

# **ROCKY RIDGE TOWN MEETING**

October 18, 2023

7:30 pm

M.L.A. Building

\*\*\*\*\*

## **MINUTES:** Approval of August & Septembers Minutes

**Visitor: Shay Morrison:**

1. **UDOT Application – Railroad Funding Update**
2. **OPMA Training**
3. **Policy & Procedures** – General permission to go over Town of Rocky Ridge Municipal Code & suggest amendments & updates.

## **UNFINISHED BUSINESS:**

1. **Cemetery** – Katie Allred (previously on the Agenda in August)
2. **Lark Ridge Road Safety Concerns** – signs or precautions
3. **Protocol for Town Messages** – Ordinance regarding Shooting w/in Town limits

## **NEW BUSINESS:**

1. **Undeliverable Mail & Packages Update** – Joanna Covington
2. **Care & Maintenance of CBU (Community Box Units)** – Joanna Covington

**BUDGET REPORT & FINANCIAL STATEMENT:** Presented by Town Clerk/Recorder, Marilyn Bronson & Town Treasurer, Rachel Bronson for the Town Council's review.

## **DEPARTMENTAL UPDATES:**

1. **EMS/CERT:** \*\*\*
2. **Water:** \*\*\*
3. **Road:** \*\*\*
4. **P & Z: Inspection rechecks** - regarding new fees for Building Permits – Rachel Bronson
5. **Admin:** Monthly Expenditures, Intellipay implementation – Rachel Bronson, Town Attorney Update; Town Clerk/Recorder Duties & Treasurer Duties Resolutions, AUP/Audit info, Legal info; Town Titles, Protocol for Town announcements & Admin on the agenda
6. **Park:** \*\*\*
7. **Library:** \*\*\*

## **\*OPEN FLOOR:**

1. Citizen Items:
2. Town Council Items:

/s/ Marilyn Bronson

Town Clerk/Recorder      Posted: 10/17/2023

\* Please contact Mayor Ronald Allred or Town Clerk Marilyn Bronson to place items on the Agenda.

\*Supported documentation for this Agenda is posted on the Town's Website at rockyridgetown.com

\* The Open Floor session of Town Meeting is an open forum for our Citizens to present concerns or ideas to the Town Council. This session is limited to the time available. No formal action can be taken on these items

\* All Town Meetings are recorded according to State statute and are available to any Citizen requesting a copy.

\* In compliance with the Americans with Disabilities Act, Rocky Ridge Town will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Town Clerk Marilyn Bronson at (435) 610-0395 at least 48 hours in advance of the meeting.

\*A closed session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.

\*The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

## **Policies and Procedures Updates**

### **Railroad Funding Status**

#### **Rural Communities Opportunity Application**

1. I don't believe we have decided on any projects yet
2. We do likely need updated cost estimates for this application
3. Please let me know how you'd like to proceed

#### **UDOT TPA Program Preparation**

1. This funding opportunity is expected to open in October of 2023.
2. Applications are typically due in December.
3. Examples of what this can fund include, but aren't limited to: Transportation plans, General Plans, and Ordinance updates

#### **Subdivision Assistance Updates**

1. RFP closed on the 19th of September
2. Waiting on DWS to release list of contractors so we can apply for assistance
3. In the meantime, I'd be happy to meet with your P&Z to begin the process

**Disclaimer:** The information I'll be presenting tonight has been compiled for several municipalities I'm currently assisting. While most municipalities do an excellent job adhering to state code, there are certain areas that are commonly misunderstood or inadvertently overlooked. My aim is for this presentation to be informative, providing valuable insights or serving as a useful reminder on these matters.

#### **Forms of Government Summary**

1. Do you have specific questions about your form of government?
2. This is not exhaustive, but a simplified version of forms of government
3. Five-Member Council Form of Municipal Government
  - a. Mayor is a regular and voting member of the council
  - b. Mayor is the chair of the council and presides at all council meetings
  - c. Mayor may not veto an ordinance, tax levy or appropriation passed by the council
4. \*Six-Member Council Form of Municipal Government
  - a. Mayor is a non-voting member of the council, except as cited in UCA 10-3b-302
  - b. Mayor is the chair of the council and presides at all council meetings
  - c. Mayor may not veto an ordinance, tax levy or appropriation passed by the council

#### **10-3-504 (Quorum)**

1. **10-3-504. Quorum defined.**
2. The number of council members necessary to constitute a quorum is:
3. in a municipality with a seven-member council, four;
4. in a municipality with a five-member council, three; and
5. in a municipality operating under a six-member council form of government, three, excluding the mayor.



### **10-3-507 (Minimum Vote)**

1. **10-3-507. Minimum vote required.**
2. The minimum number of yes votes required to pass any ordinance or resolution, or to take any action by the council, unless otherwise prescribed by law, is a majority of the voting members of the council, regardless of absence or vacancy.
- 3.
4. Any ordinance, resolution, or motion of the council having fewer favorable votes than required in this section is defeated and invalid.
5. Notwithstanding Subsection (2)(a), a council meeting may be adjourned to a specific time by a majority vote of the council even though the majority vote is less than that required in this section.
6. If a vacancy exists in one or more council seats, a majority of the council members may vote to fill the vacancy as provided under Section 20A-1-510.
- 7.

### **UCA 10-3-506 (Liability)**

1. **10-3-506. How the vote is taken.** A roll call vote shall be taken and recorded for all ordinances, resolutions, and any action which would create a liability against the municipality and in any other case at the request of any member of the governing body by a "yes" or a "no" vote and shall be recorded. Every resolution or ordinance shall be in writing before the vote is taken.

### **New (.gov) Regulations**

1. UCA 63D-2-105. Use of authorized domain extensions for government websites.
2. Beginning January 1, 2025, a governmental entity shall use an authorized top level domain for:
3. the website address for the governmental entity's government website; and
4. the email addresses used by the governmental entity and the governmental entity's employees.
5. I'd be happy to send directions to your staff and help with the transition.

Rocky Ridge Town Monthly Meeting  
December 21, 2022  
7:30 PM  
MLA Building

Approved

**BUDGET REPORT & FINANCIAL STATEMENT:** Office Manager Catherine Lummus gave the quarterly budget report and financial statement.

**DEPARTMENTAL UPDATES:**

1. **EMS/CERT:** Water Department Head Casey Reynolds informed the Town Council that he is waiting on the delivery of the radio for the new EMS vehicle before they could bring it up to Salt Lake City in order to have the vehicle completely ready for use. The old EMS vehicle will be kept for a back-up.

Casey also informed the Town Council that Town has 6 new EMS personnel.

Town Council Member Lucy Gold informed the Town Council that they are in the process of recruiting more volunteers for the CERT Program. They recently lost a few members to the EMS Program – which is what they like to see happen. CERT is hoping to recruit some of the teenagers and older youth.

2. **Water:** Source protection became due this year. This was sent to the State for review for both of our wells. Jeremy Allred, who has been working under a restricted license, just got certified so he can help the Town with an unrestricted license.

