tons (dmt) of biosolids for beneficial use through land application and no longer had any disposals to any landfill.
- Collection crews maintained 287 miles of sewer lines by cleaning 229 miles of pipe, video inspecting 32 miles of pipe, repairing 223 manholes and/or sewer line points, raising or lowering 27 manholes to street grade, and responding to 113 collection line problem calls of which 3 were in City owned lines.
- Replaced 1500' of sewer main and numerous manholes for the Provo Reservoir Canal project.
- Constructed a new Geneva sewer lift station with flows split to Geneva Road and to 1200 West.
- Replaced 5 (of 150) aging pumps at the Water Reclamation Facility.
- Procured a manhole cutting machine to assist collection maintenance personnel adjust hardware elevations.
- Updated several sewer lines in the I-15 corridor including a future use casing under University Parkway.
- Eliminated three septic tank systems within the City.
- Procured a new large capacity dump truck and pup trailer to haul biosolids to land application sites.
- In conjunction with Lindon City, the City of Orem installed a new 24" sewer main from 1000 North Geneva Road to 1450 West 1600 North.
- Installed a new pressure main from 1000 North Geneva Road to 1500 West 800 North.
- Rehabilitated several city sewer lines utilizing both standard open-cut and trenchless technologies.
- Purchased and expanded the point repair system for ongoing collection line maintenance.
- Finished installation of new standby generators in all six sewer lift stations.
- Enhanced the SCADA system for better plant control and monitoring.

Challenges addressed in this budget:

- Funds made available to purchase a new jet/vac truck which will replace an existing truck.
- Lining degrading sewer lines by utilizing trenchless technologies.
- Updating the Sanitary Sewer Master Plan.
- Installing SCADA monitoring equipment.
- Treating industry discharges.
- Developing and operating dependable lift stations.

Challenges remaining:

- Monitoring and regulating industrial discharges to the collection system.
- Increasing sewer collection system capacities.
- Replace aging equipment.
- Reducing routine cleaning locations by replacing or lining problem areas.

Fiscal Year 2014-2015 Water Reclamation Fund Projects Capital Budget

Project Description	Budget
Vehicle Replacements	$ 308,000
Methane Chiller & Scrubber	250,000
Equipment Replacements	165,000
Routine Maintenance Elimination - Beverly Area	150,000
Pipe Liner Projects	100,000
GPS Rover	29,000
Mini-Scout	15,000
Miscellaneous Water Reclamation Projects	35,892
Total	$ 1,052,892

Fiscal Year 2015-2016 Water Reclamation Fund Projects Capital Budget

Project Description	Budget
Sewer Master Plan recommendations	$ 500,000
Bio-Solids Hauling Truck and Pup	175,000
Routine Maintenance Elimination	125,000
Pipe Liner Projects	100,000
Septic Tank Elimination (Maintain Revolving Fund at $50,000)	10,000
Miscellaneous Water Reclamation Projects	75,000
Total	$ 985,000

Fiscal Year 2016-2017 Water Reclamation Fund Projects Capital Budget

Project Description	Budget
Sewer Master Plan recommendations	$ 500,000
Routine Maintenance Elimination	225,000
Pipe Liner Projects	100,000
Equipment Replacement - Jet/Vac Truck (Sinking Fund)	100,000
Septic Tank Elimination (Maintain Revolving Fund at $50,000)	10,000
Miscellaneous Water Reclamation Projects	75,000
Total	$ 1,010,000

Fiscal Year 2017-2018 Water Reclamation Fund Projects Capital Budget

Project Description	Budget
Sewer Master Plan recommendations	$ 500,000
Routine Maintenance Elimination	175,000
Equipment Replacement - Jet/Vac Truck	150,000
Pipe Liner Projects	100,000
Septic Tank Elimination (Maintain Revolving Fund at $50,000)	10,000
Miscellaneous Water Reclamation Projects	75,000
Total	$ 1,010,000

Fiscal Year 2018-2019 Water Reclamation Fund Projects Capital Budget

Project Description	Budget
Sewer Master Plan recommendations	$ 500,000
Routine Maintenance Elimination	175,000
Equipment Replacement - Jet/Vac Truck (Sinking Fund)	150,000
Pipe Liner Projects	100,000
Septic Tank Elimination (Maintain Revolving Fund at $50,000)	10,000
Miscellaneous Water Reclamation Projects	75,000
Total	$ 1,010,000

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

WATER RECLAMATION FUND

BUDGET SUMMARY

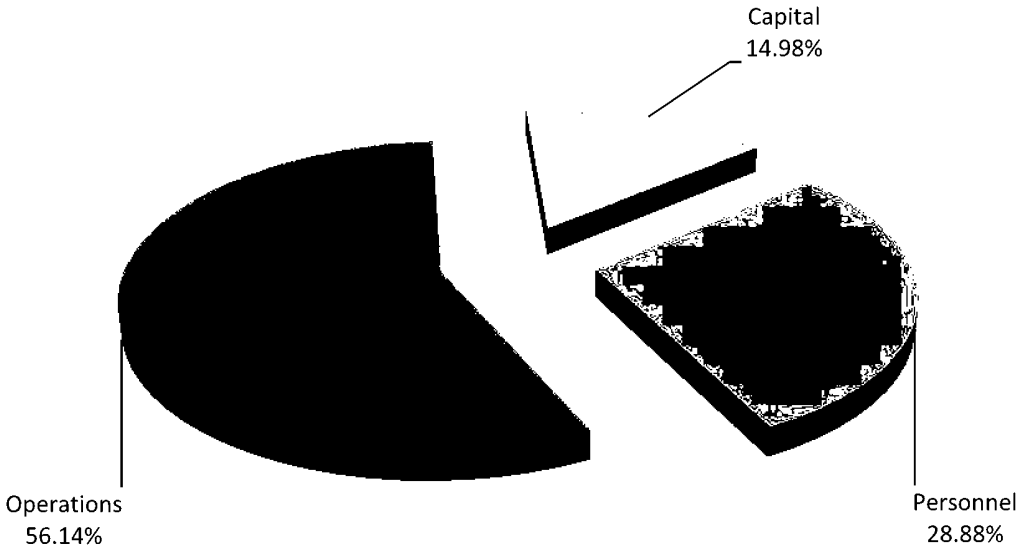
WATER RECLAMATION FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Water Reclamation Administration	1	$ 125,868	$ 2,395,268	$ 29,000	$ 2,550,136
Water Reclamation Collection	8	584,206	192,779	323,000	1,099,985
Water Reclamation Treatment	18	1,319,532	1,357,306	165,000	2,841,838
Water Reclamation Capital Projects	0	-	-	535,892	535,892
TOTALS	**27**	**$ 2,029,606**	**$ 3,945,353**	**$ 1,052,892**	**$ 7,027,851**

* Number of benefitted employees

WATER RECLAMATION FUND

Expenditures by Category



STORM

SEWER

FUND

STORM SEWER FUND

REVENUES

The Storm Sewer Fund receives revenues primarily from fees assessed to property owners based on the amount of impervious surface area on a property within the City's boundaries. This fee helps the City protect the quality of the City's underground drinking water supply and provides the necessary resources to maintain the City's storm sewer collection system. The Storm Sewer Fund also receives interest revenues.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Storm Sewer Charges	$ 2,784,582	$ 2,797,920	$ 2,850,000	$ 2,975,000
Storm Sewer Fees	9,675	11,550	-	5,000
Interest Earnings	23,372	15,164	15,000	15,000
Amortization of Bond Premiums	12,696	12,696	5,300	5,300
Sale of Fixed Assets	15,150	-	-	-
Miscellaneous Revenues	155,363	286,873	-	10,200
Contributed Lines / Assets	-	90,000	-	-
Contributions from Other Funds	-	-	10,000	100,000
Appropriations of Surplus	-	-	977,968	-
FUND TOTALS	**$ 3,000,838**	**$ 3,214,203**	**$ 3,858,268**	**$ 3,110,500**

STORM SEWER FUND

Fund Description: The Storm Sewer Fund is used to account for the revenues and expenditures of the City's Storm Sewer Utility. The Storm Sewer Utility operates like a private business as it is supported by the revenues it earns from providing storm water drainage for the residents of the City.

The operating revenues for this utility fund come from fees assessed to each parcel of property (residential, commercial, industrial, etc.) throughout the City according to the property's number of Equivalent Service Units (ESU). Currently, there are 52,890 total ESU's throughout the City of Orem. Of the total ESU's, approximately 19,314 are single family residential (37%), 4,600 are school related (9%), 2,611 are related to religious affiliations (5%), and the remaining 26,365 are commercial, industrial, or manufacturing properties (49%). The City provides non-residential properties the opportunity to receive storm water quality credits that can reduce the assessment on those properties. Currently, these credits amount to a total of approximately 3,040 ESU's (6%).

The system consists of an estimated 3,500 Class V injection wells located on public and private property and approximately 383,353 feet (72.6 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less. The storm water sewer system also includes thirty-five (35) detention areas for storm water filtration. Twenty-four (24) of those detention areas are multi-use facilities with turf grass areas that are open to the public. The other eleven (11) basins consist of unimproved areas, some of which are wetland areas.

Major accomplishments (last five years):

- In cooperation with UDOT, the construction of storm drain systems in 800 North from 400 West to Geneva Road, Center Street from 1000 West to Geneva Road, along Geneva Road from 1200 North to University Parkway, as well as the construction of multiple detention basins has been completed.
- Continue to preserve the City's UPDES Phase II Permit for Storm Water Discharge. The goal of the UPDES Permit is to protect, prevent, plan, and provide for safe waters for all to use and enjoy.
- In cooperation with UDOT, many storm drain lines, detention basins, and other storm drain infrastructure was updated along the I-15 corridor.
- Swept an average of 8,300 miles of city streets each year. This is the equivalent to sweeping every street in the City 13 times.
- Hosted or promoted seminars for contractors, developers, and engineers pertaining to construction site storm water runoff quality control measures.
- Installed and rehabilitated 65 city owned sumps at various locations.
- Constructed a storm drain line on 1330 West going north 1350' from Center Street.
- Helped in completing the underground infrastructure and detention basin on Williams Farm property.
- Installed a storm drainage system in the 1600 to 1640 South 500 West neighborhood.
- Developed an interlocal storm water agreement between the City of Orem, Town of Vineyard, Lindon City, and Pleasant Grove City pertaining to the Lindon Hollow Creek. This past year, Lindon Hollow Creek has seen nearly $500,000 worth of improvements along the construction of an adjacent trail.
- City crews installed a pipe system in Industrial park Drive that will prevent flooding of area businesses.

Challenges addressed in this budget:

- Provides for maintenance of Lindon Hollow Creek and various wetlands.
- Provides funding for miscellaneous projects.
- Provides funding for a several major pieces of maintenance equipment.

Challenges remaining:

- Address the challenges presented from increased workload due to a growing City.
- Acquire sufficient land to build future storm water detention facilities.
- Purchase of wetland properties along the Utah Lake shoreline.
- Meeting the objectives for compliance with the Phase II regulations governing storm water. These regulations pertain to preventing storm water pollution through good housekeeping practices by builders, contractors, homeowners, and business owners.
- Constructing main drainage systems (e.g., 400 North, Scera Park, etc.).

Fiscal Year 2014-2015 Storm Sewer Fund Projects Capital Budget

Project Description	Budget
Equipment Replacement - Street Sweeper	$ 250,000
Equipment Replacement - Utility Truck	75,000
Equipment Replacement - Riding Mower	15,750
Miscellaneous Storm Sewer Projects	302,848
Total	$ 643,598

Fiscal Year 2015-2016 Storm Sewer Fund Projects Capital Budget

Project Description	Budget
Equipment Replacement - TV Van & Maintainer	$ 310,000
Future Projects	190,000
Miscellaneous Storm Sewer Projects	50,000
Total	$ 550,000

Fiscal Year 2016-2017 Storm Sewer Fund Projects Capital Budget

Project Description	Budget
Equipment Replacement - Sweeper & Two Pickups	$ 300,000
Future Projects	200,000
Miscellaneous Storm Sewer Projects	50,000
Total	$ 550,000

Fiscal Year 2017-2018 Storm Sewer Fund Projects Capital Budget

Project Description	Budget
Future Projects	$ 270,000
Equipment Replacement - 10 Wheel Dump Truck	230,000
Miscellaneous Storm Sewer Projects	50,000
Total	$ 550,000

Fiscal Year 2018-2019 Storm Sewer Fund Projects Capital Budget

Project Description	Budget
Future Projects	$ 220,000
Equipment Replacement - Maintainer	60,000
Miscellaneous Storm Sewer Projects	50,000
Total	$ 330,000

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

STORM SEWER FUND

BUDGET SUMMARY

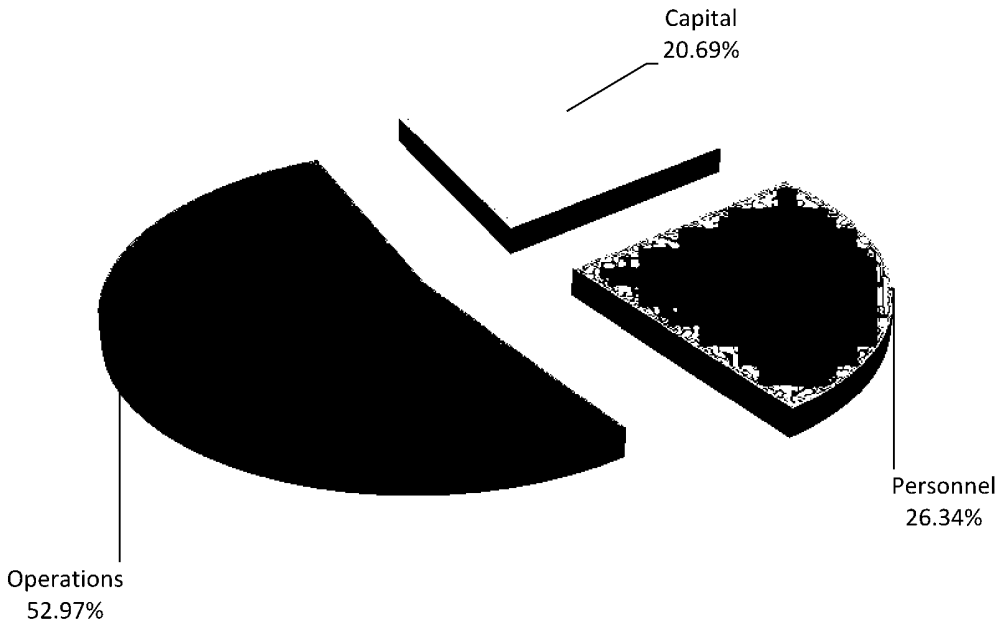
STORM SEWER FUND — **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Storm Sewer	11	$ 819,237	$ 1,647,665	$ 340,750	$ 2,807,652
Storm Sewer Capital Projects	0	-	-	302,848	302,848
TOTALS	**11**	**$ 819,237**	**$ 1,647,665**	**$ 643,598**	**$ 3,110,500**

* Number of benefitted employees

STORM SEWER FUND

Expenditures by Category



RECREATION

FUND

RECREATION FUND

REVENUES

The Recreation Fund operates the Fitness Center and the Scera Park Pools and oversees various recreation programs and use of the City's parks. The revenues in this fund include annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Fitness Center				
Admissions	$ 1,013,351	$ 998,067	$ 1,005,000	$ 910,000
Group Use	98,687	90,441	96,300	94,500
Classes and Programs	154,293	151,913	150,000	145,000
Product Sales and Concessions	15,987	19,161	15,500	18,500
Rentals	11,175	9,257	17,000	15,500
Child Care	12,251	11,389	13,000	10,000
	1,305,744	1,280,228	1,296,800	1,193,500
Scera Outdoor Pool				
Admissions	227,946	205,711	225,000	175,000
Group Use	32,791	37,723	30,000	45,000
Classes and Programs	80,993	77,787	76,000	75,000
Product Sales and Concessions	56,604	47,204	53,000	47,000
Rentals	517	446	500	500
	398,851	368,871	384,500	342,500
Other Revenues				
Interest Earnings	13,741	8,698	13,000	6,000
Sale of Fixed Assets	-	1,135	-	-
Miscellaneous Revenues	253	376	200	200
Contributions from Other Funds	-	-	-	125,000
Appropriations of Surplus	-	-	18,255	158,888
	13,994	10,209	31,455	290,088
FUND TOTALS	**$ 1,718,589**	**$ 1,659,308**	**$ 1,712,755**	**$ 1,826,088**

RECREATION FUND

Description: The Recreation Fund operates all Fitness Center operations and the Scera Park Pools. The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools. The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Fitness Center Facilities
- Scera Park Pools Facilities & Operations

Major Accomplishments:

Orem Fitness Center:

- Hosted monthly free activity for families.
- Hosted Telos Turkey Triathlon and Annual Turkey Day Run.
- Hosted the Santa Claus Day at the Orem Fitness Center.
- Increased Pickleball play and implemented public water polo activities on Friday nights.
- Developed and held "Healthy Heart Day" free health fair and "Ladies Night Out" free activity night.
- Customer visits exceeded 384,000 with over 10,000 members, including over 1,600 senior members.
- Over 90 Companies have corporate memberships for their employees.
- Had over 77,000 participants in aerobics classes and over 250 participants in dance classes.
- Child care had over 8,500 participants.
- "Learn to Swim" swimming class had over 2,200 participants.
- Community safety classes (lifeguard training, WSI, lifesaving, first aid, rifle and shotgun, archery) had over 130 participants while firearm safety classes (Hunter Ed, concealed carry, etc.) had over 240 participants.
- Karate/Little Dragons/Self Defense classes had over 140 participants.
- Weight lifting classes had over 150 participants.
- Racquetball classes had over 75 participants with tournaments having over 90 participants.
- Park pavilions were rented over 1,000 times with over 130 weddings scheduled in City parks.

Scera Park Pools:

- Hosted A Share-A-Smile Triathlon.
- Offered FREE family swim night.
- Offered FREE "School's Out Summer Swim Party" for Orem school-aged children and families.
- Had over 200,000 visits in 2013.
- "Learn to Swim" swimming class had over 1,350 participants.
- Held over 50 group parties.
- Water aerobics had over 1,000 participants.
- Summer recreation swim team had over 300 participants.

Challenges addressed in this budget:

- Revenue shortfalls.

Challenges remaining:

- Maintaining high customer service with reduced expenditure budgets.
- Being competitive in the local job market and retaining current employees.
- Inability to give raises to employees taking on greater responsibilities and trying to retain experienced employees who are paid the same as entry level employees.
- Trying to maintain an aging fitness center.
- Needing to replace some of the outdated cardio and strength equipment with new pieces.
- Keeping pace with increased demands for services and facilities.
- Coming up on the 10 year mark for the outdoor pool and the financial challenges that come with routine maintenance at this point in a pool facility (slide refinishing, plaster resurfacing, etc).

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

RECREATION FUND

BUDGET SUMMARY

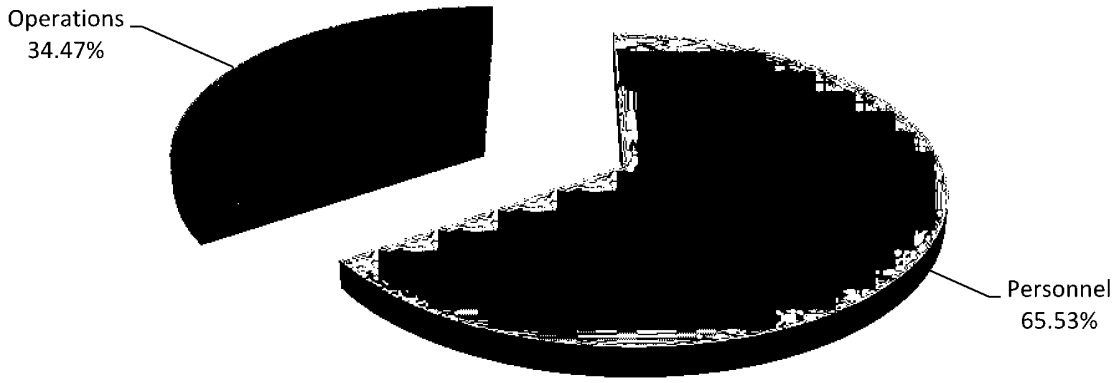
RECREATION FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Recreation Administration	1	$ 115,611	$ 123,720	$ -	$ 239,331
Fitness Center Operations	2	687,204	27,125	-	714,329
Fitness Center Facilities	3	168,922	302,819	-	471,741
Outdoor Pool	0	224,937	175,750	-	400,687
TOTALS	**6**	**$ 1,196,674**	**$ 629,414**	**$ -**	**$ 1,826,088**

* Number of benefitted employees

RECREATION FUND

Expenditures by Category



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SOLID

WASTE

FUND

SOLID WASTE FUND

REVENUES

The Solid Waste Fund revenues are primarily residential garbage collection fees on regular refuse, recyclable and green waste items.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Refuse - Residential	$ 2,368,794	$ 2,286,304	$ 2,386,700	$ 2,406,000
Refuse - Residential - 2nd Can Fee	365,889	336,319	330,600	326,000
Recycling Can Fee	275,578	431,490	471,300	463,000
Green Waste Fee	179,836	190,809	189,000	201,000
Interest Earnings	-	-	2,000	1,000
Appropriations of Surplus	-	-	10,094	-
FUND TOTALS	**$ 3,190,097**	**$ 3,244,922**	**$ 3,389,694**	**$ 3,397,000**

SOLID WASTE FUND

Fund Description: The Solid Waste Fund is used to account for the revenues and expenses of the residential solid waste operations of the City. The fund also is used to manage contracts for collection and disposal of residential solid waste and recycling.

Major accomplishments:

- Maintained a strong service relationship with Waste Management of Utah for city-wide residential curbside solid waste, recycling and green waste services
- Diverted over 5,600 tons of recyclables from the landfill saving the City over $176,000 in disposal costs. The city-wide total diversion rate is 20%.
- Maintained recycling subscriptions above 12,000 customers during additional "opt out" period in September 2013.
- Continued growth of the City's curbside green waste collection subscription service operating March through November of each year. Currently there are nearly 4,000 subscribers (an increase of 11% over last year).
- Provided each residential customer coupons for two free loads to the North Pointe Transfer Station. There were 9,214 coupons redeemed last year.
- Provided free Christmas tree disposal for residents.

Challenges addressed in this budget:

- Recommend maintaining the first solid waste can fee at $10.50 per month, despite increased tipping costs at the North Pointe Transfer Station.
- Second can fee to remain the same at $9.50 per month.
- Recycling can fee to remain the same at $3.05 per month.
- Curb-side green waste can fee to remain the same at $5.55 per month.
- Continue the implementation of a recycle rewards program in cooperation with Waste Management of Utah.
- Continue to expand the residential curbside recycling as an "opt out" program.
- Continue to expand the residential curbside green waste as an "opt in" program.

Challenges remaining:

- Continue to seek ways to minimize solid waste disposal costs.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

SOLID WASTE FUND

BUDGET SUMMARY

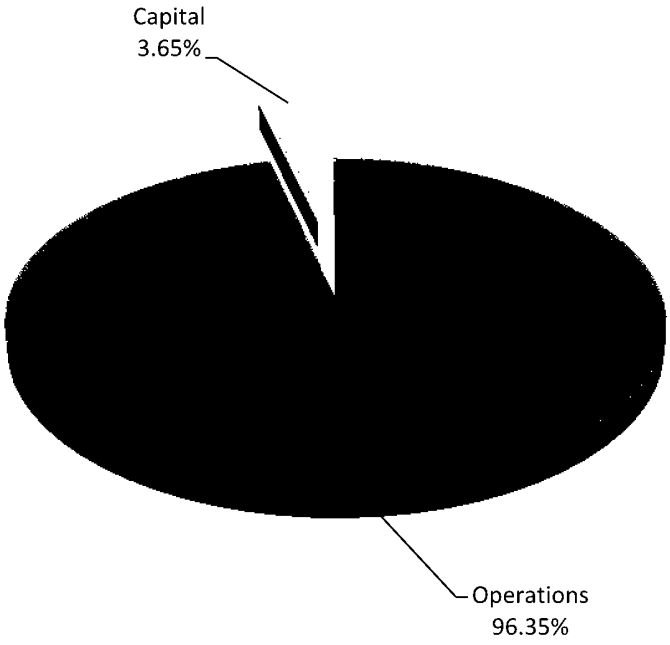
SOLID WASTE FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Solid Waste Administration	0	$ -	$ 399,377	$ -	$ 399,377
Solid Waste Contract / Collection	0	-	1,850,000	-	1,850,000
Solid Waste Disposal	0	-	944,000	-	944,000
Solid Waste Special Clean-Up Projects	0	-	-	123,873	123,873
Solid Waste Miscellaneous Expenditures	0	-	79,750	-	79,750
TOTALS	**0**	**$ -**	**$ 3,273,127**	**$ 123,873**	**$ 3,397,000**

* Number of benefitted employees

SOLID WASTE FUND

Expenditures by Category



FLEET

MAINTENANCE

FUND

FLEET MAINTENANCE FUND

REVENUES

The Fleet Maintenance Fund is an internal service fund that receives all of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Charges to Departments	$ 688,329	$ 695,000	$ 585,000	$ 652,000
Sale of Fixed Assets	1,080	-	-	-
FUND TOTALS	**$ 689,409**	**$ 695,000**	**$ 585,000**	**$ 652,000**

FLEET MAINTENANCE FUND

Fund Description: Fleet Services is an internal service fund that provides for the maintenance of all City vehicles and equipment. The fleet consists of: 126 sedans, SUV's and passenger vans, 100 pickup trucks & cargo vans, 54 1-ton and 2-ton trucks, 29 heavy trucks, 7 ambulances, 6 motorcycles, 6 fire trucks, 49 riding mowers, and 615 other various pieces of equipment ranging from trimmers, lawn mowers, tractors, backhoes, front loaders, sanders, welders, sweepers, generators, air compressors, etc. The revenues for this Section are derived from all the various City Funds (Departments, Divisions and Sections) that utilize the Fleet Services Section. The assessment for each cost center is based on the previous year's usage.

