



## MEMORANDUM

**TO:** UHC Trustees

**FROM:** David C. Damschen  
President and CEO

A handwritten signature in dark ink, appearing to read "David Damschen", with a long horizontal line extending to the right.

**DATE:** December 20, 2023

**SUBJECT:** Cancellation of Board of Trustees Meeting

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With no significant items pressing at this time, please be advised that the Utah Housing Corporation Board Meeting scheduled to be held on Thursday, January 4, 2024, has been cancelled. The next scheduled monthly meeting will be held on Thursday, February 1, 2024.

Thank you.