

HUNTINGTON CITY COUNCIL MINUTES
November 15, 2023

Huntington City Council met in its regularly scheduled council meeting November 15, 2023 at the city office building located at 20 South Main Street. Meeting started at 6:30 p.m. with Mayor Leonard Norton presiding.

The following were in attendance:

Mayor: Leonard Norton
Council: Judd Beagley, Tom Kay, Jerry Livingston, Lesa Miller, Devin Wilson
Recorder: Jenene Hansen
Treasurer: Ronni Torre
Zoning Administrator/Code Enforcement: Gary Arrington
Fire Chief: Chase Majors (excused)
Maintenance Dept.: Scott Gordon, Robert Baker
Public: Julie Johansen (ETV News)

Mayor Norton asked for a moment of silence in honor of past Mayor, Vernell Rowley who passed away; Council member Beagley led those present in the pledge of allegiance.

Agenda Item 1. Public Comments (limit of 3 minutes)

NONE

Agenda Item 2. MOTION: CONSENT AGENDA

Approval of October 18, 2023 City Council Minutes
City Claims and Review of Financials

COUNCIL MEMBER BEAGLEY MOVED TO APPROVE THE CONSENT AGENDA, CITY CLAIMS AND FINANCIALS; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 3. MOTION: Business license

NONE

Agenda Item 4. MOTION: Donation request Utah Power & Light Credit Union

COUNCIL MEMBER KAY MOVED TO APPROVE A DONATION OF \$200.00 TO UP&L CREDIT UNION FOR THANKSGIVING DINNERS; MOTION SECONDED BY COUNCIL MEMBER LIVINGSTON AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 5. MOTION: Trade mark on removing “The” from ~~The Gateway to the San Rafael Swell~~

COUNCIL MEMBER BEAGLEY MOVED TO REMOVE “THE” FROM THE TRADEMARK; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 6. MOTION: Resolution 17-2023 Amending the Employee Handbook

COUNCIL MEMBER LIVINGSTON MOVED TO APPROVE RESOLUTION 17-2023, ADDING JUNETEENTH TO THE SCHEDULED HOLIDAYS AND APPROVING FOUR DAYS FOR BEREAVEMENT; MOTION SECONDED BY COUNCIL MEMBER KAY AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 7. MOTION: Resolution 16-2023 Annual meeting schedule 2024

COUNCIL MEMBER MILLER MOVED TO APPROVE RESOLUTION 16-2023, THE ANNUAL MEETING SCHEDULE FOR 2024; MOTION SECONDED BY COUNCIL MEMBER WILSON AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 8. Discussion on updating City Code on Water and Sewer Service

Treasurer Ronni Torre explained that in our code book; Title 7-5-3: Water and Sewer Monthly Service and Connection Fees has not been updated. Moving forward, we want to reference fees by saying as set by the Huntington City Council. The other suggestion is updating fees for inactive secondary.

Agenda Item 9. Discussion on guidelines for a Separate/Detached Second Living Dwelling

Patrick Fehlberg from Planning & Zoning reported that the Planning Commission has been discussing Second Living Dwellings. Our existing code currently states that you can only have one dwelling on a lot. The code book already has limits on the minimum size of a dwelling. The planning commission has been discussing the minimum lot size to be .45. Setbacks and amount of distance from the first dwelling to the second dwelling was also discussed. Most lots in the city are large enough to allow a second living dwelling. Do we want to establish a framework and then bring exceptions to the Board of Adjustments or City Council. **Mayor Norton** said that we need to readdress the utilities and consider that if you put separate meters and utilities, the streets and sidewalks will get torn up. Parking and several other scenarios were discussed. **Julie Johansen** said that a State Economist expects that the state legislation will pass a law that will require the cities to have multiple unit lots. The state is demanding that cities have more affordable housing. The Planning commission has held a Public Hearing on this.

Agenda Item 10. Discuss/Approve/Deny Business license fee increase

Zoning Administrator Gary Arrington explained that as we were looking at business license fees, there is not uniformity on the list. Fees have not increased since 2012 and increasing the fee for the license and an alcohol license is necessary. We would like to have one fee for all businesses, and then an additional fee for an alcohol license. Home businesses will be handled the same. **COUNCIL MEMBER BEAGLEY MOVED TO APPROVE THE BUSINESS LICENSE FEE INCREASE TO \$100.00 AND \$150.00 FOR AN ALCOHOL LICENSE, HOME BUSINESSES WILL PAY A \$25.00 ADMINISTRATIVE FEE IF THEY ASK FOR A PAPER LICENSE; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER BEAGLEY – AYE, COUNCIL MEMBER KAY – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.**

Agenda Item 11. Discussion on Zoning Violations fine schedule

Treasurer Ronni Torre presented a Notice of Violation that was drawn up by our attorney. Animal control needs to work on a fine schedule. **Zoning Administrator Gary Arrington** explained that right now we are hesitant because we don't have a specific fine schedule on violations. He would recommend the first violation being \$25.00 or \$50.00. We want to be able to solve violations without

punishment, but there are those few who will not comply unless there is a fine. We need flexibility but we need to be constant. This will be finalized and brought up later.

Agenda Item 12. Mayor's Report

Mayor Norton reported that we will set up a Board of Adjustments. It's holiday season, we encourage everyone to come to the City Christmas party. The EMS board is looking to possibly rent a room at our fire station, this will be discussed with the fire chief and others. The new water metering system is working. The Radio Station has placed a Santa mailbox in front of City Hall, where kids can drop letters to Santa.

Agenda Item 13. Departmental Reports (Fire department, Maintenance department)

Maintenance Dept: Scott Gordon reported that they are working on Christmas decorations on Mainstreet and the water trucks are winterized. **Animal Control: Robert Baker** reported that he has talked to the County Attorney and he recommended that the city adopt State ordinances and use State fees.

Agenda Item 14. Youth City Council report

Council member Miller reported that YCC will be taking Thanksgiving meals to the elderly and widows.

Agenda Item 15. Council's Reports

Council member Livingston reported that he filled in for the cross guards. There is a problem with the bases on the street lights, so we are fixing them. **Council member Beagley** reported that the lights on the poles on Main Street look good. UP&L is trimming trees at the ballfield and at Harts, trees need to be removed. **Council member Wilson** reported on the burials this month. **Council member Kay** reported that he and Council member Miller went to a meeting in Price about transportation in Rural Utah, highway 6 was a big discussion. Most of the funding is going to the Wasatch Front. The employee training this month was on winter awareness. A youth community worker raked up leaves at City Hall. The Christmas party will be a drive through. **Council member Miller** reported that cement posts for lights at the arena have arrived. Corn hole and horse shoe pits at the rodeo grounds are in. The Rodeo will be June 28 and 29th in 2024.

Agenda Item 16. Zoning Administrator Report

Zoning Administrator Gary Arrington reported that violation letters have been sent out to some businesses on main street. As per city code, if they don't clean up their landscaping the city will hire out to have them cleaned up and attach the expense to the property taxes at the court house.

Agenda Item 17. Adjournment

COUNCIL MEMBER MILLER MOVED TO ADJOURN; MOTION SECONDED BY COUNCIL MEMBER KAY AND CARRIED, MEETING ADJOURNED AT 7:38 P.M.

Jenene Hansen, Huntington City Recorder