Fleet Services is responsible for the City's vehicle replacement recommendation. Fleet Maintenance's goal is to have vehicle replacement funding closer to $2.7 million per year. Due to the economic conditions of the last five fiscal years, vehicle replacement funding has fallen well below the recommended level which has caused stress on both the fleet and staff alike.

Major Accomplishments:

- With a smaller staff and a fleet that grows larger and older every year, Fleet Services has continued to maintain the fleet of vehicles and equipment in a state of safe and reliable readiness. This was accomplished with a strong preventive maintenance program and by contracting out services and repairs that can be performed more cost effectively by private vendors.
- Hired an additional fleet mechanic which has helped immensely with the workload, especially vehicle safety inspections and emissions tests.
- Perform approximately 500 vehicle safety inspections and 260 emissions tests on an annual basis.

Challenges addressed in this budget:

- Provides for the continuation of established programs that keep our fleet safe and reliable.
- Provides improved maintenance capabilities for the City's fleet of Ford and GM vehicles by having the ability to tap into these vehicles' computer programs to read and solve problems more quickly and effectively.

Challenges remaining:

- Funding for the major maintenance and repairs account is always a concern. As the fleet continues to grow older and larger, major component failure and appearance degradation will increase.
- Provide a permanent fleet replacement program. Ideally, the City needs to replace approximately $1.7 million worth of General Fund vehicles and heavy equipment each year. A newer fleet would have fewer periods of down time and helps our City staff perform their functions more efficiently.
- The total value of the fleet is approximately $21.3 million, with a needed replacement rate of around $1.8 million for FY 2014-2015. This represents 8.5% of the fleet value. Ideally, the fleet should have a replacement percentage around 12% or $2.6 million.
- The average fleet age is 10.5 years. Ideally, it should be closer to 8 years.
- There are 55 units that are classified as non-replaceable, yet these units are considered crucial in completing duties and tasks of various departments.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

FLEET MAINTENANCE FUND

BUDGET SUMMARY

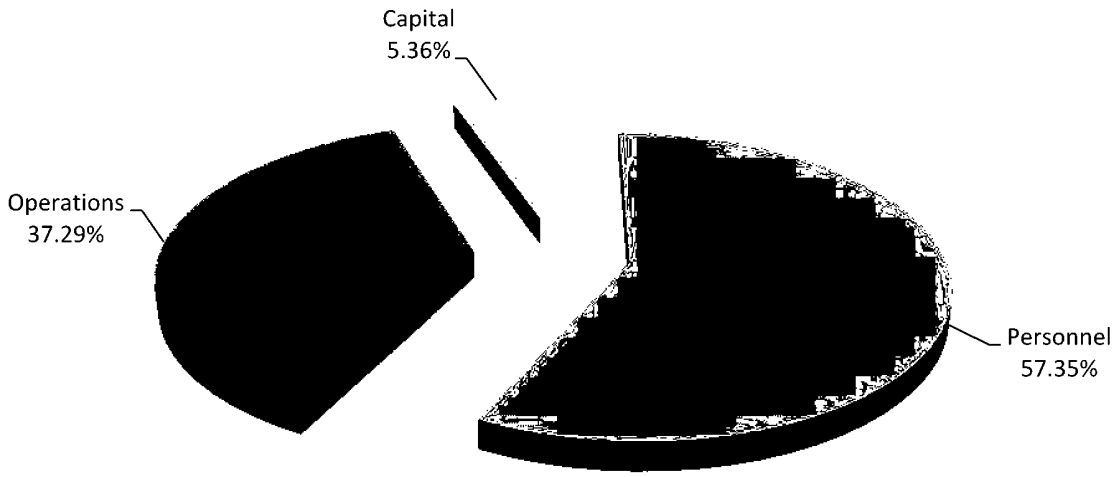
FLEET MAINTENANCE FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Fleet Maintenance Services	5	$ 373,898	$ 243,102	$ 35,000	$ 652,000
TOTALS	**5**	**$ 373,898**	**$ 243,102**	**$ 35,000**	**$ 652,000**

* Number of benefitted employees

FLEET MAINTENANCE FUND

Expenditures by Category



PURCHASING
& WAREHOUSING
FUND

PURCHASING & WAREHOUSING FUND

REVENUES

The Purchasing and Warehousing Fund is an internal service fund that receives all of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Charges to Departments	$ 342,686	$ 360,000	$ 340,000	$ 330,000
Miscellaneous Revenues	180	(175)	-	-
Appropriations of Surplus	-	-	-	33,000
FUND TOTALS	**$ 342,866**	**$ 359,825**	**$ 340,000**	**$ 363,000**

PURCHASING & WAREHOUSING FUND

Fund Description: The Purchasing/Warehousing Fund provides purchasing and materials storage and disbursement services to all City departments. These services are vital to various City departments/functions so that ongoing operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies. These services are provided under the direction of the Administrative Services Department. The Fund also includes the job functions of the Purchasing Agent and the Accounts Payable Clerk.

Major Accomplishments:

- Continuing to maximize the City's purchasing capability.

Challenges addressed in this budget:

- Maintain excellent service level for all internal customers.

Challenges remaining:

- Ascertaining the appropriate amount of capital to invest in supplies.
- Analyze the correct balance between appropriate financial safeguards and the ease and speed of purchasing City supplies over the internet.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

PURCHASING & WAREHOUSING FUND

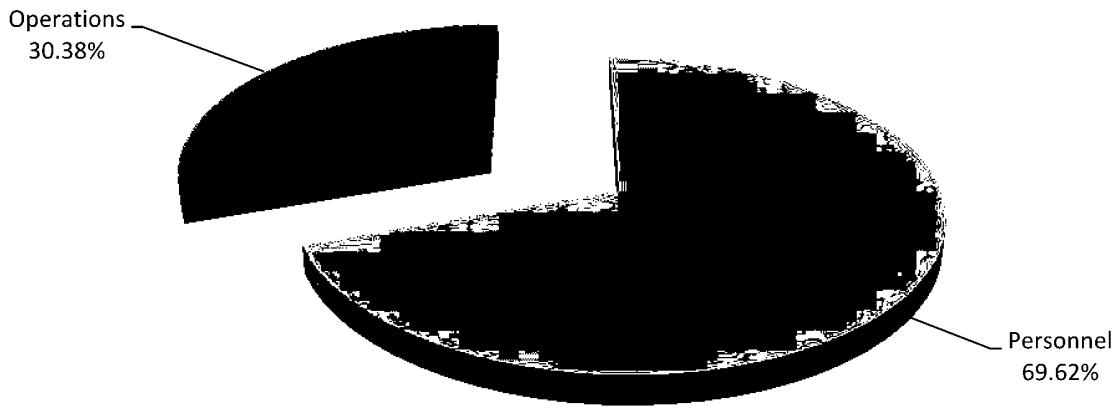
BUDGET SUMMARY

PURCHASING & WAREHOUSING FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Purchasing & Warehousing Services	4	$ 252,729	$ 110,271	$ -	$ 363,000	
TOTALS	**4**	**$ 252,729**	**$ 110,271**	**$ -**	**$ 363,000**	

* Number of benefitted employees

PURCHASING & WAREHOUSING FUND

Expenditures by Category



SELF-INSURANCE FUND

SELF-INSURANCE FUND

REVENUES

The Self-Insurance Fund is an internal service fund that receives all of its operating revenues through transfers from other funds. This fund covers all of the cost of premiums for liability insurance and administers a self-funded workers compensation program.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Charges to Departments	$ 1,038,972	$ 1,070,000	$ 1,175,000	$ 1,175,000
Premiums - Unemployment	170,283	169,198	150,000	150,000
Premiums - Workers Compensation	356,526	354,254	340,000	350,000
Contributions from Other Funds	-	200,000	-	-
FUND TOTALS	**$ 1,565,781**	**$ 1,793,452**	**$ 1,665,000**	**$ 1,675,000**

SELF-INSURANCE FUND

Fund Description: The Self-insurance Fund is used to account for all of the non-medical insurance and liability activities of the City. The Self-insurance Fund includes the following areas:

- Risk Management Administration
- Automobile Liability
- Mayor and City Council Liability
- Administrative Services Liability
- Legal Services Liability
- Development Services Liability
- Public Safety Liability
- Public Works Liability
- Recreation Liability
- Library Liability
- Workers Compensation Administration, Liability and Excess Insurance
- Liability and Property Insurance Premiums, Bonds and Deductibles

Major Accomplishments:

- Provided workers compensation coverage for injured workers focusing on returning the employee to work as soon as possible.
- Purchased full range of property, liability and other insurance to protect the City. Continued limited earthquake coverage as part of the City's insurance profile.
- Provided training for departments designed to reduce City liability.
- Resolved most liability claims without litigation.

Challenges addressed in this budget:

- Focuses on employee training.

Challenges remaining:

- Building reserves.
- Achieving an appropriate funding level to meet future needs and rising costs.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

SELF-INSURANCE FUND

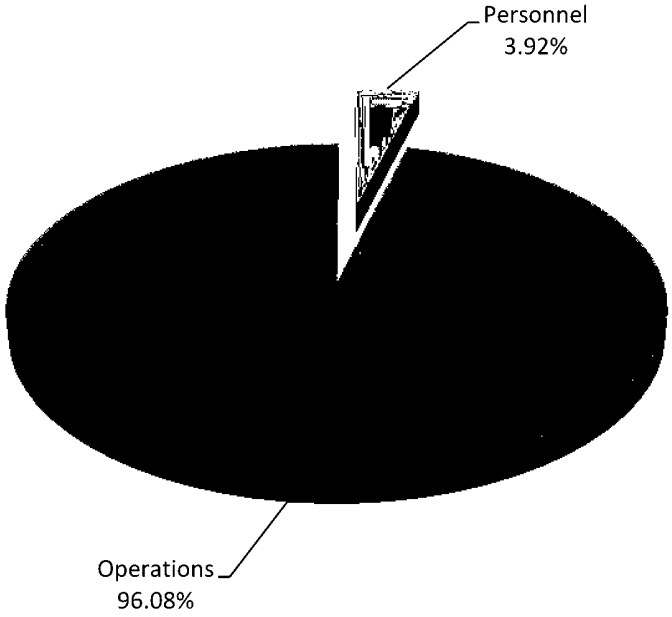
BUDGET SUMMARY

SELF-INSURANCE FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Risk Management	1	$ 65,635	$ 1,233,365	$ -	$ 1,299,000	
Miscellaneous Expenditures	0	-	376,000	-	376,000	
TOTALS	**1**	**$ 65,635**	**$ 1,609,365**	**$ -**	**$ 1,675,000**	

* Number of benefitted employees

SELF-INSURANCE FUND

Expenditures by Category



TIMPANOGOS STORYTELLING FESTIVAL FUND

TIMPANOGOS STORYTELLING FESTIVAL FUND

REVENUES

The Timpanogos Storytelling Festival Fund was created to receive donations raised through the activities of the Friends of the Orem Public Library in support of the annual Timpanogos Storytelling Festival, other year round storytelling programs also presented in partnership with the Library, and the Library's storytelling resource collection.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Ticket Sales	$ 185,345	$ 170,095	$ 185,000	$ 175,000
Donations	52,750	131,532	40,000	106,000
Interest Earnings	5,870	5,159	5,000	4,000
Other Revenues	200	2,072	1,700	-
Contribution from Other Funds	35,000	5,500	10,000	10,000
Appropriations of Surplus	-	-	85,676	-
FUND TOTALS	**$ 279,165**	**$ 314,358**	**$ 327,376**	**$ 295,000**

TIMPANOGOS STORYTELLING FESTIVAL FUND

Description: The Timpanogos Storytelling Festival Fund was created to receive donations raised through the activities of the Friends of the Orem Public Library in support of the annual Timpanogos Storytelling Festival, other year round storytelling programs also presented in partnership with the Library, and the Library's storytelling resource collection.

Major Accomplishments:

- Now in its 25th year, the Timpanogos Storytelling Festival continues as an annual event presented at Mt. Timpanogos Park, the SCERA Shell, and at area schools. The Festival is now the 2nd largest such festival in the nation, second only to the National Storytelling Festival in Tennessee.
- The 7th Annual Midwinter Conference was held, as well as year-round school outreach programs and weeklong artist in residency programs.
- Over 45,000 people attended the Annual Timpanogos Storytelling Festival in August/September and the Midwinter Conference in February.
- Orem was named by the National Storytelling Network as the new home of the National Youth Storyteller Showcase. Youth tellers from around the nation come here for workshops with the best national tellers and participate in a showcase performance.
- A new partnership with NASA continues in their nationwide initiative to improve science education in the schools through the use of story.
- The Timpanogos Storytelling Festival Fund continues to support the growth of the City of Orem library's storytelling resource and folktale collections, now the largest such public library collection in the nation.

Challenges addressed in this budget:

- Present the annual fall storytelling festival, a midwinter conference, liar competition, school outreach programs, and weeklong artist in residencies.
- Continue to support the growth of the City of Orem library's storytelling resource and folktale collections.

Challenges remaining:

- Supporting the Timpanogos Storytelling Festival as it grows to a year-round program.
- Continue to increase the Timpanogos Storytelling Festival reserves to provide for the continued growth of the traditional art of storytelling in our community.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

TIMPANOGOS STORYTELLING FESTIVAL FUND

BUDGET SUMMARY

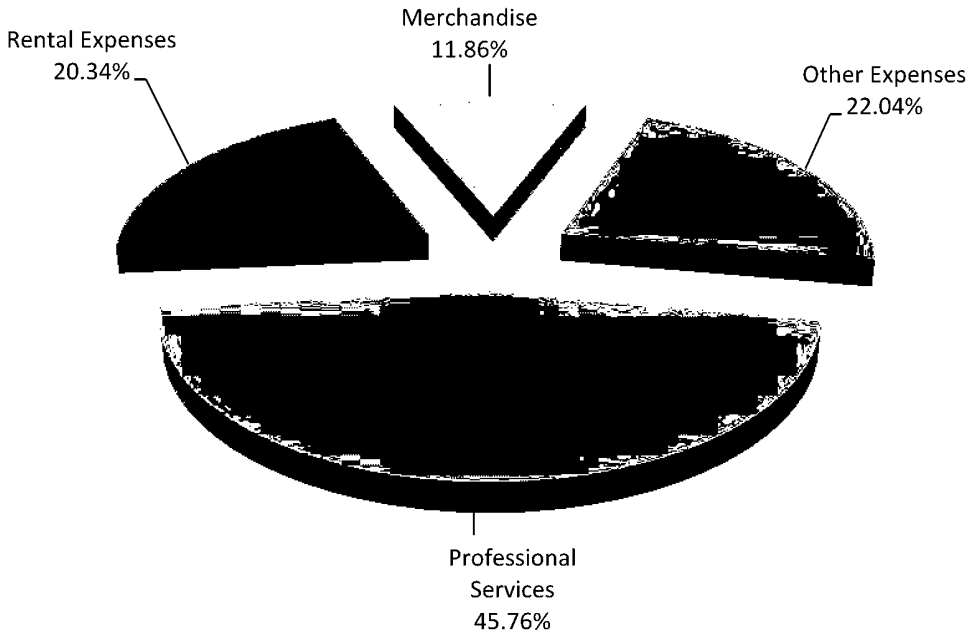
TIMPANOGOS STORYTELLING FESTIVAL FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Timpanogos Storytelling Festival	0	$ -	$ 295,000	$ -	$ 295,000
TOTALS	**0**	**$ -**	**$ 295,000**	**$ -**	**$ 295,000**

* Number of benefitted employees

TIMPANOGOS STORYTELLING FESTIVAL FUND

Expenditures by Category



OREM FOUNDATION

TRUST FUND

OREM FOUNDATION TRUST FUND

REVENUES

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem, and to lessen the burdens of local government.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Donations - Timpanogos Storytelling Festiva	$ 37,500	$ 1,500	$ 10,000	$ 10,000
Donations - Orem Library	35,000	16,200	1,000	-
Donations - Orem City	-	12,000	2,500	-
Donations - Donald Davis Film Project	-	1,500	-	-
Appropriations of Surplus	-	-	7,500	-
FUND TOTALS	**$ 72,500**	**$ 31,200**	**$ 21,000**	**$ 10,000**

OREM FOUNDATION TRUST FUND

Description: The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem, and to lessen the burdens of local government.

The City of Orem Foundation solicits and encourages donations for City services and programs which provide for the safety, health, prosperity, education, well-being and order of Orem's residents, including:

- Library services.
- Literary and cultural arts programs, including programs associated with the Timpanogos Storytelling Festival, the Library and the Orem Arts Council.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Major Accomplishments:

- Significant donations received in the last year supported several Library programs and the annual Timpanogos Storytelling Festival.

Challenges addressed in this budget:

- Continue to manage donations to the City of Orem Foundation in support of City programs and services.

Challenges remaining:

- Increase donations to the City of Orem Foundation to lessen the burdens of government of the City of Orem.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

OREM FOUNDATION TRUST FUND

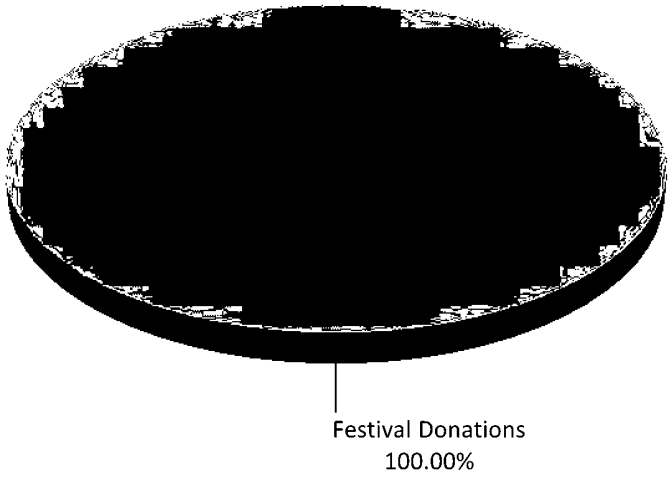
BUDGET SUMMARY

OREM FOUNDATION TRUST FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Orem Foundation Trust Fund	0	$ -	$ 10,000	$ -	$ 10,000	
TOTALS	**0**	**$ -**	**$ 10,000**	**$ -**	**$ 10,000**	

* Number of benefitted employees

OREM FOUNDATION TRUST FUND

Expenditures by Category



COMMUNITY & NEIGHBORHOOD SERVICES FUND

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

REVENUES

The Community and Neighborhood Services (CNS) Fund is funded by Federal grants and program revenues. Fifteen percent (this limit is set by the Federal Government) is generally used to support local private, non-profit service organizations.

Proceeds from the Community Development Trust Fund are also used for qualified home rehabilitation loans and grants, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement and many other beneficial programs.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Grant - Community Development	$ 914,244	$ 464,447	$ 711,782	$ 592,860
Revolving Loan Funds - Loan Payments	78,199	163,098	368,500	174,000
Interest Earnings	48	1,396	500	500
Miscellaneous Revenues	439,116	240	-	-
Contributions from Other Funds	46,357	47,154	51,801	47,048
Appropriations of Surplus	-	-	241,343	-
FUND TOTALS	**$ 1,477,964**	**$ 676,335**	**$ 1,373,926**	**$ 814,408**

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

Fund Description: The Community Development Trust Fund is managed by Community & Neighborhood Services (CNS) and is a division in the City Manager's Department, but the operation of the division is partially funded with federal grant monies obtained from the United States Department of Housing and Urban Development (HUD). These funds are used for community projects to benefit low- and moderate-income (LMI) citizens. CNS includes the following areas:

- Community Development Block Grant (CDBG) Administration
- CDBG Projects

Major Accomplishments:

- Provided funding to 16 local agencies offering a wide variety of programs to LMI citizens.
- Provided 1 low-interest housing rehabilitation loan and/or emergency-repair grant to an LMI household.
- Provided funding for two full-time equivalent Code Enforcement Officers to assist with neighborhood revitalization activities.
- Completed all required labor reporting and monitoring for federally-funded construction projects.
- Participated in federal monitoring by HUD representatives.
- Participated in the Utah Valley Consortium of Cities and County to allocate HOME Investment Partnership Act (HOME) funding for local housing needs. Projects included: transitional housing for battered women; housing for women and children who are participating in drug/alcohol rehabilitation; housing for people coming out of the correctional system; self-help sweat equity construction of housing; down payment assistance; and expansion of senior housing stock for the local housing authority.
- Participated in both the Mountainland Continuum of Care Committee and the Utah Valley Consortium of Cities and County as decisions were made regarding area housing needs.
- Conducted a public-input process with a local commission of citizen volunteers.

Challenges addressed in this budget:

- There has been an increased interest in the Business Revolving Loan Fund (RLF) due to increased advertising. Since it is anticipated that multiple loans will be made this year, funding has been made available within this fiscal year's budget.