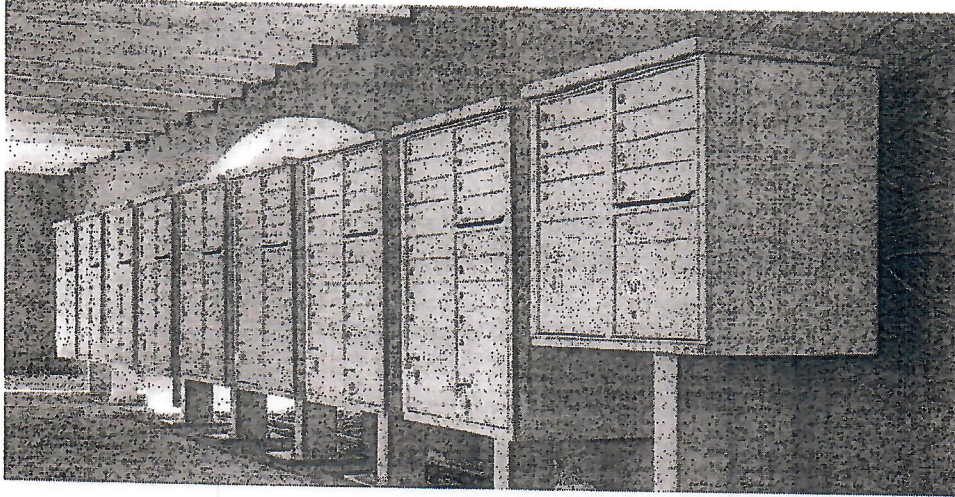
An update regarding the new Town Hall was given by Casey: WPA sent him a list of questions to answer in order to finalize plans. They are working on those changes.

In regards to moving the current Town Office to the trailer down Larkridge Road – this move needs to be coordinated with moving our antennae and internet service. The desks and cabinetry can be moved down to the trailer if the Town wants to take those.

3. **Road:** Terry informed the Town that there is 400 feet or more of bankrun left to do on Rockwell Drive.
4. **P & Z:** Building Inspector Lane Allred gave an update regarding Zipflow. This will soon be operational for the Town. (This is the program that will be helping the Town of Rocky Ridge with Building Permits – digitizing them and making the process of permits and inspections a more effective process.) Though we came in behind other customers we will be operational before them. A few kinks are being worked out.
5. **Admin:** Monthly Expenditures were reviewed.  
Treasurer Rachel Bronson gave an update on the role that she and Postal Worker Joanna Covington have taken to get the undeliverable/oversized packages out to those in the Town of Rocky Ridge. If any resident would like to have their packages brought to the Town Office by Joanna they will need to sign a form – found on Rocky Ridge Town's website. Those that have signed the form can then pick up their packages on Wednesdays in the Town Office.
6. **Park:** Park Department Head Lane Allred reported that the contract with Eckles to do crack sealing will be done in the Spring. The Sprinklers on the South end are fixed and it has been hydroseeded. The faucets have been replaced in the restrooms. Repainting has also been done. Signs have been mounted and the missing stall has been installed. Bleachers are going to be



## Who Is Responsible for Cluster /Central Mailboxes?



Thanks to the USPS, some communities have community mailboxes called clusters, but who is responsible for cluster mailboxes?

Being aware of mailbox rules wasn't always essential when you knew it was at the end of your driveway or next to your front door. However, if you have a cluster mailbox, there are some things you'll need to know.

### What is a Cluster Mailbox?

The Post Office defines cluster units as pedestal mounted metal mailboxes. They can contain eight, twelve, thirteen, or sixteen individual, locked mailboxes and parcel compartments.

Depending on the size and style, each box can cost \$1,000 or more.

These boxes have two names, some people say Neighborhood Delivery Collection Box Unit (NDCBU) to others they are a Cluster Box Unit (CBU). Depending on where you live you may hear either term may, still, both mean the same thing.

In recent years, the Postal Service has been struggling to manage mail deliveries. It's almost beyond the imagination to fathom the number of addresses it delivers mail to daily. In fact, 4000 addresses are added each day.

It's why the USPS has requested developers to use these units instead of individual post boxes. The amount of mails is the same, but the delivery of it is much more manageable.

### Who Owns My Mailbox?

This is an excellent question and can be confusing for some people. It generally depends on who installed the unit. Some units are purchased and installed privately, while the Postal Service puts others there themselves. **Privately Owned Boxes-** Customers/ Residents make arrangements for the collection of keys from the owner, manager, or prior owner of the mailbox if it is for a house, condo, apartment, or other physical residences

### What is a Commercial Mailbox?

If you live in an apartment complex, condo, or residential development, chances are you have a commercial mailbox. Businesses usually have commercial mailboxes, too. What is the difference between commercial and residential mailboxes? Well, commercial mailboxes are defined by the following:

- Each compartment of a commercial box has a lock and requires a key to access it, and that adds a layer of security



- The postal service mail carrier only has access to the master-lock, and that facilitates the delivery of mail
  - Newer commercial mailboxes come with a parcel locker
  - Unlike residential mailboxes, they are sturdier and come with multiple methods of mounting them
- Cluster mailboxes, vertical mailboxes, and horizontal mailboxes are all examples of commercial mailboxes approved by the USPS for mail delivery.

### **Mail Delivery**

Getting mail delivered is easy; getting the right mail is sometimes a problem. The thing is, mail carriers are told to deliver mail the way it is addressed, regardless of the name on the envelope

### **Who is Responsible for Cluster Mailboxes and Their Repairs?**

It's widely known that the Cluster or Neighborhood Delivery Collection units have become a standard among many Homeowners Associations (HOAs). Residents are dependent on these metal boxes to receive their mail and parcels.

Still, we wonder what happens when the mailbox is vandalized, falls into disrepair, is broke, or to the point where postal workers can't deliver. This problem will impact many residents at the same time. Who is responsible?

#### **The Postal Service**

Generally, the Postal Service will not pay for repairs to these units, although there are individual exceptions. Besides, their official rule book states, "purchase, installation, and maintenance of mail receptacles are the responsibility of the customer." Residents or the HOA can appeal to the local post office but know that you're in for a long wait for a response.

#### **The Home Owners Association or Residents**

Most HOAs have a documented agreement that clarifies these responsibilities. If your association's documents don't contain these clauses, they should add them as soon as possible. Doing this will ensure these kinds of repairs go ahead without delays.

If you're an HOA board member with more questions, get in touch with your HOA management company explaining your specific situation.

