

**Cottonwood Heights
Parks and Recreation
Service Area**

**Board of Trustees
Board Meeting**

December 20, 2023

5:15 pm Work Session

6:00 pm Board Meeting

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
December 20, 2023**

Work Session

5:15 pm

Public Hearing

6:00 pm

General Business Meeting

as soon as the public hearing has ended

AGENDA

WORK SESSION (no action will be taken)

5:15 pm

- A. Discussion of Any Items Listed on the General Board Meeting Agenda
- B. Quarterly Safety Report – Kevin Suchey and Lyse' Durrant

PUBLIC HEARING

6:00 pm

- A. Welcome and Verification of Compliance – Patti Hansen
- B. Pledge of Allegiance
- C. 2023 Amended Budget, 2024 Proposed Budget, and the 2024 Fee Schedule – Ben Hill
- D. Public Hearing to Receive Citizen Comment on the 2023 Amended Budget, the 2024 Proposed Budget, and the 2024 Fee Schedule

Adjourn the Public Hearing regarding 2023 Budget Amendments, 2024 Budget and Fee schedule

GENERAL BOARD MEETING

As soon as the public hearing has ended

GENERAL BUSINESS

- A. Review and Approval of the Board Minutes for November 20, 2023 – Patti Hansen
- B. Review and Approval of the Financial Statement for November 2023 – Ben Hill
- C. Review and Approval of Accounts Payable Selected Entries for November 2023 – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director's Report – Ben Hill
- D. Discussion and Information regarding Bywater Park Master Plan – Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve the 2024 CHPRSA Board of Trustee Meeting Dates – Resolution 2023-17
- B. Consideration and Recommendation to Approve the 2024 Board of Trustee Positions – Resolution 2023-18
- C. Consideration and Recommendation to Approve the Amended 2023 Budget – Resolution 2023-19
- D. Consideration and Recommendation to Approve the 2024 Budget and Fee Schedule for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2023-20
- E. Consideration and Recommendation to Approve the Bywater Park Master Plan as presented – Resolution 2023-21
- F. Consideration and Recommendation to Approve the Personnel Policy Section XII-Employment Classification – Resolution 2023-22

ADJOURN

CLOSED MEETING: *(if needed and voted upon)*

The above items will be discussed at the Board Meeting on December 20, 2023 at 6:00 p.m. with a work session held at 5:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on December 20, 2023 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center.

OVERALL	APPROVED 2023 BUDGET	2023 AMENDED BUDGET	2024 FINAL BUDGET
Ordinary Income/Expense			
Income			
4000 · Memberships	\$ 760,000	\$ 775,000	\$ 790,000
4010 · SilverSneakers	\$ 72,000	\$ 95,000	\$ 90,000
4100 · Arena Admissions	\$ 100,000	\$ 105,000	\$ 110,000
4120 · LTS Group Skate Lessons	\$ 45,000	\$ 50,000	\$ 55,000
4130 · BMS Skate Lessons	\$ 6,000	\$ 5,475	\$ 5,000
4140 · Freestyle	\$ 70,000	\$ 110,000	\$ 110,000
4150 · Private Arena Rental	\$ 200,000	\$ 225,000	\$ 200,000
4160 · Private Skate Lessons	\$ 11,000	\$ 15,000	\$ 12,000
4200 · Pool Admissions	\$ 305,000	\$ 262,300	\$ 305,000
4210 · Public-Swim Lessons	\$ 105,000	\$ 98,700	\$ 109,700
4220 · Private Swim Lessons	\$ 4,800	\$ 2,600	\$ 4,675
4230 · Aquacise	\$ 5,200	\$ 3,430	\$ 5,000
4240 · Specialty Classes	\$ 4,500	\$ 3,015	\$ 3,500
4250 · Team Dues	\$ 7,000	\$ 3,920	\$ 5,000
4255 Team Unify	\$ 230,000	\$ 235,000	\$ 245,000
4260 · Team Meet Fees	\$ 12,000	\$ 5,000	\$ 13,000
4275 · Invitational	\$ 30,500	\$ 35,000	\$ 30,500
4280 · Pre-comp	\$ 35,000	\$ 35,000	\$ 39,445
4290 · Water Polo	\$ 25,000	\$ 15,000	\$ 14,000
4300 · Track Admissions	\$ 1,000	\$ 1,300	\$ 1,000
4310 · Gym Admissions	\$ 10,500	\$ 11,500	\$ 11,000
4320 · Gym Rental	\$ 18,500	\$ 22,000	\$ 20,000
4400 · RB Court Fees	\$ 15,000	\$ 18,000	\$ 17,500
4500 · Lockers	\$ 6,500	\$ 6,500	\$ 6,500
4600 · Aerobics/Cycle	\$ 25,000	\$ 25,000	\$ 25,000
4605 - Aerobic Camps	\$ 1,500	\$ -	\$ 1,500
4610 · Room Rental	\$ 30,000	\$ 30,000	\$ 32,000
4630 · Personal Trainers	\$ 5,000	\$ 3,100	\$ 3,500
4640 · Weight Room	\$ 32,500	\$ 52,000	\$ 40,000
4660 · Advertising	\$ 1,000	\$ 1,000	\$ 1,000
4700 · Nursery	\$ 8,000	\$ 5,500	\$ 7,000
4710 · Snack Bar	\$ 10,500	\$ 10,085	\$ 10,500
4720 · Vending	\$ 13,750	\$ 15,320	\$ 14,500
4730 · Pro Shop	\$ 5,000	\$ 4,500	\$ 5,000
4735 · Postage / Copies	\$ 50	\$ 25	\$ 50
4740 · Canyons School District	\$ 179,019	\$ 191,179	\$ 191,179
4760- Rebates	\$ 3,500	\$ 8,940	\$ 3,500
4800 · Pavilions	\$ 17,250	\$ 20,000	\$ 20,000
4810 - Field Fees	\$ 30,000	\$ 38,000	\$ 38,000
4820 · Tennis - LTP	\$ 18,500	\$ 23,500	\$ 20,000
4821 - Pickleball -LTP	\$ 6,000	\$ 6,600	\$ 6,250
4823 · Outdoor Court Reservations	\$ 6,500	\$ 6,000	\$ 7,000
4830 · Admin Fees	\$ 2,500	\$ 2,500	\$ 2,500
4916 · 5-K Race Income	\$ 45,000	\$ 63,000	\$ 55,000

4918 - CH Hosting	\$ 10,000	\$ 10,000	\$ 10,000
4920 - Property Tax Revenue	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000
4921 - Fee In Lieu - Misc. Collections	\$ 180,000	\$ 140,000	\$ 180,000
4930 - Interest Income	\$ 9,000	\$ 55,000	\$ 10,000
4965 - CWH City Maint. Contract	\$ 191,262	\$ 192,262	\$ 218,229
4972 - Kids Sports Camp	\$ 47,500	\$ 53,000	\$ 49,000
4973 - Flag Football	\$ 35,000	\$ 40,000	\$ 43,500
4974 - Junior Jazz	\$ 33,000	\$ 38,000	\$ 39,500
4975 - CWH Youth Soccer	\$ 50,000	\$ 65,676	\$ 70,000
Total Income	\$ 5,975,831	\$ 6,138,927	\$ 6,206,528
Expense			
5000 - Admin/Benefited Employees	\$ 469,867	\$ 486,246	\$ 522,578
5001 - Admin FICA,WC,S,V	\$ 56,384	\$ 58,350	\$ 62,709
5010 - Wages/Shift Managers	\$ 58,850	\$ 60,250	\$ 64,943
5020 - Wages/Nursery	\$ 40,000	\$ 18,000	\$ 36,650
5040 - Wages/CSR	\$ 162,000	\$ 170,000	\$ 182,036
5041 - Admin Wages/FICA,Wrkcomp	\$ 31,302	\$ 29,790	\$ 34,035
5100 - Salaries/Aquatics	\$ 224,866	\$ 224,500	\$ 234,168
5101 - Aquatics Salary, FICA,Wrkcomp	\$ 26,984	\$ 26,940	\$ 28,100
5110 - Wages/Swim Instructors	\$ 59,637	\$ 72,000	\$ 66,226
5120 - Wages/Specialty Classes	\$ 3,500	\$ 2,000	\$ 4,100
5130 - Wages/Lifeguards	\$ 388,000	\$ 365,000	\$ 401,584
5140 - Wages/Aqua Instructors	\$ 26,240	\$ 28,000	\$ 27,000
5141 - Wages/Aquatics/FICA,Wrkcomp	\$ 57,285	\$ 56,040	\$ 59,869
5160 - Wages/Swim Team	\$ 63,305	\$ 51,277	\$ 65,907
5161 - Sw Team Wages/FICA,Wrkcomp	\$ 7,597	\$ 6,153	\$ 7,909
5200 - Salaries/Programs	\$ 147,401	\$ 154,000	\$ 167,754
5201 - Salaries/Programs,FICA,WC,S,V	\$ 17,688	\$ 18,480	\$ 20,130
5210 - Wages/Aerobics	\$ 88,500	\$ 91,000	\$ 97,500
5240 - Wages/Skate Guard	\$ 65,500	\$ 72,500	\$ 74,496
5250 - Wages/LTS Instructors	\$ 33,705	\$ 28,000	\$ 35,069
5260 - Wages Kids Sports Camp	\$ 28,890	\$ 26,572	\$ 31,945
5261 - Wages/Youth Sports	\$ 19,260	\$ 20,500	\$ -
5264 - Wages/Youth Soccer		\$ -	\$ 6,728
5266 - Wages/Flag Football		\$ -	\$ 6,730
5268 - Wages/Junior Jazz		\$ -	\$ 6,858
5270 - Wages/Tennis Instructors	\$ 5,885	\$ 9,101	\$ 7,131
5271 - Wages/Arena,FICA,WC,S,V	\$ 29,009	\$ 29,721	\$ 31,975
5300 - Salaries/Operations	\$ 230,524	\$ 235,524	\$ 248,682
5301 - Salaries/Oper,FICA,WC,S,V	\$ 27,663	\$ 28,263	\$ 29,842
5310 - Wages/Operations	\$ 41,110	\$ 41,000	\$ 49,327
5311 - Wages/Oper,FICA,WC,S,V	\$ 4,933	\$ 4,920	\$ 5,919
5400 - Salaries/Grounds	\$ 277,537	\$ 250,000	\$ 318,463
5401 - Salaries/Grounds,FICA,WC,S,V	\$ 33,304	\$ 30,000	\$ 38,216
5410 - Wages/Grounds	\$ 58,750	\$ 35,000	\$ 58,750
5411 - Wages/Grounds,FICA,WC,S,V	\$ 7,050	\$ 4,200	\$ 7,050
5500 - Salaries/Visual Maintenance	\$ 125,737	\$ 125,737	\$ 131,172