Challenges remaining:

- There is a high demand for the City's CDBG and HOME allocations.
- The Housing Rehabilitation loan portfolio is now primarily made up of deferred loans, so very little program income will be generated in the future. With little program income, the CNS Office has a very tight administrative budget.
- Several local agencies have requested assistance with the construction of public facilities, and the City's CDBG allocation is not substantial enough to accommodate these requests.
- The CDBG curb, gutter, and sidewalk program has been substantially reduced over the past few years, inhibiting the City's ability to complete large infrastructure projects in income-eligible neighborhoods.
- Limited funds are in high demand for redevelopment of deteriorating commercial areas.
- The limited availability and cost of vacant property in the City is making it difficult to complete various housing projects for LMI and special populations.
- Many local non-profits are struggling to build capacity and generate a self-sustaining budget. Mentoring and technical-assistance from the community needs to be coordinated by the City.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

BUDGET SUMMARY

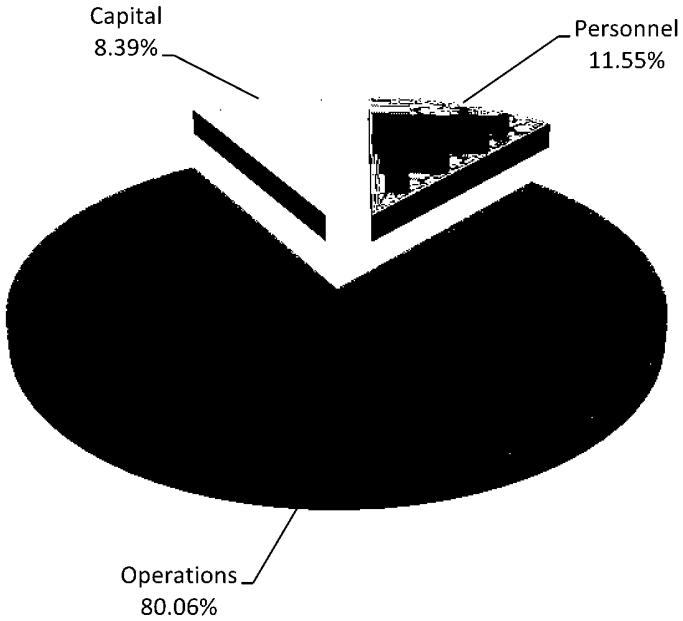
COMMUNITY & NEIGHBORHOOD SERVICES FUND **FY 2014 - 2015**

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
CNS Operations	1	$ 94,095	$ 141,550	$ -	$ 235,645
CNS Projects	0	-	346,460	68,303	414,763
CDBG/EDA RLF Loans	0	-	164,000	-	164,000
TOTALS	**1**	**$ 94,095**	**$ 652,010**	**$ 68,303**	**$ 814,408**

* Number of benefitted employees

COMMUNITY & NEIGHBORHOOD SERVICES FUND

Expenditures by Category



SENIOR CITIZENS

FUND

SENIOR CITIZENS FUND

REVENUES

The Senior Citizens Fund accounts for the revenues and expenditures of activities solely related to the Senior Citizen Friendship Center and its senior citizen patrons. Revenues include fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Interest Earnings	$ 1,783	$ 1,194	$ 2,000	$ 750
Misc Revenues - Coffee	351	330	500	250
Misc Revenues - Vending Machines	103	71	250	250
Misc Revenues - Ceramics	808	659	750	500
Misc Revenues - Tours	24,887	25,278	25,000	25,000
Misc Revenues - Donations	6,816	9,588	10,000	10,000
Misc Revenues - Quilting	693	586	1,000	500
Misc Revenues - Gift Shop	959	933	1,000	250
Misc Revenues - Membership Dues	4,425	4,237	5,000	5,000
Misc Revenues - Dances	5,388	4,277	6,250	8,000
Misc Revenues - Building Donations	1	124	250	250
Misc Revenues - Classes	846	900	1,000	500
FUND TOTALS	**$ 47,060**	**$ 48,177**	**$ 53,000**	**$ 51,250**

SENIOR CITIZENS FUND

Fund Description: The Senior Citizens Fund is administered by the Recreation Director and his staff. The revenues and expenditures relate solely to donations to the Senior Citizens' Friendship Center and expenditures therefrom and fees and expenses for various activities enjoyed by the senior citizens of the City:

Major Accomplishments:

- The Senior Center was the recipient of a $9,000 grant from the Eldred Sunset Manor Foundation, Inc. This grant was used for the UTA Monday transportation of seniors to the Senior Center. In past years, this grant has been used to purchase such things as an electric wheelchair, washer and dryer, microphone system, sound systems in various areas, multi-media projector, carpet, computers, weights, and various other small pieces of equipment or small repairs.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

SENIOR CITIZENS FUND

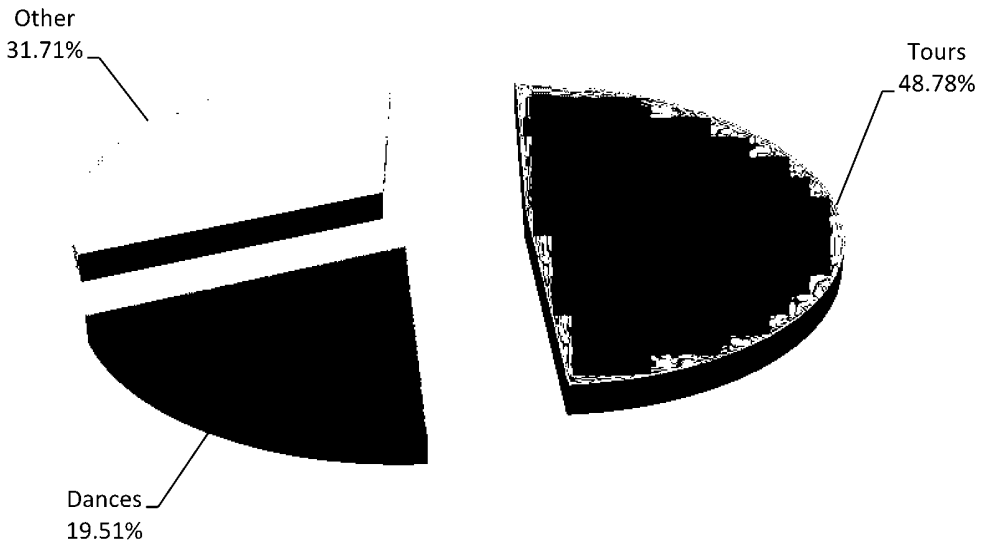
BUDGET SUMMARY

SENIOR CITIZENS FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Senior Citizens Fund	0	$ -	$ 51,250	$ -	$ 51,250	
TOTALS	**0**	**$ -**	**$ 51,250**	**$ -**	**$ 51,250**	

* Number of benefitted employees

SENIOR CITIZENS FUND

Expenditures by Category



TELECOMMUNICATIONS

BILLING

FUND

TELECOMMUNICATIONS BILLING FUND

REVENUES

The Telecommunications Billing Fund accounts for the billing of Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home. Revenues in this fund consist of a 5% administration charge and interest revenue.

REVENUE DESCRIPTION	ACTUAL FY 11 - 12	ACTUAL FY 12 - 13	BUDGET FY 13 - 14	TENTATIVE BUDGET FY 14 - 15
Fees - Fiber Optic Billing	$ 1,069	$ 5,098	$ 4,000	$ 4,000
Interest Earnings	2,011	52,748	56,000	56,000
FUND TOTALS	**$ 3,080**	**$ 57,846**	**$ 60,000**	**$ 60,000**

TELECOMMUNICATIONS BILLING FUND

Fund Description: The Telecommunications Billing Fund is administered by the Administrative Services Department through the Accounting division. The revenues and expenditures of this fund relate solely to the billing and collection of Contractual Utility Enhancement (CUE) agreements related to the installation of fiber optic lines into citizens homes.

Major Accomplishments:

- The IT division was able to create a modified version of the City's miscellaneous billing program to accommodate these unique billings.
- The Accounting division has billed over 300 CUE agreement customers since July of 2012 and is currently billing over 270 customers.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

TELECOMMUNICATIONS BILLING FUND

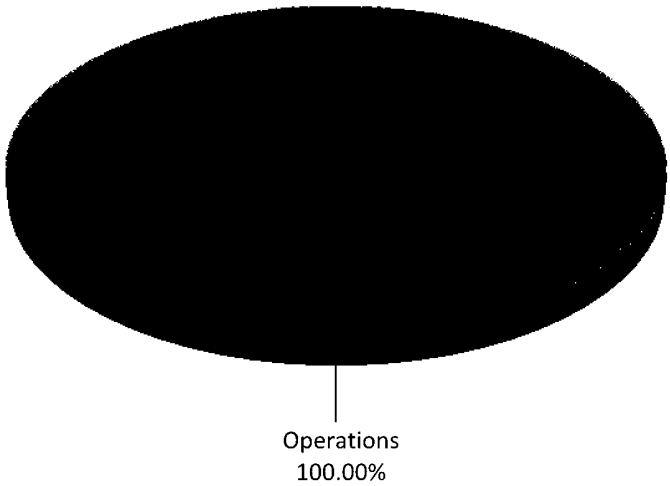
BUDGET SUMMARY

TELECOMMUNICATIONS BILLING FUND	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	FY 2014 - 2015
Telecommunications Billing	0	$ -	$ 60,000	$ -	$ 60,000	
TOTALS	**0**	**$ -**	**$ 60,000**	**$ -**	**$ 60,000**	

* Number of benefitted employees

TELECOMMUNICATIONS BILLING FUND

Expenditures by Category



CAPITAL IMPROVEMENTS SUMMARY

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2014-2015

FISCAL YEAR 2014 – 2015

CAPITAL IMPROVEMENTS SUMMARY

Project Description	General Fund	Road Fund	CIP Fund	Water Fund	Water Reclamation Fund	Storm Sewer Fund	Other Funds	Total
Vehicles								
Vehicles	$ 650,000	$ 75,000	$ -	$ 365,000	$ 108,000	$ 75,000	$ 35,000	$ 1,308,000
Jet/Vac Truck	-	-	-	130,000	200,000	-	-	330,000
Street Sweeper	-	-	-	-	-	250,000	-	250,000
	650,000	75,000	-	495,000	308,000	325,000	35,000	1,888,000
Equipment								
GPS Rovers	58,000	-	-	-	29,000	-	-	87,000
Mass Communication Prgm	27,000	-	-	-	-	-	-	27,000
SCBA	50,000	-	-	-	-	-	-	50,000
Playground Equipment	50,000	-	-	-	-	-	-	50,000
Utility Vehicle	15,000	-	-	-	-	-	-	15,000
Riding Mowers	30,000	-	-	-	-	15,750	-	45,750
Asphalt Paver	-	110,000	-	50,000	-	-	-	160,000
Mini-Scout	-	-	-	-	15,000	-	-	15,000
Leak Detection Equipment	-	-	-	12,000	-	-	-	12,000
Other	5,000	-	-	12,000	165,000	-	-	182,000
	235,000	110,000	-	74,000	209,000	15,750	-	643,750
Subtotal	885,000	185,000	-	569,000	517,000	340,750	35,000	2,531,750
Improvements								
Misc. Facilities Projects	14,000	-	134,385	-	-	-	-	148,385
Library Carpet & Imprvmnts	97,500	-	-	-	-	-	-	97,500
Building Security Imprvmnts	12,000	-	-	-	-	-	-	12,000
	123,500	-	134,385	-	-	-	-	257,885
Streets								
Street Overlays	-	424,230	-	-	-	-	-	424,230
Street Striping	-	100,000	-	-	-	-	-	100,000
Street Crack Seal	-	315,000	-	-	-	-	-	315,000
Slurry Seal	-	350,000	-	-	-	-	-	350,000
Center / I-15 to Geneva Rd	-	-	67,000	-	-	-	-	67,000
Take Pride in Orem	-	-	-	-	-	-	123,873	123,873
ADA Curb Cut Prjcts	-	-	-	-	-	-	40,000	40,000
Other Projects	-	-	-	-	-	-	28,303	28,303
	-	1,189,230	67,000	-	-	-	192,176	1,448,406
Water								
Canyon Springs	-	-	-	250,000	-	-	-	250,000
Line Replacements	-	-	-	250,000	-	-	-	250,000
Misc. Construction	-	-	-	120,383	-	-	-	120,383
	-	-	-	620,383	-	-	-	620,383
Water Reclamation								
Methane Chiller & Scrubber	-	-	-	-	250,000	-	-	250,000
Beverly Subdivision								
Liner Replacement	-	-	-	-	150,000	-	-	150,000
Liner Projects	-	-	-	-	100,000	-	-	100,000
Misc. Construction	-	-	-	-	35,892	-	-	35,892
	-	-	-	-	535,892	-	-	535,892
Storm Sewer								
Misc. Construction	-	-	-	-	-	302,848	-	302,848
	-	-	-	-	-	302,848	-	302,848
Subtotal	123,500	1,189,230	201,385	620,383	535,892	302,848	192,176	3,165,414
Grand Total	**$ 1,008,500**	**$ 1,374,230**	**$ 201,385**	**$ 1,189,383**	**$ 1,052,892**	**$ 643,598**	**$ 227,176**	**$ 5,697,164**

City of Orem, Utah
Proposed Fees & Charges
Fiscal Year 2014-2015

Summary of Proposed Changes

ADMINISTRATIVE SERVICES

Utility Connections

Field Service/Reconnect (Reconnect is two trips/fees) $25.00

CITY MANAGER

Passports

Passport Photos (May be purchased from the City or supplied from other sources) ..... $13.00/$10.00

DEVELOPMENT SERVICES

Bonds

Fireworks Stands $300/50.00

Business License Fees

Late Fees – In addition to fees shown above

1. Home Occupations
   a. February/March 1 to April 30 ..... $20.00
   b. Payments starting/after May 1 ..... $30.00
2. Commercial Businesses
   a. February/March 1 to April 30 ..... $30.00/10% of total fees
   b. Payments starting /after May 1 ..$30 outlined above + an additional 10% each following month

Development Review Applications

Public Noticing ..... Time + Materials + Postage
Utah County fees ..... All required Utah County recording fees will be paid by the applicant
Public Hearing Legal Notice ..... Publishing cost for legal noticing paid by applicant
Annexation Request ..... $1500.00/$1,000.00 + cost of legal noticing
City Code Amendment ..... $900.00/$600.00
Conditional Use Permits ..... $800.00/$600.00
Street Vacation ..... $1,200.00/$800.00

Summary of Proposed Changes (continued)

Development Review Applications (continued)

Subdivision Plats/Site Plans:

1. Additional Reviews ..... 2. through 7., $1500.00/$1000.00/review after 3 reviews
2. PRD Preliminary ..... $800.00/$700.00+ $20.00/lot
3. PRD Final ..... $600.00/$400.00+ $30.00/lot
4. Preliminary, Residential ..... $800.00/$700.00+ $20.00/lot
5. Final, Residential (not including recording fees) ..... $600.00/$400.00+ $20.00/lot
6. Plat Amendments, Including Lot Line Adjustment (not including recording fees) ..... $800.00/$600.00+ $20.00/lot
8. Site Plan Administrative Approval ..... $500.00/$400.00

Zoning Ordinance Amendment ..... $1,200.00/$800.00
Zoning Ordinance Amendment/New PD Zone ..... $2,000.00/$1,000.00

Building Safety Plan Review

Buildings over four stories ..... Third party structural review required - cost

Engineering Fees

Road Cut Fee

Age of Roadway

0-2* years ..... $5,000.00 + $2.00/linear foot
2-5 years ..... $250.00 + $1.50/linear foot
5 + years ..... $150.00+$1.00/linear foot

——*requires City Engineer Approval; fees are a minimum charge with additional requirements to be negotiated

Road Bore Fees

0-2* years $5,000.00
2-5 years $250.00
5 + years $150.00

FIRE

Annual Commercial Inspection Fees

Assembly (permanent dance clubs)..... $110 - $280 (see chart).....$50.00

LIBRARY

Library Fees and Charges

Miscellaneous

~~8. Non-resident Internet Use per Session ..... $1.00~~

Summary of Proposed Changes (continued)

PUBLIC WORKS

Cemetery

Burial Right Transfer and Other Transactions ..... $15.00/$50.00
Cemetery Lot
1. Single Lot ..... $1,200.00/$1,000.00
2. ½ Space on Edge of Road ..... $600.00/$550.00

Interment
1. Adult Burial $600.00/ $500.00
2. Cremation ..... $300.00/$300.00
5. Junior Burial ..... $600.00/$400.00

Saturday Interment (in addition to regular fee) ..... $400.00/$300.00
Headstone Inspection and Setting Fee $35.00

Storm Sewer Fees

Storm Sewer Fee per Equivalent Service Unit (ESU) ..... $5.25/month/$5.00/month

Water Rates

¾" Meter ..... $13.94/$13.69/month
1" Meter ..... $35.32/$34.69/month
1 ½" Meter ..... $99.44/$97.65/month
2" Meter ..... $163.57/$160.63/month
3" Meter ..... $249.08/$244.61/month
4" Meter ..... $420.08/$412.55/month
6" Meter ..... $1,061.35/$1,042.31/month
8" Meter ..... $1,417.63/$1,392.21/month
10" Meter ..... $2,126.45/$2,088.32/month
Fire Hydrant Meter Rental* ..... $20.00/See Note

* In addition to the $20.00 base rate, a $1,100.00 deposit is required in the form of cash or certified funds to rent a fire hydrant meter. The charge to rent a meter is $5.00 per day but shall not exceed $100.00 per month. The standard usage charge per 1,000 gallons of water used or $10.00 will be assessed, whichever is greater. The water meter must be returned on a monthly basis for reading and billing purposes otherwise $50.00 of the deposit shall be forfeited. The maximum meter rental period is three months. If the meter is not returned at the end of the three-month period, the deposit shall be completely forfeited.

Summary of Proposed Changes (continued)

RECREATION

Indoor (Specialist) Classes

~~Baton~~
- ~~1. Regular (1-hour classes) ..... $40.00/6 classes~~
- ~~2. Meet/Clinic~~
  - ~~a. Clinic ..... $15.00/individual~~
  - ~~b. Facility/Officials' Fee/Family ..... $5.00/individual~~
  - ~~c. Individual Entry ..... $5.00/individual~~
  - ~~d. Team Entry ..... $15.00/team~~
  - ~~e. Unlimited Individual Entry ..... $15.00~~

Dance ..... $4.00/$3.00/class
~~Diving Class (1-hour class) ..... $35.00/10 classes~~
Firearms Handling Class (2-hour class)(Min. 5 Students) ..... $15.00/$10.00/class
Hunter Education (12-hour class) ..... $15.00/class/$10.00/5 classes
~~Kids Adventure ..... $2.50/hour~~
Lifeguard Training ..... $150.00/class/$100.00
Little Dragons (45-minute classes) ..... $25.00/$20.00/4 classes
Martial Arts
- 1. 1 Hour Classes ..... $25.00/$20.00/4 classes
- ~~2. 1 ½ Hour Classes ..... $30.00/4 classes~~

Racquetball
- 1. League ..... $30.00/$20.00/player
- 3. Regular (1-hour classes) ..... $30.00/$24.00/4 classes

Scout Pow Wow
- 3. Rifle $15.00/individual
- Lifesaving $15.00/individual
- First-Aid $15.00/individual

~~Spook Alley ..... $1.00/individual~~
Swimming Classes
- 3. Summer Recreation Swim Team (1 hour duration) ..... $110.00/$100.00/season
- 5. UVU Swim Class ..... $60.00/Semester/$40.00/14 hours

Water Safety Instruction ..... $150.00/Class/$100.00/Individual 28 hours

Orem Senior Friendship Center Facility Rental Fees (Available Monday – Friday)

Group C: Residents and City General Community Use
- 1. Multipurpose Room ..... $60.00/hour+staff fees
- 2. Kitchen ..... $50.00/hour+staff fees
- 3. Conference Room ..... $15.00/hour+staff fees

Group D: Non-residents, Non-resident Organizations and Commercial Enterprises
- 1. Multipurpose Room ..... $75.00/hour+staff fees
- 2. Kitchen ..... $125.00/hour+staff fees
- 3. Conference Room ..... $30.00/hour+staff fees

Staff Fee $14.00/hour

Summary of Proposed Changes (continued)

Outdoor Programs (additional fees: non-resident fee - $10.00; late fee - $5.00)

Adult Programs

3. Softball
   - a. Co-ed – Fall & Summer ..... $375.00/$350.00/team
   - b. Co-ed – Fall-Double Header $480.00/team
   - d. Men's – Double Header - Summer ..... $625.00/$600.00/team
   - e. Men's – Single Games - Fall & Summer ..... $375.00/$350.00/team
   - f. Women's – Fall & Summer ..... $375.00/$350.00/team
5. Flag Football (mens) $450.00/team

Tennis (Specialist) Classes

1. Group Tennis Lessons ..... $35.00/$32.00/individual
2. Private Lessons ..... $40.00/$35.00/hour
3. Semi-private Lessons (2-4 students divide cost) ..... $60.00/$50.00/hour

Tournaments

1. Softball
   - ~~b. Pre-season – Men's – Non-Orem Softball League Teams ..... $125.00/team~~
   - ~~c. Pre-season – Men's – Orem Softball League Teams ..... $100.00/team~~
3. Lacrosse Tournament $400.00/team

Youth Programs

2. Basketball
   - a. Grades 3 – 6 ..... $50.00/individual- $10/ASD fee
   - b. Grades 7 – 8 ..... $55.00/individual - $10/ASD fee
   - c. High School(8 players-additional players $35.00) ..... $525.00/$475.00/team
   - d. Little Hoopsters/Super Hoopsters ..... $35.00/$30.00/individual
3. Coach Pitch ..... $33.00/$30.00 /individual
4. ~~Cheerleading ..... $30.00/individual~~
7. Machine Pitch ..... $38.00/$35.00 /individual
8. Softball
   - a. Girls' Accelerated Softball ..... $550.00/$500.00/team
11. Youth Fishing ..... $25.00/$20.00/individual
16. Youth Wrestling $35.00/individual

Recreation Center Business Passes

Non-resident (total number of eligible business members listed)

1. 5 to 250 ..... $85.00/$75/person
2. 251 to 500 ..... $80.00/$70/person
3. 501 to 750 ..... $75.00/$65/person
4. 751 to 1,000 ..... $70.00/$60/person
5. 1,001 and Greater ..... $65.00/$55/person

Resident (total number of eligible business members listed)

1. 5 to 250 ..... $60.00/$50/person
2. 251 to 500 ..... $55.00/$45/person
3. 501 to 750 ..... $50.00/$40/person
4. 751 to 1,000 ..... $45.00/$35/person
5. 1,001 and Greater ..... $40.00/$30/person

~~Self-determining~~ Co-sponsered Groups

~~Self-determining~~ Co-sponsored Group Participation Fee $4.00/participant/season

Summary of Proposed Changes (continued)

Youth Sports

Swimming

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3
   - a. Short Course ..... $2 per lane per hour
   - b. Long Course ..... $4 per lane per hour
   - c. Meet Splash Fee ..... $2 per non-Orem participant
4. Group 4
   - i. Short Course ..... $8 per lane per hour - daily entry fee
   - ii. Long Course ..... $12 per lane per hour - daily entry fee
5. Group 5
   - a. Short Course ..... $12 per lane per hour - daily entry fee
   - b. Long Course ..... $15 per lane per hour - daily entry fee

Football

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3
   - a. Per Game Fee $35
   - b. OR Per Field Per Season (two games per reservation period) $475
4. Group 4
   - a. Per Game Fee $45
   - b. OR Per Field Per Season Fee (two games per reservation period) $700
5. Group 5 ..... $55 per game

Baseball

1. Group 1 ..... See Outdoor Programs section
2. Group 2
   - a. Participation Fee ..... $4 per participant
   - b. Field Preparation Fee ..... $10 per participant
3. Group 3
   - a. Field Rental ..... $40 for first game
   - b. Field Rental (same day) ..... $20 for all subsequent games
4. Group 4
   - a. Field Rental ..... $50 for first game
   - b. Field Rental (same day) ..... $25 for all subsequent games
5. Group 5 ..... See Softball/Baseball Field Rental Rates section

Soccer

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... $4 per participant fee
3. Group 3 ..... $25 per game
4. Group 4
   - a. Per Game Fee $35
   - b. OR Yearly Rental
     - I. Two weeknights and Saturday $1,700
     - II. Five weeknights and Saturday $2,500
5. Group 5 ..... See Soccer/Lacrosse Field Rental Rates section

Lacrosse

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3 ..... $25 per game (must provide own field prep)
4. Group 4 ..... $35 per game (must provide own field prep)
5. Group 5 ..... See Soccer/Lacrosse Field Rental Rates

City of Orem, Utah
Proposed Fees & Charges
Fiscal Year 2014-2015

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ADMINISTRATIVE SERVICES

Documents

Budget Copies $5.00
Copy Machine Copies ..... $0.10/page or side for the public
General Plan (hard copy, black & white) $50.00
General Plan (CD) $10.00
General Plan (internet) ..... Free
Special Information Searches ..... Actual cost including employee salary

Miscellaneous

Bicycle License ..... Free

Service Billing

Late Payment ..... $15.00 after 30 days from billing
Service Charge (returned checks) $20.00

Utility Connections

After Hours Charge $50.00
Application for Special Improvement District (SID) ..... $7.500 – Costs
Broken Lock & Bracket Fine $55.00
Deposit (if required) ..... 3 x average month's bill
Field Service/Reconnect (Reconnect is two trips fees) $25.00
Illegal Connection Fine $250.00
Street Lighting Fee $3.25/month
Utility Hook-up Fee $25.00

CITY MANAGER

City Center Use*

Rotunda or Council Chambers: Monday Friday, 8:00 a.m. to 8:30 p.m. ..... No charge

Type of Use: City of Orem sponsored/Orem Committees, PTA & Commissions, Governmental Agencies, Political Groups, defined as current legislators for the purpose of town hall meetings and Neighborhood Meetings, as required by Development Services for proposed developments.

* Groups shall be limited to 150 people. City Center is not available on City observed holiday.

Miscellaneous

Digital CD/DVD Recordings of City Meetings $10.00

Passports

Application Fee (Payable to "Department of State"):

1. Passport Book – Age 16 & Older ..... Fee set by the U.S. Department of State
2. Passport Book – Under Age 16 ..... Fee set by the U.S. Department of State
3. Passport Card – Age 16 & Older ..... Fee set by the U.S. Department of State
4. Passport Card – Under Age 16 ..... Fee set by the U.S. Department of State

Execution Fee (Added to each application – payable to "The City of Orem") ..... Fee set by the U.S. Department of State
Overnight Fee $20.00
Passport Photos (May be purchased from the City or supplied from other sources) ..... ~~$13.00~~/$10.00

Solid Waste**

Additional Containers $9.50/month
Green Waste $5.55/month
Multiple Units ..... $10.50+$10.50 each additional unit/month
Recycling Fee ..... $3.05 /Month
Residential ..... $10.50 /month
Trailer Courts & Condominiums ..... $10.50+ $10.50each additional unit/month
**The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

DEVELOPMENT SERVICES

Appeals

Board of Adjustment $400.00
Board of Appeals $400.00
City Council $400.00
Planning Commission $400.00
Special Exception for Multi-family Dwellings Variance $1,000.00

Bonds

Christmas Tree Lots $50.00
Fireworks Stands $300/50.00
Pawn Broker ..... $3,000 Surety
Private Investigator ..... $3,000 Surety or $300.00 cash
Temporary Business ..... $3,000 Surety or $300.00 cash
Tow-truck/Parking Enforcement ..... $1,000 Surety
Transient Merchant ..... $3,000 Surety or $300.00 cash

Business License Fees

Business License List – Complete List ..... $25.00 or free on internet
Business License List – Monthly New Business List ..... $20.00 or free on internet
Change of Business Location – Non-renewal $20.00
Change of Business Name $20.00
Change of Ownership $20.00
Commercial Business License Base Fee--New Businesses (disproportionate base fee)* $150.00
Commercial Business License Base Fee--Renewals $100.00
Commercial Inspection $60.00
Commercial License, Base Fee* $30.00
Commercial License, Per Employee Fee ($6,000 maximum) $10.00
Home Occupation Inspection (if required) $60.00
Home Occupation License, Base Fee $30.00
Reprint of Lost License $5.00
Solicitor Badge Fee $5.50
Solicitor License $60.00
Late Fees – In addition to fees shown above

1. Home Occupations
   a. February/March 1 to April 30 ..... $20.00
   b. Payments starting/after May 1 ..... $30.00
2. Commercial Businesses
   a. February/March 1 to April 30 ..... $30.00/10% of total fees
   b. Payments starting /after May 1 ..$30 outlined above an additional 10% each following month

*Temporary, solicitor, seasonal or special event businesses will not be subject to the prorate provision.