### **Handling Packages**

Packages, of course, take up far more space than envelopes and other small mail. The good news is that parcel lockers can be purchased to store and deliver larger packages. These units are essentially secure lockers that come in a variety of sizes, and they can be installed beside an existing centralized mail system (such as wall-mounted or recessed horizontal mailboxes) or alone. When a package is delivered to one, a numbered key is given to the recipient (in their normal customer compartment) and the recipient can then access their package at their convenience. If your community mailboxes will be receiving mail directly from the USPS, at least one parcel locker is required for every ten units. (This is part of the USPS-STD-4C requirements set forth in 2004. )

Package delivery can be tricky business at times, but it's a necessary part of property management. Ensuring that packages can safely reach the residents of your community will keep tenants happy. One option that many property managers try is to simply have packages held at a central location such as a clubhouse or apartment office. This can help keep packages secure if not many are received, or if there aren't many tenants in a community. Some communities have an employee or maintenance crew member deliver packages to each apartment (private delivery) but this won't eliminate theft from in front of doors or from porches. Also, this will take

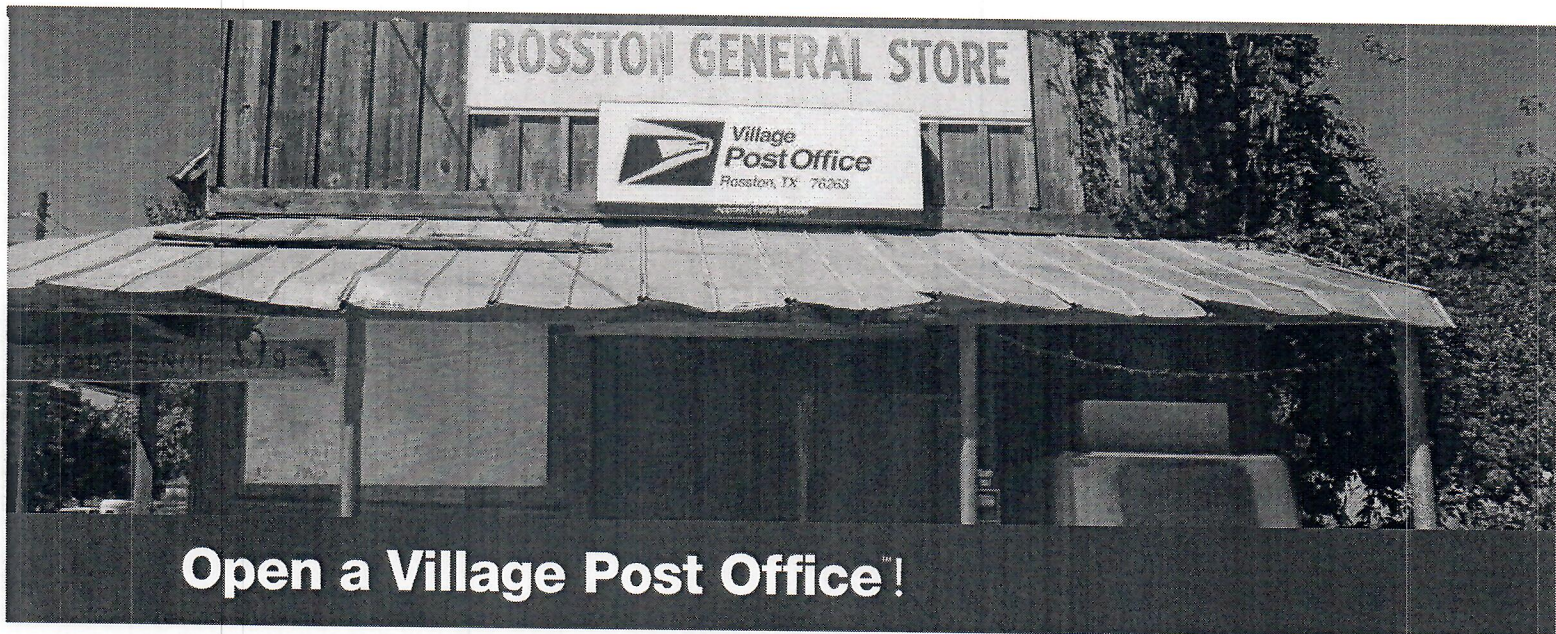


time and money to do, which will add up over time. Not all packages are delivered by the USPS. Other delivery services have grown in popularity during recent years, and these other delivery companies can't deliver right to locked USPS-approved boxes. However, having parcel lockers for such private delivery can allow an employee of the property to accept these packages. This employee can then place these packages in lockers, and then deliver a key or notice directly to each resident. Residents can then access their packages at their convenience. While this may take a bit of time, it will eliminate the need for an office or lobby to stay open for extra hours and will eliminate the need for an employee (or you) to haul around heavy boxes to different buildings. If your property is having issues with mail going to the wrong place, or going missing, then your commercial or residential tenants will thank you for switching to a more secure, more convenient, and more organized delivery system.

We also want to connect you with local USPS® delivery planning individuals in your area—referred to as Growth Managers. Postal Service Growth Managers are available to assist you. Prior to submitting your master plan and plat to the local municipality and/or county for approval, you must arrange for a local USPS Growth Manager to review your development plans prior to commencing construction. Thank you for reviewing the Postal Service's mail delivery-planning standards

**Find Your Local USPS Growth Manager** Every area where the U.S. Postal Service provides mail delivery has a Postal Service employee assigned to help developers and builders with planning mail service for new development. These "new delivery planning" employees are referred to as Growth Managers. To find the Growth Manager that covers your specific development's geographic location, send an email to: [Delivery.Growth@USPS.GOV](mailto:Delivery.Growth@USPS.GOV), or contact your Post Office and ask to speak to either the Postmaster or the person assigned to assist developers with planning new mail service





## Open a Village Post Office™!

### FACT SHEET

### Village Post Offices

The U.S. Postal Service announced the concept of the Village Post Office in July 2011 as a way to continue providing convenient access to postal products and services in more rural communities across the nation.

The first Village Post Office (VPO) opened in Malone, WA, in August 2011. On Dec. 19, 2012, the 100<sup>th</sup> VPO, located in Linden, IN, began operations.

- VPOs are located within existing communities in a variety of locations, including convenience stores, local businesses and libraries, and are operated by the management of those locations.
- VPOs offer a range of popular products and services — the ones most used by customers — including PO Boxes, Forever stamps, Pre-paid Priority Mail Flat Rate envelopes and a mail collection box.
- By being located inside established businesses and other places consumers already frequent, VPOs offer Postal Service customers time-saving convenience, and in most cases, longer hours than regular Post Offices.
- VPOs provide operators — in most cases, the local business owners — with opportunities for increased customer foot traffic and revenue, as well as providing additional services for their customers and clients.
- The Postal Service will consider establishing a Village Post Office in any location where there is no existing Post Office or where the Post Office has reduced operating hours.
- The Village Post Office is an example of how the Postal Service is changing to better meet America's mailing needs.

Village Post Offices are part of the Postal Service's "Approved Postal Provider" network — retail outlets for postal products and services that include Contract Postal Units, Approved Shippers, stamps on consignment locations and Community Post Offices.

Approved Postal Providers are operated by third parties and complement the Postal Service's own network by offering customers expanded retail access to postal products and services at convenient hours and locations.