5501 · Salaries/VM,FICA,WC,S,V	\$ 15,088	\$ 15,088	\$ 15,741
5510 · Wages/Visual Maint	\$ 47,880	\$ 27,422	\$ 49,068
5511 · Wages/Visual Maint,FICA,WC,S,V	\$ 5,746	\$ 3,291	\$ 5,888
6000 · UT State Retirement	\$ 250,000	\$ 250,000	\$ 250,000
6010 · Health Ins/Disability	\$ 347,000	\$ 347,000	\$ 347,000
6030 · Board Fees	\$ 30,500	\$ 23,000	\$ 24,000
6040 · Travel	\$ 18,000	\$ 18,000	\$ 18,000
6050 · Training/Workshops/Education	\$ 15,750	\$ 15,500	\$ 16,750
7001 · Marketing	\$ 12,500	\$ 11,000	\$ 12,500
7010 · Auditing	\$ 20,500	\$ 15,000	\$ 20,500
7020 · Consulting	\$ 45,000	\$ 30,000	\$ 45,000
7040 · Dues & Subscriptions	\$ 106,050	\$ 103,039	\$ 103,062
7050 · Property Insurance	\$ 112,000	\$ 115,000	\$ 118,000
7060 · Legal/Consulting, Advertising	\$ 6,500	\$ 6,500	\$ 6,500
7065 · CWH City Contract Expen	\$ 37,273	\$ 53,500	\$ 46,748
7090 · Retired Employee Benefits	\$ 25,000	\$ -	\$ 25,000
7130 · Bank/Credit Cart Svc Charges	\$ 58,000	\$ 85,000	\$ 85,000
7200 · Swim Team Reimbursables	\$ 56,240	\$ 52,000	\$ 56,000
7215 · Invitational Expen	\$ 15,000	\$ 17,674	\$ 15,000
7220 · Swim Team Expen	\$ 25,700	\$ 25,000	\$ 25,700
7221 Team Unify Expen	\$ 4,500	\$ 2,085	\$ 4,500
7230 · Water Polo Expen	\$ 20,000	\$ 13,600	\$ 10,000
7540 · Telephone Expen	\$ 20,000	\$ 25,000	\$ 28,000
7550 · Utilities/Gas	\$ 265,000	\$ 355,000	\$ 265,000
7551 · Utilities/Electricity	\$ 241,000	\$ 240,500	\$ 241,000
7552 · Utilities/Sewer	\$ 17,708	\$ 16,800	\$ 17,700
7553 · Utilities/Water	\$ 30,000	\$ 44,700	\$ 40,000
7561 · Utilities/Grounds/Electricity	\$ 7,700	\$ 6,500	\$ 7,700
7562 · Utilities/Grounds/Water	\$ 55,000	\$ 71,000	\$ 75,000
7563 · Utilities/Grounds/Sewer, Garbage	\$ 28,000	\$ 30,000	\$ 30,000
7700 · Auto Expen	\$ 15,350	\$ 30,500	\$ 20,300
8000 · Repair & Maint/Admin	\$ 13,500	\$ 14,000	\$ 15,000
8010 · Repair & Maint/Pools	\$ 30,000	\$ 60,000	\$ 35,000
8020 · Repair & Maint/Arena	\$ 30,000	\$ 25,000	\$ 40,000
8030 · Repair & Maint/Gym & Wgt Room	\$ 12,000	\$ 18,000	\$ 12,000
8036 · Repair & Maint/Tennis	\$ 1,000	\$ 1,000	\$ 1,000
8040 · Repair & Maint/Snack Bar	\$ 2,500	\$ 1,700	\$ 2,500
8050 · Repair & Maint/Ops & Parks	\$ 130,800	\$ 205,000	\$ 150,800
8100 · Pro Shop/Cost of Goods	\$ 5,000	\$ 4,300	\$ 5,000
8130 · Uniform Expense	\$ 13,000	\$ 13,700	\$ 16,000
8140 · Uniforms/Aquatics	\$ 10,000	\$ 10,300	\$ 10,000
8500 · Sundries	\$ 15,270	\$ 17,570	\$ 15,700
9000 · Supplies/Admin	\$ 35,000	\$ 50,000	\$ 40,000
9010 · Supplies/Office Postage	\$ 4,500	\$ 4,500	\$ 4,500
9020 · Supplies/Computer	\$ 34,000	\$ 41,000	\$ 37,000
9040 · Supplies/Nursery	\$ 1,500	\$ 1,500	\$ 1,500
9050 · Supplies/Pool	\$ 14,000	\$ 16,050	\$ 15,000
9055 · Supplies/Pool (Operations)	\$ 120,000	\$ 133,000	\$ 130,000
9060 · Supplies/Aquacise	\$ 1,500	\$ 1,000	\$ 1,500

9070 · Supplies/Specialty Classes	\$ 9,500	\$ 7,000	\$ 9,500
9080 · Supplies/Programs	\$ 3,000	\$ 3,000	\$ 3,250
9081 · Supplies/LTS	\$ 1,200	\$ 1,200	\$ 1,000
9085 · Supplies/Arena	\$ 7,000	\$ 7,000	\$ 7,000
9090 · Supplies/Aerobics	\$ 5,000	\$ 5,000	\$ 5,500
9091 · Supplies/SilverSneakers	\$ 400	\$ 400	\$ 400
9092 · Aerobic Camps	\$ 500	\$ -	\$ 500
9110 · Supplies/Weight Room	\$ 5,000	\$ 5,000	\$ 5,250
9115 · Supplies/Gym	\$ 1,500	\$ 1,500	\$ 1,500
9116 · Supplies/Tennis	\$ 2,500	\$ 2,500	\$ 1,800
9120 · Supplies/Operations	\$ 4,500	\$ 4,500	\$ 4,500
9130 · Supplies/Grounds	\$ 12,500	\$ 15,000	\$ 13,500
9131 · Field Costs	\$ 7,500	\$ 10,500	\$ 10,500
9140 · Supplies/VM Cleaning	\$ 22,043	\$ 22,000	\$ 26,452
9150 · Supplies/VM Paper	\$ 16,129	\$ 16,000	\$ 19,355
9200 · Small Equipment	\$ 25,000	\$ 25,000	\$ 25,000
9210 · 5K Race Expense	\$ 24,500	\$ 36,000	\$ 36,600
9212 · Butlerville Day Events	\$ 4,200	\$ 3,446	\$ 3,700
9222 · Kids Sports Camp	\$ 2,500	\$ 2,527	\$ 2,500
9224 · Flag Football	\$ 24,000	\$ 29,000	\$ 26,000
9225 · Junior Jazz	\$ 24,000	\$ 29,000	\$ 26,000
9226 · CWH Youth Soccer	\$ 24,500	\$ 25,000	\$ 25,000
Total Expense	\$ 5,572,790	\$ 5,775,955	\$ 5,983,516
Net Ordinary Income	\$ 403,041	\$ 362,972	\$ 223,012
Other Income/Expense			
9300 · Capital Equipment/Improvement	\$ 408,852	\$ 345,000	\$ 493,915
9301 · Capital Lease	\$ 148,274	\$ 137,112	\$ 144,914
9302 · Bond Payments		\$ -	\$ -
Total Other Expense	\$ 557,126	\$ 482,112	\$ 638,829
Net With Other Expense	\$ (154,085)	\$ (119,140)	\$ (415,817)
<i>From Capital Reserves</i>		\$ 119,140	\$ 415,817
Balance		\$ -	\$ -
Depreciation (estimate)			
Total with Depreciation			

Cottonwood Heights Parks and Recreation Service Area 2024 FEE & PROGRAM RATES

MEMBERSHIPS (Fee)	2024
Ultimate youth resident 3 month (14-17 years)	\$ 69.00
Ultimate youth resident 1 year (14-17 years)	\$ 165.00
Ultimate youth non-resident 3 months (14-17 years)	\$ 144.00
Ultimate youth non-resident 1 year (14-17 years)	\$ 345.00
Premium youth resident 3 month (14-17 years)	\$ 48.00
Premium youth resident 1 year (14-17 years)	\$ 115.00
Premium youth non-resident 3 month (14-17 years)	\$ 100.00
Premium youth non-resident 1 year (14-17 years)	\$ 240.00
Basic youth resident 3 month (3-13 years)	\$ 42.00
Basic youth resident 1 year	\$ 100.00
Basic youth non-resident 3 month (3-13 years)	\$ 85.00
Basic youth non-resident 1 year	\$ 200.00
Ultimate single resident 1 year	\$ 305.00
Ultimate single resident 3 month	\$ 127.00
Ultimate single non-resident 1 year	\$ 610.00
Ultimate single non-resident 3 month	\$ 254.00
Ultimate single res/corp 1 year	\$ 305.00
Ultimate single res/corp 3 month	\$ 127.00
Premium single resident 1 year	\$ 220.00
Premium single resident 3 month	\$ 92.00
Premium single non-resident 1 year	\$ 485.00
Premium single non-resident 3 month	\$ 202.00
Premium single res/corp 1 year	\$ 220.00
Premium single res/corp 3 month	\$ 92.00
Ultimate couple resident 1 year	\$ 458.00
Ultimate couple resident 3 month	\$ 191.00
Ultimate couple non-resident 1 year	\$ 855.00
Ultimate couple non-resident 3 month	\$ 354.00
Ultimate couple res/corp 1 year	\$ 458.00
Ultimate couple res/corp 3 month	\$ 191.00
Premium couple resident 1 year	\$ 330.00
Premium couple resident 3 month	\$ 138.00
Premium couple non-resident 1 year	\$ 635.00
Premium couple non-resident 3 month	\$ 265.00
Premium couple res/corp 1 year	\$ 330.00
Premium couple res/corp 3 month	\$ 138.00
Ultimate family resident 1 year	\$ 513.00
Ultimate family resident 3 month	\$ 214.00
Ultimate family non-resident 1 year	\$ 930.00
Ultimate family non-resident 3 month	\$ 385.00
Ultimate family res/corp 1 year	\$ 513.00
Ultimate family res/corp 3 month	\$ 214.00
Premium family resident 1 year	\$ 385.00

