

## **Career Academy of Utah Board of Directors Meeting**

**Date:** Monday, November 20, 2023

**Time:** 4:00 PM -6:00 PM

**Location:** Zoom

<https://zoom.us/j/2842547916?pwd=Mk1PVy82ZHhHUFZzeTFQWTRTOHJDUT09>

**Anchor Location:** 4286 S. Main Street, Murray, UT 84107

**Recording:**

### **Call to Order 4:02pm**

Brian Somers, Chair

### **Role Call:**

Present: Brian Somers, Chair; Vice Chair; Kelvyn Cullimore, Treasurer Rikki Hrenko-Browning, Secretary; Ethan Deceuster

Absent: Todd Bingham, Vice Chair;

**Guests:** Bonita Teasley, CAU Executive Director; Amy Vance, CAU Principal; Katie Brewerton, CAU teacher; Meghan Griffin, Operations Manager Stride; Roger Welch, Marketing Stride; Randi Putnam, CAU CRE Coordinator; Regina Krotzer, Finance Stride; Kristina Vliek, Stride; John Kramer, Stride; Katie Shuler, Marketing Stride, April Pruitt, CAU Special Programs Manager

### **Consent Calendar**

- Approval of Minutes CAU Board Meeting October 16, 2023
  - Motion to Approve: Kelvyn Cullimore
  - Second to Motion: Ethan Deceuster
  - Those in Favor: Unanimously Approved

### **Reports**

- **CAU Staff Highlight**
  - Katie Brewton, 5<sup>th</sup> Grade Teacher, fourth year teaching, but 8 years in education, previously MS special educator
- **Executive Director Report, Bonita Teasley**
  - **Enrollment** – 225 students, highest grade band is Middle School, 15% are receiving IDEA services, 3% 504, 2% ELL, 45% FRL; Enrollment continued for 23-24. 24-25 enrollment will open January 8, 2024. Open

discussion surrounding financial needs, marketing and urgency to promote growth. Motivation for enrollment with the middle school levels – attendance/discipline issues, social emotional, bullying

- **Attendance** - 77%, Implementing Tier 1-3 initiatives, 59 kids tier 2 with attendance 50-70%, 24 kids tier 3 with attendance less than 50%, Videos created to drive positive attendance. Students can be withdrawn by law at 10 consecutive days missing
  - **RISE Growth Data** – MGP as shown in Data Gateway is the median of the student growth percentile. 26% of students didn't participate, 31% of those tested did not have an SGP, In math only 46 students counted toward the math MGP of 10%, In ELA only 49 students counted toward the math MGP of 29%
  - **USU Collaboration** – requested support with engagement strategies, attendance, LETRS, teacher coaching
  - **Events** – Veteran's Day Padlet, Holiday Drive, Thanksgiving Padlet
- **Academic Update, Amy Vance**
    - Interventions across grade levels offered daily. Students are grouped by ability for support that is individualized for their academic deficits.
    - In math, we are using Dreambox to fill in knowledge gaps. Students that are participating daily are growing at a high rate. We are seeing 7.5 months of growth in the 3 months they have been in the program.
    - All academic decisions made this year are to address deficits. We will evaluate the effectiveness of the programs after middle of year testing in January.
    - Stride meets each Wednesday with CAU to review data. Stride had designated additional hours and support inline with school direction. Sprint goals and training taking place. Teachers have access to over 10,000 additional lessons in the Learning Hub provided by Stride.
  - **Special Programs Update, April Pruitt**
    - Special Education = 34, 504 = 5, ELL = 5, Gifted = 1, McKinney Vento = 8
    - Alternate Assessment Program = Unique Learning System for students that have severe and profound disabilities, Aligned with Science of Reading, Student growth evident when using this program
    - ELL Program = Raz Plus EL (K-5), Off2Class (MS/HS). Curriculum supports learning English through speaking, listening, writing.
    - April reviews data, meets with students and teachers. Provides resources,

provides feedback, coaches.

- **CRE Development Update, Randi Putman**

- **Advisory Council** - document to be reviewed and approved. Confirmed Carol Lindsey & Russ Tiechert. CAU seeking additional members at board's recommendation for Oil and Gas. Rikki may have suggestion to fill this role and that of the tech college
- **Pathway Update** - Kelvyn seeking additional curricular material for life sciences. Requesting another month to decide. Rikki has questions/concerns regarding oil and gas. Would like to set up a time to meet to discuss option. Kristina will organize meetings. Once we have a clear picture of the course curriculum a meeting will be held with USBE to obtain course codes. Randi reach out to USBE for deadline.
- **Heavy Machinery** – working to secure apprenticeship pathway
- **UVU Health Science Field Trip** – hands on activities, advisors

## **Discussion Items**

- **Finance Update, Kelvyn Cullimore**

- Funded for 176, budgeted for 187 average enrollment now is 234. On track for funding. Biggest differential is savings for office space at \$38K.
- Surplus \$110K due to student expenses and lack of facilities
- Cash flow true up will occur in December which will leave ending cash balance above \$1M.
- No concerns other than we are not paying for Stride fees .We would be in the red otherwise.

- **Financial Audit Update, Kelvyn Cullimore and Regina Krotzer**

- Working to finalize the next few weeks

- **Enrollment and Marketing Update, Beth Halloran, and Roger Welch**

- Forecast 208, Actual 223 enrollment
- Local media – earned media, national brand, paid social
- Owned media – website, Facebook, open enrollment
- CAU placed in first position on school level finder
- YouTube, Facebook, Insta, TicTok

## **No Public Comment**

### **Calendar Items**

- CAU Board Meeting: December 18, 2023

### **Adjourn – 5:41pm**

- Motion to Adjourn: Rikki Hrenko-Browning