Development Review Applications

Public Noticing ..... Time + Materials + Postage
Utah County fees ..... All required Utah County recording fees will be paid by the applicant
Public Hearing Legal Notice ..... Publishing cost for legal noticing paid by applicant
Annexation Request ..... $1500.00/$1,000.00 + cost of legal noticing
City Code Amendment ..... $900.00/$600.00
Concrete/Masonry Fence $50.00
Conditional Use Permits ..... $800.00/$600.00
Condominium Conversion ..... $300.00 + $55.00/unit
Fence Modification/Waiver $100.00
General Plan Amendment Request $1,000.00
Other $200.00
Street Vacation ..... $1,200.00/$800.00
Subdivision Plats/Site Plans:

1. Additional Reviews ..... 2. through 7., $1500.00/$1000.00/review after 3 reviews
2. PRD Preliminary ..... $800.00/$700.00+ $20.00/lot
3. PRD Final ..... $600.00/$400.00+ $30.00/lot
4. Preliminary, Residential ..... $800.00/$700.00+ $20.00/lot
5. Final, Residential (not including recording fees) ..... $600.00/$400.00+ $20.00/lot
6. Plat Amendments, Including Lot Line Adjustment (not including recording fees) ..... $800.00/$600.00+ $20.00/lot
7. Site Plans $1,500.00
8. Site Plan Administrative Approval ..... $500.00/$400.00
9. Temporary Site Plan or Day Care $100.00

Zoning Ordinance Amendment ..... $1,200.00/$800.00
Zoning Ordinance Amendment/New PD Zone ..... $2,000.00/$1,000.00

Sign Posting Fee
Development Review Requests:

1. Annexation
2. Commercial Adjacent to Residential Zones
3. Conditional Use Permit
4. Condo Conversions
5. General Plan Amendments
6. Non-residential in Residential Zones
7. Plat Amendments
8. Preliminary Plats with Deep Lots
9. Rezones
10. Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21
11. Text Changes in Creating or Amending PD Zones $25.00/request

Public Sign Replacement Fee $65.00

Improvement Bond – Commercial & Residential Contract Construction

All Improvement Bonds – Commercial & Multifamily ..... 110% of estimated cost as determined by City Engineer
New Single Family
Undeveloped Lot ..... 110% of estimated cost as determined by City Engineer
Developed Lot $1,000.00
Single Family Additions greater than 500 square feet $200.00

Building Safety Permits

Basement Finishes (existing homes) ..... $30.00 + 1% of valuation based upon building standards by ICC
Building Demolition Permit ..... UAC rate ($30.00 minimum)

Building Permits – Total of:
1. Current Building Valuation as Published by ICC ..... Table 3A, 1997 UAC ($30.00 minimum) + 5%
2. Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet $50.00

Clear Certificate of Non-compliance $110.00
Construction Water $30.00
Electrical Permit ..... Table 3B, 1997 UAC ($30.00 minimum) + 5%
Mechanical Permit ..... Table 3C, 1997 UAC ($30.00 minimum) + 5%
Plumbing Permit ..... Table 3D, 1997 UAC ($30.00 minimum) + 5%
Sign Permits – Valuation as Provided by Applicant ..... Table 3A, 1997 UAC ($30.00 minimum) + 5%
Temporary Certificate of Occupancy:
1. Commercial ..... $375.00 (non-refundable)
2. Residential ..... $240.00 ($100.00 refunded, if completed within 30 days, unless illegally occupied)

Building Safety Plan Review

Commercial & Residential ..... The lesser of 65% of the permit fee **or** the actual cost
Fast Track:
1. Commercial and/or Deferred Submittals ..... $700.00 minimum + $50.00/hour if over 4 hours
2. Residential ..... $250.00 minimum + $50.00/hour if over 2 hours

Plan Review Required by Changes ..... $30.00 minimum + $50.00/hour if over ½ hour
Buildings over four stories ..... Third party structural review required – cost

Building Safety Miscellaneous Fees

Building Without a Permit ..... Double building permit fee including plumbing, electrical and mechanical
Investigation Fee ..... 100% UAC Rate
Refunds:
1. When Permits Not Issued ..... 100% of permit fee only (City retains plan review fee)
2. When Permit Issued But No Work Performed ..... 80% of permit fee only (City retains plan review fee)

Building Safety Special Inspections

Inspections Outside of Normal Working Hours ..... $100.00 + $60.00 /hour if over 2 hours
Other Inspections ..... $40.00 + $60.00 /hour if over ½ hour
Pre-move Inspections ..... $100.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection $50.00

Engineering Fees

Permit Fee $50.00
Road Cut Fee
Age of Roadway
0-2* years ..... $5,000.00 + $2.00/linear foot
2-5 years ..... $250.00 + $1.50/linear foot
5 + years ..... $150.00 +$1.00/linear foot
*requires City Engineer Approval, fees are a minimum charge with additional requirements to be negotiated

Road Bore Fees
0-2* years $5,000.00
2-5 years $250.00
5 + years $150.00
Length of Bore
0 – 50 feet ..... $50.00 + ROW Pothole Fee $5.00 each
50 – 300 feet ..... $150.00 + ROW Pothole Fee $5.00 each
300 feet + ... $300.00 + ROW Pothole Fee $5.00 each
*requires City Engineer Approval; fees are a minimum charge with additional requirements to be negotiated

Subdivisions

Engineering Construction Inspections

1. Annual Performance Cash Bond (held for one year from date last permit pulled) $1,000.00
2. Asphalt Permit ..... $50.00 first 20,000 sq ft + $10.00 each additional 10,000 sq ft
3. Curb, Gutter & Sidewalk Permit ..... $50.00 first 30 ft – $10.00 each additional 100 ft
4. Grading Permit $50.00
5. Miscellaneous Other Permits $50.00

Processing Check to County Recorder:

1. Original Linen
2. Per Lot
3. Recorded Copies ..... As Charged by County

Miscellaneous

1. Approved Drawings PDF Diskette $40.00/page
2. Barricades (provided) $28.00/barricade
3. Blueprints 24 X 18 ..... $3.00/page
4. Blueprints 24 X 36 ..... $3.00/page
5. Blueprints 36 X 36 or larger $5.00/page
6. Color Maps 8 ½ X 12 ..... $1.00 each
7. Color Maps 11 X 11 ..... $5.00 each
8. Color Maps 18 X 18 ..... $10.00 each
9. Color Maps 24 X 36 ..... $15.00 each
10. Color Maps 36 X 48 ..... $20.00 each
11. Construction Specs $35.00/book
12. Copies of Documents $0.30/page
13. Engineering Copies 36 X 48 (b&w) $3.00/page

Street Signs

1. Extra Panel $110.00each
2. 30" Stop or Traffic Sign, etc. $105.00/each
3. Street Address Sign $245.00/each
4. 36" Stop or Traffic Sign, etc. $165.00/each

Street Lights

1. Residential/Commercial Poles ..... $3,600.00 each
   - a. Light Pole Base& Fixture $1980.00
   - b. Junction Box & Installation $175.00
   - c. Base Installation $165.00
   - d. Pole Installation $195.00
   - e. LED/Bulb Driver & Eye $535.00
   - f. Cable & Conduit ..... $1.50/ft. (avg. of 65')
   - g. Trench for Power ..... $8.50/ft (avg. pf 65')
2. Corridor Pole ..... $4,950.00 each
   - a. Light Pole Base & Fixture $3,500.00
   - b. Junction Box & Installation $175.00
   - c. Base Installation $165.00
   - d. Pole Installation $215.00
   - e. LED/Bulb, Driver & Eye $345.00
   - f. Cable & Conduit $1.50/ft. (avg. 65') $97.50
   - g. Trench for Power $8.50/ft. (avg. of 65') $452.00

Subdivision Improvement Bond (estimated cost per City Engineer)

1. Change of Address $50.00
2. Re-processing Plat $20.00
3. Revisions Prior to Recording $50.00

Survey

1. Performance Cash Bond (held for one year from date last permit pulled) $1,000.00
2. Lien Processing and Filing Per Development $50.00

FIRE

Ambulance Fees

Transport Fees ..... Limits established by the State Bureau of Emergency Medical Services

Annual Commercial Inspection Fees

Assembly (permanent dance clubs) ..... $110 - $280 (see chart) $50.00
- a. 0-3,000 Sq. ft. $110.00
- b. 3,001 to 6,000 Sq. ft. $150.00
- c. 6,001 to 9,000 Sq. ft. $190.00
- d. 9,001 to 12,000 Sq. ft. $230.00
- e. 12,001 and above $280.00

Fireworks Displays Inside Permanent Retail Outlets $110.00
Hazardous Materials Dispensing/Use $125.00
Hazardous Materials Production/Processing $175.00
Hazardous Materials Storage Sites $110.00
High Rise Inspections $350.00
Home Day Care $110.00
Hospitals $220.00
Hotel and Large Apartment Complexes (over 16 units)
- a. 16-32 units $110.00
- b. 33-48 units $150.00
- c. 49-64 units $200.00
- d. 65-80 units $250.00
- e. 81 units and above $300.00

Pre-school/Day Care $110.00
Repair Garages/ Fuel Dispensing Stations $110.00
Restaurants (fire suppression systems) $110.00
State Licensed Health Care Facilities $110.00

Fire Alarm System Inspections (includes office plan review, 24 hr test & final inspection)

Additions, Remodels or New Construction
1. Under 3,000 Square Feet $110.00
2. 3,001 to 8,000 Square Feet $220.00
3. 8,001 Square Feet and Greater ..... $165.00 + $0.005/square foot

Miscellaneous

Community Emergency Response Team (CERT) Class $45.00

Other Inspections and Re-inspections

Miscellaneous Fire Inspection
- a. 0-7,000 Sq. ft. $110.00
- b. 7,001 to 15,000 Sq. ft. $160.00
- c. 15,001 to 30,000 Sq. ft. $200.00
- d. 30,001 to 50,000 Sq. ft. $240.00
- e. 50,001 Sq. ft. and above $280.00

Re-inspection Fee (charged for 3rd and subsequent re-inspections) $110.00
Spray Booth, Spray Room or Limited Spray Area $110.00
Wet Chemical/Hood System $110.00

Reports

EMS Reports $10.00

Service Fees

Arson Investigations ..... Actual cost
Haz-mat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:

1. Equipment
   a. Aerial Truck $325.00/hour
   b. Ambulance $250.00/hour
   c. Brush Truck $150.00/hour
   d. Pumper (engine) $225.00/hour
   e. Equipment $250.00/hour
2. Personnel Cost, Including Fringe Benefits and Overtime ..... Actual Cost
3. Supplies Used on Scene ..... Actual Cost

Inspections Mandated by State Law ..... Actual Cost
Inspections Requested by Insurance Company ..... Actual Cost

Sprinkler System Inspections*

Additions, Remodels or New Construction

1. Under 3,000 Square Feet $110.00
2. 3,001 to 8,000 Square Feet $220.00
3. 8,001 Square Feet and Greater ..... $220.00 + $0.01/square foot

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

Temporary and Construction Permit Fees

Above Ground Storage Tank

1. Under 500 Gallons $150.00
2. 501 Gallons and Greater $250.00

Fireworks Shows (inside and outside) $250.00
LPG Tank Installation per Tank (125 gallons and above) $110.00
Open Flames and Candles $110.00
Tents or Temporary Membrane Structures ..... $110.00 per structure
Underground Storage Tank Installation per Site ..... $350.00 Per Tank
Underground Storage Tank Removal per Site ..... $350.00 Per Tank

LIBRARY

Library Fees and Charges

Checkout Fees-Feature Films

1. DVD or VHS per Disc or Cassette $1.00/week
2. DVD or VHS in Designated Series per Unit ..... $0.50 per disc or cassette/week
3. DVD or VHS in Designated Series, 4 or More Discs or Cassettes ..... $0.50 per disc or cassette/two weeks

Copies (includes sales tax)

1. Color Printing (8 ½ X 11 only) $0.25/each
2. Letter (8 ½ X 11) $0.10/each
3. Copies of Historic Photos $2.00/each
4. Genealogy Fan Chart $2.50

Miscellaneous

1. Annotated Booklet $8.00
2. Bar-code Replacement $1.00
3. Canvas Book Bag $5.00
4. CD Label/Tag Insert $3.00
5. Damaged/Missing Security or RFID Tag $1.50
6. Interlibrary Loan (shipping & handling) ..... Costs as charged

7. Non-resident Card ..... $100.00 /year or $50.00 /6 months
8. ~~Non-resident Internet Use per Session~~ ..... ~~$1.00~~
9. Opaque Projector Use ..... $0.50/30 minutes
10. Polishing or CD/DVD Repair – Double Sided $6.00
11. Polishing or CD/DVD Repair – Single Sided $3.00
12. Replacement of User Card $3.50

Overdue Fines

1. 30th Day Overdue: ..... $5.00 per account
2. Debt Collection Fee:
   a. Small Balance ($10.00 to $24.99) ..... $5.00 per account
   b. Large Balance ($25.00 and greater) ..... $10.00 per account
3. Items Not Listed Below $0.10/day
4. Interlibrary Loan Materials $1.00/day
5. Reference Book $1.00/hour
6. Video and DVD $0.50/day

Repairable Book Damage

1. Cleanable Markings $1.25/page
2. Clear Protective Cover (torn or missing) $1.00
3. Dust Jacket $2.00
4. End Page Replacement $2.50
5. Rebinding Oversize Book $20.00
6. Rebinding Standard Size Book $15.00
7. Repairable Water Damage $5.00
8. Spine Repair $2.50
9. Torn Page $2.00/page

Replacement Fee for Lost or Permanently Damaged Items – *When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee)*

1. Audio Cassette $9.00
2. Board Book $5.00
3. Book on Cassette $34.00
4. Book on CD $39.00
5. Boy Scout Merit Badge Book $4.00
6. Cassette or CD Pouch $1.00
7. CD-ROM $35.00
8. Compact Disc $15.00
9. DVD $25.00
10. DVD Security Case $3.00
11. ~~DVD Security Case (3-7 discs)~~ ..... ~~$4.00~~
12. ~~DVD Security Case (8-10 discs)~~ ..... ~~$4.50~~
13. DVD Security Hub $0.50
14. Entertainment Video $30.00
15. Hardback Book $21.50
16. Informational Video $50.00
17. Junior Hardback Book $15.00
18. Junior Paperback Book $9.00
19. Magazine $4.00
20. Map $9.00
21. Media Kit $25.50
22. Media Kit Box $10.00
23. Pamphlet File Carrier $0.50
24. Pamphlet File Material $1.75
25. Paperback Book $8.00
26. Processing Fee (board books, magazines, merit badge books) $2.00

27. Processing Fee (other items) $4.00
28. Read Along Book $20.00
29. Reference Book $75.50
30. Reference Magazine $5.00
31. Reproduction of Graphics for Media Carriers $5.00
32. Sheet Music $20.00
33. Spoken Word Cassette Carrier (1 – 15 tape bays) $5.00
34. Spoken Word Cassette Carrier (16 + tape bays) $10.00
35. Spoken Word CD Carrier (1 disc) $2.00
36. Spoken Word CD Carrier (42 – 8 discs) $7.00
37. Spoken Word CD Carrier (9 + discs) $12.00
38. Trade Paperback Book $15.00
39. Tyvek Envelope $2.00
40. Video Carrier $1.00

Stage at City Center Park

1. Reservation Fee ..... $250.00/4 hour block
2. Hourly Rate $75.00

POLICE

Alcohol License Fees (all fees annual except application fee)

Application Fee $225.00
Class A, Off Premise Beer Retailer $600.00
Class B, Restaurant On Premise Beer Retailer $600.00
Class C, Other On Premise Beer Retailer $670.00
Class D, Single Event Permit $575.00
Class E, Liquor License $725.00
License Denial Appeal Fee $75.00

Animal Control Fees

Dog License Fees as Set by the North Utah County Animal Services District

Miscellaneous

Criminal History Check $20.00
Resident fingerprinting ..... $10.00 for 2 cards and $5.00 for each additional card
Non-resident Fingerprinting ..... $30.00 for 2 cards and $5.00 for each additional card
Rape Aggression Defense $20.00
VISA Letters (letters of good conduct) $10.00
Weed Abatement Administration Charge $50.00
Concealed carry class $50.00

Reports

Computerized Accident Reconstruction Diagrams $500.00
Photographic Disc (or e-mail – same charge as disc)

1. 1 to 30 Photographs $20.00/disc
2. More than 30 Photographs $30.00/disc

Police Reports $10.00
Traffic School $60.00

Street Race Events (Bikes, Running, etc.)

Application Fee $50.00
Cleaning Deposit $200.00

PUBLIC WORKS

Cemetery

Burial Right Transfer and Other Transactions ..... ~~$15.00~~ $50.00
Cemetery Lot
1. Single Lot ..... ~~$1,200.00~~/$1,000.00
2. ½ Space on Edge of Road ..... ~~$600.00~~ $550.00

Disinterment $1,500.00
Interment
1. Adult Burial ..... ~~$600.00~~ $500.00
2. Cremation ..... ~~$300.00~~ $300.00
3. Double Depth (first burial only; second burial at regular fee) $900.00
4. Infant Burial (1 year old or under) $400.00
5. Junior Burial ..... ~~$600.00~~ $400.00

Overtime (after 4:00 p.m.) ..... $75.00 per ½ hour
Saturday Interment (in addition to regular fee) ..... ~~$400.00~~ $300.00
Headstone Inspection and Setting Fee $35.00

Miscellaneous Charges

1. RV Dump Charges ..... $3.00 /dump
2. Sewer Lateral Cleanout Survey $100.00/cleanout
3. Backhoe $50.00/hour
4. Continuous Rodder $50.00/hour
5. Dump Truck $50.00/hour
6. Excavator $75.00/hour
7. Jet Vacuum Truck $225.00/hour
8. Mini-excavator $50.00/hour
9. Service Truck $25.00/hour
10. Street Sweeper $300.00/hour
11. TV Van $225.00/hour
12. Bucket/Lift Truck $65.00/hour
13. Utility Truck w/Generator and Welder $45.00/hour
14. Pickup Truck $20.00/hour
15. Variable Message Sign $12.00/hour
16. Personnel Cost, Including Fringe Benefits and Overtime ..... Actual Cost

Items 3 through 16 are not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis.

Pretreatment Fees

Sewer Pretreatment Fees
1. Annual Sampling Fee (automotive) $200.00
2. Categorical Annual Sampling Fee $800.00
3. Non-categorical Annual Sampling Fee $100.00
4. Reinspection Fee $40.00
5. Surcharge Unit Fees:
   a. Biochemical Oxygen Demand (BOD)* ..... $0.15/lb of BOD
   b. Chemical Oxygen Demand (COD)* ..... $0.10/lb of COD
   c. Flow ..... $0.90/1,000 gallons
   d. Oil and Grease ..... $0.25/lb of oil and grease
   e. Total Suspended Solids (TSS) ..... $0.11/lb of TSS
6. Violation ..... $1,000/day/violation + test costs + all other associated costs

*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.

Sewer Connection Fees

Multiple Units ..... $600.00/additional unit
Non-participating $1,500.00
Participating $600.00

Sewer Rates

Monthly, All Uses:

1. Base Rate* $9.32/connection
2. Volume Charge ..... $1.42 /1,000 gallons

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

Storm Sewer Fees

Storm Sewer Construction Site Citation Infraction*

1. First Infraction $50.00/day/violation
2. Second Infraction $100.00/day/violation
3. Third Infraction* $200.00/day/violation

Storm Sewer Construction Site Inspections Fee**

1. ≤ 1 acre $75.00
2. > 1 acre and ≤ 5 acres $150.00
3. > 5 acres and ≤ 10 acres $200.00
4. > 10 acres and ≤ 20 acres $300.00
5. > 20 acres and ≤ 30 acres $400.00
6. > 30 acres and < 40 acres $500.00
7. > 40 acres and ≤ 50 acres $650.00
8. > 50 acres $750.00

Storm Sewer Fee per Equivalent Service Unit (ESU) ..... $5.35 month; $5.00/month

*With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City of Orem.

**Based upon the size of the development/project. If a larger development is broken up and sold in smaller units, each new sub-unit is subject to and needs to apply for a separate SWPPP permit and pay separate inspections fees. Each SWPPP permit is valid for three years. After three year, the applicant is required to reapply and pay appropriate fees based upon the size of the remaining development or file a Notice of Termination of Construction Activity.

Water Connection Fees

Meter Size/Description of Service		
1.	3/4" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	378.00
	Total Fee	$ 2,075.00
2.	3/4" Meter - Participating	
	Connection	$ 171.00
	Meter	378.00
	Total Fee	$ 549.00
3.	1" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	494.00
	Total Fee	$ 2,191.00
4.	1" Meter - Participating	
	Connection	$ 171.00
	Meter	494.00
	Total Fee	$ 665.00
5.	1-1/2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	1,016.00
	Total Fee	$ 2,713.00
6.	1-1/2" Meter - Participating	
	Connection	$ 171.00
	Meter	1,016.00
	Total Fee	$ 1,187.00
7.	2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	1,225.00
	Total Fee	$ 2,922.00
8.	2" Meter - Participating	
	Connection	$ 171.00
	Meter	1,225.00
	Total Fee	$ 1,396.00
9.	>2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	+Actual Cost
10	>2" Meter - Participating	
	Connection	$ 171.00
	Meter	+Actual Cost
11.	Multiple Units (per additional unit)	$ 171.00
12.	Water Service Deletion (per service)	$ 915.00
13.	Water Tap - 3/4" to 2"	200.00
14.	Water Tap - 4" and Larger	$ 400.00

*All meters installed in existing asphalt shall require an additional $200.00 for local streets. All streets above the collector status - fee will be determined at time of consideration.

Water Rates

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000 gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundaries

Usage Charge (all meter sizes)	$0.58/1,000 gallons
¾" Meter	$13.94 $13.69/month
1" Meter	$35.32 $34.69/month
1 ½" Meter	$99.44 $97.65/month
2" Meter	$163.57 $160.63/month
3" Meter	$249.08 $244.61/month
4" Meter	$420.08 $412.55/month
6" Meter	$1,067.35 $1,042.31/month
8" Meter	$1,411.63 $1,392.21/month
10" Meter	$2,126.45 $2,088.32/month
Fire Hydrant Meter Rental*	$20.00 See Note

Note: A $1,000.00 deposit is required in the form of cash or certified funds to rent a fire hydrant meter. The charge to rent a meter is $5.00 per day but shall not exceed $100.00 per month. The standard usage charge per 1,000 gallons of water used or $10.00 will be assessed, whichever is greater. The water meter must be returned on a monthly basis for reading and billing purposes otherwise $50.00 of the deposit shall be forfeited. The maximum meter rental period is three months. If the meter is not returned at the end of the three-month period, the deposit shall be completely forfeited.

* In addition to the $20.00 base rate, a $1,100.00 deposit is required in the form of cash or certified funds to rent a fire hydrant meter. The charge to rent a meter is $5.00 per day but shall not exceed $100.00 per month. The standard usage charge per 1,000 gallons of water used or $10.00 will be assessed, whichever is greater. The water meter must be returned on a monthly basis for reading and billing purposes otherwise $50.00 of the deposit shall be forfeited. The maximum meter rental period is three months. If the meter is not returned at the end of the three-month period, the deposit shall be completely forfeited.

Water Rights Impact Fees

Development Type/***Water Required****

1.	Apartment Complex/***.31 Acre Feet per Unit***	
	Water Fee	$ 1,079.33
	Credit (Average)	(75.00)
	Net	1,004.33
	City Administration Fee	120.52
	Final Fee per Unit	$ 1,124.85
2	Condominium/***.57 Acre Feet per Unit***	
	Water Fee	$ 1,984.57
	Credit (Average)	(75.00)
	Net	1,909.57
	City Administration Fee	229.15
	Final Fee per Unit	$ 2,138.72
3.	Duplex/***.52 Acre Feet per Unit***	
	Water Fee	$ 1,810.48
	Credit (Average)	(75.00)
	Net	1,735.48
	City Administration Fee	208.26
	Final Fee per Unit	$ 1,943.74
4.	Four-plex/***.35 Acre Feet per Unit***	
	Water Fee	$ 1,218.59
	Credit (Average)	(75.00)
	Net	1,143.59
	City Administration Fee	137.23
	Final Fee per Unit	$ 1,280.82
5.	Landscape Meter/***1.07 Acre Feet per Unit***	
	Water Fee	$ 3,725.42
	Credit (Average)	(75.00)
	Net	3,650.42
	City Administration Fee	438.05
	Final Fee per Unit	$ 4,088.47
6.	Single Family Home with 3/4" Meter/***.97 Acre Feet per Unit***	
	Water Fee	$ 3,377.25
	Credit (Average)	(75.00)
	Net	3,302.25
	City Administration Fee	396.27
	Final Fee per Unit	$ 3,698.52
7.	Small Commercial 3/4" Meter/***.57 Acre Feet per Unit***	
	Water Fee	$ 1,497.13
	Credit (Average)	(75.00)
	Net	1,422.13
	City Administration Fee	170.66
	Final Fee per Unit	$ 1,592.79

*All other meter sizes will be charged according to the formula adopted in the AWWA Standards.

