

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, DECEMBER 19, 2023, AT THE CITY OFFICES

Invocation/Thought –James Ahlstrom; Pledge of Allegiance – James Bruhn

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Resolution 544-23 – Resolution Appointing Youth City Council Advisor
4. Expenditure Approval – Sidewalk Improvements at 557 S 1100 W
5. Meeting Minutes from December 6, 2023
6. Staff Reports–Police, Public Works, Engineering, Community Development, Administration.
7. Mayor/Council Reports.
8. Recognition of James Bruhn and Rod Wood – City Council
9. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmnl), the city website (WBCity.org), posted at city hall, emailed to the Mayor and City Council, and provided to the Davis Journal on December 15, 2023, by Remington Whiting, City Recorder.

WEST BOUNTIFUL CITY

RESOLUTION #544-23

**A RESOLUTION CONSENTING TO THE APPOINTMENT OF MELISSA MORLEY
AS YOUTH CITY COUNCIL ADVISOR**

WHEREAS, the West Bountiful City Council established the West Bountiful Youth City Council by adoption of Ordinance #403-18; and,

WHEREAS, pursuant to the above referenced Ordinance, the Mayor, with the advice and consent of the City Council, shall appoint youth advisors to assist with activities of the Youth City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful City that it consents to the Mayor’s appointment of Melissa Morley as Youth City Council Advisor with a term ending December 31, 2027.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this December 19, 2023.

Ken Romney, Mayor

Voting by the City Council:	<u>AYE</u>	<u>NAY</u>
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Preece	_____	_____
Councilmember Wood	_____	_____

ATTEST:

Remington Whiting, City Recorder

MEMORANDUM



TO: Mayor and City Council

DATE: 12-15-23

FROM: Duane Huffman

RE: **Expenditure Approval – 1100 W Improvements (South of 500 S)**

The city's procurement code requires that certain expenditures of \$10,000 or more first be approved by the city council. Approval is requested for the following:

1. Road Improvements - \$14,081.51.

West Bountiful City limits include a short portion of 1100 W south of 500 S. Woods Cross City recently performed road/sidewalk improvements in this area and asked if West Bountiful City would include a section with missing sidewalk so that the road could be complete.

The original idea was to request grant funding from Davis County (as Woods Cross had received). The city is still seeking these funds from the county, but in the meantime, staff recommend reimbursing Woods Cross City for this portion of work. Engineering and public works have reviewed the costs and found them to be at or below what we would expect.

Project: 1100 West Roadway: 500 S to 1300 S
Client: Woods Cross City
J-U-B Project No: 55-21-089
Date: November 28, 2023
***Prices from construction contract**



West Bountiful Portion						
Item	Description	Units	Quantity	Unit Price	Total	
1	Roadway Excavation (Plan Quantity)	Cubic Yard	93	\$ 24.80	\$	2,303.64
2	Type A Gurb and Gutter	Linear Feet	57	\$ 29.00	\$	1,653.00
3	Concrete Sidewalk (4" thick)	Square Feet	140	\$ 6.50	\$	910.00
4	Driveway approach (6" thick, flared)	Square Feet	231	\$ 9.40	\$	2,171.40
5	Mirafi RS580i Geotextile	Square Yard	127	\$ 5.85	\$	741.00
6	Granular Borrow (6" thick)	Ton	40	\$ 24.51	\$	977.95
7	Untreated Base Course (8" thick)	Ton	55	\$ 22.70	\$	1,250.77
8	Hot Mix Asphalt, 4" Thick	Ton	29	\$ 89.65	\$	2,640.19
9	Rock Mulch	Square Feet	140	\$ 4.90	\$	683.55
Subtotal						\$13,331.51
Engineering and Public Involvement						\$750.00
TOTAL						\$14,081.51

PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **Wednesday, 6, 2023** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, Rod Wood

STAFF: Duane Huffman (City Administrator), Brandon Erikson, (Chief of Police) Steve Maughan (Public Works Director), Kris Nilsen (City Engineer) Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Dell Butterfield, Richmond Thornley, Jenn Nielsen, Matt Myers, Tyler Payne

EXCUSED: Steve Doxey (City Attorney)

Mayor Romney called the meeting to order at 7:31 pm. James Bruhn gave an Invocation, and the Pledge of Allegiance was led by Kelly Enquist.

1. Approve Agenda

MOTION: *James Ahlstrom made a motion to move items #5 and #7 to follow #3. Mark Preece seconded the Motion which PASSED unanimously.*

2. Public Comment – Two minutes per person; five minutes if on behalf of a group.

No comment

3. Recognition of Outstanding Police Work

Chief Erikson recognized Jordyn O’Niones, Sergeant Chris Jacobson, and Assistant Chief Lance Wilkinson for their achievements related to an evidence room audit over the past year and their extra effort in bringing the organization to a higher level.

Chief Erikson recognized Officer Parker Bjorndal for going above and beyond duty when he responded to a medical emergency earlier this year. Mayor Romney expressed gratitude to the department and Officer Bjorndal.

4. Canvass of West Bountiful Municipal General Election

Duane Huffman explained that the council acts as a board of canvassers. The council reviewed the

46 official election reports and documents, which make up the final canvass results. Mayor Romney
47 asked Duane to discuss the turnout of the election. The report showed that 46.65% of all registered
48 voters in West Bountiful cast a ballot.