Premium family resident 3 month	\$	160.00
Premium family non-resident 1 year	\$	690.00
Premium family non-resident 3 month	\$	285.00
Premium family res/corp 1 year	\$	385.00
Premium family res/corp 3 month	\$	160.00
Ultimate senior single resident 1 year	\$	185.00
Ultimate senior single resident 3 month	\$	77.00
Ultimate senior single non-resident 1 year	\$	370.00
Ultimate senior single non-resident 3 month	\$	160.00
Ultimate senior single res/corp 1 year	\$	185.00
Ultimate senior single res/corp 3 month	\$	77.00
Premium senior single resident 1 year	\$	130.00
Premium senior single resident 3 month	\$	54.00
Premium senior single non-resident 1 year	\$	280.00
Premium senior single non-resident 3 month	\$	117.00
Premium senior single res/corp 1 year	\$	130.00
Premium senior single res/corp 3 month	\$	54.00
Ultimate senior couple resident 1 year	\$	278.00
Ultimate senior couple resident 3 month	\$	116.00
Ultimate senior couple non-resident 1 year	\$	565.00
Ultimate senior couple non-resident 3 month	\$	235.00
Ultimate senior couple res/corp 1 year	\$	278.00
Ultimate senior couple res/corp 3 month	\$	116.00
Premium senior couple resident 1 year	\$	195.00
Premium senior couple resident 3 month	\$	81.00
Premium senior couple non-resident 1 year	\$	380.00
Premium senior couple non-resident 3 month	\$	158.00
Premium senior couple res/corp 1 year	\$	195.00
Premium senior couple res/corp 3 month	\$	81.00
Active military resident		50% off resident
Active military non-resident		50% off non-resident
Ultimate disability resident 3 month	\$	69.00
Ultimate disability resident 1 year	\$	165.00
Ultimate disability non-resident 3 month	\$	144.00
Ultimate disability non-resident 1 year	\$	345.00
Premium disability resident 3 month	\$	48.00
Premium disability resident 1 year	\$	115.00
Premium disability non-resident 3 month	\$	100.00
Premium disability non-resident 1 year	\$	240.00
Non resident corporate 1 year (all non resident levels)		20% off non-resident
Monthly Easy Pay per month		See Form
Group Homes membership		<i>Varies</i>
Daily Admissions (Fee)		2024
Adult (18-61) Daily Admission	\$	7.00
Adult (18-61) Daily Admission w/a fitness class	\$	8.00
Senior (62+) Daily Admission	\$	6.00
Senior (62+) Daily Admission w/a fitness class	\$	7.00

Youth (3-17) Daily Admission	\$	5.00
Youth (14-17) Daily Admission w/a fitness class *must be 14*	\$	6.00
Person w/Disability	\$	5.00
Person w/Disability w/a fitness class *must by 14*	\$	6.00
Ages two and under		Free
Premium & Basic members		\$1.00 off fitness class
Group Rate for Aquatics, Wallyball, & Ice Arena (25+ w/reservations)		\$4.50/person
Combo Punch Cards (Fee)		2024
Premium member youth (14-17) combo 10 punch	\$	40.00
Premium member youth (14-17) combo 20 punch	\$	80.00
Premium member adult combo 10 punch card	\$	63.00
Premium member adult combo 20 punch card	\$	126.00
Premium member senior combo 10 punch card	\$	54.00
Premium member senior combo 20 punch card	\$	108.00
Non member youth (14 - 17) combo 10 punch card	\$	54.00
Non member youth (14-17) combo 20 punch card	\$	108.00
Non member adult combo 10 punch card	\$	72.00
Non member adult combo 20 punch card	\$	144.00
Non member senior combo 10 punch card	\$	63.00
Non member senior combo 20 punch card	\$	126.00
AQUATICS (Program Rates)		2024
LESSONS		
Member swim lessons - 6 lessons	\$	42.00
Non member swim lessons - 6 lessons	\$	48.00
Member swim lessons - 8 lessons	\$	48.00
Non member swim lessons - 8 lessons	\$	55.00
Member - 1 session pre comp	\$	54.00
Non member - 1 session pre comp	\$	62.00
Member master swim	\$	6.00
Non member master swim	\$	7.00
SWIM TEAM - PER QUARTER		
Members otters and stingrays	\$	225.00
Non members otters and stingrays	\$	250.00
Members tiger sharks	\$	300.00
Non member tiger sharks	\$	325.00
Members seniors	\$	350.00
Non member seniors	\$	375.00
WATER POLO		
Member Splashball	\$	48.00
Non Member Splash Ball	\$	56.00
Member Junior Polo	\$	48.00
Non Member Junior Polo	\$	56.00
Member Middle School Age Polo (price varies by season)		\$80-\$130
Non Member Middle School Age Polo (price varies by season)		\$95-\$150
Member High School Age Polo (price varies by season)		\$160-\$270
Non Member High School Age Polo (price varies by season)		\$190-\$300
MISCELLANEOUS		

Boy scout swimming merit badge	\$	15.00
Boy scout lifesaving merit badge	\$	15.00
Boy scout first aid merit badge	\$	10.00
Lifeguard training	\$	80.00
Member CPR/First Aid training		\$40-\$50
Non member CPR/First Aid training		\$55-\$65
Member water safety training	\$	65.00
Non member water safety training	\$	90.00
RENTAL - PER HOUR		
Splash party room per hour	\$	25.00
Member splash zone (0-25 people)	\$	100.00
Non member splash zone (0-25 people)	\$	125.00
Member splash zone (26-50 people)	\$	125.00
Non member splash zone (26-50 people)	\$	150.00
Member specialty pool	\$	50.00
Non member specialty pool	\$	60.00
Member racing pool / dive tank	\$	115.00
Non member racing pool / dive tank	\$	140.00
Member all indoor pools	\$	200.00
Non member all indoor pools	\$	250.00
FITNESS CAMPS (Program Rates)		
	2024	
FIT KIDS		
Fit Kids Ultimate member youth		No Charge
Fit Kids premium, basic or non member youth		\$3-\$4
SPECIAL		
Fitness Camps		\$50-\$175
FACILITY ROOM RENTAL - PER HOUR (Program Rates)		
	2024	
Dance room	\$	25.00
Specialty room	\$	25.00
Basketball Gym rental - personal rate / per hour		\$50-75
Basketball Gym rental - commercial rate / per hour		\$75-100
Basketball Gym rental 1/2 court - personal rate/hour		\$37.50-\$50
TRACK (Program Rates)		
	2024	
Non-member adult track	\$	4.00
Non-member senior or youth track	\$	4.00
Non-member youth, adult, senior track 10 punch card	\$	36.00
Non-member youth, adult, senior track 20 punch card	\$	72.00
ICE ARENA (Program Rates)		
	2024	
LESSONS		
Member 6 ice skating lessons	\$	60.00
Non member 6 ice skating lessons	\$	70.00
Late ice skating lessons registration	\$	5.00
MISCELLANEOUS		
Puck Practice member	\$	6.00
Puck Practice non member	\$	7.00
Freestyle/Puck walk on	\$	9.00
Freestyle member registration	\$	6.00

Freestyle non member registration	\$ 7.00
Ice party room rental per public skate	\$ 50.00
Ice party room rental per hour	\$ 25.00
Ice arena rental per hour	\$ 200.00
Ice arena rental per hour with staff (TBD by CHRC)	\$ 240.00
Ice arena rental outside of operating hours	additional \$25/hour
Skate guard rate per hour - additional	\$ 15.00
Ice arena Partner (CHFSC, Jr. Grizz, etc.) rental per hour	\$ 175.00
NURSERY (Program Rates)	2024
Under age 2 per hour	\$ 3.00
Over age 2 per hour	\$ 3.00
PARKS (Program Rates)	2024
PAVILIONS	
Antczak	\$60-\$90
Butler	\$60-\$90
Bywater	\$60-\$90
Mill Hollow	\$60-\$90
Mountview (City residents only)	\$70-\$100
Equipment rental refundable deposit	\$ 50.00
Water key rental-refundable deposit	\$ 25.00
Food Truck (private event only)	\$ 50.00
ATHLETIC FIELDS	
Field rental per hour	\$25-\$35
Field marking - per field - per season	\$75-100
Community Partner-per hour/per field	\$15-\$25
Tournament fee - per team	\$ 25.00
Concessions	TBD
SKATE PARK	
Skate park private rental - per hour	\$150.00-\$250.00
YOUTH RECREATION PROGRAMS (Program Rates)	2024
Flag football	\$65.00/\$75.00
Youth Soccer	\$65.00/\$75.00
Kids Camp per day	\$25 mem/\$30 non
Kids Camp per week	\$85 memb/\$95 non
After school camp per day	\$5-10
Junior Jazz	\$80.00/\$90.00
Programs Late Registration Fee	\$ 10.00
RACQUETBALL / WALLYBALL (Program Rates)	2024
RESERVATIONS	
Member Pre-Reservation (up to 2 hours)	No charge
Non member - per court hour	\$ 10.00
SPECIAL EVENTS (Program Rates)	2024
Adult 5k race entry	\$ 30.00
Adult 5k late race entry	\$35-\$50
Children 5k race entry	\$ 20.00
Children 5k late race entry	\$ 25.00
Special Event Hosting Fee	\$ 500.00

Cleaning Fees

\$50-\$250

OUTDOOR TENNIS / PICKLEBALL (Program Rates)

2024

RESERVATIONS

Member Pre-Reservation (up to 2 hours)

No charge

Non member - per court hour

\$ 10.00

Standing reservation (Members/Tennis only April-October)

\$ 100.00

LESSONS

Member - 8 lessons LTP

\$ 50.00

Non member - 8 lessons LTP

\$ 60.00

Member - Specialized/hour

\$ 15.00

Non Member -Special

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 20th day of November 2023
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Patti Hansen

Bart Hopkin

Dan Morzelewski

Staff Present:

Ben Hill

Lyse' Durrant

Audrey Durfee

Melissa Ruff

Bonnie Harris

Andrew Davis

Allie Brown

A Work Session was held on November 20, 2023 @ 3:45pm where there was a discussion on the proposed 2024 Budget and Fee schedule, and any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:30pm

General Business

A. Verification of Compliance – Open Meeting Law – Patti Hansen

B. Pledge of Allegiance

- Mr. Hopkin led the Pledge of Allegiance.