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a $5.00 non-refundable fee for all classes and programs.
(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

City of Orem Scera Park Pool Fees

General Admission

1. Adults (14 and older) $6.00
2. Family (Monday, 5:00 pm to 8:00 pm) $25.00
3. Infant (under 1 years old) ..... No charge
4. Senior Citizens (55 and older) $5.00
5. Toddler (1 to 3) $1.50
6. Water Aerobics and Lap Swim (7:00 am to 9:00 am) $3.50
7. Youth (4 to 13) $5.00

Pool Reservations

1. Time Blocks*
   a. Monday through Thursday ..... 8:30 pm to 10:00 pm
   b. Friday
      i. Block 1 ..... 6:30 pm to 8:00 pm
      ii. Block 2 ..... 8:30 pm to 10:00 pm
   c. Saturday
      i. Block 1 ..... 10:30 am to noon
      ii. Block 2 ..... 6:30 pm to 8:00 pm
      iii. Block 3 ..... 8:30 pm to 10:00 pm
2. Deposit for Reservation $100.00
3. Reservation Fee ..... $200.00 + staffing fee
4. Staffing Fee (2 hours)
   a. 0 to 50 People $200.0
   b. 51 to 100 People $270.00
   c. 101 to 200 People $340.00
   d. 201 to 400 People $390.00
   e. Over 400 People ..... $390.00 + $100.00/100 people over 400

Pre-sales

1. April ..... 20% off
2. May ..... 10% off
3. Employees ..... 15% off

Punch Passes

1. General Admission
   a. 25 Passes
      i. April Pre-sales (20% off) $80.00
      ii. Employees (15% off) $85.00
      iii. May Pre-sales (10% off) $90.00
      iv. Regular Price $100.00

b. 50 Passes
   i. April Pre-sales (20% off) $152.00
   ii. Employees (15% off) $162.00
   iii. May Pre-sales (10% off) $171.00
   iv. Regular Price $190.00

2. Water Aerobics/Lap Swim (7:00 am to 9:00 am)
   a. 20 Passes
      i. April Pre-sales (20% off) $48.00
      ii. Employees (15% off) $51.00
      iii. May Pre-sales (10% off) $54.00
      iv. Regular Price $60.00
   b. 40 Passes
      i. April Pre-sales (20% off) $90.00
      ii. Employees (15% off) $96.00
      iii. May Pre-sales (10% off) $101.00
      iv. Regular Price $112.00

Shade Canopy Rental - 3 ½ Hour Block
1. Monday through Thursday $20.00
2. Friday and Saturday $25.00

Indoor (Specialist) Classes

~~Baton~~
1. ~~Regular (1-hour classes) ..... $40.00/6 classes~~
2. ~~Meet-&-line~~
   a. ~~Clinic ..... $15.00/individual~~
   b. ~~Facility Officials' Fee/Family ..... $5.00/individual~~
   c. ~~Individual Entry ..... $5.00/individual~~
   d. ~~Team Entry ..... $15.00/team~~
   e. ~~Unlimited Individual Entry ..... $45.00~~

Child Care
1. Class Fee (1-hour class) $2.00/class
2. Punch Card (1/2-hour increments) ..... $17.00/10 hours

CPR ..... $60.00/9 hours
CPR Recertification $50.00
Dance ..... $4.00/$3.00/class
~~Diving Class (4-hour class) ..... $35.00/10 classes~~
Firearms Handling Class (2-hour class)(Min. 5 Students) ..... $15.00/$10.00/class
Firearms Handling Private Class $20.00/hour
Hunter Education (12-hour class) ..... $15.00/class/$10.00/5 classes
~~Kids Adventure ..... $2.50/hour~~
Lifeguard Training ..... $150.00/class/$100.00
Little Dragons (45-minute classes) ..... $25.00/$20.00/4 classes
Martial Arts
1. 1 Hour Classes ..... $25.00/$20.00/4 classes
2. ~~1 ½ Hour Classes ..... $30.00/4 classes~~

Personal Trainer (1-hour sessions) $45.00/session
Racquetball
1. League ..... $30.00/$20.00/player
2. Private (1-hour class) $15.00/class
3. Regular (1-hour classes) ..... $30.00/$24.00/4 classes
4. Tourney ..... $25.00 – 1st event; $10.00 – 2nd event. Youth entry - $15.00. With shirt - $32.00. Referee fee - $3.00

Self Defense
1. Mini-clinic (1 ½ - hour class) $7.50/person
2. Regular (2-hour class) $20.00/class

Scout Pow Wow
1. Swimming $15.00/individual
2. Archery $15.00/individual
3. Rifle $15.00/individual
   Lifesaving $15.00/individual
   First-Aid $15.00/individual

SCUBA Pool Fee (minimum of five students) $10.00/student
Spook-Alley $1.00/individual
Swimming Classes
1. Private Classes (1/2-hour classes) ..... $50.00/4 classes
2. Semi-private Classes (1/2-hour classes) ..... $30.00/4 classes
3. Summer Recreation Swim Team (1 hour duration) ..... $110.00/$100.00/season
4. Summer Swimming (30-minutes classes) ..... $40.00/9 classes
5. UVU Swim Class ..... $60.00 Semester/$40.00/14 hours

Water Safety Instruction ..... $150.00 Class/$100.00/Individual 28 hours
Weight Training
1. Regular (1-hour classes) ..... $40.00/12 classes
2. Seniors (1-hour classes) ..... $26.00/8 classes

Wellness Testing Programs
1. Corporate Wellness Assessments
   a. Group Body Fat Testing – 20 Person Minimum ..... $20.00 each
   b. Non-profit Group (all groups of 15 – 100 people) $10.00/individual
   c. Non-resident $15.00
   d. Resident $12.00
2. Individualized Wellness Program Package Plus Fitness Profile $50.00
3. Infrared Fat Test $5.00

Park Pavilion Reservation Fees (sales tax included)

Time Periods for Reserving Pavilions (5 hours each)
1. Block A – 9:30 a.m. to 2:00 p.m.
2. Block B – 4:00 p.m. to 9:00 p.m.

24 Hour Period Charge* $250.00
Additional Charge if Amusement Attractions are Included**
1. Up to 150 People $100.00
2. 151 to 300 People $250.00
3. 301 to 500 People $400.00
4. Over 500 People $500.00

All City Parks Except Mt. Timpanogos and Nielsen's Grove Parks
1. Large Pavilions
   a. Weekdays $50.00/block
   b. Weekends $75.00/block
2. SCFRA Park Small Pavilions
   a. Weekdays $30.00/block
   b. Weekends $45.00/block
3. Small Pavilions Except SCFRA Park ..... No charge

Mt. Timpanogos Park
1. Bowery
   a. Weekdays $150.00/block
   b. Weekends $175.00/block
2. Hosting Center (available for full-day reservation only)
   a. Reservation Fee $400.00/day
   b. Security Deposit $200.00

3. Small Pavilion Site
   a. Weekdays..... $75.00/block
   b. Weekends..... $100.00/block

Nielsen's Grove Park

1. Bowery
   a. Weekdays..... $75.00/block
   b. Weekends..... $100.00/block

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

**Any group using amusement attractions is required to obtain commercial liability insurance in the amount of $2 million.

Orem Senior Friendship Center Activities

Ceramics..... $1.00/person/visit
Classes Computer, Computer Lab & Wood Shop..... $1.00/person/visit
Orem Senior Friendship Center Annual Fee $7.00/person
Gold Membership 80+ /free
Saturday Night Dance Admission $5.00/person
Trips and Tours .....Fees vary by trip expenses

Orem Senior Friendship Center Facility Rental Fees (Available Monday – Friday)*

Group A: City of Orem & Orem Senior Service Clubs

1. Multipurpose Room .....No charge
2. Kitchen.....No charge
3. Conference Room .....No charge

Group B: Governmental Agencies, Orem Senior Citizen Organizations Non-profit Organizations

1. Multipurpose Room .....$30.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees
2. Kitchen.....$25.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees
3. Conference Room .....$10.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees

Group C: Residents and City General Community Use

1. Multipurpose Room ..... $60.00/hour + staff fees
2. Kitchen..... $50.00/hour + staff fees
3. Conference Room ..... $15.00/hour + staff fees

Group D: Non-residents, Non-resident Organizations and Commercial Enterprises

1. Multipurpose Room ..... $75.00/hour + staff fees
2. Kitchen..... $125.00/hour + staff fees
3. Conference Room ..... $30.00/hour + staff fees

Staff Fee..... $14.00/hour

*Additional Fees May Apply:

1. Deposit - A $125.00 loss/damage deposit is applicable to the Multipurpose Room and Kitchen and is due in advance of booking the reservation. A 50% refund will be applicable if the event is cancelled within a reasonable time period. The loss/damage deposit will be totally or partially refunded based on the cleanliness of the room. Refunds shall be at the discretion of the City.
2. Percentage of Gate Receipts – Groups charging admission or using the Center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
3. Set Up/Take Down Charge – For non-resident and profit-making groups, set/up/take down charges of $20.00 per 100 people will be added.

Outdoor Programs (additional fees: non-resident fee - $10.00; late fee - $5.00)

Adult Programs

1. Basketball
   a. Men's $600.00/team
   b. Women's $400.00/team
2. Kickball $225.00/team
3. Softball
   a. Co-ed Fall & Summer ..... $375.00/$350.00/team
   b. Co-ed Fall-Double Header $450.00/team
   c. Men's Double Header – Fall $525.00/team
   d. Men's -- Double Header - Summer ..... $625.00/$600.00/team
   e. Men's – Single Games - Fall & Summer ..... $375.00/$350.00/team
   f. Women's Fall & Summer ..... $375.00/$350.00/team
4. Volleyball
   a. Co-ed $250.00/team
   b. Men's $250.00/team
   c. Women's $250.00/team
5. Flag Football (mens) $450.00/team

Tennis (Specialist) Classes

1. Group Tennis Lessons ..... $35.00/$32.00/individual
2. Private Lessons ..... $40.00/$35.00/hour
3. Semi-private Lessons (2-4 students divide cost) ..... $60.00/$50.00/hour
4. Youth League/Teams $95.00/individual

Tournaments

1. Softball
   a. Girls' May Madness Tournament $375.00/team
   b. Pre-season Men's Non-Orem Softball League Teams $375.00/team
   c. Pre-season Men's Orem Softball League Teams $400.00/team
2. Tennis
   a. Doubles $25.00
   b. Singles $15.00/individual
3. Lacrosse Tournament $400.00/team

Tiny Tots

1. Basketball $30.00/player
2. Soccer $30.00/player
3. Sports Skill $30.00/player
4. T-ball $30.00/player

Youth Programs

1. Adapted T-ball $30.00/player
2. Basketball
   a. Grades 3 - 6 ..... $50.00/individual + $10 ASD fee
   b. Grades 7 - 8 ..... $55.00/individual + $10 ASD fee
   c. High School(8 players-additional players $35.00) ..... $525.00/$475.00/team
   d. Little Hoopsters/Super Hoopsters ..... $35.00/$30.00/individual
3. Coach Pitch ..... $35.00/$30.00 /individual
4. Cheerleading $90.00/individual
5. Flag Football $33.00/individual
6. Hershey Track ..... No charge
7. Machine Pitch ..... $38.00/$35.00 /individual
8. Softball
   a. Girls' Accelerated Softball ..... $550.00/$500.00/team
   b. Girls' Softball $50.00/individual

9. Summer Youth Parks
   a. Junior (4 – 6) ..... $55.00 each
   b. Youth (5 – 11) ..... $110.00 each
10. T-ball $33.00/individual
11. Youth Fishing ..... $25.00/$20.00/individual
12. Youth Lacrosse – 3rd and 4th Grade $55.00/individual
13. Youth Lacrosse – 5th and 6th Grade $65.00/individual
14. Youth Lacrosse 7th and 8th Grade $75.00/individual
15. Youth Track Club $60.00/individual
16. Youth Wrestling $35.00/individual

Recreation Center Business Passes*

Non-resident (total number of eligible business members listed)

1. 5 to 250 ..... $85.00/$75/person
2. 251 to 500 ..... $80.00/$70/person
3. 501 to 750 ..... $75.00/$65/person
4. 751 to 1,000 ..... $70.00/$60/person
5. 1,001 and Greater ..... $65.00/$55/person

Resident (total number of eligible business members listed)

1. 5 to 250 ..... $60.00/$50/person
2. 251 to 500 ..... $55.00/$45/person
3. 501 to 750 ..... $50.00/$40/person
4. 751 to 1,000 ..... $45.00/$35/person
5. 1,001 and Greater ..... $40.00/$30/person

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

Recreation Center Daily Rates (Daily Rates Include Sales Tax)

General Admissions

1. Entire Facility
   a. Adult (14 and older) $4.00
   b. Child (under 4 years old) ..... No charge
   c. Family Night (Monday. 6:00 pm - 10:00 pm) $15.00/family
   d. Senior Citizen (55 and older) $3.00
   e. Youth (4 to 13) $3.00
2. Track Only
   a. Single Entry $1.25
   b. Track Pass (11 punch) $12.50

Rentals & Miscellaneous Fees

1. Child Care (1 hour minimum) $2.00/hour
2. Child Care Punch Pass (1/2-hour increments) ..... $17.00/10 hours
3. Classroom (Regular hours rate – Groups I & II only See after hours group definitions) $10.00/hour
4. Duckling Patch $3.50
5. Foosball $0.60
6. Large Coin Operated Lockers $0.25
7. Locker Key Replacement $7.00
8. Racquetball Goggles ..... No charge
9. Racquetball Racket (aluminum) $1.50
10. Racquetball Rental $0.60
11. Rifle $2.50/hour
12. Swim Suit $2.50
13. Towel $0.60

Recreation Center Group Discount Rates – After Hours

Group I (Elementary and Secondary tax-supported schools within the corporate limits of the City)*

1. Gym/Multi-purpose Room** $75.00
2. Swimming Pool** $75.00
3. Classroom $10.00
4. Foyer $10.00

Group II (Resident and/or non-profit organizations)*

1. Gym/Multi-purpose Room** $100.00
2. Swimming Pool** $100.00
3. Classroom $15.00
4. Foyer $15.00

Group III (Non-resident and/or for profit organizations)*

1. Gym/Multi-purpose Room** $125.00
2. Swimming Pool** $125.00
3. Classroom $25.00
4. Foyer $25.00

*Additional Fees May Apply:

1. Percentage of Gate Receipts – Groups charging admission or using the center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
2. Security Fee – If security is required, the cost will be determined by the number of security personnel needed multiplied by the number of hours scheduled at prevailing rates. Security personnel will be contracted by the applicant by contacting the Orem Public Safety Department.
3. Staff Fee – The Recreation Department reserves the right to evaluate staff requirements for groups and assess the appropriate hourly fee(s) to offset the costs of said staff.

**Locker rooms, shower and sauna included.

Recreation Center Group Discount Rates – Regular Hours (includes sales tax)

Adult (14 and older)

1. 1 to 24 ..... $4.00 each
2. 25 to 74 (discount rate 10%) ..... $3.60 each
3. 75 to 124 (discount rate – 15%) ..... $3.40 each
4. Over 124 (discount rate – 20%) ..... $3.20 each

Child (under 4 years old) ..... No charge

Youth (4 to 13)

1. 1 to 24 ..... $3.00 each
2. 25 to 74 (discount rate – 10%) ..... $2.70 each
3. 75 to 124 (discount rate – 15%) ..... $2.55 each
4. Over 124 (discount rate 20%) ..... $2.40 each

Recreation Center Individual and Family Passes (only one discount applicable per pass)

Non-resident

1. Family
   a. Monthly Pass $59.00
   b. Semi-annual Pass $243.00
   c. Annual Pass $468.00
2. Individual
   a. Monthly Pass $42.00
   b. Semi-annual Pass $148.00
   c. Annual Pass $255.00
3. Senior Citizen
   a. Monthly Pass $30.00
   b. Semi-annual Pass ..... Not available
   c. Annual Pass $142.00

4. Student
   a. Monthly Pass $35.00
   b. Semi-annual Pass $130.00
   c. Annual Pass $231.00

Resident

1. Family
   a. Monthly Pass $47.00
   b. Semi-annual Pass $196.00
   c. Annual Pass $355.00
2. Individual
   a. Monthly Pass $30.00
   b. Semi-annual Pass $125.00
   c. Annual Pass $207.00
3. Senior Citizen
   a. Monthly Pass $18.00
   b. Semi-annual Pass ..... Not available
   c. Annual Pass $77.00
4. Student
   a. Monthly Pass $24.00
   b. Semi-annual Pass $106.00
   c. Annual Pass $184.00

Sales - September, December and May

1. Annual Passes ..... 20% off
2. Semi-annual Passes ..... 10% off

Seasonal Pass Discounts (only one discount applicable per pass)

1. Annual Renewals within 30 Days of Expiration ..... 20% off
2. Semi-annual Renewals within 30 Days of Expirations ..... 10% off
3. Volunteer Discount Off Annual and Semi-annual Passes ..... 25% off

~~Self-determining~~ Co-sponsored Groups

~~Self-determining~~ Co-sponsored Group Participation Fee $4.00/participant/season

Youth Sports

Swimming

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3
   a. Short Course ..... $2 per lane per hour
   b. Long Course ..... $4 per lane per hour
   c. Meet Splash Fee ..... $2 per non-Orem participant
4. Group 4
   a. Short Course ..... $8 per lane per hour + daily entry fee
   b. Long Course ..... $12 per lane per hour + daily entry fee
5. Group 5
   a. Short Course ..... $12 per lane per hour + daily entry fee
   b. Long Course ..... $15 per lane per hour + daily entry fee

Football

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3
   a. Per Game Fee $25
   b. OR Per Field Per Season (two games per reservation period) $475

4. Group 4
   a. Per Game Fee $45
   b. OR Per Field Per Season Fee (two games per reservation period) $700
5. Group 5 ..... $55 per game

Baseball

1. Group 1 ..... See Outdoor Programs section
2. Group 2
   a. Participation Fee ..... $4 per participant
   b. Field Preparation Fee ..... $10 per participant
3. Group 3
   a. Field Rental ..... $40 for first game
   b. Field Rental (same day) ..... $20 for all subsequent games
4. Group 4
   a. Field Rental ..... $50 for first game
   b. Field Rental (same day) ..... $25 for all subsequent games
5. Group 5 ..... See Softball Baseball Field Rental Rates section

Soccer

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... $4 per participant fee
3. Group 3 ..... $25 per game
4. Group 4
   a. Per Game Fee $35
   b. OR Yearly Rental
      I. Two weeknights and Saturday $2,700
      II. Five weeknights and Saturday $2,500
5. Group 5 ..... See Soccer Lacrosse Field Rental Rates section

Lacrosse

1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3 ..... $25 per game (must provide own field prep)
4. Group 4 ..... $35 per game (must provide own field prep)
5. Group 5 ..... See Soccer Lacrosse Field Rental Rates

Soccer/Lacrosse Field Rental Rates

Monday through Thursday (Week Nights, 4:00 p.m. – 9:00 p.m.)

1. Security Deposit ($200.00/field)
2. Rental ($50.00/field/4 hour block)
3. Litter Removal ($18.00)
4. Custodial ($9.00) ..... $277.00 + staff costs

Monday through Thursday (10 hour days)

1. Security Deposit ($200.00/field)
2. Rental ($50.00/field/4 hour block)
3. Litter Removal ($18.00)
4. Custodial ($9.00) ..... $277.00 + staff costs

Weekends (Friday and Saturday)

1. Security Deposit ($200.00/field)
2. Rental ($75.00/field/4 hour block)
3. Litter Removal ($45.00)
4. Custodial ($45.00) ..... $365.00 + staff costs

Softball/Baseball Field Rental Rates

Available Facilities/Parks

1. City Center Little League Complex ..... 6 fields
2. Community Park ..... 1 field
3. Lakeside Sports Park (LSP) ..... 5 fields
4. Orem Elementary Complex ..... 4 fields
5. Windsor Park ..... 2 fields

Custodial (restrooms) ..... $50.00/day for all restrooms at facility
Infield Preparation ..... $35.00/field/prep- includes chalk, machinery, supplies and staff
Lights $25.00/hour/field
Litter Removal ..... $50.00/park - includes 2 pick-ups
Outfield Preparation ..... $50.00 to mow outfield grass prior to tournament in addition to regular mowing schedule
Rental ..... $30.00/hour/field or $175.00/field/day
Security Deposit $300.00/facility
Staff Costs (includes salary and benefits)

1. Scorekeeper $12.00/hour
2. Supervisor $30.00/hour

Tennis Court Rental Rates

2 Courts

1. 2 Hours $40.00
2. 4 Hours $50.00
3. 8 Hours $75.00

3 Courts

1. 2 Hours $50.00
2. 4 Hours $75.00
3. 8 Hours $100.00

4 Courts

1. 2 Hours $60.00
2. 4 Hours $100.00
3. 8 Hours $150.00

5 Courts

1. 2 Hours $75.00
2. 4 Hours $125.00
3. 8 Hours $175.00

6 Courts

1. 2 Hours $100.00
2. 4 Hours $150.00
3. 8 Hours $200.00

9 Courts

1. 2 Hours $200.00
2. 4 Hours $300.00
3. 8 Hours $400.00

CITY OF OREM

ELECTED OFFICIAL COMPENSATION PROGRAM

FOR THE BUDGET YEAR BEGINNING JULY 1, 2014

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EXHIBIT "C1"

CITY OF OREM

FISCAL YEAR 2014/2015

ELECTED OFFICIAL COMPENSATION PROGRAMS

This document contains the compensation program, including salaries and benefits for the fiscal year beginning July 1, 2014 for City of Orem Elected Officials and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

WORKER'S COMPENSATION

Elected Officials injured during the performance of their duties are covered by Worker's Compensation as provided by State Law.

INSURANCE PROGRAMS

Elected Officials are eligible for enrollment in the City's various insurance programs as described in this section. The City reserves the right to provide these insurance programs by self-insurance, through an insurance company or by any other method which provides the coverage outlined.

Travel Insurance

The City shall provide $100,000 travel insurance for all Elected Officials while they are traveling on City business. In the event of an Elected Official's death, payment will be made to the Elected Official's beneficiary.

Medical and Dental Insurance

The City shall provide medical and dental insurance coverage for all Elected Officials and their dependents. The following options are available (Medical and Dental costs are subject to change at the beginning of each calendar year).

Elected Official's Monthly Insurance Options

- Health Insurance - SelectHealth Select Med Plus or Altius Peak Plus. Both plans offer enrollment in a High Deductible Plan with an HSA, or a Medical Reimbursement Plan.
- Dental Insurance – Dental Select

The City shall provide each official a description of the selected insurance plan.

Elected Officials who choose not to participate in the group health program, shall receive compensation equivalent to the group health insurance premium.

Extended Health Care Coverage (COBRA)

As required by COBRA, health care benefit options will be extended to spouses and dependents of Elected Officials who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit. In order to be eligible for COBRA, the Elected Official or his/her spouse must notify the Human Resource Office within 60 days of the qualifying event. Individuals receiving the coverage are responsible for the costs of the extended coverage, except in the case where an Elected Official dies while in office, as noted below. Elected Officials should refer to the plan documents for specific time limits on this extended health care coverage. Participation in a Health Maintenance Organization (HMO) may limit COBRA benefits if the covered individual moves from the HMO's service area.

If an Elected Official dies while in office, the city will continue its portion of the insurance premium for family coverage for one year as long as the Elected Official was currently enrolled in the City's health and/or dental insurance plan(s) with family coverage at the time of death. Enrolled dependents may pay the insurance premiums to continue the coverage beyond one year as allowed by COBRA.

The city will cover only those family members who are named on the deceased Elected Official's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Life Insurance

The City shall provide term life insurance in the amount of $50,000 for each Elected Official. The coverage will be reduced by 50% at age 70.

Elected Officials may also purchase supplemental term life insurance for themselves and eligible dependents. Premiums for supplemental life insurance are paid by the Elected Official through payroll deduction.

Retired Life Insurance

Elected Officials who retire with at least 15 years of service at the City of Orem, may choose to continue life insurance in the amount of $5,000 for the Elected Official and $5,000 for his/her spouse. Coverage will be reduced by 50% at age 70. The City shall pay the premium for the retired Elected Official. The premium for coverage on the spouse shall be paid by the retired Elected Official.

Short Term Disability Insurance
The City provides short term disability benefits to Elected Officials who are disabled beginning on the 60th day of disability and continuing up to the 119th day of disability. Benefits will be paid in accordance with City Policy.

Long-Term Disability Insurance
The City provides long term disability benefits to Elected Officials who are disabled for more than 120 days. The premium for this policy shall be shared equally between the City and the Elected Official.