49

50 Votes Cast: Total Votes – 3,991. Jenn Nielsen – 1,053, James L Ahlstrom – 895, Dell
51 Butterfield – 859, Rodney J Wood – 754, Richmond S Thornley - 430

52

53 **MOTION:** *James Bruhn made a motion to Accept the 2023 Municipal Election*
54 *Canvass, as presented, and declare elected Jenn Nielsen, James Ahlstrom,*
55 *and Dell Butterfield. James Ahlstrom seconded the Motion which PASSED.*

56

57 The vote was recorded as follows:

58 James Ahlstrom – Aye James Bruhn – Aye
59 Kelly Enquist – Aye Mark Preece – Aye
60 Rod Wood - Aye

61

62 **5. Resolution #543-23 - A Resolution Consenting to the Appointment of Kimberly Staker**
63 **as Youth City Council Advisor.**

64 Mayor Romney explained that a significant amount of time had passed without the needed number
65 of advisors. He also stated that there would be one appointment tonight with another in two weeks.
66 He presented Kimberly Staker to the council and expressed his appreciation.

67

68 **MOTION:** *James Bruhn made a motion consenting to the appointment of Kimberly*
69 *Staker as Youth City Council Advisor. Rod Wood seconded the Motion*
70 *which PASSED.*

71

72 The vote was recorded as follows:

73 James Ahlstrom – Aye James Bruhn – Aye
74 Kelly Enquist – Aye Mark Preece – Aye
75 Rod Wood - Aye

76

77 **6. Report by Council Member Mark Preece Proposed Tax Increase by South Davis Sewer**
78 **District**

79 Council Member Preece explained that there is a new state law requiring that those representing the
80 city council on special districts make a report to the council when there is a proposed tax increase.
81 Matt Myers, General Manager for the South Davis Sewer District, explained why it was necessary to
82 have a property tax increase. There will be significant construction at the north plant necessary to
83 meet new environmental requirements related to the discharge of phosphorus and nitrogen. Mr.
84 Myers reviewed the planned improvements, and presented how the district performs in terms of
85 costs to rate payers as compared to other sewer operators.

86 Council Member Preece shared his concern about the number of upgrades that the state is requiring
87 and the cost of it all. Council Member Wood asked about where the wastewater was discharged.
88 Council Member Enquist asked about the potential effects on odors in the area from the ammonia.
89 Mr. Myers responded that the district will have to look closer at potential odors.

90
91

92 **7. Resolution #542-23, A Resolution Consenting to the Appointment of Remington**
93 **Whiting as City Recorder.**

94

95 Mayor Romney introduced Remington Whiting to the council. He will be the new West Bountiful
96 City Recorder.

97

98 **MOTION:** *Rod Wood made a motion consenting to the appointment of Remington*
99 *Whiting as West Bountiful City Recorder. James Bruhn seconded the*
100 *Motion which PASSED.*

101

The vote was recorded as follows:

102

James Ahlstrom – Aye

James Bruhn – Aye

103

Kelly Enquist – Aye

Mark Preece – Aye

104

Rod Wood – Aye

105

106

107 Following the vote, Mayor Romney administered the oath of office to Mr. Whiting.

108

109 **8. Approval of Minutes from the November 7, 2023 City Council Meeting.**

110

111 **MOTION:** *James Ahlstrom made a motion to approve the minutes from the November*
112 *7, 2023 meeting as presented. James Bruhn seconded the Motion which*
113 *PASSED by unanimous vote of all members present.*

114

115 **9. Staff Reports**

116

117 Chief Erikson –

- 118 • Winter parking went into effect last month. The Chief reviewed the department's process for
119 enforcement..
- 120 • Officer Thompson will be departing the department later this month. The position has been
121 posted.
- 122 • Council Member Ahlstrom expressed gratitude for the officer that saved the life as earlier
123 recognized.

124

125 Steve Maughan –

- 126 • Public works is helping to finishing the new pipe installation at the golf course.

127

128

129

130 Kris Nilsen –

- 131 • The project for lights at the city park is out to bid. There should be bids back by the
132 beginning of January.

133
134 Duane Huffman –

- 135 • A draft memo on the home occupation ordinance will be sent out to the council. He will
136 present this next week to the planning commission.
137 • Subdivision code updates will be discussed in the future as well. He explained that the
138 subdivision process needs to be changed because of new state law.
139 • The city will be participating in a resident well-being survey conducted by USU.
140 • This Saturday a training will take place for the new city council members. Duane invited any
141 current council members to attend as well.

142
143 **10. Mayor/Council Reports**

144
145 Kelly Enquist –

- 146 • Reported on a mosquito abatement meeting. They are currently having issues with finding
147 pilots to fly the planes.

148
149 James Bruhn – No report.

150
151 James Ahlstrom–

- 152 • Explained that the Police Department is helping with Christmas on Onion Street. Thursday
153 will be a meeting for YCC. There is a possibility that there will be a meeting on the 14th too.

154
155 Mark Preece – No report.

156
157 Rod Wood – No report.

158
159 Mayor Romney – No report.

160
161 **Adjourn**

162
163 **MOTION:** *Kelly Enquist made a motion to adjourn this meeting of the West Bountiful*
164 *City Council. James Ahlstrom seconded the Motion which PASSED by*
165 *unanimous vote of all members present.*

166
167 -----

168
169 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
170 *present on Wednesday, December 19, 2023.*

171
172
173
174 _____
Remington Whiting, City Recorder