COMMISSION MEETING MINUTES
Tuesday, November 28, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, November 28, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT ON THE DAIS

Chair Lorene Miner Kamalu
Vice Chair Bob J Stevenson
Commissioner Randy B. Elliott
County Clerk Brian McKenzie
County Auditor Curtis Koch
Chief Deputy Civil Attorney Neal Geddes

OPENING

The meeting convened at 10:02 AM and Commissioner Kamalu noted that Commissioner Stevenson would be joining the meeting later. Commissioner Kamalu then led the Pledge of Allegiance. [Commissioner Stevenson arrived at 10:05 AM.]

PUBLIC COMMENTS

Public comments were invited; no public comments were made.

BUSINESS/ACTION

CLERK'S OFFICE

1. #1242/2023. **Request Appointment of Post Election Auditors for General 2023 Election — *presented by Brian McKenzie, County Clerk***

Commissioner Stevenson will be representing the Board of Canvass. Shalyn Luker, Joni Phillips, and Aleta Holbrook will be the citizen auditors.

Financial Information: N/A

Terms:
- Beginning Date: 11/28/2023
- Ending Date: 12/01/2023

VOTING

Motion to Approve: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

2. #1233/2023. **Service Agreement with the Utah Transit Authority (UTA) for 2023-2024 Snowbasin Ski Bus Service — *presented by Kent Andersen, Director***

SnowBasin Ski Resort will be opening Thursday, November 30. Unlike previous years when the service was only in the morning and evening, the bus service will now be an hourly service. Layton City is also a partner in the service.

Financial Information:
- Type: Payable
- Amount: $85,641.00
- GL Account #: 2215435-540274
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 12/09/2023
- Ending Date: 03/29/2024

3. #1234/2023. **Davis Council of Governments (COG) Priority List Recommendations for Third Quarter Transportation Grant 2023 Awards — *presented by Kent Andersen, Director***

Kent read the list of items and their accompanying recommendations approved by COG on their October 18, 2023 meeting. [See Attachment A.]

Commission Stevenson motioned to approve the recommendations but to table projects one and three. He explained that both items have details that are still being worked out and he proposed they not be approved until those details are finalized. He said the Syracuse City project has some agreements that effect the project that have not been approved. Noah Steele, from Syracuse City Community and Economic Development, said he was not aware of anything specifically but said he may just not have been involved in the conversations. Commissioner Stevenson said he has been working with Brody. Kent explained the Bountiful City project is actually part of the Utah Department of Transportation (UDOT) highway project and while the plan does not have specific details yet, a note was included in the recommendation saying the funds being recommended are for the project concept and will be finalized later. Commissioner Kamalu said before voting in favor of the motion that she is trusting there is active communication between the Syracuse City mayor and city manager and not a fight. She requested Noah relay that to the involved parties.

Financial Information:
- Type: Payable
- Amount: $15,260,528.00
- GL Account #: 2815445-540274
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/28/2023
- Ending Date: N/A

VOTING
Motion to Approve Recommendations 2, 4, 5, 6 and 7; and table Recommendation 1 and 3: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

4. #1229/2023. **Contract with Great Basin Fiber Arts Fair for a Fabric and Textile Trade Show — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $3,562.13
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 04/25/2024
- Ending Date: 04/27/2024

5. #1236/2023. **Contract with Simple Treasures for the winter 2024 Show — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $6,900.00
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/04/2024
- Ending Date: 11/09/2024

6. #1237/2023. **Contract with Simple Treasures for the Fall 2024 Show — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $6,900.00
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/09/2024
- Ending Date: 09/14/2024

7. #1239/2023. **Contract with Lions Pride Barbell and Fitness for a Powerlifting Competition — *presented by Kent Andersen, Director***

It was mentioned this is the first powerlifting competition at the Western Sports Park which is exciting. It was also clarified that during construciton of the new building, all events are being held in the exhibit buildings.

Financial Information:
- Type: Receivable
- Amount: $2,478.00
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 06/21/2024
- Ending Date: 07/27/2024

VOTING
Motion to Approve Items 2 and 4-7: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

HUMAN RESOURCES

8. #1243/2023. **Davis County Personnel Policies & Procedures Family and Medical Leave #155 Revision — *presented by Chris Bone, Director***

Previously, the Family and Medical Leave was a separate policy. This revision combines it into the existing Leave Benefits policy #140, updates the language, and modifies parts of the policy to reflect best practices.

Financial Information: N/A

Terms:
- Beginning Date: 11/28/2023
- Ending Date: N/A

VOTING
Motion to Approve: Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

INFORMATION SYSTEMS
9. #1235/2023. **Contract with Nearmap US. Inc. for updated Nearmap Imagery for use with ESRI Arc Geographic Information System (ArcGIS) Software — *presented by Mark Langston, Director***

This contract is to update the Davis County's GIS imagery.

Financial Information:
- Type: Payable
- Amount: $61,560.00
- GL Account #: 1010136555265
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 12/22/2023
- Ending Date: N/A

10. #1238/2023. **Memorandum of Understanding (MOU) between the Utah Cyber Center and Davis County — *presented by Mark Langston, Director***

This is MOU will allow Davis County access to a federal grant that provides funding for end user tools, training, and cyber security end point.

