

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS THE
GOVERNING BOARD OF THE
NORTH VILLAGE SPECIAL SERVICE DISTRICT
DECEMBER 12, 2023**

PRESENT: Board Chair Steve Farrell
Board Member Erik Rowland
Board Member Spencer Park
Board Member Rachel Kahler
Board Member Luke Searle
Board Member Ryan Stack
Board Member Kendall Crittenden

STAFF: Max Covey, General Manager
Dana Kohler, Administrative Assistant
Doug Scow, Water Rights Manager
Kierstan Smith, CPA
David Fuller, Project Manager
Chance Morris, Distribution/Collections Manager
Wade Webster, Keetley Water Treatment Plant Manager
Shari Coleman, Accounting Clerk

Board Chair Steve Farrell called the meeting to order at 4:35 p.m. On Tuesday, December 2023. The record should show that all the Board Members are present. Also, the record should show that the Governing Board of the North Village Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building at 25 North Main, Heber City, Utah 84032. Board Chair Steve Farrell then called the first agenda item:

REGULAR SESSION

APPROVAL OF THE MINUTES FOR NOVEMBER 14, 2023

Board Member Spencer Park made a motion to accept the minutes for November 14, 2023, as written. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Luke Searle
AYE: Board Member Rachel Kahler**

**AYE: Board Member Ryan Stack
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park**

NAY: None.

WARRANT LIST APPROVAL

Board Member Rachel Kahler made a motion to approve the warrants list in the amount of \$113, 905.42. Board Member Ryan Stack seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Spencer Park
AYE: Board Member Rachel Kahler
AYE: Board Member Ryan Stack
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the North Village Special Service District and indicated that he would like to thank Rachel Kahler and Ryan Stack for being a member of this Board. We will miss them and there will be two new members on our board in January.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the North Village Special Service District both indicated that they had no other business.

Board Chair Steve Farrell asked for a motion to continue the public hearing on the adoption of the 2024 budget, Resolution #2023-07 which will be at 6:00 p.m. The record should further show that Board Member Rachel Kahler is excused.

Board Member Spencer Park made a motion to continue until 6:00 p.m. to when we will hear the Public Hearing on the Adoption of the 2024 Budget-Resolution #2023-07. Board Member Ryan Stack seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Steve Farrell
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Erik Rowland
AYE: Board Member Ryan Stack

NAY: None.

PUBLIC HEARING
DECEMBER 12, 2023

ADOPTION OF THE 2024 BUDGET, RESOLUTION #2023-07

Kierstan Smith, the CPA, addressed the Governing Board of the North Village Special Service District and indicated that for the 2024 budget we are budgeting for approximately eighty new connections during the year and when we budget for them, we budget for a half a year. We are budgeting for less in construction inspection fees and just estimating what developers are out there and planning on them coming in next year and we just think it will be the estimate of what we think those connection fees will be. You see a difference between projected and actual revenues which have to do with development-related revenues. The proposed 2024 budget is \$2,309,400.00 and the expenses are projected to be \$2, 309,400.00. Also, in 2023 we won't amend the budget because we are anticipating under budget, and we will just allocate among the line items as needed for the approved budget that we already have.

Board Chair Steve Farrell then opened the public hearing for public comment and there was none, so the public comment period was closed.

Board Member Kendall Crittenden made a motion that we approve Resolution #2023-07 and adopt the budget for 2024. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Spencer Park
AYE: Board Member Ryan Stack
AYE: Board Member Luke Searle
AYE: Board Member Spencer Park
NAY: None.

Board Chair Steve Farrell asked Max Covey if the Board needs to approve the meeting schedule? Max Covey replied that for all the Special Service District we are asking that you do that at the meeting in January because I don't have a resolution to do that.

ADJOURNMENT

Board Member Erik Rowland made a motion to adjourn. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Spencer Park
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Ryan Stack**

NAY: None.

Meeting adjourned at 6:45 p.m.

STEVE FARRELL/BOARD CHAIR