**Town of Rocky Ridge**  
**Standard Financial Report**  
**10 General - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
<b>Cash and cash equivalents</b>			
1111 Checking - general	26,850.51	(256,013.32)	(811,887.99)
1112 PTIF 2792	174,134.43	0.00	761,486.93
1175 Undeposited receipts	1,235.75	(607.92)	1,100.02
<b>Total Cash and cash equivalents</b>	<u>202,220.69</u>	<u>(256,621.24)</u>	<u>(49,301.04)</u>
<b>Receivables</b>			
1311 Accounts Receivable	4,527.33	(482.86)	2,986.48
1351 Property Tax Receivable	45,795.61	0.00	45,795.61
1411 Sales Tax Receivable	14,874.13	0.00	14,874.13
1415 Class C Road Receivable	13,004.10	0.00	13,004.10
<b>Total Receivables</b>	<u>78,201.17</u>	<u>(482.86)</u>	<u>76,660.32</u>
<b>Total Current Assets</b>	<u>280,421.86</u>	<u>(257,104.10)</u>	<u>27,359.28</u>
<b>Total Assets:</b>	<u>280,421.86</u>	<u>(257,104.10)</u>	<u>27,359.28</u>
<b>Liabilities and Fund Equity</b>			
<b>Liabilities:</b>			
<b>Current liabilities</b>			
2131 Accounts Payable	(50.00)	847.22	0.00
2211 Accrued payroll payable	(3,367.24)	3,310.84	0.00
2212 Payroll Liability Clearing	(720.26)	747.95	0.00
2221 Accrued SS, MC & FIT payable	(1,190.13)	536.16	(630.73)
2222 Accrued state withholding payable	(584.36)	497.83	(117.22)
2380 Deferred Revenue	(41,103.00)	0.00	(41,103.00)
<b>Total Current liabilities</b>	<u>(47,014.99)</u>	<u>5,940.00</u>	<u>(41,850.95)</u>
<b>Total Liabilities:</b>	<u>(47,014.99)</u>	<u>5,940.00</u>	<u>(41,850.95)</u>
<b>Equity - Paid in / Contributed</b>			
2980 Fund Balance - Beginning of Yr	(233,406.87)	251,164.10	14,491.67
<b>Total Equity - Paid in / Contributed</b>	<u>(233,406.87)</u>	<u>251,164.10</u>	<u>14,491.67</u>
<b>Total Liabilities and Fund Equity</b>	<u>(280,421.86)</u>	<u>257,104.10</u>	<u>(27,359.28)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Town of Rocky Ridge**  
**Standard Financial Report**  
**10 General - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Taxes</b>					
3110 Property Taxes - Current	41,351.63	644.75	5,337.36	40,000.00	40,000.00
3130 Sales Tax	261,611.80	0.00	388,349.96	230,000.00	230,000.00
3170 Fee in Lieu	3,681.24	0.00	1,283.09	5,000.00	5,000.00
<b>Total Taxes</b>	<b>306,644.67</b>	<b>644.75</b>	<b>394,970.41</b>	<b>275,000.00</b>	<b>275,000.00</b>
<b>Licenses and permits</b>					
3210 Business Licenses	200.00	0.00	25.00	100.00	100.00
3221 Building Permits	27,546.63	(903.60)	6,197.26	15,000.00	15,000.00
<b>Total Licenses and permits</b>	<b>27,746.63</b>	<b>(903.60)</b>	<b>6,222.26</b>	<b>15,100.00</b>	<b>15,100.00</b>
<b>Intergovernmental revenue</b>					
3331 Operating grants-state	3,926.00	0.00	0.00	2,289,572.00	2,289,572.00
3342 Capital grants - State	7,792.00	0.00	419,315.96	0.00	0.00
3356 B & C Road Funds	55,227.76	0.00	0.00	52,000.00	52,000.00
<b>Total Intergovernmental revenue</b>	<b>66,945.76</b>	<b>0.00</b>	<b>419,315.96</b>	<b>2,341,572.00</b>	<b>2,341,572.00</b>
<b>Charges for services</b>					
3430 Mailbox Fees	5,504.19	0.00	190.00	5,500.00	5,500.00
3440 Garbage Collection	33,837.24	0.00	8,699.08	33,000.00	33,000.00
3480 Cemetery Income	6,150.00	0.00	450.00	5,000.00	5,000.00
3490 EMS Fees	19,099.82	0.00	4,928.39	22,500.00	22,500.00
3500 Recreation Fees	0.00	0.00	0.00	3,200.00	3,200.00
<b>Total Charges for services</b>	<b>64,591.25</b>	<b>0.00</b>	<b>14,267.47</b>	<b>69,200.00</b>	<b>69,200.00</b>
<b>Interest</b>					
3610 Interest Earnings	34,031.96	0.00	13,470.96	3,000.00	3,000.00
<b>Total Interest</b>	<b>34,031.96</b>	<b>0.00</b>	<b>13,470.96</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>Miscellaneous revenue</b>					
3690 Miscellaneous Income	987.00	0.00	0.00	2,000.00	2,000.00
<b>Total Miscellaneous revenue</b>	<b>987.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>Contributions and transfers</b>					
3802.1 Community Donations	474,220.00	0.00	1,000.00	0.00	0.00
3990 Appropriated fund balance	0.00	0.00	0.00	102,403.00	102,403.00
<b>Total Contributions and transfers</b>	<b>474,220.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>102,403.00</b>	<b>102,403.00</b>
<b>Total Revenue:</b>	<b>975,167.27</b>	<b>(258.85)</b>	<b>849,247.06</b>	<b>2,808,275.00</b>	<b>2,808,275.00</b>
<b>Expenditures:</b>					
<b>General government</b>					
<b>Administrative</b>					
4140.110 Admin Salaries & Wages	7,698.27	0.00	3,238.26	13,450.00	13,450.00
4140.130 Admin Employee Benefits	588.63	0.00	247.68	990.00	990.00
4140.210 Admin Dues & Subscriptions	4,777.49	0.00	93.24	5,000.00	5,000.00
4140.225 Volunteer Appreciation	1,123.82	0.00	0.00	2,500.00	2,500.00
4140.230 Admin Travel	2,676.07	125.50	879.32	2,600.00	2,600.00
4140.235 Admin Training Expense	5,765.64	0.00	1,361.12	3,800.00	3,800.00
4140.240 Admin Office Supplies	4,271.01	0.00	626.20	1,200.00	1,200.00
4140.245 Admin Postage & Delivery	1,300.94	0.00	146.95	1,000.00	1,000.00
4140.250 Admin Website	43.45	0.00	2.11	400.00	400.00
4140.260 Code Maintenance	1,591.50	0.00	0.00	1,650.00	1,650.00
4140.280 Admin Utilities	156.72	0.00	0.00	300.00	300.00
4140.290 Admin Telephone	1,056.79	0.00	92.32	1,200.00	1,200.00
4140.312 Admin Accounting & Auditing	8,205.56	60.36	14,007.45	8,500.00	8,500.00
4140.511 Insurance	7,151.81	0.00	1,725.44	9,500.00	9,500.00
4140.530 Admin Publishing	135.00	0.00	14.40	300.00	300.00
4140.610 Miscellaneous Expense	6,096.86	0.00	172.50	1,800.00	1,800.00
4140.640 Admin CO Mailboxes	48,054.25	0.00	1,200.00	10,000.00	10,000.00
<b>Total Administrative</b>	<b>100,693.81</b>	<b>185.86</b>	<b>23,806.99</b>	<b>64,190.00</b>	<b>64,190.00</b>
<b>Non-Departmental</b>					
4170.740 Admin New Office Building	118,093.00	244,826.64	983,921.74	2,333,939.00	2,333,939.00
<b>Total Non-Departmental</b>	<b>118,093.00</b>	<b>244,826.64</b>	<b>983,921.74</b>	<b>2,333,939.00</b>	<b>2,333,939.00</b>
<b>Total General government</b>	<b>218,786.81</b>	<b>245,012.50</b>	<b>1,007,728.73</b>	<b>2,398,129.00</b>	<b>2,398,129.00</b>
<b>Public safety</b>					
4220.100 EMS Equipment	67,872.98	0.00	0.00	2,100.00	2,100.00