Medicare Coverage
Elected Officials shall be covered by Medicare. Contribution rates are as follows:

City Participation	Elected Official Participation
1.45% of Salary	1.45% of salary

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for Elected Officials. An EAP is a confidential counseling and referral service which helps Elected Officials and their family members deal with personal or work-related problems. Additional information about the EAP program is available from the Human Resource Office.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT

The City provides a program that allows Elected Officials to use before-tax salary dollars to pay for certain health and dependent care expenses. Each year during open enrollment the elected official decides how much money to set aside for the upcoming fiscal year. The money is automatically deducted from each paycheck before federal, state and Medicare taxes are taken out. As the Elected Official pays out-of-pocket bills for health and/or dependent care during the year, they submit a claim requesting reimbursement. The Elected Official is then reimbursed with tax-free dollars.

RETIREMENT

The City shall contribute 17.90% of each Elected Official's salary toward the elected official's retirement.

Elected Officials with eligibility dates before July 1, 2011 are Tier 1 participants and shall have the option to participate in Utah Retirement Systems – Public Employees Non-Contributory Plan, or the Alternative Retirement System, as follows:

OPTION A	
URS – PE/Non Contributory	18.47%
OPTION B	
Alternative - 401(k)	17.90%

Elected Officials with eligibility dates on or after July 1, 2011 are Tier 2 participants and shall have the option to enroll in the Utah Retirement Systems Defined Benefit Hybrid Plan which combines a pension and 401K plan, or the Defined Contribution Plan which is 401k only.

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, all Elected Officials may choose to participate in the City's Optional Matching 457 Deferred Compensation Plan.

Elected Officials may elect to contribute, in 1/2 percent increments, a percentage of their gross pay to the Optional 457 Deferred Compensation Plan. The City will match the Elected Officials contribution in an equal amount not to exceed 6% of the Elected Officials salary.

INDEMNIFICATION

Subject to the requirements of federal, state, local law, or City policy, the City shall indemnify all Elected Officials for any claim for alleged personal legal liability arising out of any act or omission by Elected Officials during the performance of their duties, within the scope of their employment, or under color of authority. The City shall also pay the costs of defense in defending any such claim.

The Elected Official shall be responsible to comply with all legal requirements concerning notice to the City, cooperation in the defense of the claim, as well as all other requirements. Failure of the Elected Official to meet all such requirements may result in the City's refusal to defend or indemnify the Elected Official.

SALARY

Title	**Monthly Salary**
Council Member	$1,100
Mayor	Twice the Council Member salary

EXPENSES

Elected Officials, while performing official assigned duties, shall be reimbursed for expenses incurred.

MILEAGE REIMBURSEMENT

Elected Officials shall be reimbursed for actual miles they drive their personal vehicles on City business both within and outside of the City. The reimbursement rate shall be the standard IRS mileage rate.

RECREATION PASS

Elected Officials are entitled to Fitness Center privileges within the guidelines of City Policy. Elected Officials participating in a physical fitness program may purchase an annual family pass for $100 either through a monthly payroll deduction or a lump sum payment.

CITY OF OREM

EMPLOYEE COMPENSATION PROGRAM

FOR THE BUDGET YEAR BEGINNING JULY 1, 2014

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CITY OF OREM

FISCAL YEAR 2013/2014

EMPLOYEE COMPENSATION PROGRAM

This document contains the compensation program, including salaries and benefits for Management and Classified employees for the fiscal year beginning July 1, 2013 and supersedes all previous policies and procedures affecting compensation and benefit plans except for special programs adopted by the City Council.

PRIMARY EMPLOYER

The City of Orem is considered the primary employer for all full-time, regular status employees.

FLSA, REGULAR HOURS and WORKWEEK

All employees working for the City of Orem shall be compensated not less than the federal or state minimum wage, whichever is higher.

The Human Resources Division Manager shall designate each classification in the City as exempt or non-exempt in accordance with the Fair Labor Standards Act (FLSA) guidelines. A list of the designations shall be attached to this policy.

The City authorizes employees to work in one of the following defined workweeks:

A. A traditional workweek which is seven (7) consecutive days beginning each Sunday morning at 12:00am and ending the following Saturday at midnight.

B. A 9/80 schedule, or 80-hours over 9 days in the pay period, with every other Friday off. Employees authorized to work a 9/80 schedule will be classified as either "A" or "B" depending on the start of their workday and their Friday rotation. The workweek for these employees is seven (7) consecutive days beginning at noon on Friday, October 31st, 2008 and repeating every seven days thereafter.

C. For Plant Process Operators working in the Treatment Plant, the workweek is 7 consecutive days beginning at 12:00AM every Saturday, starting with the March 21, 2010 pay period.

D. For Fire Division employees working 24-hour shifts, the workweek is eighteen (18) consecutive days from 7:00am on April 6, 1986 and repeating every 18 days thereafter.

E. For all other Public Safety classifications, the workweek begins Sunday at 7:00am and ends the following Sunday at 7:00am.

OVERTIME

For non-exempt employees (defined in the Salary Policy section of this booklet) all hours of work officially ordered and/or approved in excess of 40 hours per workweek are overtime. For firefighters working 24-hours shifts, overtime is based on any hours worked over 136 in the 18-day work period. Hours worked shall not include holiday, vacation or sick leave hours.

Overtime worked shall be paid at the rate of time and one-half and may be in the form of compensatory time off or monetary compensation. The decision of whether to give comp time or pay will be at the discretion of the City. Nothing in this or any other City policy shall be construed to give an expectation or right to continued or future overtime hours.

The maximum accumulation of comp time is 80 hours (112 hours for 24-hour shift employees). Prior to the end of the pay period that includes April 1 of each year, all comp hours must be used or all employees will be paid for the hours. Comp time will not be allowed to be carried beyond the dates noted above. The City may require the employee to use accumulated comp time. Payment for unused comp time shall be made in the event of separation from service for any reason.

Exempt employees (defined in the Salary Policy section of this booklet) required to work beyond the regular work period shall be compensated in accordance with the Administrative Leave Section. However, the City reserves the right to pay exempt employees at an overtime rate for actual overtime worked during a declared emergency.

CALL BACK

Non-exempt employees who have completed their work shift and have left the work premises and then are required to return to work shall receive a minimum of two (2) hours pay at the overtime rate. Hours worked in excess of the two (2) hours shall be paid at the overtime rate. The employee shall also be paid for travel time, mileage, and personal expenses for long distance phone calls incurred as a result of the call back. For shift employees in the Police Division, call back shall only apply when the employee receives less than 12 hours notice to return to work.

COURT TIME

Public Safety employees, who are required to appear in court as part of their job, shall receive a minimum of two (2) hours pay at the overtime rate. Hours spent in court in excess of the two (2) hours shall be paid at the overtime rate. In return, Public Safety employees who receive a witness fee for appearing in court shall be required to remit the payment to the City.

ADMINISTRATIVE LEAVE

Exempt employees who as part of their normal duties spend more than (40) hours a week in work assignments are eligible to receive Administrative Leave in accordance with the City's Exempt

Employees Work Policy provided in the General Policy Manual.

HOLIDAYS

Employees, except those in the Fire Division working 24 hour shifts, and employees working ten hour shifts in patrol and communication sections shall receive the following twelve (12) paid Holidays. Full-time employees receive 8 or 9 hours pay for each Holiday (depending on their authorized workweek); part-time employees receive 4 hours pay for each Holiday.

HOLIDAY	DATE
New Years Day	January 1st
Civil Rights Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Pioneer Day	July 24th
Labor Day	First Monday in September
Thanksgiving Day	Fourth Thursday in November
Day After Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24th
Christmas Day	December 25th
Personal Day	As authorized – not available to all employees. Must be used prior to Dec 15th of each year.

Employees who work their regularly scheduled shift on a Holiday will be compensated four, eight or nine hours of Holiday pay (depending on full-time or part-time status and their authorized workweek) plus regular pay for the number of hours actually worked.

Holidays that fall on a Saturday, the preceding Friday shall be treated as the Holiday. Holidays that fall on a Sunday, the following Monday shall be treated as the Holiday.

In the event a Holiday falls on an employee's regularly scheduled day off, except for fire, patrol and communication employees, equivalent time shall be added to the employee's vacation time.

Fire Service - 24 Hour Shift Employees

Firefighters will be paid 11.20 hours for each holiday in the pay period the holiday occurs.

Patrol and Communication Section Employees

Patrol and Communication Section employees will be paid 8 hours for full-time and 4 hours for part-time for each holiday in the pay period the holiday occurs.

VACATION

Employees shall earn vacation time as follows:

	Years of Service	Hours earned Annually
24 Hr. Shift Employees	l-5	168
	6-10	192
	11 or more	240

All Other Employees	1-5	120
	6-10	144
	11 or more	168

There shall be a maximum accumulation of two (2) years of vacation time beyond the year it is earned.

Vacation scheduling shall be approved by the City prior to being taken with consideration for the employee's needs and the City's need to provide services.

Upon separation from service for any cause, an employee shall be paid a lump sum payment for any accumulated and unused vacation.

Upon the death of an employee, a lump sum payment for accumulated vacation time shall be made to the employee's beneficiary(ies) or estate.

Vacation shall not be used to extend a date of separation for any cause unless specifically approved by the City Manager.

No advance of vacation time shall be permitted without approval of the City Manager.

SICK LEAVE

Employees may use sick leave when they are unable to work because of on-duty or off-duty injury or illness or for visits to hospitals, clinics, dentists, etc. for diagnosis of illness or injury, examination and related purposes.

General Management & Classified Employees

Each employee shall earn and may accumulate sick leave as follows:

Regular Work Shift	Hrs Earned Monthly	Hrs Earned Annually	Maximum Hours of Accumulation
24 Hour	11.2	134.4	Unlimited
All Others	8.0	96.0	Unlimited

Executive Management Employees

An executive management employee shall receive 2,080 hours (one year) of sick leave on the date of hire or promotion into an executive management position. The employee shall earn 8 hours of sick leave per month in which to replenish any sick leave time used. Any hours earned over the 2,080 hours will not be credited to the employees account. Upon leaving the City, the executive management employee shall not receive any pay for his/her unused sick leave except as provided in the Sick Bank Section.

Guidelines

Sick leave shall not be considered as a right which employees may use at their discretion and shall be allowed only in case of actual sickness or disability. No punitive actions shall be imposed on employees for taking justifiable sick leave. However, employee abuse of sick leave may be grounds for disciplinary action up to and including termination of employment.

For the purpose of charging sick leave, the minimum sick leave chargeable shall be one (l) hour.

No sick leave shall be payable for any sickness, disability or injury which results or occurs as follows:

1. Intentionally self-inflicted;
2. Participating in a criminal act;
3. Participating in a riot;
4. The portion of an employee=s time that is covered by worker=s compensation benefits as a result of an injury or illness sustained on another job.
5. During vacation unless the employee was confined to hospital or other fixed location under doctor's written orders;
6. During a layoff, leave of absence or disciplinary suspension; and/or
7. After a termination date.

When taking sick leave time, employees shall notify their department either prior to or within one (l) hour after the time set for beginning daily duties or by another time specified by the City.

The City may revoke pay, sick leave time, and take appropriate disciplinary action if the employee using sick leave is not sick or has engaged in private or other public work while on sick leave. An employee who works at some other job while on sick leave will be presumed to be not sick and medically able to do his/her job unless he/she has a note from a doctor indicating that they are unable to perform their job.

If a full-time employee is unable to perform their duties at the city due to their injury or illness and continues to work at their outside employment, the City will expect that the outside employment not conflict with the employee's mandatory light duty or work restrictions at the City (if any), and/or impede the employee's recovery and return to full-duty at the City.

The City may require an employee to provide a medical doctor's written statement which outlines the nature of the illness and the prognosis for recovery prior to permitting the employee to return to work following the use of any sick leave.

If an employee has not recovered by the time accumulated sick leave has been exhausted, the Human Resource Division Manager may grant the employee a leave of absence in accordance with Medical Leave of Absence Section in this booklet.

Sick leave shall continue to accrue while an employee is on vacation or sick leave.

Sick leave shall not be used to extend a date of separation for any cause unless approved by the City Manager.

Sick Leave - Initial Probationary Period

The Human Resource Division Manager may allow a probationary employee up to forty-eight (48) hours sick leave with pay before it has been earned. This section does not apply to promotional or disciplinary probationary periods.

Sick Leave - Family Illness

Employees may use up to forty (40) hours of accumulated sick leave during the fiscal year to care for a spouse, child or parent who is ill.

Eligible employees may use up to 12 weeks of accumulated sick leave for the serious illness of their spouse, child or parent if family medical leave (FMLA) has been requested and approved in accordance with city policy.

The City Manager may grant additional sick leave hours for special circumstances.

Sick Leave at Termination of Employment

Upon termination of employment from the City, employees shall not receive any pay for his/her unused sick leave except as provided in the Sick Bank Section.

Sick Bank

On June 30, 1981, employee's accumulated hours of sick leave up to a maximum of 720 hours (960 hours for 24 hour shift employees) frozen in a sick leave bank. Upon separation from service for any cause, employees shall be paid for one-half of the hours in the sick leave bank, if any.

Sick Leave - Buy-Back Option

For FY 14/15, the sick leave buy-back option is not available.

FAMILY AND MEDICAL LEAVE OF ABSENCE

Family and medical leave (FMLA) is available to eligible employees under the following conditions:

1. the birth or placement of a child for adoption or foster care;
2. care for a child, parent or spouse with a serious health condition, and
3. the employee is unable to work because of a serious health condition.

Employees are eligible for up to 12 weeks of FMLA leave during a Arolling@ 12-month period measured backward from the date on which an employee uses any FMLA leave.

To be eligible for FMLA benefits, an employee must have worked for the City for at least 12 months and must have worked at least 1,250 hours in the prior 12 months.

As approved, employees may take FML intermittently if it is medically necessary to care for a seriously ill family member or because the employee is seriously ill. If intermittent leave is foreseeable based on planned medical treatment, the employee is responsible for scheduling the leave time.

The City will invoke FML time for any eligible employee who is away from work for at least one week for any of the qualifying situations listed above, including Workers Compensation.

An employee taking a family or medical leave of absence must submit a written request for the leave to the Human Resource Division Manager. The request must be accompanied with a health care provider's certification that the illness of the employee or family member necessitates the leave. The certification must state the date on which the serious health condition commenced, the

probable duration of the condition and the appropriate medical facts about the condition. The Human Resource Division Manager shall notify the employee in writing when approved.

For FMLA leave, employees must first use all accrued sick leave before using accrued vacation hours.

Eligible spouses employed by the City are jointly entitled to a combined total of 12 weeks of family leave for the birth or placement of a child for adoption or foster care. Leave for birth or adoption (including foster care placement) must conclude within 12 months of the birth or placement.

For additional information regarding this leave, refer to the City's Compliance Guide to the Family and Medical Leave Act booklet.

If the employee's accrued vacation and sick hours are exhausted before the employee is able to return to work, he/she shall be placed on a leave without pay for the remaining time up to the 12 week limit. During this time, the City shall continue to pay it's portion of the health and life insurance premium, and the employee must make arrangements with the Human Resource Office to continue to pay his/her portion of the insurance premium. The employee shall not accrue any other benefits while on the leave of absence.

If the leave was granted because of an employee's serious health condition, the employee must furnish the Human Resource Division Manager with a medical doctor's written release before being allowed to return to work.

In 2008, Federal legislation was passed that expanded FMLA protection for military family members as follows:

1. Leave for AQualifying Exigency@: The law modifies the FMLA by adding a new qualifying event for the 12-weeks of FMLA leave: a Aqualifying exigency@ (to be determined by the Secretary of Labor) arising out of the fact that the employee's spouse, child or parent is on active duty or has been notified of an impending call or order to active duty in the Armed Forces in support of a contingency operation.

   When an employee requests leave for a qualifying exigency and the necessity for the leave is foreseeable, the employee must provide the employer with Areasonable and practicable@ notice.

   Additionally, an employer may require that a request for leave for a qualifying exigency be supported by a certification that the service member is on active duty or has been called to active duty.

2. Leave to Care for Injured Servicemember: The law also provides that the spouse, child, parent, or Anext of kin@ (defined as the Anearest blood relative@) of a Acovered servicemember@ is entitled to a total of 26 workweeks of leave during a 12-month period to care for the servicemember.

   ACovered servicemember@ means a servicemember who is Aundergoing medical treatment,

recuperation, or therapy, is otherwise in an outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness.@

ASerious illness or injury,@ in turn, is defined as a condition that may render the servicemember Amedically unfit to perform the duties of the member's office, grade, rank, or rating.@

This leave is only available during a single 12-month period, and the 26-week limit would include any leave granted pursuant to the new Aqualifying exigency@ provision.

TIME OFF FOR VOTING

Any employee who does not have three or more hours to vote from the time that polls open until they close, may take up to two hours of paid time in order to vote, in accordance with Utah State Law.

MEDICAL LEAVE OF ABSENCE

In conjunction with the family and medical leave of absence policy listed above, the City provides for an extended medical leave of absence for an eligible employee who is seriously ill and unable to perform their essential duties and who, after 12 weeks is still unable to return to work.

The employee may submit a written request for a medical leave of absence to the Human Resource Division Manager. The request must be accompanied with a health care provider's certification that the employee's serious health condition prevents him/her from performing his/her duties.

To be eligible for the medical leave of absence, the employee must have worked for the City as a full or part time employee for at least one year. This leave of absence must be approved by the Human Resource Division Manager and the Department Director.

In approving the extended leave, factors such as the following shall be considered:

1. length of time that the employee has already been off work on accrued vacation and sick leave time;
2. expected date that the employee will be able to return to work; and
3. the effect of the leave upon the department operation.

The total medical leave of absence, including the initial 12 weeks, shall not exceed 120 calendar days.

During any period of time when the employee is off on a leave without pay, the City shall continue to pay its portion of the health and life insurance premium. The employee must make arrangements with the Human Resource Office to continue to pay his/her portion of the insurance premium.

The employee shall not accrue any other benefits during the leave of absence.

Before returning to work, the employee must furnish the Human Resource Division Manager a medical doctor's written statement permitting the employee to return to assigned duties.

The City has the right at any time to require a second medical opinion from a health care provider

selected by the City. The City shall pay for the cost of the second opinion.

PERSONAL LEAVE OF ABSENCE

Upon recommendation of the Department Director, the Human Resource Division Manager may grant an employee a leave of absence, without pay, for a period up to sixty (60) consecutive calendar days. No benefits of any type shall be earned by an employee for the duration of the leave of absence. Employees may continue to participate in the health insurance program at their own cost.

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for employees. An EAP is a confidential counseling and referral service that is designed to help employees and their family members deal with personal or work-related problems. Additional information about the EAP program is available from the Human Resource Office.

MILITARY LEAVE

The City of Orem will comply with the Uniformed Services Employment and Reemployment Rights Act (**USERRA**).

In the event that an employee is absent due to being called into the military service of the United States or the State of Utah for duty, the employee may receive full compensation from the military while on military status. The City shall pay any difference in salary the employee would have received if they would have remained working with the City during the same period of time. The employee shall furnish to the Human Resource Division Manager satisfactory proof of orders to report for duty and of actual service and military salary pursuant to such orders.

WORKER'S COMPENSATION

An employee injured during the performance of duties is covered by Worker's Compensation as provided by State Law. In order for the employee to continue at a full salary during a disability from an on-the-job injury, worker's compensation payments may be supplemented by accrued sick leave and vacation time. After all leave time is exhausted the employee must revert to worker's compensation payments within the definition of State Law.

JURY LEAVE

Employees who are required to serve as jurors shall be provided jury leave for the duration of the jury duty. Employees serving as jurors shall receive full salary and benefits for up to four (4) weeks per fiscal year of jury duty provided all money, less travel expenses, received by the employee for the jury duty is remitted to the City.

BEREAVEMENT LEAVE

An employee may, upon approval of the Department Director, be granted up to three (3) days leave with pay in the case of a death of a relative of the employee's family defined as a husband, wife, parents, brother, sister, child, step-child, grandchild, grandparent, mother or father-in-law, sister-in-law, brother-in-law or a spouses grandchild or grandparent. Any additional leave days required shall be charged against vacation time. Firefighters working a 24-hour shift shall be granted up to 34 hours of leave with pay.

UNIFORM POLICY

The City will provide uniforms to both permanent and flexible employees based upon their job duties. Employees will be supplied with uniforms according to their job duties as outlined below. Employees who are provided a uniform by the City are expected to wear that uniform when they are working and to keep the uniform clean and in good repair. Employees who fail to wear the appropriate uniform will be sent home to change into the proper uniform. The employee will not be paid for the time lost while changing into the proper uniform.

Public Safety employees in the following job categories will be issued appropriate uniforms and safety equipment:

Animal Control Officers
Commissioned Firefighters/Paramedics
Community Service Officers
Dispatchers
Fire Marshall
Fire Prevention Inspectors
Public Safety records office personnel
Public Safety Volunteers
Sworn Police Officers

Employees with the following job titles will be issued shirts, hats and pants and the appropriate safety equipment to accomplish their jobs:

Building Inspector
Building Maintenance Technician
Cemetery Sexton
City Surveyor
Construction Engineer
Construction Technician
Custodian
Electronic Specialist
Engineering Specialist
Fitness Center Maintenance Technician
Fleet Mechanic
Fleet Maintenance Section Manager
Instrumentation/Control Specialist
Instrumentation/Control Technician
Laboratory Specialist
Lead Mechanic
Maintenance Helper
Plant Operator
Pre-treatment Coordinator
Parks Section Manager
Pre-Treatment Inspector
Public Works Program Specialist
Public Works Field Supervisor
Public Works Technician
Public Works Crew Leader
Sr. Building Inspector
Sr. Plant Operator
Store Keeper
Street Section Manager
Traffic Sign Specialist
Traffic Signal Specialist
UrbanForester/Horticulturist
Utilities Technician
Water Reclamation Section Manager
Water Section Manager

Employees with the following job titles will be provided shirts and hats:

Flexible employee (whose typical job duties require the employee to work outside)
Water Resources Utility Technician
Street Section Manager
Water Section Manager

Employees whose duties are typical of an office environment may be provided one Orem logo shirt per year as budget permits. These employees are not required to wear these shirts to work. They may wear them on Fridays or other appropriate days.

Shirts All shirts are to have the Orem logo. The body of the shirt will be solid in color. The logo color will be a contrasting color to the shirt color. Shirt colors will be limited to those available from the distributor for the particular style of shirt. The style of shirt is to be appropriate for the employee=s work environment. Employees who work in the street are to wear an orange, strong- yellow, or yellow-green shirt.

Pants Pants will generally be a durable dark denim fabric. The pants are to be kept clean and in good repair.

Short Pants Employees will not be permitted to wear shorts while on duty. The only exceptions to this are recreation employees as allowed by their division manager and bicycle patrol officers.

Nametags Nametags are considered a part of the employee uniform.

Orem Logo The Orem logo used on uniforms will be the City=s official logo. Wherever possible this logo should utilize the same multi-color scheme as found on the official logo. Public Safety employees will follow department guidelines for identification.

TOOL ALLOWANCE

Employees required to use their own tools shall be reimbursed up to a maximum of $40.00 per month for the purchase of tools that are approved by the Division Manager.

MILEAGE REIMBURSEMENT

Employees shall be reimbursed for all authorized miles traveled in the employee's personal vehicle. The reimbursement rate shall be the standard I.R.S. mileage rate.

The City Manager may establish reimbursement programs for City employees who use their cars for City work.

VEHICLE ALLOWANCE

Executive Management employees, except those who are assigned a city vehicle, shall receive $325.00 per month as an allowance for the use of their personal vehicles for City business.

RECREATION PASS

Employees actively participating in a physical fitness program are entitled to Fitness Center privileges within the guidelines of City Policy. Employees participating in a Physical Fitness Program may purchase an annual family pass for $100 either through a biweekly payroll deduction or a lump sum payment.

The City shall provide a retired employee a pass to the Fitness Center or a family pass may be purchased for $100 per year.

TUITION ASSISTANCE PROGRAM

The tuition assistance program remains discontinued for the 2014/15 fiscal year.

MOVING EXPENSES

Executive Management employees may be reimbursed at the discretion of the City Manager for the moving expenses for himself, his family, and his personal property from his previous employment to his employment with the City. Said costs shall include packing, transportation, necessary storage costs, and insurance charges.

INSURANCE PROGRAMS

The City shall provide the insurance programs described in this Section. The City reserves the right to provide these insurance programs by self-insurance, through an insurance company or by any other method which provides the coverage outlined.

Travel Insurance

The City shall provide $100,000 travel insurance for Executive Management Employees while they are traveling on City business. In the event of employee's death, payment will be made to the employee's beneficiary.

Medical and Dental Insurance

Employees have these options:
Health Insurance - SelectMed Plus or Altius Peak Plus
Dental Insurance - Dental Select.

The City shall provide each employee a description of the selected insurance plan.