C. Review and Approval of October 2023 Board Minutes – Bart Hopkin

- After review, Mr. Hopkin made a motion to approve the October 2023 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting "Yes."

D. Review and Approval of the Financial Statement for October 2023 – Ben Hill

- Mr. Hill presented the Financial Statement for October 2023 to the Board.
- After review, Mr. Morzelewski made a motion to approve the October 2023 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting "Yes."

E. Review and approval of Accounts Payable Selected Entries for October 2023 – Lyse' Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for October 2023 to the Board.
- After review, Mr. Hopkin made a motion to approve the October 2023 Accounts Payable Selected Entries. Ms. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting "Yes."

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments.

B. Board District Representation Reports – Trustees

- Ms. Hansen has been pleased with the new playgrounds and how they have had a positive effect on the community.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Cottonwood Heights Community Playgrounds (TRCC):
 - Antczak Playground / Mill Hollow / Bywater Playgrounds – Completed
 - Bywater and Antczak Playground Additional Site Improvements and Contingencies:
 - Plan Completion Date is before December 15, 2023
- Bywater Park Master Plan:
 - Public Open House at the CHRC:
 - Monday, November 20th (6-7PM)
- CH2:
 - Report on Tuesday, October 24th Meeting (Lyse’):
 - Thanksgiving 5K: Thursday, November 23rd (9AM)
 - 2024 Exhibit:
 - Ferguson Park / Snow Removal
 - Next Meeting is Tuesday, November 28th at 10AM (Patti)
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, October 25th Meeting:
 - Ferguson Park Concerns and Questions
 - Cottonwood Heights Arts Council – Mountview Park, etc.
 - Next Meeting is Wednesday, November 29th (6-8PM)
 - Bywater Master Plan – Scott
 - Andy / VIP Reports
- Upcoming Board Meetings:
 - 2023 Public Hearing – Budget
 - December 20th, 2023 at 6PM (5:15PM Work Session)
- Other:
 - UASD Annual Convention (November 8th – 10th)
 - Monster Mash at CHRC (Friday, October 27th)

D. Information and Discussion of the Proposed 2024 Budget and Fee Schedule – Ben Hill

- Mr. Hill presented information regarding the proposed 2024 Budget and Fee Schedule.
- To be brought back in Special Business.

E. Information and Discussion of appointment of 2024 Board of Trustees Positions – Patti Hansen.

- Ms. Hansen presented information regarding the Appointment of the 2024 Board of Trustees Positions.
- To be brought back in Special Business during the December 2023 Board Meeting

F. Information and Discussion of the 2024 Trustee Meeting Dates – Patti Hansen

- Ms. Hansen presented information regarding the 2024 Board of Trustees Meeting Dates.
- To be brought back in Special Business during the December 2023 Board Meeting.

G. Information and Discussion regarding Personnel Policy Section XII- Employee Classification- Ben Hill

- Ms. Ruff presented information regarding changes to the Personnel Policy Section XII - Employee Classification
- To be brought back in Special Business during the December 2023 Board Meeting.

Special Business

A. Consideration and Recommendation to Approve the 2024 Proposed Budget and Fee Schedule – Resolution 2023-16

- After review, Mr. Morzelewski made a motion to approve the 2024 Proposed Budget and Fee Schedule – Resolution 2023-16. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin and Mr. Morzelewski voting "Yes."

Meeting Adjourned at 5:09pm

The next meeting of the Board will be held December 20, 2023 @ 6:00pm

Cottonwood Heights Parks and Recreation Monthly Consolidated Board Financials

November 2023

		Nov 23	Budget	% of Budget	Jan - Nov 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense								
Income								
4000 · MEMBERSHIPS		59,902.55	56,000.00	106.97%	713,734.48	695,000.00	102.7%	760,000.00
4010 · SILVER SNEAKERS		7,742.50	5,900.00	131.23%	92,212.20	65,800.00	140.14%	72,000.00
4100 · ARENA ADMISSIONS		12,135.51	5,000.00	242.71%	84,248.80	71,000.00	118.66%	100,000.00
4120 · LTS GROUP SKATE LESSONS		55.00	2,000.00	2.75%	44,130.78	39,000.00	113.16%	45,000.00
4130 · BMS SKATE LESSONS		0.00	0.00	0.0%	5,475.00	6,000.00	91.25%	6,000.00
4140 · FREESTYLE		7,936.76	7,000.00	113.38%	104,086.19	66,000.00	157.71%	70,000.00
4150 · PRIVATE ARENA RENTAL		26,357.25	18,000.00	146.43%	204,098.52	165,000.00	123.7%	200,000.00
4160 · PRIVATE SKATE LESSONS		1,440.00	1,000.00	144.0%	14,943.00	10,100.00	147.95%	11,000.00
4200 · POOL ADMISSIONS		4,132.00	2,500.00	165.28%	255,268.26	302,000.00	84.53%	305,000.00
4210 · PUBLIC SWIM LESSONS		3,010.00	5,000.00	60.2%	89,952.85	102,000.00	88.19%	105,000.00
4220 · PRIVATE SWIM LESSONS		175.00	425.00	41.18%	2,575.00	4,475.00	57.54%	4,800.00
4230 · AQUACISE		175.00	300.00	58.33%	3,482.50	5,000.00	69.65%	5,200.00
4240 · SPECIALTY CLASSES		75.00	150.00	50.0%	2,863.75	4,400.00	65.09%	4,500.00
4250 · TEAM DUES		0.00	400.00	0.0%	731.00	6,600.00	11.08%	7,000.00
4255 · TEAM UNIFY INCOME		2,869.10	5,000.00	57.38%	189,403.41	191,000.00	99.16%	230,000.00
4260 · TEAM MEET FEES		12.00	1,500.00	0.8%	4,699.50	11,000.00	42.72%	12,000.00
4275 · INVITATIONAL		0.00	0.00	0.0%	35,051.66	30,500.00	114.92%	30,500.00
4280 · PRE-COMP		2,046.00	2,000.00	102.3%	32,286.00	32,500.00	99.34%	35,000.00
4290 · WATER POLO		0.00	150.00	0.0%	15,121.74	24,850.00	60.85%	25,000.00
4300 · TRACK ADMISSIONS		204.26	200.00	102.13%	1,370.57	900.00	152.29%	1,000.00
4310 · GYM ADMISSIONS		983.18	1,000.00	98.32%	9,746.33	9,500.00	102.59%	10,500.00
4320 · GYM RENTAL		1,725.00	2,000.00	86.25%	22,125.00	16,500.00	134.09%	18,500.00
4400 · RB COURT FEES		1,766.03	1,200.00	147.17%	21,059.51	13,800.00	152.61%	15,000.00
4500 · LOCKERS		652.50	750.00	87.0%	6,248.00	6,250.00	99.97%	6,500.00
4600 · AEROBICS/CYCLE		2,529.00	1,750.00	144.51%	23,977.50	23,250.00	103.13%	25,000.00
4605 · AEROBIC CAMPS		0.00	0.00	0.0%	765.00	1,500.00	51.0%	1,500.00
4610 · ROOM RENTAL		-572.50	3,000.00	-19.08%	30,350.45	26,000.00	116.73%	30,000.00
4615 · MISC INCOME		0.00			10.00			
4630 · PERSONAL TRAINERS		234.00	500.00	46.8%	3,156.00	4,600.00	68.61%	5,000.00
4640 · WEIGHT ROOM		5,780.79	3,000.00	192.69%	50,317.84	29,500.00	170.57%	32,500.00
4660 · ADVERTISING		0.00	50.00	0.0%	425.00	1,000.00	42.5%	1,000.00
4700 · NURSERY		288.00	700.00	41.14%	4,428.98	7,300.00	60.67%	8,000.00
4710 · SNACK BAR		0.00	0.00	0.0%	10,085.00	10,500.00	96.05%	10,500.00
4720 · VENDING		569.78	500.00	113.96%	15,324.29	13,250.00	115.66%	13,750.00
4730 · PRO SHOP		147.99	725.00	20.41%	3,804.37	4,890.00	77.8%	5,000.00