**Town of Rocky Ridge**  
**Standard Financial Report**  
**10 General - 07/01/2023 to 10/16/2023**  
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	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
4220.125 EMS Maintenance	96.28	0.00	0.00	7,526.00	7,526.00
4220.150 EMS Supplies	5,512.49	0.00	643.68	3,300.00	3,300.00
4220.175 EMS Administrative	1,981.69	0.00	543.20	3,500.00	3,500.00
4220.200 EMS Training	8,565.80	1,492.75	1,770.00	7,900.00	7,900.00
4220.250 Emergency Supplies	3,354.04	0.00	0.00	4,000.00	4,000.00
4253.250 Animal Control	0.00	0.00	0.00	800.00	800.00
<b>Total Public safety</b>	<b>87,383.28</b>	<b>1,492.75</b>	<b>2,956.88</b>	<b>29,126.00</b>	<b>29,126.00</b>
<b>Highways and public improvements</b>					
<b>Highways</b>					
4410.10 Streets Wages	37,196.25	0.00	5,210.65	52,000.00	52,000.00
4410.130 Streets Benefits	2,845.54	0.00	398.61	4,430.00	4,430.00
4410.200 Roads Utilities	553.96	0.00	53.36	650.00	650.00
4410.250 Supplies and Equipment	14,623.56	3,200.00	13,359.91	22,000.00	22,000.00
4410.251 Equipment Repairs & Maint	24,369.52	0.00	2,128.34	23,000.00	23,000.00
4410.255 Fuel	21,706.97	0.00	0.00	15,000.00	15,000.00
4410.450 Street Repair & Maintenance	70,632.57	0.00	32,496.36	75,000.00	75,000.00
4415.450 Road Construction - Class C	0.00	0.00	0.00	80,000.00	80,000.00
<b>Total Highways</b>	<b>171,928.37</b>	<b>3,200.00</b>	<b>53,647.23</b>	<b>272,080.00</b>	<b>272,080.00</b>
<b>Sanitation</b>					
4420.410 Sanitation-Garbage Collection	24,094.23	0.00	5,526.00	24,750.00	24,750.00
4420.411 JRDA Landfill	14,244.91	0.00	3,441.00	13,700.00	13,700.00
<b>Total Sanitation</b>	<b>38,339.14</b>	<b>0.00</b>	<b>8,967.00</b>	<b>38,450.00</b>	<b>38,450.00</b>
<b>Total Highways and public improvements</b>	<b>210,267.51</b>	<b>3,200.00</b>	<b>62,614.23</b>	<b>310,530.00</b>	<b>310,530.00</b>
<b>Parks, recreation, and public property</b>					
<b>Recreation</b>					
4510.110 Parks Wages	28,523.75	1,200.00	13,074.05	14,400.00	14,400.00
4510.130 Parks Benefits	2,033.62	0.00	541.15	1,790.00	1,790.00
4510.250 Park Upkeep	11,952.87	0.00	5,910.39	30,800.00	30,800.00
4510.260 Park Utilities	968.52	0.00	320.17	1,000.00	1,000.00
4540.610 Rocky Ridge Recreation	672.15	0.00	0.00	4,500.00	4,500.00
4580.250 Library Expenses	3,500.00	0.00	4,000.00	4,000.00	4,000.00
<b>Total Recreation</b>	<b>47,650.91</b>	<b>1,200.00</b>	<b>23,845.76</b>	<b>56,490.00</b>	<b>56,490.00</b>
<b>Cemetery</b>					
4590.250 Cemetery Expense	143.46	0.00	0.00	4,000.00	4,000.00
<b>Total Cemetery</b>	<b>143.46</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>
<b>Total Parks, recreation, and public property</b>	<b>47,794.37</b>	<b>1,200.00</b>	<b>23,845.76</b>	<b>60,490.00</b>	<b>60,490.00</b>
<b>Transfers</b>					
4840 Transfer to Capital Projects	220,000.00	0.00	0.00	10,000.00	10,000.00
4851 Transfer to Water Fund	355,000.00	0.00	0.00	0.00	0.00
<b>Total Transfers</b>	<b>575,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>Total Expenditures:</b>	<b>1,139,231.97</b>	<b>250,905.25</b>	<b>1,097,145.60</b>	<b>2,808,275.00</b>	<b>2,808,275.00</b>
<b>Total Change In Net Position</b>	<b>(164,064.70)</b>	<b>(251,164.10)</b>	<b>(247,898.54)</b>	<b>0.00</b>	<b>0.00</b>

**Town of Rocky Ridge**  
**Standard Financial Report**  
**40 Capital Projects - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
<b>Cash and cash equivalents</b>			
1111 Checking - capital projects	61,608.52	(24,845.00)	22,711.62
1112 PTIF 2792	275,314.80	0.00	275,314.80
1113 PTIF Tiny Tots Donations	1,578.50	0.00	1,599.69
1191.1 Restricted cash	3,941.86	0.00	3,941.86
1191.2 Restricted cash offset	(3,941.86)	0.00	(3,941.86)
<b>Total Cash and cash equivalents</b>	<u>338,501.82</u>	<u>(24,845.00)</u>	<u>299,626.11</u>
<b>Total Current Assets</b>	<u>338,501.82</u>	<u>(24,845.00)</u>	<u>299,626.11</u>
<b>Total Assets:</b>	<u>338,501.82</u>	<u>(24,845.00)</u>	<u>299,626.11</u>
<b>Liabilities and Fund Equity</b>			
<b>Equity - Paid in / Contributed</b>			
2825.1 Reserved	(3,832.83)	0.00	(3,832.83)
2825.2 Reserved offset	3,832.83	0.00	3,832.83
2826.1 Road Reserve	(7,811.00)	0.00	(7,811.00)
2827.1 Sport Courts Reserve	200,000.00	0.00	200,000.00
2980 Fund Balance - Beginning of Yr	(530,690.82)	24,845.00	(491,815.11)
<b>Total Equity - Paid in / Contributed</b>	<u>(338,501.82)</u>	<u>24,845.00</u>	<u>(299,626.11)</u>
<b>Total Liabilities and Fund Equity</b>	<u>(338,501.82)</u>	<u>24,845.00</u>	<u>(299,626.11)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