Extended Health Care Coverage (COBRA)

Health care benefit options will be extended to spouses and dependents of employees who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit. In order to be eligible for this coverage, the employee or employee's spouse must notify the Human Resource Office within 60 days after the qualifying event. Individuals receiving the coverage are responsible for the costs of the extended coverage. Employees should refer to the plan documents for specific time limits on this coverage. Participation in a Health Maintenance Organization (HMO) may limit COBRA benefits if the covered individual moves from the HMO's service area.

If an active, benefited employee dies, the city will pay the first four (4) months COBRA insurance premium for the deceased employee's family, if the family elects COBRA coverage, as long as the employee was currently enrolled in the city's health and/or dental insurance at the time of death.

The city will cover only those family members who are named on the deceased employee's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Life Insurance

The City shall provide term life insurance for each employees in an amount equal to their annual salary, to a maximum of $125,000. Employees making less than $20,000 per year shall be covered for $20,000.

Amounts are reduced 50% at age 70. Additional term life insurance may be purchased by each employee at their cost through payroll deduction.

The City shall provide each employee a certificate of coverage.

Line of Duty Life Insurance Benefit

The City shall pay the premium for a police officer's $50,000 line of duty life insurance benefit provided through the Utah State Group Insurance Department, a division of the State Retirement System. Coverage is available to all employees who are members of the Utah State Public Safety Retirement System.

Short-Term Disability Insurance

The City provides short-term disability benefits to employees who are disabled beginning on the 60th day of disability and continuing up to the 119th day of disability. Benefits will be paid in accordance with City policy.

Long-Term Disability Insurance

The City provides a long-term disability insurance plan for employees who are disabled for 120 days or more. The City shall provide each employee a description of benefits. The premium for this policy will be shared equally between the City and the employee.

Medicare Coverage

Employees hired after March 31, 1986, will be covered by Medicare. Contribution rates are as follows:

City Participation	Employee Participation
1.45% of salary	1.45 % of salary

RETIRED EMPLOYEES BENEFITS

Employees Who Retire after January 1, 2012

Benefits eligible employees who retire after January 1, 2012 will be able to access their Retirement Health Savings Plan (RHS) to assist with the cost of health insurance and other health care costs following retirement.

Participation in the RHS is mandatory and employees will be eligible for City paid contributions.

Life Insurance

Retired employees with at least 15 years of service with the City, their spouse and dependents will have life insurance coverage as follows:

Type of Coverage	Amount	City Pays	Employee Pays
Employee	$5,000	100%	0%
Spouse	$5,000	0%	100%
Dependent	$2,000	0%	100%

Amounts will be reduced by 50% at age 70.

Although the City expects to continue the insurance programs as outlined above, the City reserves the right to change or discontinue all or any part of these plans and programs at any time.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT

The City provides a program that allows employees to use before-tax salary dollars to pay for certain health and dependent care expenses. Each year during open enrollment, employees must decide how much money to set aside for the upcoming year. The money is automatically deducted from each paycheck before federal, state and medicare taxes are taken out. As employees pay out-of-pocket bills for health and/or dependent care during the year, they submit a claim requesting a reimbursement. The employee is then reimbursed with tax-free dollars.

RETIREMENT PLANS

All classified and general management employees are required to participate in the Utah State Retirement System. All employees may participate in the City's Alternate 401(k) Retirement Plan.

For the Fiscal Year beginning July 1, 2014 the City shall make the following contributions to employees' retirement DC and/or DB plans:

Retirement System or Retirement Plan (DC)	**Public Employees, Contributory**	**Public Employees, Non Contributory**	**Public Safety, Contributory with 4% COLA**	**Public Safety, Noncontributory with 4% COLA**	**Firefighters**
Tier I– Employed prior to July 1, 2011					
Utah Retirement Systems DB	20.46%	18.47%	39.45%	38.94%	23.30%
Orem City 401(k) DC	0%	0%	0%	0%	0%
TOTAL	**20.46%**	**18.47%**	**39.45%**	**38.94%**	**23.30%**
Tier II– Employed on or after July 1, 2011					
Hybrid Option – to URS DB	18.48%	16.72%	28.00%	28.00%	12.08%
Orem City 401(k) DC	0%	1.18%	0%	0%	5.82%
TOTAL	**18.48%**	**17.90%**	**28.00%**	**28.00%**	**17.90%**
Defined Contribution Option – to URS DC	18.48%	16.72%	28.00%	28.00%	12.08%
Orem City 401(k) DC	0%	1.18%	0%	0%	5.82%
TOTAL	**18.48%**	**17.90%**	**28.00%**	**28.00%**	**17.90%**

All Executive Management Employees have the option of participating in the Utah State Retirement system or the alternate plan, in accordance with State law and regulations as follows:

OPTION A	State	Alternate (401k)	Total
Contributory	20.46%	0%	20.46%
Noncontributory	18.47%	0%	18.47%

OPTION B	
Alternate	18.47%

Division Managers (or positions at the Division Manager level) may, under limited circumstances, opt out of the Utah Retirement System as authorized by the City Manager on a case-by-case basis. Qualifying circumstances will typically be limited to a situation where an employee would not qualify for a URS pension benefit, typically due to the employee's age and number of years needed to work in order to vest in URS.

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, employees may choose to participate in the City's Optional Matching Deferred Compensation Plan. Employees may elect to contribute, in l/2 percent increments, a percentage of their gross pay to the Optional Deferred Compensation Plan. The City will match the employee's contribution with an equal amount not to exceed the percentage indicated below:

General Management and Classified Employees:	Employees hired prior to April 1, 1986 5.5% Employees hired after March 31, 1986 4.0%
Executive Management Employees:	Employees hired prior to April 1, 1986 7.5% Employees hired after March 31, 1986 6.0%

INDEMNIFICATION

Subject to the requirements of federal, state or local law, the City shall indemnify all City employees for any claim for alleged personal legal liability arising out of any act or omission by any employee during the performance of duties, within the scope of employment, or under color of authority.

The employee shall be responsible to comply with all legal requirements concerning notice to the City, cooperation in the defense of the claim, as well as all other requirements. Failure of the employee to meet all such requirements may result in the City's refusal to defend or indemnify the employee.

SALARY POLICY

Salary ranges are subject to change at anytime. The following pay grades and ranges are effective July 1, 2014 and are established in accordance with the City's compensation philosophy and policies:

Pay	ANNUAL			MONTHLY			HOURLY		
Grade	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum
CM	$102,502	$128,127	$153,752	$8,542	$10,677	$12,813	Exempt		

19	$87,355	$109,194	$131,033	$7,280	$9,100	$10,919	Exempt		
18	$80,868	$101,085	$121,302	$6,739	$8,424	$10,109	Exempt		
17	$76,543	$95,679	$114,815	$6,379	$7,973	$9,568	Exempt		
16	$74,106	$92,632	$111,158	$6,175	$7,719	$9,263	Exempt		
15	$67,615	$84,519	$101,423	$5,635	$7,043	$8,452	Exempt		
14	$61,132	$76,415	$91,698	$5,094	$6,368	$7,642	Exempt		
13	$52,186	$65,233	$78, 280	$4,349	$5,436	$6,523	$25.09	$31.36	$37.63
12	$46,968	$58,373	$70,047	$3,892	$4,864	$5,837	$22.45	$28.06	$33.68
11	$43,907	$54,884	$65,861	$3,659	$4,574	$5,488	$21.11	$26.39	$31.66
10	$40,651	$50,814	$60,977	$3,388	$4,235	$5,081	$19.54	$24.43	$29.32
9	$37,232	$46,540	$55,848	$3,103	$3,878	$4,654	$17.90	$22.38	$26.85
8	$32,968	$41,210	$49,452	$2,747	$3,434	$4,121	$15.85	$19.81	$23.78
7	$29,260	$36,575	$43,890	$2,438	$3,048	$3,658	$14.07	$17.58	$21.10
6	$26,210	$32,751	$39,301	$2,183	$2,729	$3,275	$12.60	$15.74	$18.89
5	$23,420	$29,275	$35,130	$1,952	$2,440	$2,928	$11.26	$14.04	$16.89
4	$21,752	$27,190	$32,627	$1,813	$2,266	$2,719	$10.46	$13.07	$15.69

EXECUTIVE POSITIONS	**PAY GRADE**	**EXECUTIVE POSITIONS**	**PAY GRADE**
Director - Administrative Services	19	Director - Library	17
Assistant City Manager	19	Director – Public Safety	19
City Attorney	19	Director - Public Works	19
City Manager	CM	Director - Recreation	18
Director - Development Services	19		
EXEMPT POSITIONS	**PAY GRADE**	**EXEMPT POSITIONS**	**PAY GRADE**
Accounting Division Manager	15	Water Resources Div Manager	16
Assistant City Attorney	15	Neighborhood Organization Spec	10
Assistant to the City Manager	14	Parks Section Manager	13
CEDO Division Manager	15	Planning Division Manager	14
City Engineer	16	Planner	13
City Recorder	12	Police Lieutenant	14
City Surveyor	12	PS Computer Programmer Analyst	12
Computer Programmer Analyst	12	Prosecutor	15
Deputy City Attorney	16	Public Safety Division Manager	16
Emergency Manager	12	Recreation Manager - Programs	13
Engineering Section Manager	14	Recreation Manager - Facilities	14
Fire Battalion Chief	14	Risk Manager	12
Fire Marshall	14	Senior Computer Programmer/Analyst	13
Human Resources Div Manager	16	Senior Engineer	13
Information Systems Engineer	13	Staff Engineer	12
Information Technology Div Mgr	16	Streets Section Manager	14
Information Technology Sect Mgr	14	Transportation Eng Section Mgr	14
Justice Court Administrator	14	Treasury Division Manager	14
Library Division Manager	14	Librarian	13
Maintenance Division Manager	16	Water Reclamation Section Mgr	14
		Water Section Manager	14
NON-EXEMPT POSITIONS	**PAY GRADE**	**NON-EXEMPT POSITIONS**	**PAY GRADE**
ACCOUNT CLERK	6	JUSTICE COURT CLERK	7
ACCOUNTANT	9	JUSTICE COURT LEAD CLERK	8
ADMINISTRATIVE ASSISTANT	9	JUSTICE COURT CHIEF CLERK	9
ADMINISTRATIVE SECRETARY	8	LEAD MECHANIC	9
ANIMAL CONTROL OFFICER	7	LIBRARY COMP NETWORK ADMIN	10
ASSISTANT BUILDING OFFICIAL	12	LIBRARY COMP SYS ANALYST	12
ASSISTANT LIBRARIAN	7	MAINTENANCE WORKER	6
ASSOCIATE ENGINEER, DESIGN	10	PC COORDINATOR	9

ASSOCIATE LIBRARIAN	9	PLANNER	13
ASSOCIATE PLANNER	10	PLANS EXAMINER	10
BUILDING INSPECTOR	10	PLANT OPERATOR	8
BUSINESS LICENSE SPECIALIST	8	POLICE SERGEANT	12
CEMETERY SEXTON	9	PRE-TREATMENT COORDINATOR	10
COMMUNITY SERVICES SPEC	6	PRE-TREATMENT INSPECTOR	8
CONSTRUCTION ENGINEER	12	PRIVATE DEVELOPMENT ENG	12
CONSTRUCTION TECHNICIAN	8	PUBLIC SAFETY OFFICER	10
CUSTODIAN	4	PUBLIC WORKS FIELD SUPV	11
DEPUTY CITY RECORDER	8	PUBLIC WORKS TECHNICIAN	7
DEVELOPMENT SERVICES TECH	7	PUBLIC WORKS CREW LEADER	9
DISPATCH	7	PURCHASING AGENT	10
ENGINEERING/GIS SPECIALIST	10	RECORDS OFFICE SUPERVISOR	7
EVIDENCE TECHNICIAN	10	RECREATION FAC MAINT SUPV	9
EXEC/NIA ASSISTANT	9	RECREATION PROGRAM COORD	9
FIRE CAPTAIN	12	RECREATION SPECIALIST	7
FIRE ENGINEER	11	RESIDENTIAL PLANS EXAMINER	8
FIRE PREVENTION SPECIALIST	9	RISK COORDINATOR	10
FACILITY MAINT TECH – REC CTR	7	SECRETARY	6
FLEET MANAGER	11	SENIOR BUILDING INSPECTOR	11
FLEET MECHANIC	8	SENIOR PLANT OPERATOR	9
HORTICULTURE/URB FORESTER	10	STOREKEEPER	5
HUMAN RESOURCES SPECIALIST	8	STORM WATER PROJECT MGR	10
HUMAN RESOURCES TECH	7	STREET LIGHTS SPECIALIST	10
INSTRUMENTATION CONT SPEC	10	TRAFFIC SIGN SPECIALIST	8
INSTRUMENTATION CONT TECH	9	TRAFFIC SIGNAL SPECIALIST	9
ITS ENGINEER	12	VICTIM ASSISTANCE COORD	9
LEAD DISPATCH	8	WATER RES UTILITY SPECIALIST	8
PUBLIC WORKS PROGRAM SPEC	9	WATER RES UTILITY TECH	7

Individual pay shall be adjusted in accordance with the City's financial capability and salary plan. A few positions in grades 10 thru 13 are classified as exempt.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

Hazard Pay

Upon approval of the City Manager, employees may be awarded additional pay while performing hazardous duties.

PART-TIME EMPLOYEES

A part time employee provides less than full time service to the City. Part time employees shall be paid at the same hourly rate as the equivalent full time position according to the salary plan.

Employees hired on a part time basis shall be eligible for pro-rated benefits based on their regularly scheduled work hours.

VARIABLE-HOUR EMPLOYEES

The City of Orem will hire variable-hour employees as needed throughout the city. A variable-hour employee may or may not work a regular schedule and is not reasonably expected to work an

average of at least 30 hours per week during a calendar year, based on the facts and circumstances on the employee's date of hire. Variable-hour employees work a maximum of 1,500 hours in a calendar year.

SEASONAL EMPLOYEES

The City of Orem will hire seasonal employees as needed throughout the city. A seasonal employee performs labor at certain seasons or periods of the year and which, from its nature, may not be continuous or carried on throughout the year. Seasonal employees work a maximum of 1,500 hours in a calendar year.

EMPLOYEE RECOGNITION PROGRAM

All employees of the City of Orem will be appropriately recognized and rewarded for their year of service, meritorious performance, and supportive attitude according to established City policy.

COST SAVINGS INCENTIVES

The City Council shall consider the adoption of an Employee Awards Program that provides financial remuneration for cost-saving suggestions and ideas that are implemented by the City.

OREM
56 NORTH STATE STREET
OREM, UTAH 84057
WWW.OREM.ORG

Amended

AGENDA MEETING 05/13/2014

Once agenda is completed and on its way to the CC, the following steps can be completed:

- Agenda faxed to the press on: 05/12/2014
- Agenda posted—Lib. & City on: 05/12/2014
- Emailed to Executive Staff & Council: 05/12/2014
- Agenda emailed to the press on: (blind copy) 05/12/2014
- Agenda posted on website on: 05/12/2014
- NIA Chairs informed on: 05/12/2014
- State Website: 05/12/2014
- Add agenda link to Facebook: 05/12/2014
- Contact applicants: PD 14 - yes - called on 5/12/204
  - PD 6
  -
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Revised February 20, 2014

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AMENDED

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
May 13, 2014

This meeting may be held electronically to allow a Councilmember to participate.

2:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

1. **DISCUSSION – UTOPIA/Milestone One Report Review, Discussion and Questions - 60 min**

3:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

2. **UPDATE – Slack Lining in Orem – Greg Stephens – 10 min**
3. **UPDATE – Panhandling Ordinance – Greg Stephens – 10 min**
4. **DISCUSSION – Economic Development Tools and Resources – Jamie Davidson – 30 min**
5. **DISCUSSION – CARE Allocations – 10 min**
6. **PRESENTATION – FY 2015 Budget – Part 2 – 90 min**
   - Library.....10 min
   - Recreation.....10 min
   - Development Services.....15 min
   - Public Safety.....15 min
   - Public Works.....15 min
   - Administrative Services.....10 min
   - Legal Services.....5 min
   - City Manager.....10 min

5:30 P.M. STUDY SESSION – PUBLIC SAFETY TRAINING ROOM

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***   MULTI TX/RX REPORT   ***
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CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
May 13, 2014

This meeting may be held electronically to allow a Councilmember to participate.

3:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

1. **UPDATE – Slack Lining in Orem – Greg Stephens – 10 min**
2. **UPDATE – Panhandling Ordinance – Greg Stephens – 10 min**
3. **DISCUSSION – Economic Development Tools and Resources – Jamie Davidson – 40 min**
4. **PRESENTATION – FY 2015 Budget – Part 2 – 90 min**
   - Library.....10 min
   - Recreation .....10 min
   - Development Services.....15 min
   - Public Safety .....15 min
   - Public Works.....15 min
   - Administrative Services .....10 min
   - Legal Services .....5 min
   - City Manager.....10 min

5:30 P.M. STUDY SESSION – PUBLIC SAFETY TRAINING ROOM

PREVIEW UPCOMING AGENDA ITEMS

5. **Staff will present to the City Council a preview of upcoming agenda items.**

AGENDA REVIEW

OREM

INTER-OFFICE MEMORANDUM

TO: Mayor and City Council
City Manager Jamie Davidson
Asst. City Manager Brenn Bybee

FROM: Karl Hirst, Director of Recreation

DATE: May 6 2014

SUBJECT: City of Orem – Youth Sport Fees

Because youth sports fees have been a topic of discussion. I would like to give you information to clarify how the proposed fees were developed. Youth sports are a complicated subject that people are passionate about, and setting fees is not always mathematical with direct comparisons.

It is important to remember that the selection committee and the fee structure resolve different issues, and function separately. The selection process answers the question of why a specific group is provided access to Orem facilities. The second question is should youth sports groups pay some of the costs associated with sports fields and facilities, and if yes to what extent. That question will be answered by the council during the budget process

There has been discussion regarding the use of CARE funds to cover some of these costs. CARE funds, on a limited basis, can be used in this manner.

In this document you have been provided comparisons and pricing from our neighboring cities. I feel that the proposed fees are competitive and fair, but are significant increases in the cost to some of the groups. With that in mind I would like to propose four options regarding these fees.

Option one: Adopt the fees as proposed. This will impact the youth sports program, some of them significantly. Even if the fees are comparable, competitive, and fair this would be a very aggressive step.

Option two: Adopt the fees as proposed but implement them through a phase in period of two or three years depending on the significance of the impact on the program.

Option three: Put the proposed fees on hold, and allow the CARE process to proceed into 2015. The revenue from these fees is not included in the budget, the participation fee would stay in place. If CARE funds were approved then some of the costs related to youth sports would be covered.

Option four: Reject the fees. Orem City has supported youth sport for many years. The participation fee would still be in effect, and the selection committee will have answered the question of why a specific group has access to the field or facility.

The proposed fees were developed to orient Orem City in the direction that is currently being taken by our neighboring Cities, or to help cover specific additional costs related to youth sports, and to provide competitive pricing with regards to our neighboring cities.

Competitive Swimming: Orem Timpanogos Aquatics Club (OTAC)

The proposed fee for Group 3 : $2 / hour / lane

Comparable fees:

Provo City charges - $6/lane/hour short course.
Springville City charges - $750/ month plus $2.75/lane/hour short course
American Fork - City run competitive swimming program
Lehi - City run competitive swimming program

Soccer: Orem Youth Soccer (OYS), Rangers, and Celtic Storm

Proposed Fees:	Group 2	$4 participation Fee	
	Group 3	$25 / Game	
	Group 4	$35 / Game	
		Location Rental	$1700 (2) weekdays and Sat.
			$2500 (5) weekdays and Sat

Comparable game fees:

Lehi: $15 - $25 / hour	per game range $22.50 - $50
American Fork $15 / hour	per game range $22.50 - $30
Salem $20 / hour	per game range $30 - $40
Provo $15 -$25 / hour	per game range $22.50 - $50
Spanish Fork $20 / hour	per game range $30 - $40

Alpine School District $45 - $75 hour per game range $67.50 - $90

Comparable location fees:

Alpine School District charges $2500 for a yearlong reservation for two weekdays and Saturday.

Baseball: **Orem Youth Baseball (OYB)**

The proposed Group 2 fees: $4 participation fee and $10 Field Prep

The proposed Group 3 fees: $40 / first game, and $20 / second and third game.

Comparable fees: Group 3

American Fork:	$25 / hour	plus $15/ hour for lights
Salem:	$25 / 2 hours	plus $20/ hour for lights
Provo:	$25 / hour	plus $25 / hour for lights
Spanish Fork:	$30/ 2 hours	plus $20/ hour for lights
Lehi	$15 / hour,	$25 field prep, $15 / hour for lights

For comparison, you want to play baseball from 5:00pm to 9:00pm, with the last two hours under lights. The price in Orem is higher if you can get three games in, but lower if you only play two games. This is what it would cost you to play these games.

Orem	$40 (first game), $20 (2nd/3rd game)	Total	$80	(2) games $60
American Fork	$25 (4 hours), $15 (2 hours)	Total	$130	
Salem	$25 (2 periods), $20 (2 hours)	Total	$90	
Provo	$25 (4 hours), $25 (2 hours)	Total	$150	
Spanish Fork	$30 (2 periods), $20 (2 hours)	Total	$100	
Lehi	$15 (4 hours), $25, $15 (2 hours)	Total	$115	

Softball Comparison:

The comparison is always made between girls softball that is run by Orem City and baseball. We had never looked at the revenue on a per participant basis. Using the program costs against the softball revenue the programs generates $13.48 back to the general fund for each girl playing softball. These funds are not designated for anything specific and obviously don't cover all of the costs. The reduction from $18 to $14 in total fees to Group 2 baseball reflects the fact that it is not fair to ask more from baseball than we are getting from softball.

Tackle Football: **Utah Valley Football League (UVFL)**

The proposed Group 3 fees: $35 / game or $475 / weekday field / season or $475 / (2) games Saturday / season.

Comparable fees:

Alpine School District: $45 - $75 / hour (without lights) $100 / hour (with lights)

Season Field Rental: $675 / field/ season weekday rental
$2000/ field/ season two weekdays and Saturday

Revenue to the General Fund and Recreation Fund from the proposed fee increases:

General Fund:			
OYS	$15,000	increase	$6000
Ranger/Celtic Storm	$5100 - $7500	increase	$2700 - $5100
OYB	$15,800	increase	$13,000
UVFL	$ 1600	increase	$ 1000
Recreation Fund:			
OTAC	$17,775	increase	$16,575
Total	$57,675		

The increase to OTAC and OYB obviously stand out. The increase proposed to OTAC represents competitive pricing in line with how our neighboring cities have priced pool time. The increase to OYB is an attempt to cover the added cost of field prep and lights specific to baseball.

REDEVELOPMENT PROJECT AREAS

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC. SALT LAKE CITY, UTAH 84101 OFFICE 801.596.0700

Tax Increment Project Areas

- Under Utah Code 17C "Limited Purpose Local Government Entities - Community Development and Renewal Agencies Act," Utah's local governments have the authority to conduct economic development activities within their communities through their Redevelopment Agencies.
- Under the act, agencies are allowed to create three types of project areas:
  - Community Development Areas (CDAs)
  - Economic Development Areas (EDAs)
  - Urban Renewal Areas (URAs)

Tax Increment Project Areas

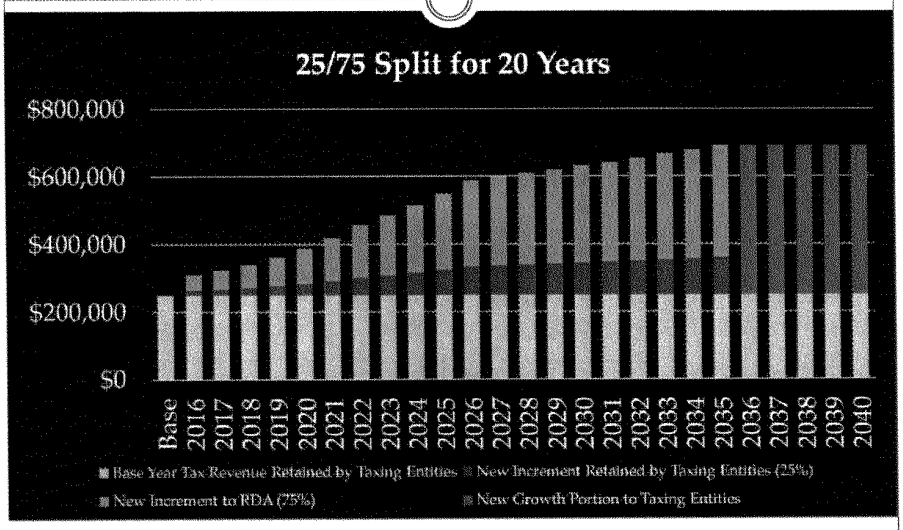
The types of tax increment project areas allowed under Utah Code (Title 17C) are described below:

Project Area Type	Acronym	Purpose	Participation	Other
Community Development Area	CDA	Economic Development	Individual Participation Agreements with Each Taxing Entity	Taxing Entities individually choose to participate (or not)
Economic Development Area	EDA	Job Growth	Vote of Taxing Entity Committee	Tax Increment cannot be collected on Retail Properties
Urban Renewal Area	URA	Blight Elimination	Vote of Taxing Entity Committee	20% of Tax Increment is required for Moderate Income Housing
Redevelopment Area	RDA	RDAs were created under previous versions of Utah Code. New RDA areas can no longer be created.		