Cottonwood Heights Parks and Recreation Monthly Consolidated Board Financials

November 2023

	Nov 23	Budget	% of Budget	Jan - Nov 23	YTD Budget	% of Budget	Annual Budget
4735 · POSTAGE/COPIES	0.00	5.00	0.0%	10.13	50.00	20.26%	50.00
4740 · CANYON'S SCHOOL DISTRICT	0.00	0.00	0.0%	191,179.69	179,019.00	106.79%	179,019.00
4760 · REBATES	0.00	0.00	0.0%	8,939.45	3,500.00	255.41%	3,500.00
4800 · PAVILION	0.00	0.00	0.0%	20,053.00	17,250.00	116.25%	17,250.00
4810 · FIELD FEES	16,875.00	2,500.00	675.0%	38,269.50	17,000.00	225.12%	30,000.00
4820 · TENNIS	35.00	400.00	8.75%	23,657.42	18,500.00	127.88%	18,500.00
4821 · PICKLEBALL TOURNAMENT ENTRY	0.00	0.00	0.0%	6,719.00	6,000.00	111.98%	6,000.00
4823 · OUTDOOR COURT RESERVATIONS	115.00	50.00	230.0%	6,120.50	6,450.00	94.89%	6,500.00
4830 · ADMIN FEES	2,500.00	0.00	100.0%	2,500.00	0.00	100.0%	2,500.00
4910 · FOUNDATION / DONATIONS	0.00			317.63			
4916 · 5-K RACE INCOME	38,845.20	25,500.00	152.33%	51,413.40	29,000.00	177.29%	45,000.00
4918 · COTTONWOOD HEIGHTS CITY HOSTING	0.00	0.00	0.0%	10,000.00	10,000.00	100.0%	10,000.00
4920 · PROPERTY TAX REVENUE	1,606,571.41	1,750,000.00	91.8%	1,994,499.98	2,031,450.00	98.18%	2,900,000.00
4921 · FEE IN LIEU, ETC.	0.00	10,050.00	0.0%	139,361.72	158,525.00	87.91%	180,000.00
4930 · INTEREST INCOME	2,287.29	750.00	304.97%	53,646.34	8,700.00	616.63%	9,000.00
4965 · CWH CITY MNTNC CONTRACT	15,313.83	15,939.00	96.08%	192,273.27	175,329.00	109.66%	191,262.00
4972 · KIDS SPORTS CAMP INCOME	-42.50	0.00	100.0%	53,052.20	47,500.00	111.69%	47,500.00
4973 · FLAG FOOTBALL INCOME	0.00	0.00	0.0%	40,339.50	35,000.00	115.26%	35,000.00
4974 · JR. JAZZ	757.50	1,000.00	75.75%	38,996.50	33,000.00	118.17%	33,000.00
4975 · CWH YOUTH SOCCER	0.00	0.00	0.0%	65,676.00	50,000.00	131.35%	50,000.00
Total Income	1,825,629.43	1,933,894.00	94.4%	5,034,583.71	4,827,238.00	104.3%	5,975,831.00
Gross Profit	1,825,629.43	1,933,894.00	94.4%	5,034,583.71	4,827,238.00	104.3%	5,975,831.00
Expense							
5000 · ADMIN/BENEFITED EMPLOYEES	56,874.09	55,683.00	102.14%	443,246.88	442,240.00	100.23%	469,867.00
5001 · ADMIN FICA,WC,S,V	4,627.26	6,681.00	69.26%	37,465.11	53,061.00	70.61%	56,384.00
5010 · WAGES/MANAGER ON DUTY	7,186.25	6,700.00	107.26%	55,540.04	54,850.00	101.26%	58,850.00
5020 · WAGES/NURSERY	2,194.92	5,000.00	43.9%	14,693.99	36,850.00	39.88%	40,000.00
5040 · WAGES/CSR	19,452.21	16,500.00	117.89%	154,284.86	151,000.00	102.18%	162,000.00
5041 · ADMIN WAGES/FICA,WRKCOMP	2,412.30	3,264.00	73.91%	19,804.39	28,938.00	68.44%	31,302.00
5100 · SALARIES/AQUATICS	25,738.14	26,152.00	98.42%	206,407.89	209,331.00	98.6%	224,866.00
5101 · AQUATICS, SALARY,FICA,WRKCOMP	2,243.69	3,138.00	71.5%	19,275.22	25,117.00	76.74%	26,984.00
5110 · WAGES/SWIM INSTRUCTORS	4,128.82	3,000.00	137.63%	68,221.22	57,137.00	119.4%	59,637.00
5120 · WAGES/SPECIALTY CLASSES	0.00	100.00	0.0%	1,369.17	3,425.00	39.98%	3,500.00
5130 · WAGES/LIFEGUARDS	29,830.13	22,500.00	132.58%	343,615.00	365,500.00	94.01%	388,000.00
5140 · WAGES/AQUACISE INSTRUCTORS	3,550.02	2,000.00	177.5%	25,672.58	25,540.00	100.52%	26,240.00
5141 · WAGES/AQUATICS/FICA,WRKCOMP	3,383.96	3,012.00	112.35%	39,386.41	53,951.00	73.0%	57,285.00
5160 · WAGES/SWIM TEAM	3,074.10	6,888.00	45.96%	43,731.81	58,795.00	74.38%	63,305.00

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

November 2023

	Nov 23	Budget	% of Budget	Jan - Nov 23	YTD Budget	% of Budget	Annual Budget
5161 · SWIM TEAM WAGES/FICA,WKCOMP	303.67	802.00	37.86%	4,211.23	7,054.00	59.7%	7,597.00
5200 · SALARIES/PROGRAMS	18,662.92	16,892.00	110.48%	139,940.43	136,163.00	102.77%	147,401.00
5201 · SALARIES/PROGRAMS,FICA,WC,S,V	1,633.72	2,027.00	80.6%	13,312.28	16,336.00	81.49%	17,688.00
5210 · WAGES/AEROBICS	10,764.33	10,500.00	102.52%	84,032.83	81,750.00	102.79%	88,500.00
5240 · WAGES/SKATE GUARDS	10,110.10	6,750.00	149.78%	64,514.28	57,000.00	113.18%	65,500.00
5250 · WAGES/ILTS INSTRUCTORS	2,532.99	3,000.00	84.43%	23,013.65	31,205.00	73.75%	33,705.00
5260 · WAGES/SUPER SPORT	91.39	0.00	100.0%	26,572.41	28,890.00	91.98%	28,890.00
5261 · WAGES/YOUTH SPORTS	0.00	1,460.00	0.0%	0.00	17,610.00	0.0%	19,260.00
5264 · WAGES/YOUTH SOCCER	1,010.12			7,193.60			
5266 · WAGES/FLAG FOOTBALL	648.71			6,405.10			
5268 · WAGES/JUNIOR JAZZ	71.25			5,382.17			
5270 · WAGES/TENNIS INSTRUCTORS	47.76	0.00	100.0%	8,408.43	5,885.00	142.88%	5,885.00
5271 · WAGES/ARENA,FICA,WC,S,V	1,802.71	2,605.00	69.2%	17,449.02	26,680.00	65.4%	29,009.00
5300 · SALARIES/OPERATIONS	26,825.01	26,598.00	100.85%	213,284.56	212,792.00	100.23%	230,524.00
5301 · SALARIES/OPER,FICA,WC,S,V	2,566.07	3,191.00	80.42%	22,780.42	25,526.00	89.24%	27,663.00
5310 · WAGES/OPERATIONS	4,157.04	4,745.00	87.61%	31,139.86	37,949.00	82.06%	41,110.00
5311 · WAGES/OPER,FICA,WC,S,V	420.74	571.00	73.69%	3,669.52	4,554.00	80.58%	4,933.00
5400 · SALARIES/GROUNDS	33,500.73	32,023.00	104.62%	224,288.94	256,188.00	87.55%	277,537.00
5401 · SALARY/GOUNDS,FICA,WC,S,V	3,077.12	3,842.00	80.09%	23,614.99	30,734.00	76.84%	33,304.00
5410 · WAGES/GROUNDS	2,860.51	1,092.00	261.95%	30,039.47	58,750.00	51.13%	58,750.00
5411 · WAGES/GROUNDS,FICA,WC,S,V	389.82	132.00	295.32%	4,431.44	7,050.00	62.86%	7,050.00
5500 · SALARIES/VISUAL MAINTENANCE	14,380.94	14,392.00	99.92%	114,894.10	116,142.00	98.93%	125,737.00
5501 · SALARIES/V.M.FICA,WC,S,V	1,305.92	1,727.00	75.62%	11,388.55	13,933.00	81.74%	15,088.00
5510 · WAGES,VISUAL MINTNC	2,921.30	5,574.00	52.41%	22,356.06	44,589.00	50.14%	47,880.00
5511 · WAGES,VISUAL MINTNC,FICA,WC,S,V	360.31	668.00	53.94%	3,414.64	5,345.00	63.89%	5,746.00
5960 · PAYROLL GENERAL/UNEMPLOYMENT	0.00			7,206.84			
6000 · UT STATE RETIREMENT	31,276.81	33,000.00	94.78%	238,250.39	242,000.00	98.45%	250,000.00
6010 · HEALTH INS,DISABILITY	30,026.30	27,750.00	108.2%	248,418.28	332,500.00	74.71%	347,000.00
6011 · HEALTH INS-SEC 125 PR DEDUCT	500.64			993.78			
6030 · BOARD FEES	1,533.74	4,500.00	34.08%	19,709.27	27,000.00	73.0%	30,500.00
6040 · TRAVEL	998.20	1,850.00	53.96%	14,111.25	17,000.00	83.01%	18,000.00
6050 · TRAINING/WORKSHOPS	0.00	1,500.00	0.0%	9,261.61	15,000.00	61.74%	15,750.00
6560 · PAYROLL EXPENSES	0.00			-52.36			
6999 · PAYROLL/PAYLOCITY DISCREPANCY	0.00			-6.42			
7001 · MARKETING	230.97	1,500.00	15.4%	6,981.08	12,000.00	58.18%	12,500.00
7010 · AUDITING	0.00	0.00	0.0%	14,737.50	20,500.00	71.89%	20,500.00
7020 · CONSULTING	0.00	5,000.00	0.0%	8,864.25	41,500.00	21.36%	45,000.00