**Town of Rocky Ridge**  
**Standard Financial Report**  
**40 Capital Projects - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Contributions and transfers</b>					
3802.1 Community Donations	63.99	0.00	21.19	0.00	0.00
3810 Transfer from General Fund	440,000.00	0.00	0.00	10,000.00	10,000.00
3990 Appropriation of fund balance	0.00	0.00	0.00	65,000.00	65,000.00
<b>Total Contributions and transfers</b>	<b>440,063.99</b>	<b>0.00</b>	<b>21.19</b>	<b>75,000.00</b>	<b>75,000.00</b>
<b>Total Revenue:</b>	<b>440,063.99</b>	<b>0.00</b>	<b>21.19</b>	<b>75,000.00</b>	<b>75,000.00</b>
<b>Expenditures:</b>					
<b>General government</b>					
<b>Administrative</b>					
4510.750 Miscellaneous Expense	24,202.54	333.50	12,625.00	40,000.00	12,292.00
<b>Total Administrative</b>	<b>24,202.54</b>	<b>333.50</b>	<b>12,625.00</b>	<b>40,000.00</b>	<b>12,292.00</b>
<b>Total General government</b>	<b>24,202.54</b>	<b>333.50</b>	<b>12,625.00</b>	<b>40,000.00</b>	<b>12,292.00</b>
<b>Highways and public improvements</b>					
<b>Highways</b>					
4415.740 Streets & Sidewalks Improvements	0.00	0.00	1,760.40	0.00	27,708.00
<b>Total Highways</b>	<b>0.00</b>	<b>0.00</b>	<b>1,760.40</b>	<b>0.00</b>	<b>27,708.00</b>
<b>Total Highways and public improvements</b>	<b>0.00</b>	<b>0.00</b>	<b>1,760.40</b>	<b>0.00</b>	<b>27,708.00</b>
<b>Parks, recreation, and public property</b>					
<b>Parks</b>					
4510.741 Restroom Expenditures	0.00	4,800.00	4,800.00	20,000.00	20,000.00
4510.743 Pavilion Expenditures	0.00	0.00	0.00	5,000.00	5,000.00
4510.746 Baseball Field Expenses	0.00	19,711.50	19,711.50	0.00	0.00
<b>Total Parks</b>	<b>0.00</b>	<b>24,511.50</b>	<b>24,511.50</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>Total Parks, recreation, and public property</b>	<b>0.00</b>	<b>24,511.50</b>	<b>24,511.50</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>Transfers</b>					
4890 Budgeted increase in fund balance	0.00	0.00	0.00	0.00	10,000.00
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>Total Expenditures:</b>	<b>24,202.54</b>	<b>24,845.00</b>	<b>38,896.90</b>	<b>65,000.00</b>	<b>75,000.00</b>
<b>Total Change In Net Position</b>	<b>415,861.45</b>	<b>(24,845.00)</b>	<b>(38,875.71)</b>	<b>10,000.00</b>	<b>0.00</b>