Tax Increment Project Areas

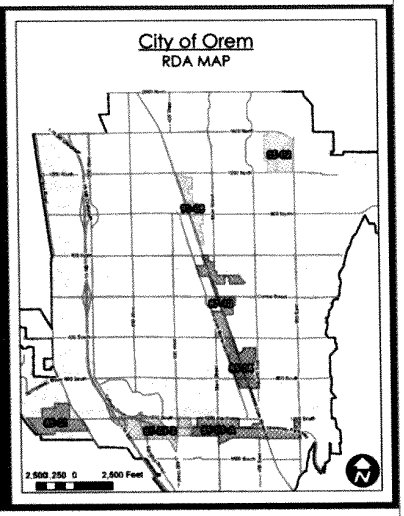
- To create a new project area, the Orem Redevelopment Agency ("Agency") defines a geographic area within the City where the Agency would like to support redevelopment and then follows the required steps to formally establish the "Project Area."
- Property Tax generated in the Project Area (called "Tax Increment") is shared with the Orem Redevelopment Agency and then used to promote development.
- The "Base Value" is set at the existing tax level, so all taxing entities remain whole and only property taxes generated from the NEW development are shared with the Orem RDA.

Tax Increment Example

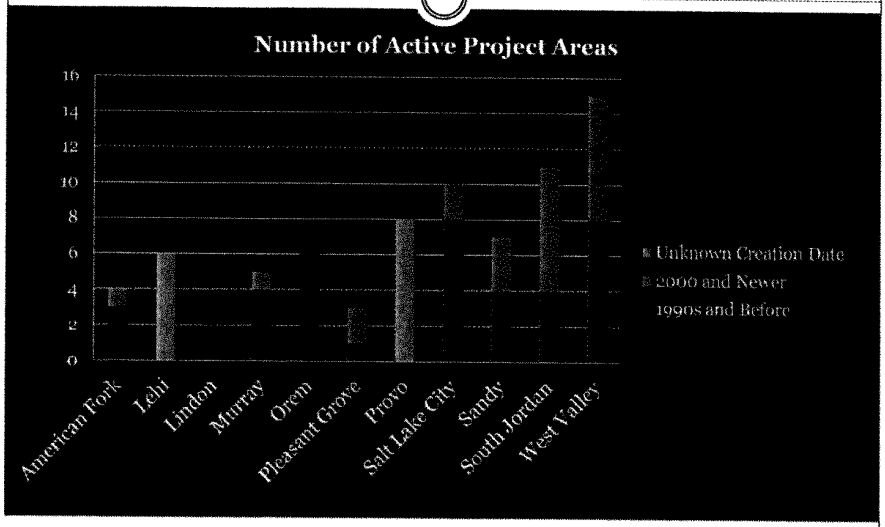


Tax Increment Project Areas

- Orem City has successfully used tax increment project areas to promote economic development in the past. The City currently has seven active project areas, shown to the right.
- New project areas could include, for example, development around University Mall and underdeveloped properties west of I-15.

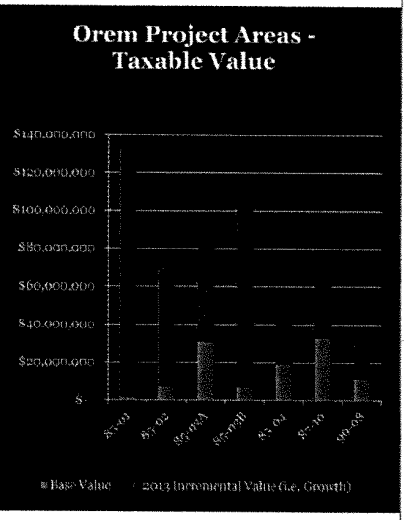


Project Areas are a Common Tool

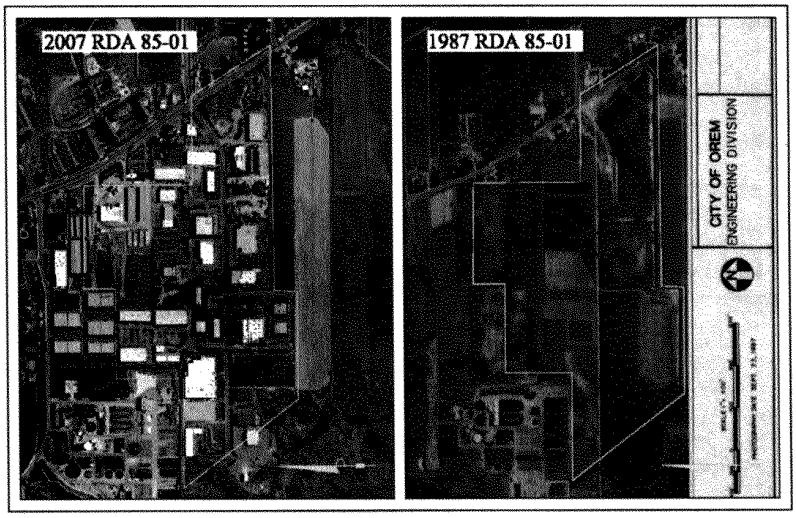


Tax Increment Project Areas

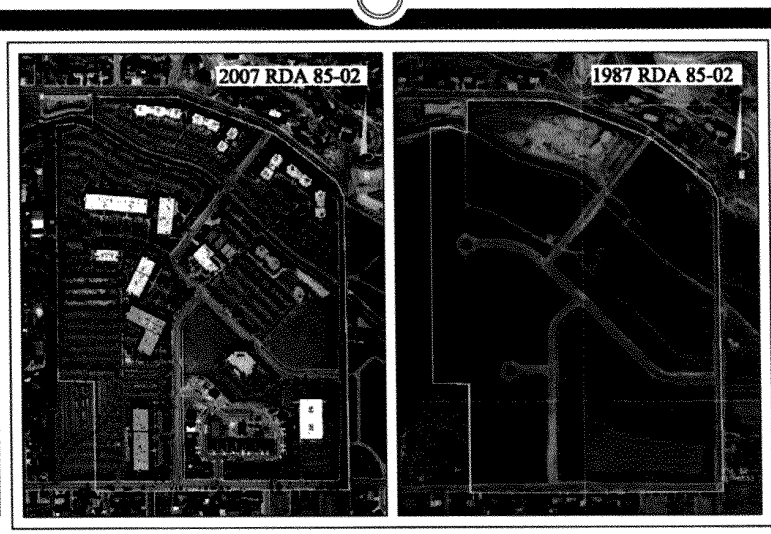
- All of Orem's existing RDAs have increased in taxable value, as the graph illustrates.
- The RDAs are projected to create over $66 million in total Tax Increment.
- Tax Increment has built roads and other utility infrastructure, financed park and recreation improvements, promoted job growth, and spurred retail development.



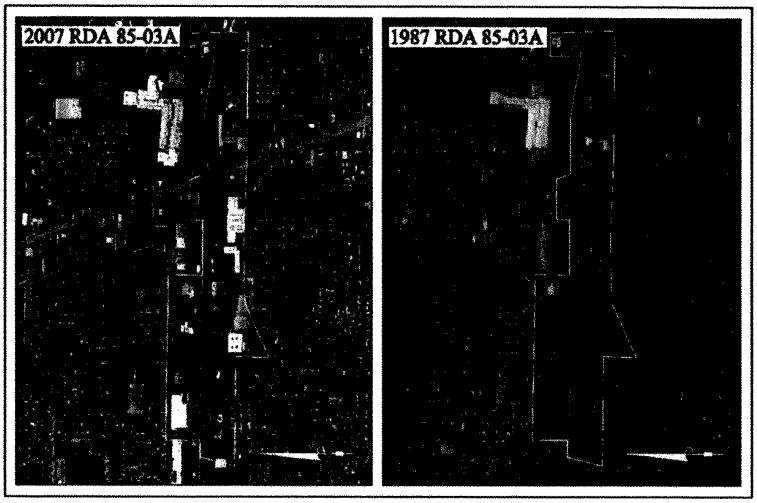
Growth in Orem Project Areas



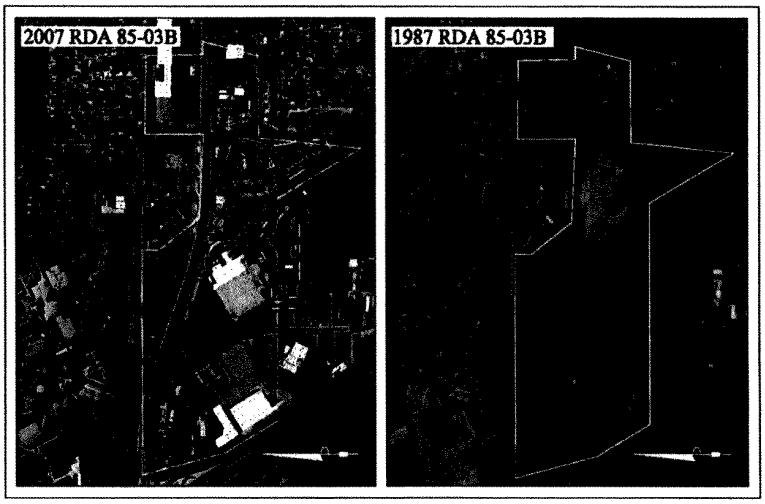
Growth in Orem Project Areas



Growth in Orem Project Areas



Growth in Orem Project Areas



Reasons to Create Project Areas

- Stimulate Capital Investment & Development
  - Facilitate development of vacant and under-utilized property to increase taxable value
  - Assist in the funding of necessary public infrastructure (i.e. water, sewer, transportation improvements necessary to support new development)
- Provide Funding for Infrastructure Enhancement
  - Provide infrastructure for the Project Area, the absence of which would limit the development of the area
- Expand Tax Base
  - Increase the tax base for all taxing entities
- Promote Job Creation
  - Create new jobs that will benefit residents throughout the City, County and State of Utah

Orem Improvements Funded by TIF

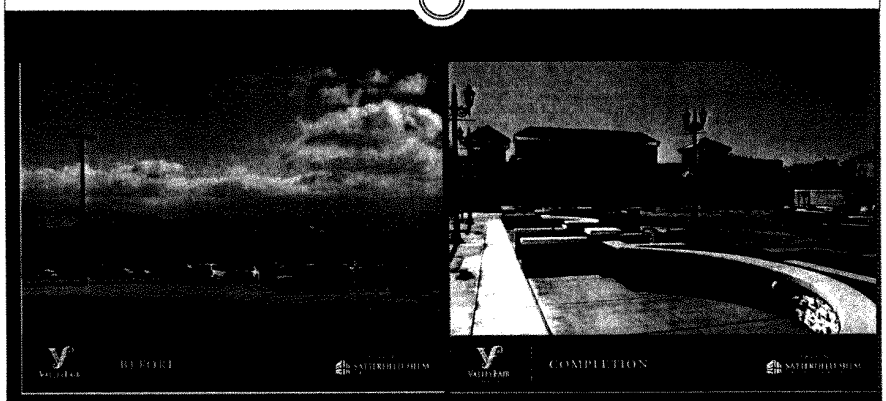
- Traffic Improvement on University Parkway
- Water/Sewer/Storm Drain/Road Improvements
- Developer Incentives
- Land Acquisition
- Reimbursement for City-Funded Infrastructure
- Recreation Improvements (Used Haircut Funds which are No Longer available in new Areas)
  - Nielson's Grove
  - Skate Park
  - City Center Ball Fields
  - Scera Outdoor Park
- And much more

Community Assistance

If a CDA/EDA/URA is established, tax increment funds become available for a specified period of time to provide assistance for:

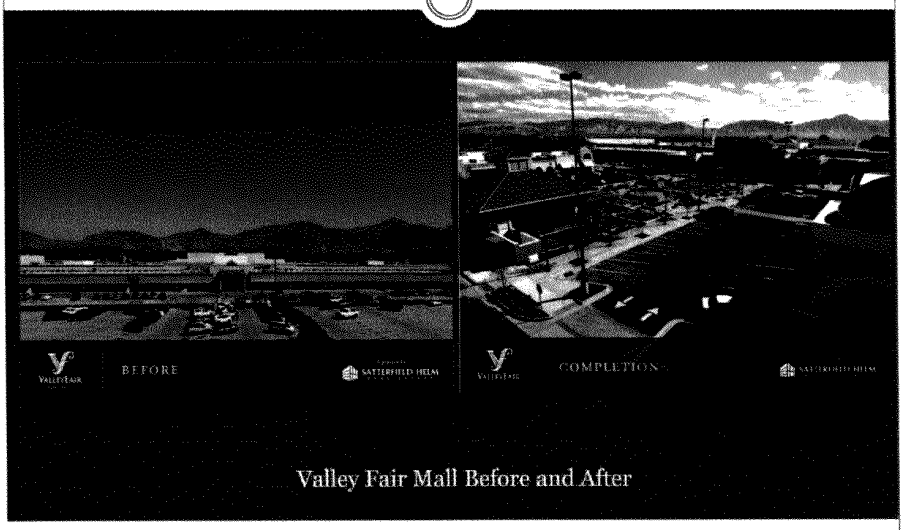
- Expand existing businesses
- New development
- Building construction and/or demolition
- Property acquisition
- Infrastructure improvements
- Affordable housing
- Crime reduction
- Expanded employment opportunities
- Other community concerns/priorities

Valley Fair Mall Case Study



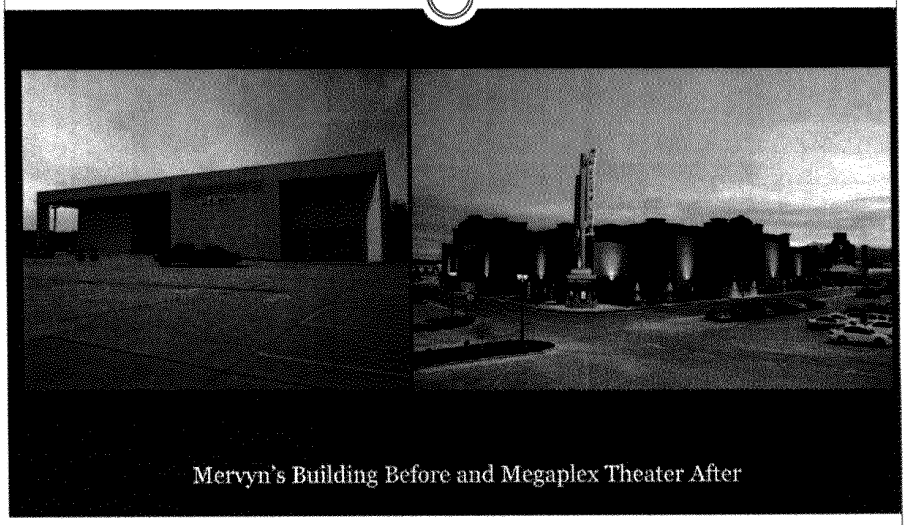
Valley Fair Mall Before and After

Valley Fair Mall Case Study



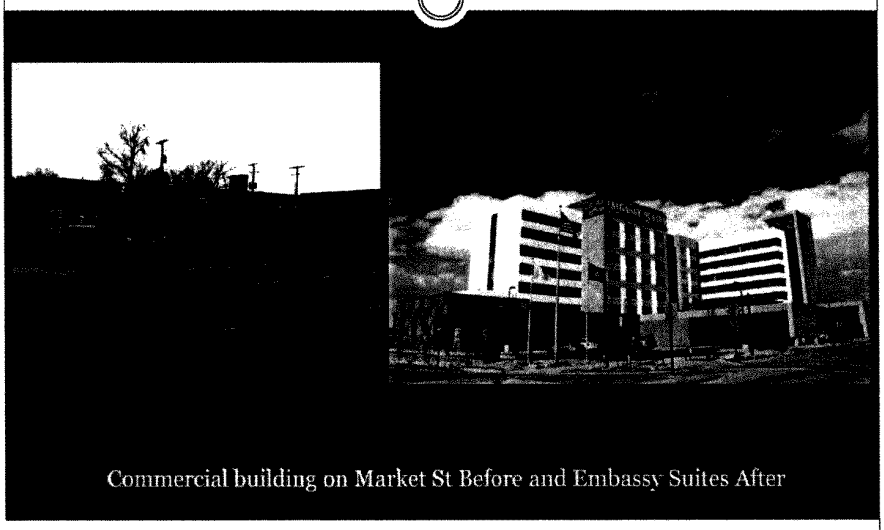
Valley Fair Mall Before and After

Valley Fair Mall Case Study



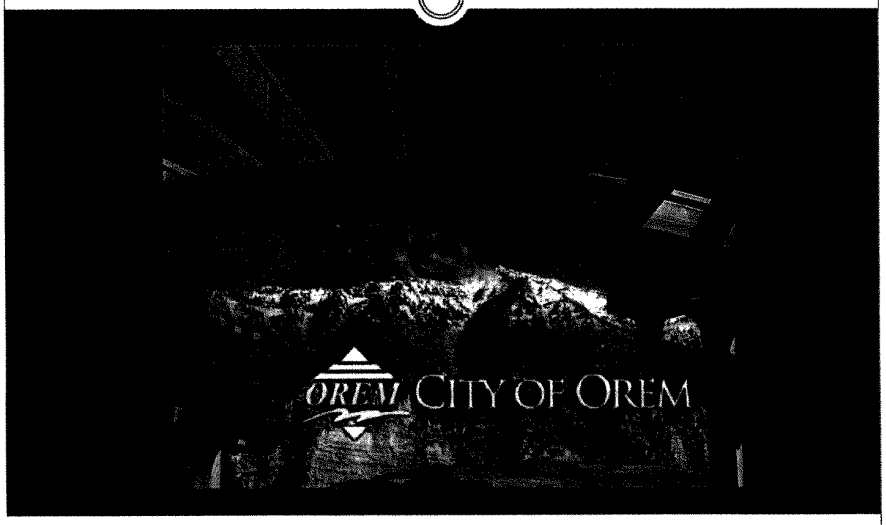
Mervyn's Building Before and Megaplex Theater After

Valley Fair Mall Case Study



Commercial building on Market St Before and Embassy Suites After

Questions?

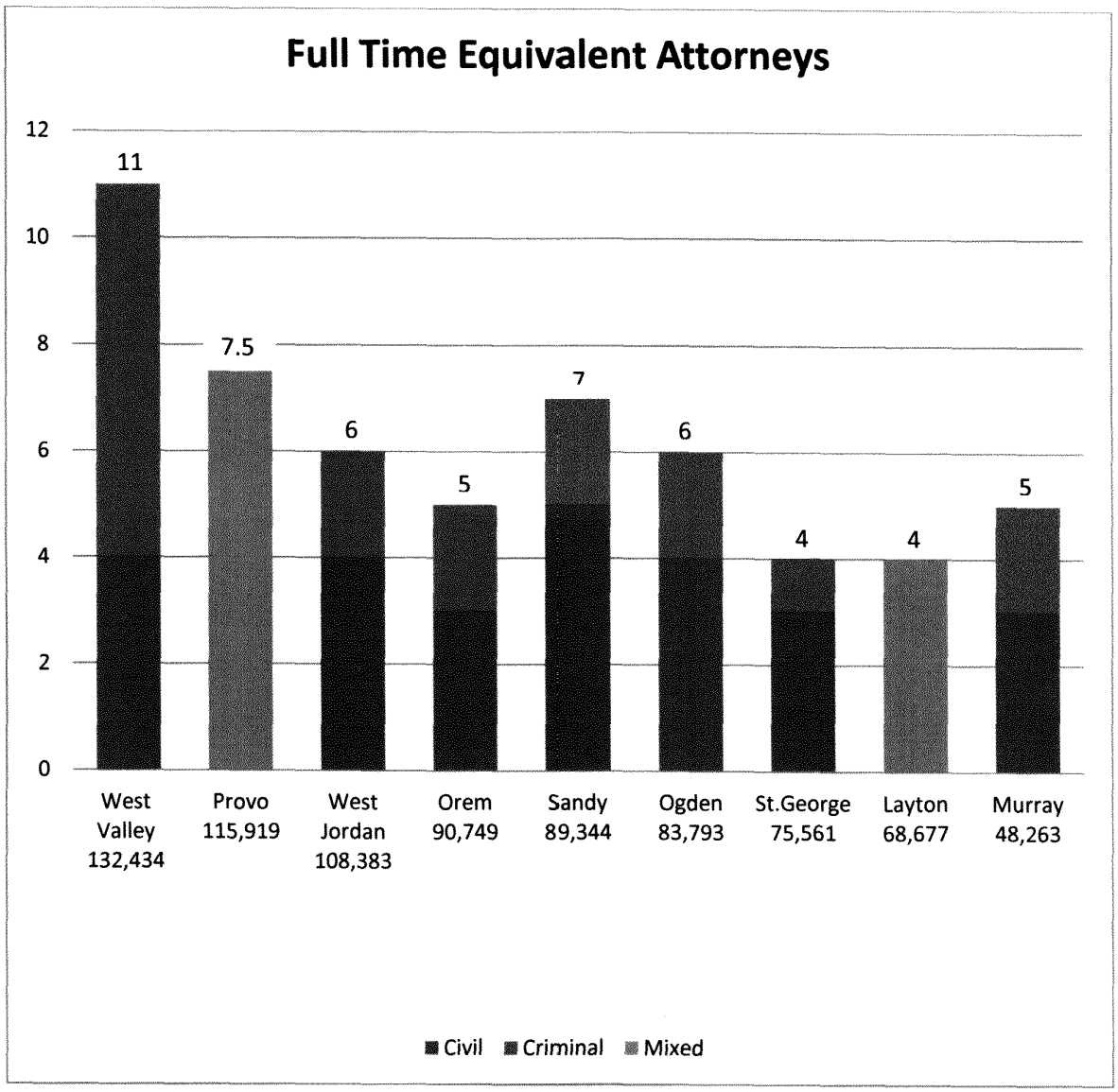


Panhandling/Aggressive Solicitation

Issue	Orem Ordinance (9-2-14)	HB 101	Provo Ordinance (9.32.200; 9.70)
Prohibited Conduct in Streets	1. Soliciting money or other items of value 2. Receiving donations	1. Loitering 2. Demonstrating or picketing 3. Distributing materials 4. Gathering signatures 5. Holding signs 6. Soliciting rides, contributions or other business State law requires a permitting process for temporary exemptions to these prohibitions	1. Receiving donations while a pedestrian 2. Giving donations while a driver or passenger
Applicability	All Roadways	1. Interstate 2. State Highways 3. Roadways designated by municipality	1. Streets and parking areas within pedestrian mall 2. State Highways 3. Collector and arterial streets
Culpable Parties	Pedestrian	Pedestrian	1. Pedestrian 2. Driver or passenger
Aggressive Solicitation	1. Public Area 2. Public Transportation vehicle or passenger terminal 3. Within 30 feet of bank or ATM 4. Posted private property	Within 10 feet of a bank or ATM	1. Public Area 2. Public Transportation vehicle or passenger terminal 3. Within 30 feet of bank or ATM 4. Posted private property 5. Confined space
Penalty	Class B Misdemeanor	Class C Misdemeanor	Class C Misdemeanor

City of Orem – UTOPIA/Macquarie Milestone One Decision Matrix (May 2014)

Decision Criteria	Yes	No	Rank 1-5
Time/date certainty to buildout the system (for example, total buildout in 24-36 months)			
Ubiquity of the network build			
Open access of the network			
Willingness to "refresh" the system			
Opportunity to pay down part or all of UTOPIA's original $185 million investment			
Willingness to consider utility fee, assuming basic service included in fee			
Indigent fee waiver, if fee is adopted			
Buildout of the network at a guaranteed price			
Willingness to assist (not solve) system-wide "parity" issues			
"Household" brand as a signature service provider (for example, Google, AT&T)			
Maintain ownership of asset already owned by Orem as part of UTOPIA			
Willingness to assume operations and maintenance costs of network operations			
Wholesaler, not UTOPIA, management of ISP relationships			
Experience managing and constructing fiber infrastructure/like infrastructure. Technical capability to operate a large-scale network.			
Willingness to establish flexible or tiered service offerings/packages (for example, 10 Mbps, 25 Mbps, etc.)			
Fiber to every home (compared to use of alternate technologies, like Wi-Fi)			
Willingness to share upselling revenue (between cities, WSP and ISP)			
Pledge use of future Orem tax revenues			
Construction of network to speeds no less than 1 Gbps (dedicated and bi-directional)			
WSP and ISP willingness to market network to ensure its success			
Willingness of partner to assimilate UIA customers into UTOPIA/buildout model			

Buildout of network to capitalize on economic development opportunities			
Network construction will be completed in a uniform way (for example, by footprint)			
Partner will evaluate and potentially assist in refinancing existing debt			
Strong reputation to the point of honoring commitments and operating system in a professional way			
Pay for performance considerations – risk transfer for responsibility of new debt/investment and system operations and maintenance			
Continue to operate the network . . . do not have it go dark			

FTE Attorneys