Cottonwood Heights Parks and Recreation Monthly Consolidated Board Financials

November 2023

	Nov 23	Budget	% of Budget	Jan - Nov 23	YTD Budget	% of Budget	Annual Budget
7040 · DUES & SUBSCRIPTIONS	3,993.54	21,168.00	18.87%	73,315.60	95,798.00	76.53%	106,050.00
7050 · PROPERTY INSURANCE	0.00	0.00	0.0%	114,855.76	112,000.00	102.55%	112,000.00
7060 · LEGAL/CONSULTING,ADVERTISING	1,630.00	0.00	100.0%	3,277.80	6,500.00	50.43%	6,500.00
7065 · CWH CITY CONTRACT EXP	1,385.19	3,000.00	46.17%	51,681.41	35,273.00	146.52%	37,273.00
7090 · RETIRED EMPLOYEE BENEFITS	0.00	0.00	0.0%	0.00	25,000.00	0.0%	25,000.00
7130 · BANK/CREDIT CARD SRVC CHARGES	5,032.04	4,000.00	125.8%	81,855.28	54,000.00	151.58%	58,000.00
7140 · OVER/SHORT	-42.95			-254.43			
7200 · SWIM TEAM REIMBURSABLES	6,531.47	7,000.00	93.31%	48,905.43	54,740.00	89.34%	56,240.00
7215 · INVITATIONAL EXP	0.00	0.00	0.0%	17,674.36	15,000.00	117.83%	15,000.00
7220 · SWIM TEAM EXPENSE	2,710.72	200.00	1,355.36%	24,789.95	23,700.00	104.6%	25,700.00
7221 · TEAM UNIFY EXPENSES	0.00	0.00	0.0%	1,498.00	4,500.00	33.29%	4,500.00
7230 · WATER POLO EXP	69.70	400.00	17.43%	11,230.17	18,400.00	61.03%	20,000.00
7540 · TELEPHONE EXP	2,612.30	1,300.00	200.95%	22,907.65	20,000.00	114.54%	20,000.00
7550 · UTILITIES/GAS	20,047.86	21,000.00	95.47%	328,968.59	252,500.00	130.29%	265,000.00
7551 · UTILITIES/ELECTRICITY	19,669.09	17,000.00	115.7%	230,908.13	224,000.00	103.08%	241,000.00
7552 · UTILITIES/SEWER	0.00	0.00	0.0%	12,420.00	13,281.00	93.52%	17,708.00
7553 · UTILITIES/WATER	39,008.40	22,900.00	170.34%	44,698.79	29,990.00	149.05%	30,000.00
7561 · UTILITIES/GROUNDS/ELECT	788.96	600.00	131.49%	5,313.56	7,100.00	74.84%	7,700.00
7562 · UTILITIES/GROUNDS,WATER	43,054.26	41,000.00	105.01%	70,548.37	55,000.00	128.27%	55,000.00
7563 · UTILITIES/GROUNDS,SEWER-GARBAGE	2,192.64	2,250.00	97.45%	29,857.25	26,000.00	114.84%	28,000.00
7700 · AUTO EXP	15,818.92	1,429.00	1,106.99%	27,233.40	14,521.00	187.55%	15,350.00
8000 · REP & MNTNC ADMIN	1,554.39	1,000.00	155.44%	13,702.49	12,500.00	109.62%	13,500.00
8010 · REP & MNTNC/POOLS	120.00	1,000.00	12.0%	51,623.73	29,000.00	178.01%	30,000.00
8020 · REP & MNTNC/ARENA	1,975.74	2,000.00	98.79%	16,509.23	28,500.00	57.93%	30,000.00
8030 · REP & MNTNC/GYM,WT RMS	658.43	1,000.00	65.84%	14,459.57	11,000.00	131.45%	12,000.00
8036 · REP & MNTNC/TENNIS	0.00	75.00	0.0%	239.98	1,000.00	24.0%	1,000.00
8040 · REP & MNTNC/SNACK BAR	85.00	0.00	100.0%	1,595.24	2,500.00	63.81%	2,500.00
8050 · REP & MNTC OP, PARKS, VM	11,495.10	5,500.00	209.0%	179,661.93	126,300.00	142.25%	130,800.00
8100 · PRO SHOP/COST OF GOODS	0.00	250.00	0.0%	2,604.50	4,750.00	54.83%	5,000.00
8130 · UNIFORMS EXPENSE	4,043.00	0.00	100.0%	10,893.37	13,000.00	83.8%	13,000.00
8140 · UNIFORMS AQUATICS	0.00	0.00	0.0%	3,969.92	7,400.00	53.65%	10,000.00
8500 · SUNDRIES	1,454.96	2,630.00	55.32%	11,968.98	14,030.00	85.31%	15,270.00
9000 · SUPPLIES/ADMIN	9,033.73	2,500.00	361.35%	47,802.80	33,500.00	142.7%	35,000.00
9010 · SUPPLIES/OFFICE POSTAGE	213.75	250.00	85.5%	2,555.11	4,400.00	58.07%	4,500.00
9020 · SUPPLIES/COMPUTER	5,176.67	2,500.00	207.07%	37,168.63	32,000.00	116.15%	34,000.00
9040 · SUPPLIES/NURSERY	46.87	125.00	37.5%	1,005.34	1,375.00	73.12%	1,500.00
9050 · SUPPLIES/POOL	31.67	550.00	5.76%	16,106.61	13,650.00	118.0%	14,000.00

Cottonwood Heights Parks and Recreation Monthly Consolidated Board Financials

November 2023

	Nov 23	Budget	% of Budget	Jan - Nov 23	YTD Budget	% of Budget	Annual Budget
9055 · SUPPLIES/POOL(OPERATING)	4,233.69	3,000.00	141.12%	126,877.41	117,000.00	108.44%	120,000.00
9060 · SUPPLIES/AQUACISE	780.76	100.00	780.76%	1,003.29	1,400.00	71.66%	1,500.00
9070 · SUPPLIES/SPECIALTY CLASSES	0.00	500.00	0.0%	6,807.04	9,000.00	75.63%	9,500.00
9080 · SUPPLIES/PROGRAMS	0.00	100.00	0.0%	3,025.09	2,900.00	104.31%	3,000.00
9081 · SUPPLIES/LTS	0.00	100.00	0.0%	946.03	1,150.00	82.26%	1,200.00
9085 · SUPPLIES/ARENA	71.80	100.00	71.8%	6,437.87	6,900.00	93.3%	7,000.00
9090 · SUPPLIES/AEROBICS	0.00	100.00	0.0%	4,926.51	4,900.00	100.54%	5,000.00
9091 · SUPPLIES/SILVER SNEAKERS	0.00	0.00	0.0%	84.65	400.00	21.16%	400.00
9092 · Supplies Aerobic Camp	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
9110 · SUPPLIES/WEIGHT ROOM	1,322.61	100.00	1,322.61%	4,769.36	4,900.00	97.33%	5,000.00
9115 · SUPPLIES/GYM	17.03	75.00	22.71%	1,028.77	1,425.00	72.19%	1,500.00
9116 · SUPPLIES/TENNIS	0.00	0.00	0.0%	1,734.07	2,500.00	69.36%	2,500.00
9120 · SUPPLIES/OPERATIONS	0.00	200.00	0.0%	3,201.97	4,500.00	71.16%	4,500.00
9130 · SUPPLIES/GROUNDS	622.41	1,000.00	62.24%	13,757.70	12,000.00	114.65%	12,500.00
9131 · FIELD COSTS	808.00	0.00	100.0%	10,409.44	7,500.00	138.79%	7,500.00
9140 · SUPPLIES/VM,CLEANING	2,055.81	1,700.00	120.93%	16,913.15	20,343.00	83.14%	22,043.00
9150 · SUPPLIES/VM PAPER	1,806.18	1,200.00	150.52%	12,176.64	14,879.00	81.84%	16,129.00
9200 · SMALL EQUIP	0.00	1,500.00	0.0%	20,241.66	24,500.00	82.62%	25,000.00
9210 · THANKSGIVING 5K RACE EXPENSE	24,146.77	16,000.00	150.92%	30,306.47	23,000.00	131.77%	24,500.00
9212 · BUTLERVILLE DAYS 5K EXPENSE	0.00	0.00	0.0%	3,445.55	4,200.00	82.04%	4,200.00
9222 · KIDS SPORTS CAMP EXPENSE	0.00	0.00	0.0%	2,526.79	2,500.00	101.07%	2,500.00
9224 · FLAG FOOTBALL EXPENSE	0.00	0.00	0.0%	27,936.21	24,000.00	116.4%	24,000.00
9225 · JR. JAZZ EXPENSE	126.59	0.00	100.0%	21,702.59	24,000.00	90.43%	24,000.00
9226 · CWH Youth Soccer expense	0.00	0.00	0.0%	24,696.11	24,500.00	100.8%	24,500.00
Total Expense	606,090.83	562,511.00	107.75%	5,105,434.89	5,256,465.00	97.13%	5,572,790.00
Net Ordinary Income	1,219,538.60	1,371,383.00	88.93%	-70,851.18	-429,227.00	16.51%	403,041.00
Other Income/Expense							
Other Income							
5760 · TRCC/ Grants / Spec Proj Income	0.00			258,459.98			
Total Other Income	0.00			258,459.98			
Other Expense							
9300 · CAPITAL EQUIPMENT/IMPROVEMENTS	44,882.55	0.00	100.0%	474,631.48	408,852.00	116.09%	408,852.00
9301 · CAPITAL & OPERATING LEASES	9,556.83	11,224.00	85.15%	127,594.32	140,384.00	90.89%	148,274.00
Total Other Expense	54,439.38	11,224.00	485.03%	602,225.80	549,236.00	109.65%	557,126.00
Net Other Income	-54,439.38	-11,224.00	485.03%	-343,765.82	-549,236.00	62.59%	-557,126.00
Net Income	1,165,099.22	1,360,159.00	85.66%	-414,617.00	-978,463.00	42.37%	-154,085.00