**Town of Rocky Ridge**  
**Standard Financial Report**  
**51 Water - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
<b>Cash and cash equivalents</b>			
1111 Checking - water	(51,962.11)	4,223.07	549,453.26
1112 PTIF 2792	572,791.45	0.00	0.00
1131 PTIF 4351 CFRF	71,001.15	(758.96)	71,833.61
1132 PTIF 4352 Bond Fund	23,452.68	(407.39)	33,906.25
1133 PTIF 4353 Reserve Fund	45,375.79	1,673.35	45,733.29
1140 PTIF 8287 Well Fund	14,378.99	(507.00)	1,739.56
1175 Undeposited receipts	4,538.57	(3,123.40)	4,374.30
<b>Total Cash and cash equivalents</b>	<b>679,576.52</b>	<b>1,099.67</b>	<b>707,040.27</b>
<b>Receivables</b>			
1311 Accounts Receivable	14,904.53	(1,174.67)	13,619.78
<b>Total Receivables</b>	<b>14,904.53</b>	<b>(1,174.67)</b>	<b>13,619.78</b>
<b>Total Current Assets</b>	<b>694,481.05</b>	<b>(75.00)</b>	<b>720,660.05</b>
<b>Non-Current Assets</b>			
<b>Capital assets</b>			
<b>Property</b>			
1631 Water source	2,022,059.58	0.00	2,022,059.58
1632 Water distribution system	926,142.14	0.00	926,142.14
1640 Machinery and equipment	198,099.75	0.00	198,099.75
<b>Total Property</b>	<b>3,146,301.47</b>	<b>0.00</b>	<b>3,146,301.47</b>
<b>Accumulated depreciation</b>			
1731 AccDpn Water source	(386,027.24)	0.00	(398,665.10)
1732 AccDpn Water distribution system	(376,059.61)	0.00	(384,699.82)
1740 AccDpn Equipment	(194,292.90)	0.00	(194,723.91)
<b>Total Accumulated depreciation</b>	<b>(956,379.75)</b>	<b>0.00</b>	<b>(978,088.83)</b>
<b>Total Capital assets</b>	<b>2,189,921.72</b>	<b>0.00</b>	<b>2,168,212.64</b>
<b>Total Non-Current Assets</b>	<b>2,189,921.72</b>	<b>0.00</b>	<b>2,168,212.64</b>
<b>Total Assets:</b>	<b>2,884,402.77</b>	<b>(75.00)</b>	<b>2,888,872.69</b>
<b>Liabilities and Fund Equity</b>			
<b>Liabilities:</b>			
<b>Current liabilities</b>			
2131 Accounts payable	0.00	75.00	0.00
2375 Accrued Interest	(6,648.00)	0.00	(6,648.00)
<b>Total Current liabilities</b>	<b>(6,648.00)</b>	<b>75.00</b>	<b>(6,648.00)</b>
<b>Long-term liabilities</b>			
2511.1 2018 Water revenue issued	(408,000.00)	0.00	(408,000.00)
2511.2 2018 Water revenue repaid	72,000.00	0.00	72,000.00
2511.3 2018 Water revenue current	(16,000.00)	0.00	(16,000.00)
2511.4 2018 Water revenue current offset	16,000.00	0.00	16,000.00
2512.1 2019 Water revenue issued	(603,000.00)	0.00	(603,000.00)
2512.2 2019 Water revenue repaid	114,237.88	0.00	114,237.88
2512.3 2019 Water revenue current	(13,000.00)	0.00	(13,000.00)
2512.4 2019 Water revenue current offset	13,000.00	0.00	13,000.00
<b>Total Long-term liabilities</b>	<b>(824,762.12)</b>	<b>0.00</b>	<b>(824,762.12)</b>
<b>Total Liabilities:</b>	<b>(831,410.12)</b>	<b>75.00</b>	<b>(831,410.12)</b>
<b>Equity - Paid in / Contributed</b>			
2981 Retained Earnings	(2,052,992.65)	0.00	(2,057,462.57)
<b>Total Equity - Paid in / Contributed</b>	<b>(2,052,992.65)</b>	<b>0.00</b>	<b>(2,057,462.57)</b>
<b>Total Liabilities and Fund Equity</b>	<b>(2,884,402.77)</b>	<b>75.00</b>	<b>(2,888,872.69)</b>
<b>Total Net Position</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**Town of Rocky Ridge**  
**Standard Financial Report**  
**51 Water - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
5140 Charges for Services - Water	123,469.30	0.00	44,673.88	140,000.00	0.00
5310 Connection Fees	19,800.00	0.00	3,000.00	17,000.00	0.00
<b>Total Operating income</b>	<b>143,269.30</b>	<b>0.00</b>	<b>47,673.88</b>	<b>157,000.00</b>	<b>0.00</b>
<b>Operating expense</b>					
6340.110 Salaries & Wages	13,773.60	0.00	6,611.45	33,900.00	0.00
6340.130 Employee Benefits	1,053.98	0.00	505.83	2,900.00	0.00
6340.210 Dues & Subscriptions	1,022.10	0.00	78.80	1,500.00	0.00
6340.230 Travel, conferences, and training	2,854.96	0.00	0.00	2,800.00	0.00
6340.240 Office Supplies	0.00	0.00	0.00	150.00	0.00
6340.250 Equipment Repairs & Maint	755.10	0.00	284.11	5,500.00	0.00
6340.270 Building Repairs & Maintenance	830.52	0.00	0.00	1,000.00	0.00
6340.280 Utilities	30,717.65	0.00	8,939.07	40,000.00	0.00
6340.313 Consulting & Engineering	0.00	0.00	0.00	2,000.00	0.00
6340.420 Contract Services-Water Test	3,185.00	0.00	575.00	2,500.00	0.00
6340.450 System Repairs & Maintenance	4,460.43	0.00	6,543.11	7,000.00	0.00
6340.455 New Meters and Services	11,044.18	0.00	0.00	25,500.00	0.00
6340.610 Miscellaneous Expense	311.87	0.00	0.00	1,000.00	0.00
6340.690 Depreciation Expense	77,848.80	0.00	21,709.08	95,800.00	0.00
<b>Total Operating expense</b>	<b>147,858.19</b>	<b>0.00</b>	<b>45,246.45</b>	<b>221,550.00</b>	<b>0.00</b>
<b>Total Income From Operations:</b>	<b>(4,588.89)</b>	<b>0.00</b>	<b>2,427.43</b>	<b>(64,550.00)</b>	<b>0.00</b>
<b>Non-Operating Items:</b>					
<b>Non-operating income</b>					
5610 Interest Earnings	6,262.61	0.00	2,042.49	2,000.00	0.00
5810 Transfer From General Fund	355,000.00	0.00	0.00	0.00	0.00
<b>Total Non-operating income</b>	<b>361,262.61</b>	<b>0.00</b>	<b>2,042.49</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Non-operating expense</b>					
6340.820 Interest on Loans	13,483.10	0.00	0.00	14,000.00	14,000.00
<b>Total Non-operating expense</b>	<b>13,483.10</b>	<b>0.00</b>	<b>0.00</b>	<b>14,000.00</b>	<b>14,000.00</b>
<b>Total Non-Operating Items:</b>	<b>347,779.51</b>	<b>0.00</b>	<b>2,042.49</b>	<b>(12,000.00)</b>	<b>(14,000.00)</b>
<b>Total Income or Expense</b>	<b>343,190.62</b>	<b>0.00</b>	<b>4,469.92</b>	<b>(76,550.00)</b>	<b>(14,000.00)</b>



