

# Angell Springs Special Service District PUBLIC Monthly Board Meeting

## AGENDA

**Saturday 12/30/2023 December meeting 9:00 a.m. at the SPRINGS BLDG.**

### **AND Public Hearing FY 2024 Tentative Budget**

<https://us02web.zoom.us/j/6797857976?pwd=TitLSWE2NEJwYmtBclFZK1VySUd6dz09>

(go to JOIN A MEETING) Meeting ID: 679 785 7976 Password: water

**PUBLIC WELCOME TO ATTEND**

#### **Attendees:**

**Chairman:** Karen Blenkinship **Vice-Chairman:** Greg Maranto, **IT-Tony Hundal, Treasurer-** Kent Arbon

**Clerk-** Jean Wojtyla **Water Master-** Shawn Bain, **CCC Administrator-** Martin Mathis

**Trainer for Treasurer Responsibilities-** Troylinn Benson (via ZOOM)

#### **Roll Call**

#### **Vote to Approve Novembers' Meeting Minutes**

#### **Budget Discussion:**

**1.** Troylinn and Kent to open discussion and possible action to approve the budget for fiscal year 2024:

- Current Operating Budget Categories from 2023
- Ask the Board if they want to create a Current Capital Budget from 2023 (this one is not required by the state & we didn't do in 2022))

**2.** **Board** to make recommendations for each category taking into account 2023 inflation and projects on our plate for the new year.

#### **New Business Items:**

**1.** **Board** to review the bids received from the RFP's turned in on 12/20/23 for our altitude valves and looping projects. We will rate them and decide what's the next step.

**2.** **Karen** to lead a discussion about a possible board meeting with the Water Conservancy to communicate our current needs;

- To be able to maximize usage of both of our tanks for storage during extended droughts
- To stabilize pressure within our distribution system to reduce risk to us when there is a fire and during high water usage months.
- To filter out the high Radium levels in our well in order to allow blending with our springs during peak demand months
- To increase our ability to provide water allotments to current undeveloped parcels within the valley.

**3.** **Karen- Request** a motion to Close this meeting.

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### **Public Hearing FY 2024 Budget**

**1.** **Greg- Open the Public Hearing FY2024 Tentative Budget**

- **Invite attendees to speak- maximum limit 2 minutes each**

**2.** **Greg- Request** a motion to close this meeting

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**1.** **Karen - Re-Open our Meeting to Ask for any Final Budget Revisions for 2024**

**2.** **Board- Vote to approve our Final 2024 Budget**

**3.** **Karen- Schedule our January 2024 meeting date**

**4.** **Karen- Request** a motion to Adjourn this Meeting

**Angell Springs Special Service District**

**Operational Budget Report**

51 Water - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
5140 Water sales	84,881.85	0.00	98,358.01	76,000.00	129.42%
5310 Hook up fees	3,000.00	0.00	9,500.00	3,000.00	316.67%
5410 Late fees	1,350.00	0.00	1,325.00	1,000.00	132.50%
5440 Rental income	4,800.00	400.00	4,800.00	4,800.00	100.00%
5490 Other operating income	0.00	0.00	1,811.93	0.00	0.00%
5510 Grant income	69,492.41	0.00	77,322.00	90,000.00	85.91%
5520 Impact fees	12,000.00	0.00	9,335.00	12,000.00	77.79%
5980 Appropriated Net Position	0.00	0.00	0.00	25,200.00	0.00%
<b>Total Operating income</b>	<b>175,524.26</b>	<b>400.00</b>	<b>202,451.94</b>	<b>212,000.00</b>	<b>95.50%</b>
<b>Operating expense</b>					
6210 Dues and subscriptions	1,081.12	0.00	810.00	1,000.00	81.00%
6230 Continuing education	850.00	0.00	380.00	1,500.00	25.33%
6231 Training expense	3,850.00	393.99	1,855.87	4,000.00	46.40%
6232 Travel	24.08	0.00	12.82	500.00	2.56%
6240 Office supplies	361.72	0.00	329.74	500.00	65.95%
6241 Postage and delivery	197.83	48.15	334.56	300.00	111.52%
6260 Small tools and equipment	95.27	0.00	4,663.05	7,500.00	62.17%
6270 Landscaping and groundskeeping	2,570.79	0.00	7,400.00	3,000.00	246.67%
6280 Utilities	842.45	0.26	972.00	1,000.00	97.20%
6281 Telephone	132.94	0.00	358.86	200.00	179.43%
6310 Professional services	1,971.50	0.00	1,473.30	1,000.00	147.33%
6312 Accounting fees	1,098.00	0.00	2,360.00	3,000.00	78.67%
6420 Water testing expense	2,991.59	45.80	4,143.62	2,000.00	207.18%
6450 Repairs and maintenance	105,460.52	0.00	121,686.95	105,000.00	115.89%
6451 Supplies	9,246.44	0.00	2,255.30	15,000.00	15.04%
6461 Contract labor - Water Board Secretary	3,600.00	0.00	3,850.00	4,200.00	91.67%
6462 Contract labor - Water Board Treasurer	3,600.00	0.00	4,550.00	4,200.00	108.33%
6463 Contract labor - Water Master	12,996.00	0.00	11,913.00	13,000.00	91.64%
6464 Contract labor - Miscellaneous	5,054.23	0.00	7,137.50	9,000.00	79.31%
6470 Rent expense - equipment	0.00	0.00	0.00	1,000.00	0.00%
6490 Advertising	0.00	0.00	0.00	100.00	0.00%
6510 Insurance	6,372.33	(342.64)	5,125.33	6,000.00	85.42%
6511 Insurance - Workers comp	(492.00)	0.00	0.00	0.00	0.00%
6611 Bank charges	78.94	0.00	3.54	0.00	0.00%
6690 Depreciation expense	0.00	0.00	0.00	29,000.00	0.00%
<b>Total Operating expense</b>	<b>161,983.75</b>	<b>145.56</b>	<b>181,615.44</b>	<b>212,000.00</b>	<b>85.67%</b>
<b>Total Income From Operations:</b>	<b>13,540.51</b>	<b>254.44</b>	<b>20,836.50</b>	<b>0.00</b>	<b>0.00%</b>
<b>Non-Operating Items:</b>					
<b>Non-operating income</b>					
5610 Interest income	219.57	0.00	192.64	0.00	0.00%
<b>Total Non-operating income</b>	<b>219.57</b>	<b>0.00</b>	<b>192.64</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Non-Operating Items:</b>	<b>219.57</b>	<b>0.00</b>	<b>192.64</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Income or Expense</b>	<b>13,760.08</b>	<b>254.44</b>	<b>21,029.14</b>	<b>0.00</b>	<b>0.00%</b>