

Syracuse Arts Academy Board Meeting Minutes Thursday, December 7, 2023

Location: SAA North Campus, 357 S 1550 W, Syracuse, UT 84075



In Attendance: Jerrad Pullum, Rene Dreiling, Mary Johnston, Neil Garner (via phone, 5:32 p.m.)

Excused: Nate Schow

Others in Attendance: Dale Pfister, Dawn Kawaguchi, Jon McQueary

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

Minutes

2023-2024 School Priorities

Schoolwide Unity, Cooperation & Collaboration
Expansion of Arts Integration

Maximize All Data Sources to Improve Student Instruction and Performance

5:30 PM – Call to Order

- Welcome by Mary Johnston
 - Board Mission – Jerrad Pullum
 - School Vision – Dale Pfister

There was no PUBLIC COMMENT. This was the first public comment period for the 2024-2025 School Fee Schedule and Fee Waiver Policy.

REPORTS

➤ Administration

- State of the School – Dale Pfister reported on the state of the school. We completed our December 1 count. Dale reviewed the current enrollment. We will be starting advertising at the first of the year on the Smith's shopping carts. Mary would like to see the number of students dropped for the next meeting. There was a discussion on all day kindergarten. Dale gave an update on the jr. high addition. He will send out pictures to the board.

➤ Board of Directors

- Financial Review – Rene Dreiling reviewed the statement of activities as of October 31st. We are 33% of the way through the year. Rene highlighted the items that seem high or low and the reasons why. There was a discussion on the current grants that SAA have received. Rene also mentioned some USBE driven changes on the chart of accounts that is going to required mid-year changes. Rene reviewed the

Statement of Financial Position as of October 31st. Nothing stands out. We have approximately 165 days on hand. There was a discussion on what the bond holders like to see. The project fund analysis was discussed. There was a discussion on the drawdowns from the project. There was a discussion on the amphitheater project and is the rental income more than the expenses. Dale feels that the school is making enough money to continue renting the amphitheater. The wear and tear are on the electronics. The board would like to see amphitheater expenses twice a year. The School currently rents out the amphitheater, jr. high auditorium and more recently the jr. high field.

CONSENT ITEMS

- Ratify New Hires – There was no further discussion.
 - Free Wright, 4th Grade (to replace Aleise Bailey who took a SPED position to replace Chad McBride)
 - Alison Blausner, SPED Teacher in Behavior Unit
 - Brooke Smith, SPED Teacher in Behavior Unit
- October 26, 2023 Board Meeting Minutes – There was no further discussion. **Rene Dreiling made a motion to approve the consent items. Neil Garner seconded the motion. The votes were as follows:**
 - Mary Johnston – Aye**
 - Rene Dreiling – Aye**
 - Neil Garner – Aye**
 - Jerrad Pullum – Aye****Motion passed unanimously.**

VOTING ITEMS

- 2024-2025 School Calendar – Dale Pfister reviewed the 2024-2025 school calendar. He highlighted a few of the changes. The Back to School Night was requested by teachers to be changed to Monday, August 12. Kindergarten starts on Monday, August 19. There are just two days that don't align with DSD.
- Baseball Field Bleachers – Dale Pfister stated that they would like to have two sets of bleachers for the baseball field. He received two bids and they will be going with the lowest bid which is ADP LEMCO for \$48,838.
- Upgrade to Firetrol Alarm System – Dale Pfister stated that when the original RFP went out for the jr. high addition, they didn't include that they would need to upgrade the older devices in the building. This is really a change order and should have been included in the original RFP. Jon asked if this would be included in the project fund.
- LEA-Specific Educator License – Dale Pfister reviewed the two employees that will require an LEA-Specific license. Kaylee Bayn doesn't start until the first of the year and won't quite have her degree yet. She will be teaching math. Frecia (Free) Wright has replaced Aleise Bailly in 4th grade teacher and will need a LEA-specific license for elementary.
- Rescind Reuse & Disposal of Textbooks Policy – Dale Pfister stated that we will not need this policy because that they changed the law. We are recommending this be rescinded.
- Update Zions Check Signers – Jon McQueary stated that we are updating your bank signers. It currently has several employees who no longer work here. We want to update

this to be Mary, Dale, Jed and Sheldon. It's been recommended to keep Jed and Sheldon on the account for continuity and for emergencies.

- PTIF Resolution – Jon McQueary stated that we are doing the same thing here, just updating the resolution because they are no longer associated with the school or AW. We want to update this to Mary, Dale and Cathie. Dawn added that with the check signers, we will be approving positions (Board President and Lead Director) so that when there is a change we will only have to get a new signature card. However, the PTIF will have to be brought to board for approval every time there is a change for approval. There was a discussion on the process of moving money in and out of the PTIF account and the interest received so far on the PTIF money.

Jerrad Pullum made a motion to approve the following items:

- **Approve the 2024-2025 school calendar;**
- **Approve the purchase of two bleachers from ADP LEMCO for \$48,838;**
- **Approve the upgrade of the fire alarm devices not to exceed \$26,225;**
- **Approve the request for an LEA-specific license for Kaylee Bayn for a secondary license with a math level 4 secondary math endorsement and Frecia Wright for an elementary license both for three years;**
- **Rescind the Reuse & Disposal of Textbooks Policy;**
- **Approve the Board Chair, Lead Director, Jed Stevenson and Sheldon Killpack as check signers for the Zions operating account and the two campus petty cash accounts; and**
- **Approve the PTIF Resolution.**

Rene Dreiling seconded the motion. The votes were as follows:

Mary Johnston – Aye

Rene Dreiling – Aye

Neil Garner – Aye

Jerrad Pullum – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- Calendaring Items – ALL
- Scheduled Board Meeting Work Session on January 11th to prepare for SCSB presentation
 - SCSB Satellite Application Presentation – January 18th
 - Next Pre-Board Meeting – January 24th @ 12:30 p.m.
 - Next Board Meeting – Rescheduled from February 1st to February 8th
 - Added a Board Meeting/Work Session on February 22nd to discuss succession
 - NCSC24 Boston, MA – June 30 – July 3

There was no CLOSED SESSION.

6:30 PM – Neil Garner made a motion to ADJOURN. Rene Dreiling and Jerrad Pullum seconded the motion. The votes were as follows:

Mary Johnston – Aye

Nate Schow – Aye

**Rene Dreiling – Aye
Neil Garner – Aye
Jerrad Pullum – Aye
Motion passed unanimously.**

DRAFT