Financial Information:
- Type: Pass-Through
- Amount: N/A
- GL Account #: N/A
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/28/2023
- Ending Date: 10/05/2027

VOTING
Motion to Approve Items 9-10: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

Motion to Recess to Board of Equalization: Randy B. Elliott. **Seconded:** Lorene Miner Kamalu. All present voted aye.

BOARD OF EQUALIZATION

11. #1246/2023. **Property Tax Register 11-28-2023 — *presented by Curtis Koch, County Auditor***

Auditor Adjustments

- Report with various Approved Appeals totaling $2,882,735.00
- Late Abatement Report totaling $17,457.25

Auditor Corrections

- Five Veteran Tax Abatements for 2022

Assessor Adjustments

- Two Assessor Initiated Corrections totaling $505,077.00

VOTING

Motion to Approve: Bob J Stevenson. **Second:** Randy B. Elliott. All present voted aye.

Motion to Reconvene Commission Meeting: Randy B. Elliott. **Seconded:** Lorene Miner Kamalu. All present voted aye.

CONSENT ITEMS

12. #1221/2023. **Work Session Meeting Minutes for November 7, 2023 — *presented by Commissioner Kamalu***

13. #1241/2023. **Regular Commission Meeting Minutes 11 07 2023 — *presented by Commissioner Kamalu***

VOTING

Motion to Approve Items 12-13: Lorene Miner Kamalu. **Second:** Bob J Stevenson. All present voted aye.

14. #1247/2023. **Abatement Register 11-28-2023 — *presented by Commissioner Kamalu***

VOTING

Motion to Deny and Hold Hearings: Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

CLOSING REMARKS

Clerk McKenzie said the election last week went very smoothly. He also said the post-election audit which will be held on Friday, begins at 10 AM and is open to the public. Any individuals wishing to attend and observe the audit are welcome. It is a great opportunity for citizens to see how things are run and the actions that are taken to ensure an accurate election.

[Commissioner Stevenson left the meeting halfway through Clerk McKenzie's comments.]

Commissioner Kamalu recently attended the ribbon cutting ceremony of the Tooele Community Housing Resource Center, a facility for individuals experiencing homelessness, with County Auditor Curtis Koch, CED Deputy Director Chanel Flores, and Grants Administrator Ryan Steinbeigle. During the stakeholder presentation, she learned they converted an abandoned elementary school into the center. The school resides in a normal neighborhood on a 10-acre lot. The process took three years to complete. Tooele's Local Housing Authority was the primary driving force of the project with many other agencies assisting. Additionally, she learned, the resource center is run by SwitchPoint and includes microenterprises and other useful services to support individuals. The acreage includes an affordable housing development to assist with stabilizing and transitions individuals experiencing homelessness. Commissioner Kamalu said she is very happy for the Tooele community and saw them as an example of how to utilize existing structures, as well as the time and effort that goes into a project of this scale. She further commented that Davis County has had discussions about creating a homeless shelter but will make sure to take the time to do it right.

Auditor Koch also said about the ribbon cutting, they were invited to attend after attending the opening of a different facility managed by SwitchPoint in Saint George. He was impressed by how the center is design to help individuals get back on their feet and move forward by actively engaging them in microenterprises and assorted wrap-around services. He feels this approach is a more humane model since the center provides more than a safe place to sleep. Lastly, Curtis said it was impressive to see the community rally around the project. He is also excited to have SwitchPoint operating here in Davis County through the Teen Center and hopes that the County can either use the SwitchPoint organization more, or at least follow their model.

Commissioner Kamalu echoed this sentiment and said it helps to provide a glimmer of light that could be embraced by Davis County.

MEETING ADJOURNED
Commission Meeting was adjourned at 10:33 AM.

ATTACHMENTS
All publicly distributed materials associated with this meeting are noted as the following attachments:

A. 2023 COG Recommendations

Minutes Prepared by:

Jessy Turner
Deputy Clerk

Minutes Approved on:
12/12/2023
~~Click here to enter a date.~~

Brian McKenzie
Davis County Clerk

Lorene Miner Kamalu
Commission Chair

DAVIS COUNTY REGULAR COMMISSION MEETING

AGENDA ITEM SUMMARY

Agenda Item Type: Agenda Item
Department: CED - Planning
Presenter: **Kent Andersen, Director**
Agenda Item: **Davis Council of Governments (COG) Priority List Recommendations for Third Quarter Transportation Grant 2023 Awards**
The Davis COG met on October 18, 2023, and approved their 2023 Third Quarter Transportation Grant Priority List of projects that are now recommended to the Davis County Commission to receive a 2023 award.