**Town of Rocky Ridge**  
**Standard Financial Report**  
**91 General Fixed Assets - 07/01/2023 to 10/16/2023**  
**33.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Assets:</b>			
<b>Non-Current Assets</b>			
<b>Capital assets</b>			
<b>Work in process</b>			
1601 Work in process	184,150.70	249,626.64	1,172,872.44
<b>Total Work in process</b>	<u>184,150.70</u>	<u>249,626.64</u>	<u>1,172,872.44</u>
<b>Property</b>			
1610 Land	115,819.00	0.00	115,819.00
1620 Buildings	255,666.69	0.00	255,666.69
1630.15 Improvements 15yrs	275,927.24	0.00	275,927.24
1630.25 Improvements 25yrs	1,068,439.77	0.00	1,068,439.77
1640.05 Equipment 5yrs	129,003.39	0.00	129,003.39
1640.10 Equipment 10yrs	135,539.75	0.00	135,539.75
1640.15 Equipment 15yrs	85,025.77	0.00	85,025.77
<b>Total Property</b>	<u>2,065,421.61</u>	<u>0.00</u>	<u>2,065,421.61</u>
<b>Accumulated depreciation</b>			
1720 AccDpn Buildings	(56,043.61)	0.00	(58,174.15)
1730 AccDpn Improvements	(744,841.44)	0.00	(759,891.72)
1740 AccDpn Equipment	(285,884.71)	0.00	(290,972.74)
<b>Total Accumulated depreciation</b>	<u>(1,086,769.76)</u>	<u>0.00</u>	<u>(1,109,038.61)</u>
<b>Total Capital assets</b>	<u>1,162,802.55</u>	<u>249,626.64</u>	<u>2,129,255.44</u>
<b>Total Non-Current Assets</b>	<u>1,162,802.55</u>	<u>249,626.64</u>	<u>2,129,255.44</u>
<b>Total Assets:</b>	<u>1,162,802.55</u>	<u>249,626.64</u>	<u>2,129,255.44</u>
<b>Liabilities and Fund Equity</b>			
<b>Equity - Paid in / Contributed</b>			
2971.1 Invested in fixed assets-purchased	(2,249,572.31)	(249,626.64)	(3,238,294.05)
2972 Total depreciation charged	1,086,769.76	0.00	1,109,038.61
<b>Total Equity - Paid in / Contributed</b>	<u>(1,162,802.55)</u>	<u>(249,626.64)</u>	<u>(2,129,255.44)</u>
<b>Total Liabilities and Fund Equity</b>	<u>(1,162,802.55)</u>	<u>(249,626.64)</u>	<u>(2,129,255.44)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Town of Rocky Ridge**  
**Check Register**  
**All Bank Accounts - 09/01/2023 to 09/30/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Allied, Terry A	1128	083023	09/05/2023	09/05/2023	47.12	Reimbursement - Travel to Orem, Springville & Pays	104140.230 - Admin Travel	
Allied, Terry A	1141	091823	09/18/2023	09/18/2023	101.68	Water tests - run to Sandy, Chlorine in Salt Lake & p	104140.230 - Admin Travel	
					<b>\$148.80</b>			
Bronson, Clint	1131	091123	09/18/2023	09/18/2023	2,841.00	Dugouts - Roofs on Dugouts, Cement work, truck mi	404510.750 - Miscellaneous Expense	
					<b>\$2,841.00</b>			
Bronson, Marilyn	1132	091823	09/18/2023	09/18/2023	86.80	Utah League of Cities & Town - Training; Marilyn	104140.230 - Admin Travel	
					<b>\$86.80</b>			
Bronson, Rachel	1124	082923	09/05/2023	09/05/2023	35.22	Rachel travel to bank - deposits	104140.230 - Admin Travel	
					<b>\$35.22</b>			
Central Valley Medical Center	1133	20230911	09/18/2023	09/18/2023	83.93	EMS Supplies; Epinephrine, Amiodarone, Ibuprofen,	104220.150 - EMS Supplies	
					<b>\$83.93</b>			
CenturyLink	1134	091823	09/18/2023	09/18/2023	46.16	Phone Bill	104140.290 - Admin Telephone	
					<b>\$46.16</b>			
Covington, Joanna	1125	083023	09/05/2023	09/05/2023	250.00	Oversize and Undeliverable packages & mail	104140.640 - Admin CO Mailboxes	
					<b>\$250.00</b>			
EFTPS	EFTPS	PR073123-129	08/04/2023	09/05/2023	29.78	Federal Income Tax	102221 - Accrued SS, MC & FIT payabl	
EFTPS	EFTPS	PR073123-129	08/04/2023	09/05/2023	107.34	Medicare Tax	102221 - Accrued SS, MC & FIT payabl	
EFTPS	EFTPS	PR073123-129	08/04/2023	09/05/2023	459.02	Social Security Tax	102221 - Accrued SS, MC & FIT payabl	
EFTPS	EFTPS	PR081523-129	08/18/2023	09/05/2023	67.93	Federal Income Tax	102221 - Accrued SS, MC & FIT payabl	
EFTPS	EFTPS	PR081523-129	08/18/2023	09/05/2023	115.28	Medicare Tax	102221 - Accrued SS, MC & FIT payabl	
EFTPS	EFTPS	PR081523-129	08/18/2023	09/05/2023	492.92	Social Security Tax	102221 - Accrued SS, MC & FIT payabl	
					<b>\$1,272.27</b>			
Fleet Pride	1126	110848243	09/05/2023	09/05/2023	840.43	Batteries & Parts for Dumptruck Repair	104410.251 - Equipment Repairs & Mai	
					<b>\$840.43</b>			
Hernandez, Domingo	1127	082523	09/05/2023	09/05/2023	1,600.00	Mowing, Weed whacking, spraying weeds	104510.110 - Parks Wages	
					<b>\$1,600.00</b>			
Jay Mecham's Country Garbage	1135	229636	09/18/2023	09/18/2023	1,863.00	Garbage Bill	104420.410 - Sanitation-Garbage Colle	
					<b>\$1,863.00</b>			
John Deere Financial	1146	2821817	09/18/2023	09/18/2023	9,982.99	Lease Payment	104410.250 - Supplies and Equipment	
					<b>\$9,982.99</b>			
JRDA Landfill	1136	091823	09/18/2023	09/18/2023	1,147.00	Landfill Payment	104420.411 - JRDA Landfill	
					<b>\$1,147.00</b>			
Pelorus Methods, Inc.	1137	231001	09/18/2023	09/18/2023	600.00	Pelorus Methods - Software & Support	104140.312 - Admin Accounting & Auditi	
					<b>\$600.00</b>			
Rocky Mountain Power	EFT-1	092623	09/26/2023	09/30/2023	10.26	Rec Center-Pavilion	104510.260 - Park Utilities	
Rocky Mountain Power	EFT-2	092623-1	09/26/2023	09/30/2023	17.15	Shop Utilities	104410.200 - Roads Utilities	
Rocky Mountain Power	EFT-3	092623-2	09/26/2023	09/30/2023	38.39	Park Restrooms/lighting	104510.260 - Park Utilities	



**Town of Rocky Ridge**  
**Check Register**  
**All Bank Accounts - 09/01/2023 to 09/30/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Rocky Mountain Power	EFT-4	092623-3	09/26/2023	09/30/2023	987.99	Pump Schedule 6	516340.280 - Utilities	
Rocky Mountain Power	EFT-5	092623-4	09/26/2023	09/30/2023	1,938.35	Pump Schedule 6, Schedule 14, Cell service equip	516340.280 - Utilities	
					<u>\$2,992.14</u>			
Stringham's Hardware, Inc.	1147	B636654	09/18/2023	09/18/2023	176.92	Shop Supplies	104410.250 - Supplies and Equipment	
					<u>\$176.92</u>			
ULGT	1138	091323	09/18/2023	09/18/2023	1,725.44	Property & Workers Comp Insurance	104140.511 - Insurance	
					<u>\$1,725.44</u>			
Warner & Associates Construction	1130	090723	09/11/2023	09/11/2023	313,882.09	Town Hall Construction	104170.740 - Admin New Office Buildin	
					<u>\$313,882.09</u>			
WPA Architecture	1140	RRTH-90823	09/18/2023	09/18/2023	870.00	Construction Admin	104170.740 - Admin New Office Buildin	
					<u>\$870.00</u>			
					<u>\$340,444.19</u>			



Marilyn Bronson &lt;clerk@rockyridgetown.com&gt;

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**AUP Information**

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**Greg Ogden** <ogdencpa@comcast.net>

Tue, Oct 10, 2023 at 9:49 AM

To: Marilyn Bronson &lt;clerk@rockyridgetown.com&gt;

Marilyn,

I received Rocky Ridge's packet from Pelorus.

Unfortunately, since the town received such a large amount of Community Donations in 2023, you exceeded the \$1 million threshold and will be required to have an audit rather than an Agreed-Upon Procedures engagement.

I called Seth Oveson, at the State Auditor's Office, and tried to argue your case. I told him that the bulk of that money was donations from citizen-owned businesses. He said that there was no way around the \$1 million threshold, and you must have an audit since you exceeded that threshold.

I will send you new audit engagement letters. Please return one signed copy to me.

I have attached a new list of items I need you to provide to me for an audit. Please mail me the items on this list as soon as possible. Please, especially send the confirmation letters soon so that I can get replies to them as quickly as possible.

An audit is much more extensive, and will likely require at least one in-person visit from me. I will schedule that visit after receiving the items on the Needs List from you.

Thanks,

Greg Ogden, CPA

On 08/29/2023 12:11 PM MDT Marilyn Bronson <clerk@rockyridgetown.com> wrote:

[Quoted text hidden]

**NEEDS LIST.pdf**

178K