

Regular Meeting Minutes

Town Council Members Present: Mayor Brenda Christensen- Presiding, Darrel Nish-, Scott Solum-, Jim Brown-, Marc Mair.

Staff: Planner-Brian Preece, Clerk-Karen Mair, Public Works-Justin Hooper.

Public: David Hendricksen, Don Sant,

Meeting called to order: 7:00 p.m.

Pledge of Allegiance: Jim Brown

Opening Prayer: Darrel Nish

Approval for Meeting Minutes for November 2, 2023– Mayor Christensen asks if all the members have had a chance to read through the minutes and if so, she will accept a motion. Darrel Nish makes a motion to approve the minutes for November 2, 2023. Scott Solum seconds the motion. Voting is unanimous. The minutes are approved as written.

Financials for November 2023 – Mayor Christensen asks the council if they had all reviewed the financials for November 2023. With no questions the mayor calls for a motion. Scott Solum makes a motion to approve the financials for November 2023. Darrel Nish seconds the motion. Voting is unanimous. Financials are approved for November 2023.

Public Comment: Dave Phillips is representing Soldier Hollow School. He states that he has just taken the job at the school and wants to thank the town for placing the no parking signs. This will enable the police to help control the traffic of the parents that are parking and waiting for the kids. He indicates that the school has completed the gym. It will also be available for rent to the public. He states that it has pickle ball courts, volleyball, and basketball courts as well. He also would like to know the protocol for putting a sign for the Soldier Hollow School with the address on it. He indicates that it is confusing for delivery drivers. They get us confused with the Nordic Center. Brian states that since you are a charter school the town does not regulate them. Brian states that if it doesn't block any vision to the street or be put in the town right of way there shouldn't be a problem with snow removal or utilities. Dave states that he has read the ordinances and feels that what they want to do will not affect the maintenance of the town. Brian states that if it is 33 feet from the center of the road it would be within the school's property.

Camera Bid for the Town Hall. Jim asks if this is the only bid we have. The mayor stated that they are the only ones that we could get to come and give us a bid. The clerk states that she called 3 others and Wasatch Back is the only one that came and gave a bid. Jim asks if it is cloud based. It is a system that holds footage for 30 days and then replaces it with new surveillance. Scott states that he has sent a copy to his theatre guy to see if this is a decent bid. Scott asks if there is a way to put a hold on a decision until his IT can confirm the bid. Brain states that they can table the decision until later tonight to give him time to look it over. Scott doesn't want to wait another month to go forward.

Darrel states that he has an IT person that he would like to have a look at this as well. Scott Solum makes a motion to accept the quote as quoted for the security camera system pending two (2) days for the council to have a chance to look at it. Marc Mair seconds the motion. A roll call vote was cast. Results are as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Council Member – Marc Mair	X		
Council Member - Darrel Nish	X		
Council Member – Scott Solum	X		
Council Member – Jim Brown	X		
Mayor - Brenda Christensen	X		

Voting was unanimous. The motion carries.

Agreement with Utah Broadband for the Placement of the Fiber Hut at the Town Park.

The mayor asks if the council has had time to look at the agreement with UBB. We have had Brian and Mark look at this. Brian states that the only thing he would recommend is a better picture of what they are installing. This agreement is with the Water District as well. They have been sent a different agreement for the use of the power at the water shed. They in turn for power agree to give the secretary internet for free. The agreement with the town is that the Town Hall and the Park receive free internet. This would also include guest Wi-Fi for anyone that is using the town hall for a function. Scott asks if this is sufficient for the use of the town property. Brian states that this is typically what would be sufficient. If they were putting up a tower, then this would not be sufficient. This is a lease agreement and not a franchise agreement. They will maintain their own equipment and they carry their own insurance. This is an agreement that is for 1 year with the option for review to make changes in 5-year increments. Scott Solum makes a motion to accept the lease agreement with the placement of the Utah Broadband fiber hut pending that the Towns attorney approves the lease and pictures of the equipment are submitted and placement. Jim Brown seconds the motion.

A roll call vote was cast. Results are as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Council Member – Marc Mair	X		
Council Member - Darrel Nish	X		
Council Member – Scott Solum	X		
Council Member – Jim Brown	X		
Mayor - Brenda Christensen	X		

Voting was unanimous. The motion carries.

Christmas Bonus: The Christmas bonus is already in the budget. We can offer the same as last year. If this is acceptable for the council the amounts are. Full-time employees will receive \$500.00 and part-time will receive \$300.00. Darrel Nish makes the motion to accept the Christmas Bonus amounts. Jim Brown seconds the motion.

A roll call vote was cast. Results are as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Council Member – Marc Mair			X
Council Member - Darrel Nish	X		
Council Member – Scott Solum	X		
Council Member – Jim Brown	X		
Mayor - Brenda Christensen	X		

Voting was four (4) for and one (1) abstain. The motion carries.

Christmas Party Date- The food has been ordered and will be ready to pick up the night of the party. The food consists of roast beef, baked potato, salad, rolls, and cake with ice cream. The invitations will be delivered the middle of the week. The clerk will email blast as well. Samuel and his wife are set to be seen at 6:00pm to listen to all the wishes and give the kids their popcorn balls. Everyone is excited and we are ready for a fun time.

Staff Reports: – *Justin Hooper* –The voting box has been installed and ready for use. I am still looking for a new plow truck. We thought we found one but when we asked for a service report it wasn't so good. I spoke with Scott, and it might be best if we investigate just waiting and buying a new one. Marc states that he can investigate the cost of a gas sander that can be placed in the back of a pickup and can be removed so you can still use the dump bed. *Dave Hendricksen*- We have installed the fiber glass rods at the cemetery. They were tough to find this year because of the wet winter. We need about 80 more and we will be able to finish. *Brian Preece*-The mayor received a letter from the state indicating that Bingelli is wanting to widen the road into the pit area. It is in a flood zone which means we must give them a permit to do that. I had a zoom meeting with the lady that oversees this, and I have also spoken to Wes Johnson, and he stated that he has never done one and neither have we as a town. The first thing we needed to find out is if we have a flood damage control ordinance. WE have 2 the last one was in 2007. The lady indicated that we should have passed one in 2012 because the laws have changed. In the 2006 ordinance we did not have a flood plain administrator appointed so that is why we received the letter from the state. When we make the new ordinance, we will have to appoint someone to be the flood plain administrator. The benefit is to have someone there since the county is restructuring the flood zones. After I go over the old ordinance with the state, we will

have to implement a new ordinance with all the new changes. **Karen Mair** –Still working with the accountants to finish up the audit, **Marc Mair**-There haven't been any interlocal meetings. **Darrel Nish** –nothing. **Scott Solum**- Asks the mayor into looking at some new office chairs for the conference rooms. The ones that are here are pretty worn out. We need to be persistent on these business licenses that are not being renewed. We would like to get with Mark Smedley and see what steps we need to do to start the closure process for the ones that won't come into compliance. **Jim Brown**- nothing. **Mayor Christensen**- I would like to thank my staff for stepping up and contributing to the Sub for Santa program again this year. It is such a needed program. It is so fulfilling to see the gratitude on the family's face and the relief that shows in their bodies. Not everyone needs it every year sometimes circumstances change, and it may only be temporary. I'm just grateful to be a part of a program that is able to help.

Jim Brown makes a motion to adjourn Marc Mair seconds the motion.

Meeting adjourned at 9:00 p.m.

Submitted by Karen Mair – Clerk\Recorder