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Accrual Basis

Cottonwood Heights Parks and Recreation

Bill Payment Register

As of November 30, 2023

Type	Date	Num	Name	Memo	Amount
1016 - GENERAL CHECKING					
Bill Pmt -Check	11/02/2023	64017	AMERICAN FAMILY LIFE...		-49.12
Bill Pmt -Check	11/02/2023	ACH	Citi Cards		-19,485.00
Bill Pmt -Check	11/02/2023	64019	COMCAST		-785.97
Bill Pmt -Check	11/02/2023	64020	CURTIS, RYLEE	REFUND SUPERTOTS	-60.00
Bill Pmt -Check	11/02/2023	64021	FABIANO, ALLISON	Refund Swim lessons	-88.00
Bill Pmt -Check	11/02/2023	64022	GILLAN, EMILY	REFUND JR. JAZZ	-85.00
Bill Pmt -Check	11/02/2023	64023	HODSON, ADAM.	Replaced check #61443 8/26/21	-46.03
Bill Pmt -Check	11/02/2023	64024	JORDAN, LORI	REFUND ROOM RENTAL	-30.00
Bill Pmt -Check	11/02/2023	64025	JOURDON, IVANA	REFUND YOUTH REC LEAGUES	-125.00
Bill Pmt -Check	11/02/2023	64026	MOJO	FLAG FOOTBALL/SOCCER	-2,223.00
Bill Pmt -Check	11/02/2023	64027	MOTION INDUSTRIES	Pump	-600.94
Bill Pmt -Check	11/02/2023	64028	NEW ENGLAND SPORT...	Skate Sharpener	-8,737.21
Bill Pmt -Check	11/02/2023	64029	ROCKY MOUNTAIN PO...		-24,203.14
Bill Pmt -Check	11/02/2023	64030	ROYAL SWIMMING	CHAT TEAM CAPS	-760.00
Bill Pmt -Check	11/02/2023	64031	TURF EQUIPMENT		-124.23
Bill Pmt -Check	11/02/2023	64032	UTAH ICE SKATING	RENTAL SKATES AND SHARPE...	-5,144.91
Bill Pmt -Check	11/02/2023	ACH	UTAH LOCAL GOVERN...		-3,306.60
Bill Pmt -Check	11/02/2023	64034	UTAH SWIMMING	Splash fee	-798.75
Bill Pmt -Check	11/02/2023	64035	WASTE MANAGEMENT		-4,577.27
Bill Pmt -Check	11/02/2023	64036	ZAMBONI	UTS01	-266.53
Bill Pmt -Check	11/07/2023	ACH	UTAH STATE RETIREM...		-12,446.93
Bill Pmt -Check	11/09/2023	ACH	CCG	HR FURNIATURE FINAL 50%	-3,247.00
Bill Pmt -Check	11/09/2023	64037	BLOMQUIST HALE CON...		-385.00
Bill Pmt -Check	11/09/2023	64038	BROWN, ERIN	REFUND SUPERTOTS	-60.00
Bill Pmt -Check	11/09/2023	64039	CEM AQUATICS		-9,478.24
Bill Pmt -Check	11/09/2023	64040	CENTURYLINK		-48.71
Bill Pmt -Check	11/09/2023	64041	CUSTOM WOVEN TOW...	CHAT TEAM TOWELS	-2,406.19
Bill Pmt -Check	11/09/2023	64042	DUFFIN, KAREN	REFUND PICKLEBALL CLINIC	-25.00
Bill Pmt -Check	11/09/2023	64043	MADSEN, MICHELLE	REFUND DEFENSE CLASS	-62.50
Bill Pmt -Check	11/09/2023	64044	MOUNTAINLAND POWE...	109015	-5,438.00
Bill Pmt -Check	11/09/2023	64045	NORCO		-1,499.49
Bill Pmt -Check	11/09/2023	64046	ODOBASIC, KENAN	REFUND OVERPAYMENT MEMB...	-225.23
Bill Pmt -Check	11/09/2023	64047	RAMSEY, GABRIELA	MILEAGE REIMBURSEMENT	-41.79
Bill Pmt -Check	11/09/2023	64048	RIGHTWAY SANITARY ...		-778.75
Bill Pmt -Check	11/09/2023	64049	RMT EQUIPMENT	REPAIR/MAINTENANCE PARKS ...	-3,304.43
Bill Pmt -Check	11/09/2023	64050	STRONG, HANNAH	REFUND JR. JAZZ	-75.00
Bill Pmt -Check	11/09/2023	64051	SUMMIT ENERGY		-16,179.54
Bill Pmt -Check	11/09/2023	64052	USA RACING	5K SHIRTS, BIBS,MEDALS	-16,447.50
Bill Pmt -Check	11/09/2023	64053	VAN VRAGEN, SARAH	REFUND SUPERTOTS	-60.00
Bill Pmt -Check	11/09/2023	64054	WATER STAR USA	100-8481511-001	-107.70
Bill Pmt -Check	11/09/2023	64055	WAXIE SANITARY SUPP...		-263.70
Bill Pmt -Check	11/16/2023	ACH	PUBLIC EMPLOYEES H...	10/23 FLEX REIMBURSEMENT	-750.01
Bill Pmt -Check	11/16/2023	64056	ABSOLUTE DOORS UTAH	DOOR WINDOW KIT	-771.99
Bill Pmt -Check	11/16/2023	64057	AMERICAN CHILLER ME...	GAS METERS FOR OUTDOOR P...	-24,587.86
Bill Pmt -Check	11/16/2023	64058	AMERICAN RED CROSS	LG TRAINING	-42.00
Bill Pmt -Check	11/16/2023	64059	AMERIGAS SALT LAKE ...		-956.03
Bill Pmt -Check	11/16/2023	64060	ATKINSON FITNESS SE...	REPAIR SPIN BIKES	-676.60
Bill Pmt -Check	11/16/2023	64061	BIG COTTONWOOD DR...	STAFF SHIRTS/ CHAT TEAM GE...	-7,877.17
Bill Pmt -Check	11/16/2023	64062	Cottonwood Heights City (1)	5K POLICE	-1,950.00
Bill Pmt -Check	11/16/2023	64063	COTTONWOOD HEIGHT...	OCTOBER INTERSQUAD MEET ...	-686.88
Bill Pmt -Check	11/16/2023	64064	COTTONWOOD IMPRO...		-60.00
Bill Pmt -Check	11/16/2023	64065	CUSTOM WATER TECH...		-455.00
Bill Pmt -Check	11/16/2023	64066	DOMINION ENERGY		-3,868.32
Bill Pmt -Check	11/16/2023	64067	ECONO.PEST		-85.00
Bill Pmt -Check	11/16/2023	64068	ETHERINGTON, TODD (...)	PER DIEM AND MILEAGE FOR S...	-658.50
Bill Pmt -Check	11/16/2023	64069	FUEL NETWORK		-638.19
Bill Pmt -Check	11/16/2023	64070	HILLTOP AQUATIC TEA...	MEET FEES	-1,928.00
Bill Pmt -Check	11/16/2023	64071	INTERMOUNTAIN SOFT ...		-55.00
Bill Pmt -Check	11/16/2023	64072	LANDMARK COMPANIE...	CONCRETE REPAIR	-6,252.84
Bill Pmt -Check	11/16/2023	64073	PACIFIC WATER INC.	2173	-50.00
Bill Pmt -Check	11/16/2023	64074	PYRAMIDE USA INC.	AQUA ZIP FINAL 50%	-7,549.55
Bill Pmt -Check	11/16/2023	64075	SALT LAKE CITY CORP...		-1,084.25
Bill Pmt -Check	11/16/2023	64076	STERICYCLE, INC.		-42.54
Bill Pmt -Check	11/16/2023	64078	ZIONS BANK		-6,525.00
Bill Pmt -Check	11/16/2023	64079	SUPERIOR LOCKSMITH		-7,337.70
Bill Pmt -Check	11/20/2023	64080	DURRANT, LYSE	MILEAGE REIMBURSEMENT	-330.78
Bill Pmt -Check	11/20/2023	64081	HUNTINGTON NATIONA...		-1,181.22

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Accrual Basis

Cottonwood Heights Parks and Recreation

Bill Payment Register

As of November 30, 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	11/20/2023	64082	PUBLIC EMPLOY DISAB...		-574.07
Bill Pmt -Check	11/20/2023	64083	STEADMAN'S RECREAT...	ATV REPAIRS	-1,103.43
Bill Pmt -Check	11/20/2023	64084	ZIONS BANK		-1,850.61
Bill Pmt -Check	11/20/2023	ACH	UTAH STATE RETIREM...		-12,182.38
Bill Pmt -Check	11/24/2023	ACH	Utah State Tax Commissi...	10/23 SALES TAX	-4,958.23
Bill Pmt -Check	11/28/2023	ACH	Citi Cards		-16,575.30
Bill Pmt -Check	11/30/2023	64085	BOLLINGER, TIFFANY	REFUND JR. JAZZ	-85.00
Bill Pmt -Check	11/30/2023	64086	BRADSHAW, BRYNDY	REFUND SWIM LESSONS	-44.00
Bill Pmt -Check	11/30/2023	64087	BRODY CHEMICAL		-310.25
Bill Pmt -Check	11/30/2023	64088	CENTURYLINK		-68.11
Bill Pmt -Check	11/30/2023	64089	CHRISTOPHERSON, AM...	REFUND JR. JAZZ	-42.50
Bill Pmt -Check	11/30/2023	64090	COMCAST		-795.07
Bill Pmt -Check	11/30/2023	64091	FABIAN VANCOTT		-1,630.00
Bill Pmt -Check	11/30/2023	64092	HANKS, ANDREA	REFUND JR. JAZZ	-42.50
Bill Pmt -Check	11/30/2023	64093	KENNEDY, WHITNEY.	MILEAGE REIMBURSEMENT WA...	-27.91
Bill Pmt -Check	11/30/2023	64094	MOUNTAINLAND SUPPLY		-35.00
Bill Pmt -Check	11/30/2023	64095	PUBLIC EMPLOY DISAB...		-581.46
Bill Pmt -Check	11/30/2023	64096	PUBLIC EMPLOYEE HE...		-500.64
Bill Pmt -Check	11/30/2023	64097	PUBLIC EMPLOYEES H...		-26,189.60
Bill Pmt -Check	11/30/2023	64098	RICHARDS LABORATO...		-120.00
Bill Pmt -Check	11/30/2023	64099	RUNSUM TIMING	5K TIMING	-5,825.20
Bill Pmt -Check	11/30/2023	64100	SALT LAKE CITY CORP...		-80,978.41
Bill Pmt -Check	11/30/2023	64109	SEMI SERVICE INC.	NEW PLOW F350	-7,721.60
Bill Pmt -Check	11/30/2023	64110	SOUTH DAVIS AQUATIC...	MEET FEES	-460.00
Bill Pmt -Check	11/30/2023	64111	STAT MEDICAL	FIST AID SUPPLIES	-381.00
Bill Pmt -Check	11/30/2023	64112	STRUCTURE COMPUTE...	LAPTOP, MONITORS	-4,759.70
Bill Pmt -Check	11/30/2023	64113	UASD	DUES	-2,176.00
Bill Pmt -Check	11/30/2023	64114	UTAH SWIMMING	SENIOR STATE CHAMPS	-1,248.00
Bill Pmt -Check	11/30/2023	64115	WESTERN FENCE COM...	SKATE PARK FENCING	-13,531.00
Bill Pmt -Check	11/30/2023	64116	YOUNG, BEN	REFUND JR. JAZZ	-85.00
Total 1016 - GENERAL CHECKING					-405,359.80
TOTAL					-405,359.80