Financial Information:

- Type: Payable
- Amount: $15,260,528.00
- GL Account #: 2815445-540274
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 11/28/2023
- Ending Date: N/A

Attachments:

1. Davis County Third Quarter Transportation Grant 2023 Davis Council of Governments (COG) Priority List Recommendations

#1234/2023

Proposed Meeting Date: 11/28/2023
Submitted by: Bartly Mathews
Document Type: public

Davis County Third Quarter Transportation Grant

2023 Davis Council of Governments (COG) Priority List Recommendations

Item	City	Project	Total Cost	3rd Quarter Request	Local Funds	In-Kind	Other	COG Recommendation
1.	Syracuse	2500 West: Hwy 193 to 500 South	$ 6,727,891	$ 2,817,918	$ 1,032,813	$ 2,777,160	$ 100,000	$ 2,817,918
2.[A]	UTA	Davis-SLC Community Connector	$ 75,000,000	$ 3,000,000	$ 26,500,000	$ -	$ 45,500,000	$ -
3.[B]	Bountiful	Bamberger Bridge/Parkin Underpass/Hwy 89	$ 12,071,496	$ 7,000,000	$ -	$ -	$ 5,071,496	$ 3,500,000
4.	Woods Cross	1100 West: 2150 S to 2600 S	$ 3,800,000	$ 1,400,000	$ 400,000	$ -	$ 2,000,000	$ 1,400,000
5.	Layton	West Hill Field Widening: 2700 W to 3200 W	$ 3,900,000	$ 3,120,000	$ 780,000	$ -	$ -	$ 3,120,000
6.	West Point	700 South: 3500 W to 4000 W	$ 4,163,686	$ 2,422,610	$ 1,741,076	$ -	$ -	$ 2,422,610
7.	Layton	"Sand" Ridge Parkway: 250 N to Gentile	$ 2,160,000	$ 1,728,000	$ 432,000	$ -	$ -	$ -
8.	Clinton	2300 North: 3430 W to 4000 W	$ 1,125,000	$ 900,000	$ 225,000	$ -	$ -	$ -
9.	Layton	East Gate Business Loop	$ 3,150,000	$ 2,520,000	$ 630,000	$ -	$ -	$ -
10.[C]	Clearfield	Clearfield Station (committed in 2022)	$ -	$ -	$ -	$ -	$ -	$ 2,000,000
11.[D]	Woods Cross	2021: 1100 W Project Cost Overruns	$ -	$ 99,370	$ -	$ -	$ -	$ -
			$ 112,098,073	$ 25,007,898	$ 31,740,889	$ 2,777,160	$ 52,671,496	$ 15,260,528

General Note: Line items 1 through 9 are listed according to their scoring rank from highest to lowest based on technical scoring criteria established by the Davis COG July 2, 2019, and approved by the Executive Appropriations Committee of the Utah State Legislature on March 6, 2020.

Specific Notes:

A) Davis County staff informed the Davis COG Transportation Subcommittee that UTA's Davis-SLC Community Connector could also be funded by the county's Proposition 1 (fourth quarter) transportation funds which would make available more Third Quarter transportation funds for road projects. Given this understanding, the Davis COG Transportation Subcommittee indicated a preference for the project to be funded using County and City Proposition 1 funds at an amount and time deemed appropriate by Davis County.

B) On August 23, 2023, Davis County met with Bountiful City and UDOT to review the feasibility of this project. The meeting concluded with a preference to have UDOT work on a new design concept that would raise Highway 89 to intersect with 400 West at a traffic signal. This scenario could also provide a new access to Woods Cross High School. A preliminary UDOT estimate to remove the bridge, raise Highway 89, and construct an intersection: $7M. Given this understanding, the Davis COG Transportation Subcommittee committed $3.5M toward this project concept which will need to be fully developed by UDOT to establish total project scope and cost.

C) In 2022, the Davis COG recommended a multi-year award to Clearfield City of $4M in 2022 and $2M in 2023 for this project. Line item 10 has been included on the 2023 Priority List to reflect the prior commitment made in 2022.

D) Woods Cross City received a 2021 award of $1,251,312 to reconstruct a segment of 1100 West. The application showed a total project cost of $1,564,140 with a local match by the city of $312,828. However, the total project cost has escalated to $1,942,003 since the time of the award. Woods Cross City petitioned the Davis COG Transportation Subcommittee to consider providing an additional $99,370 to the project to help with the cost overrun and to maintain an 80/20 funding split between the county and the city. The Davis COG Transportation Subcommittee felt that the request didn't merit an additional award or modification to the existing contract.

Signature Page

Contracting Entity: Davis Council of Governments

Agenda Item Number: #1234/2023

Contract Subject: Davis Council of Governments (COG) Priority List Recommendations for Third Quarter Transportation Grant 2023 Awards

All recommendations are approved except projects 1 and 3. These were tabled in the November 28, 2023 Commission Meeting to await further details on the projects.

DAVIS COUNTY

By: Lorene Miner Kamalu (Nov 28, 2023 10:38 MST) Date: 11/28/2023

Lorene Miner Kamalu, Chair
Board of Davis County Commissioners

ATTEST:

Brian McKenzie
Brian McKenzie (Nov 30, 2023 17:00 MST)

Brian McKenzie
Davis County Clerk