



Regular City Council Meeting

Minutes

Tuesday, November 28, 2023 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams, Jason Baker, Bryce Hamilton, Cody Ivie, and Danny Peatross. Council Member Adams offered the prayer.

Public Attendees: Lane Genereaux, Debbie Fabrizio, Mona Farnsworth, Danita Hinton, Kevin Yack, Nate Ziles, Carl Conrad, Laurie Brummond, Chuck Richins, Dea Skewes, Deb Herron and Brent Reynolds.

2. Minutes

Minutes:

MOTION by Council Member Adams, seconded by Council Member Peatross to approve the minutes from November 14, 2023.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

3. Business License

Minutes:

There were no business licenses brought before the Council.

4. Athenian Academy Blended Education Location - Seante Nelson

Minutes:

Seante Nelson was not present.

5. Pope House History - Carl Conrad

Minutes:

Carl Conrad introduced himself and the Pope House project. He explained how the project came to be and the sources he used. He then went through his slide show about the History of the Pope

House.

6. 23-3 Resolution For Leased Equipment

Minutes:

The Council briefly discussed Resolution 23-3 Resolution for Leased Equipment.

MOTION by Council Member Baker, seconded by Council Member Ivie to approve Resolution 23-3 Resolution for Leased Equipment

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

7. Instant Payments Policy -Deb Herron

Minutes:

Deb talked about insufficient fund fees for Instant Payments. The City charges \$20 for a returned check. There is not a policy in place for fees on returned Instant Payments. The Council briefly discussed this. Deb will do some research on bank fees for the returned payments.

8. Water and Sewer Utilities - Kim Hanson

Minutes:

Kim Hanson presented the issue with her property and the existing water line that runs through the property. The Council, Lane Genereaux and Chuck Richins from Horrocks discussed the issues with the water line and installing a sewer line. There was also some discussion about accessing the property. Chuck will put together some plans to move forward with this project.

9. Issues At Strawberry Cemetery

Minutes:

The Council discussed the issues with the trees at the Strawberry Cemetery. It was decided that the plots at the end of the lots would not be sold.

10. Tentative 2024 Operational Budget for the Duchesne County Mosquito Abatement District

Minutes:

Duchesne County Mosquito Abatement sent out their 2024 proposed operational budget for the City to review.

11. Canvassing Of The 2023 Duchesne City Municipal Election

Minutes:

Kim Hanson presented the canvassing results from the 2023 municipal election for the 3 city council positions. The results are as follows:

802 Registered voters in Duchesne City 284 ballots were returned Vote Count:

- Danita O Hinton.....145
- Bryce Hamilton.....146
- Cody Ivie.....225
- Jason Baker.....190

12. Planning And Zoning

Minutes:

Nothing to report.

13. 15-Minute Open Session

Minutes:

- Danita Hinton presented an invitation to the Council to attend the City Christmas festival. She explained all the events that will be going on.
- Lane Genereaux explained that the City saved \$7,500 on equipment by going with Unified Fleet Services. He also asked for an executive session and invited Kim and Deb to attend.
- Danita Hinton said the beautification committee cleaned up the cornstalks and scarecrows off the light posts on Main Street. They will use some of their budget to purchase new lights for Main Street.
- Council Member Hamilton said he got an email about GRAMA requests. Kim Hanson explained that those new policies do not apply to small municipalities.

14. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns, or comments.

15. Mayor And Council Review Of Old Business

Minutes:

- Brent Reynolds from CIVCO Engineering said he would bring the applications for the UDOT grants to a future meeting. He also stated that CIVCO would like to be considered for the RFQ and he would be happy to answer any questions the Council may have.
- Chuck Richins from Horrocks was surprised the State was requiring an RFQ. The Council discussed having a work meeting on December 5, 2023 to discuss the RFQ submissions.
- Mayor Rowley talked about the incident involving Jonathon Davies when he ran over an exposed manhole. Mayor Rowley met with Jonathon and decided that \$1000 would be sufficient to cover the cost of repairs, but then the vehicle was taken to a shop for an estimate and the actual cost of repairs was \$2,571.60. So a second check was issued to Jonathon in the amount of \$1,571.60. The Mayor discussed why he didn't turn the matter over to the insurance. He thought turning the claim into the insurance would take up too much time, and paying Jonathon directly would save time. Jonathan did sign a letter releasing the City of any further liability.
- The pool is steaming because it is full of water to cure the resurfacing material.
- Council member Adams got a letter from Nate Zilles (UBAG) regarding subdivision planning and ordinances. Nate said he would be happy to help with this if needed.
- Council Member Ivie spoke with County Commissioner Irene Hanson about using the visitor center for Pope house artifacts. Danny asked if the Commissioners understood ownership of the Mickelson building reverts back to the City once the County is no longer using it for the County fair. Council Member Ivie said that yes, they do understand that .

16. Work Session

Minutes:

A work session was scheduled for December 5, 2023.

17. Executive Session

Minutes:

An executive session was called to discuss personnel.

18. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Ivie to adjourn the regular City Council meeting at 8:06 pm and go into executive session.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

Attest:

Kim Hanson, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 12/19/2023, adopted on 12/12/2023