EXECUTIVE DIRECTOR'S REPORT

December 2023

INFORMATION & UPDATES:

- Cottonwood Heights Community Playgrounds (TRCC):
 - Antczak, Mill Hollow, and Bywater Park Playgrounds – Completed.
 - Bywater and Antczak Park – Additional Site Improvements and Contingencies:
 - TRCC Funding in place until March 31, 2024.
- McIntire Park:
 - Laura Briefer – Director of SLC Public Utilities has been out of the office on medical leave.
 - Jesse Stewart – Deputy Director of SLC Public Utilities:
 - Letter and Permit are under review with an expected meeting in January 2024.
- SLCO “All County Youth Pass”:
 - Approved by SLCO Council and will start in June of 2024.
 - Pass Includes: Free access for youth (5-18 years old) to all SLCO Recreation Centers.
- Skate Park Improvements:
 - Upgrades to lights, security cameras, and fencing – Completed
- Indoor Pool Boiler:
 - Unforeseen breakdown on Wednesday, December 13th.
 - Estimated repair time and cost: _____.
- Indoor Women’s Locker Room – Showers:
 - Maintenance, to address the showers, scheduled for January 2024.
- FT Employee Positions that we are currently recruiting:
 - Park Supervisor (2), Custodian (1).
- Brighton Bank:
 - Free Skate Day – Saturday, January 6th (12:45-4PM).
 - Bruce D. Ashcroft – New President/COO, John Briggs – Branch Manager/SBA Manager:
 - Meeting and Tour of CHRC (Wednesday, December 13th):
 - Free Skate Day, Gym Score Boards, and Foundation Golf Sponsorship.
- CH2:
 - Report on Tuesday, November 28th Meeting:
 - Skate with Santa: Saturday, December 23rd (2-4PM):
 - North Pole Post!
 - Bywater Master Plan – TRCC 2024/2025.
 - 2024 Exhibit – Updated and Approved:
 - Mountview and Ferguson Park – Winter Restroom Hours are 9AM-6PM.
 - Updated snow removal plan.
 - Crestwood Park Master Plan – SLCO.
 - CWH Council Work Session (Tuesday, November 21st)
 - Next Meeting is Tuesday, January 9th at 10AM (Bart).

- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, November 29th Meeting:
 - VIP's Report – Andrew Davis (Park Manager).
 - Bywater Master Plan – Scott Peters.
 - Next Meeting is Wednesday, January 24th (6-8PM).
- Holiday/Appreciation Staff Party – Thursday, December 21st (5-7PM):
 - Facility Closes at 4PM.
- Employee Planning Retreat at City Hall:
 - Wednesday, February 7th (10AM-2PM)
- Other Business:
 - Thanksgiving 5K (November 23rd) - \$2,000 Donation to the Foundation!
 - ~~Swim with the Grinch! (December 16th)~~ – Canceled, due to Indoor Pool Closure.
 - Scott Bracken's Farewell Open House (December 19th)

RESOLUTION NO. 2023-17

A RESOLUTION ADOPTING THE BOARD OF TRUSTEE 2024 MEETING DATES FOR THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA.

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area and Board of Trustees, in accordance with law, desires to set Meeting Dates for 2024;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area (the "Service Area") hereby adopts Board of Trustees Board 2024 Meeting Dates for the Cottonwood Heights Parks and Recreation Service Area as set forth in Attachment A.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidly or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF DECEMBER 2023.

COTTONWOOD HEIGHTS PARKS AND
RECREATION SERVICE AREA

Patti Hansen, Chair

Bart Hopkin

Dan Morzelewski

ATTEST: _____

Lyse' Durrant

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
Proposed 2024 Meeting Dates**

The following proposed dates and times have been established by the Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area for their General Meetings and Public Hearing in 2024.

- **January 24, 2024 (Wed.) @ 4:00 P.M.**
- **February 28, 2024 (Wed.) @ 4:00 P.M.**
- **March 20, 2024 (Wed.) @ 4:00 P.M.**
- **April 17, 2024 (Wed.) @ 4:00 P.M.**
- **May 15, 2024 (Wed.) @ 4:00 P.M.**
- **June 26, 2024 (Wed.) @ 4:00 P.M.**
- **July 17, 2024 (Wed.) @ 4:00 P.M.**
- **August 21, 2024 (Wed.) @ 4:00 P.M.**
- **September 18, 2024 (Wed.) @ 4:00 P.M.**
- **October 16, 2024 (Wed.) @ 4:00 P.M.**
- **November 20, 2024 (Wed.) @ 4:00 P.M.**
- **December 18, 2024 (Wed.) @ 6:00 P.M.**

➤ **Public Hearing - Budget**

Although these dates and times have been established, they are subject to change and will be advertised if such changes are made. All meetings are open to the public and they are encouraged to attend. For more information regarding these meetings, please call 943-3190x102. Posted at the Cottonwood Heights Recreation Center and on the Utah Public Notice Website on December 21, 2023.

RESOLUTION NO. 2023-18

A RESOLUTION ADOPTING THE BOARD OF TRUSTEES 2024 BOARD APPOINTMENTS FOR THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA.

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area and Board of Trustees, in accordance with law, desires to set Board Appointments for 2024;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area (the "Service Area") hereby adopts Board of Trustees Board Appointments for the Cottonwood Heights Parks and Recreation Service Area as set forth in Attachment B.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF DECEMBER 2023.

COTTONWOOD HEIGHTS PARKS AND
RECREATION SERVICE AREA

Patti Hansen, Chair

Bart Hopkin

Dan Morzelewski

ATTEST: _____
Lyse' Durrant

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

2024 BOARD OF TRUSTEE APPOINTMENTS

CHAIR-*Bart Hopkin*

TREASURER- *Dan Morzelewski*

CLERK-*Patti Hansen*

RESOLUTION NO. 2023-19

A RESOLUTION ADOPTING THE 2023 BUDGET AMENDMENTS FOR THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA.

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area and Board of Trustees has considered the 2023 Budget Amendments;

WHEREAS, the Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area, desires to adopt the proposed 2023 Budget Amendments;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area (the "Service Area") hereby adopts the 2023 Budget Amendments outlined in Exhibit A.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidly or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF DECEMBER 2023.

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

Patti Hansen, Chair

Bart Hopkin

Dan Morzelewski

Attest: _____
Lyse' Durrant

RESOLUTION NO. 2023-20

A RESOLUTION ADOPTING THE 2024 BUDGET AND FEE SCHEDULE FOR THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA.

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area and Board of Trustees has considered the 2024 Budget and Fee Schedule;

WHEREAS, the Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area, in accordance with law, desires to adopt a 2024 Budget and Fee Schedule;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area (the "Service Area") hereby adopts the 2024 Cottonwood Heights Parks and Recreation Service Area Budget and Fee Schedule-see attachment.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidly or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF DECEMBER 2023.

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

Patti Hansen, Chair

Bart Hopkin

Dan Morzelewski

ATTEST: _____
Lyse' Durrant

RESOLUTION NO. 2023-21

A RESOLUTION OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA BOARD OF TRUSTEES TO APPROVE THE MASTER PLAN DESIGN FOR BYWATER PARK AS PRESENTED

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area Board of Trustees would like to approve the Master Plan design for Bywater Park;

WHEREAS, a public open house was held to hear feedback regarding the design concepts for Bywater Park;

WHEREAS, The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area desires to approve the Master Plan design for Bywater Park as presented at the December 20, 2023 Board Meeting;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area approves the Master Plan design for Bywater Park as presented.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF DECEMBER 2023.

**COTTONWOOD HEIGHTS PARKS AND
RECREATION SERVICE AREA**

Patti Hansen, Chair

Bart Hopkin

Dan Morzelewski

ATTEST: _____
Lyse' Durrant

RESOLUTION NO. 2023-22

A RESOLUTION ADOPTING CHANGES TO A PERSONNEL POLICY OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA PERSONNEL POLICY SECTION XII-EMPLOYMENT CLASSIFICATIONS /COMPENSATION

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area Board of Trustees has adopted Personnel Policy Section XII-Employment Classifications/Compensation;

WHEREAS, the Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area adopts changes to Personnel Policy Section XII- Employment Classifications/Compensation;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area adopts Personnel Policy Section XII- Employment Classifications/Compensation;
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidly or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage

**PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD
HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 20th DAY OF
DECEMBER 2023.**

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

Patti Hansen, Chair

Bart Hopkin, Treasurer

Dan Morzelewski, Clerk

Attest: Lyse' Durrant