

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE STRAWBERRY RANCH
SPECIAL SERVICE DISTRICT
DECEMBER 12, 2023**

PRESENT: Board Chair Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Spencer Park
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

STAFF: Max Covey, General manager
Wade Webster, Keetley Water Treatment Plant Manager
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Kierstan Smith, CPA
David Fuller, Project Coordinator
Chance Morris, Distribution/Collection Manager
Shari Coleman, Accounting Assistant

Board Member Karl McMillan called the meeting to order at 4:42 p.m. on Tuesday December 12, 2023. Let the record show that all the Board Members are present. The record should also show that the Governing Board of the Strawberry Ranch Special District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR NOVEMBER 14, 2023

Board Member Mark Nelson made a motion to approve the minutes for November 14, 2023, as written. Board Member Luke Searle seconded the motion and indicated that his name is spelled incorrectly in Board Member present just an (e) at the end.

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park**

**AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Mark Nelson**

NAY: None.

WARRANT LIST APPROVAL

Board Member Mark Nelson made a motion to approve the warrants in the amount of \$421.50. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland**

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Strawberry Ranch Special Service District both indicated that they have no other business.

Board Chair Karl McMillan indicated that he needs a motion to continue the agenda until 6:00 p.m. when we will hear the Public Hearing for the Adoption of the 2023 Budget, Resolution #2023-03.

Board Member Kendall Crittenden made a motion to continue this item until 6:00 p.m. when we will hear the public hearing for the adoption of the 2024 Budget, Resolution #2023-03. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Steve Farrell
AYE: Board Member Luke Searle**

**AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden**

NAY: None.

**PUBLIC HEARING
DECEMBER 12, 2023**

ADOPTION OF 2024 BUDGET, RESOLUTION #2023-03

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that we are not expecting a lot of activity up in Strawberry Ranch at this time. We are proposing the 2024 Budget of \$12,890.00 and expenses of \$5,207.80.

Board Chair Karl McMillan then opened the public hearing up for public comment and there was no public comment, so the public comment period was closed.

Board Member Spencer Park made a motion that we pass Resolution #2023-03 for the adoption of the 2024 for Strawberry Ranch Special Service District. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Luke Searle
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park**

NAY: None.

ADJOURNMENT

Board Member Kendall Crittenden made a motion to adjourn. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson
AYE: Board Member Luke Searle
AYE: Board Member Crittenden
AYE: Board Spencer Park**

NAY: None.

Meeting adjourned at 6:25

KARL MCMILLAN/BOARD CHAIR