



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, December 20, 2023**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Jay Fox
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of December 6, 2023 Board Meeting Minutes
6. **Reports**
  - a. Executive Director Report Jay Fox
    - UTA Memorial Grove
7. **Resolutions**
  - a. R2023-12-06 - Resolution Adopting the Authority's Final 2024 Budget Viola Miller  
Brad Armstrong  
Daniel Hofer
  - b. R2023-12-07 - Resolution Extending Free Fares on the UVX Line through August 2024 Monica Morton  
Kensey Kunkel
  - c. R2023-12-08 - Resolution Authorizing the Executive Director to Execute Grant Agreements for Specified Projects Tracy Young  
Gregg Larsen
  - d. R2023-12-09 - Resolution Adopting Revised Bylaws Annette Royle

**8. Contracts, Disbursements and Grants**

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| a. | Contract: Operations Work Assignment and Tracking System (Trapeze Software Group Inc.)   | Alisha Garrett<br>Cherryl Beveridge<br>Tigran Melikyan |
| b. | Contract: UTA Headquarters and Salt Lake Central Redevelopment Preconstruction Advisory Services (Okland Construction Company, Inc.)                       | Paul Drake<br>Sean Murphy                              |
| c. | Contract: Route Restoration and Equity Index Study (X-Factor Strategic Communications, LLC)  | Russ Fox<br>Alex Beim<br>Alivia Vaughns                |
| d. | Contract: 2023-2024 On-Board Survey (Resource Systems Group Inc.)  | Russ Fox<br>Alex Beim<br>Dede Murrar                   |
| e. | Contract: UTA Support Fleet Purchase Order (Ken Garff West Valley Ford, LLC)   | Jesse Rogers   |
| f. | Contract: UTA Support Fleet Purchase Order (Tony Divino Toyota)  | Jesse Rogers   |
| g. | Contract: Critical Connections Study Funding Agreement (Redevelopment Agency of Salt Lake City, Salt Lake City, UDOT)                                      | Patti Garver   |
| h. | Contract: UTA Retirement Plan Investment Management Services (Cambridge Associates, LLC)   | Ann Green-Barton                                       |
| i. | Change Order: Onsite Wellness Clinic Services Amendment No. 3 - Contract Extension and Ratification of Past Disbursements (CareATC)                        | Ann Green-Barton                                       |
| j. | Change Order: On-Call Systems Maintenance Contract Task Order #24-002 - 2024 TDX and Network Maintenance (Rocky Mountain Systems Services)                 | Dean Hansen  |
| k. | Change Order: On-Call Systems Maintenance Contract Task Order #24-003 - 2024 General Engineering and Maintenance Support (Rocky Mountain Systems Services) | Dean Hansen  |
| l. | Change Order: On-Call Systems Maintenance Contract Task Order #23-025 - 450 E. Crossover Materials (Rocky Mountain Systems Services)                       | Dean Hansen  |

- m. Change Order: On-Call Systems Maintenance  
Contract Task Order #24-001 - 2024 Key Personnel  
(Rocky Mountain Systems Services) Dean Hansen
- n. Change Order: On-Call Systems Maintenance  
Contract Task Order #23-026 - 200 S. Boring Services  
(Rocky Mountain Systems Services) Dean Hansen
- o. Change Order: On Demand Technologies Master  
Service Agreement Cost Estimate Increase and  
Service Order No. 5 - Southern Davis County &  
Southern Salt Lake County (River North Transit, LLC /  
Via) Hal Johnson  
Shaina Quinn
- p. Revenue Change Order: Second Amendment to the  
Microtransit Cooperative Agreement (Salt Lake City  
Corporation) Hal Johnson  
Shaina Quinn
- q. Pre-Procurements Todd Mills
  - Wayfinding Phase II - Blue Line
  - Right of Way Program Manager

**9. Service and Fare Approvals**

- a. Promotional Fare Request: 2024 UTA On Demand  
Service Multi-Rider Fare Kensey Kunkel  
Shaina Quinn
- b. Fare Agreement: Ski Bus Agreement (Davis County) Camille Glenn
- c. Fare Agreement: Ski Bus Agreement (Snowbasin  
Resort Company) Camille Glenn
- d. Fare Agreement: Ski Bus Agreement (SMHG  
Management LLC/Powder Mountain) Camille Glenn

**10. Discussion Items**

- a. Outcomes for the Tender Offer for a Portion of the  
Authority's Outstanding Bonds Viola Miller  
Brian Baker
- b. UTA Moves 2050 - Long Range Transit Plan (LRTP) Russ Fox  
Megan Waters  
Alex Beim
- c. Community Outreach and Events Update Megan Waters  
Cristobal Villegas

**11. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, January 10th, 2024 at 9:00 a.m.

**12. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link- [https://rideuta.zoom.us/webinar/register/WN\\_adCtFsSwRfi27bRx2kSPtA](https://rideuta.zoom.us/webinar/register/WN_adCtFsSwRfi27bRx2kSPtA) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, December 19th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.