SOUTHWEST BEHAVIORAL HEALTH CENTER
AUTHORITY BOARD
AGENDA

for
July 12, 2023
Festival Hall
96 N. Main St. Suite 100 Room #6
Cedar City, UT
10:00 a.m.

AGENDA ITEMS		DESIRED OUTCOME	RESPONSIBLE PERSON
1.	**CALL TO ORDER**		Commissioner Taylor
2.	**ACTION**		
2.1	Approval of June Minutes	Approval	Commissioner Taylor
2.2	Approval of Bi-Monthly Operations Reports	Approval	Mike Deal
2.3	Approval of Bi-Monthly Financial Report	Approval	Mike Deal
3.	**DISCUSSION/INFORMATION**		
3.1	Clinical Leadership	Information	Mike Deal
3.2	Clinical Presentation	Discussion	Mike Deal/Chris Charter
3.3	Justice Summit Review	Information	Mike Deal
3.4	General Behavioral Health	Discussion	Mike Deal
3.5	Directors Report	Discussion	Mike Deal
3.6	Executive Session - Director Review - Closed Meeting	Discussion	Commissioner Taylor
4.	**ADJOURNMENT**		

***IF NECESSARY, THE BOARD MAY HOLD A CLOSED MEETING**

<u>If you require special handicap conditions, please contact Ruth Miller at least 5 working days before the meeting. Thank you.</u>

SOUTHWEST BEHAVIORAL HEALTH CENTER
AUTHORITY BOARD MEETING MINUTES
July 12, 2023
Cedar City, Utah

PRESENT:	Commissioner Jerry Taylor Commissioner Paul Cozzens Commissioner Wade Hollingshead Commissioner Celeste Meyeres Commissioner Gil Almquist Jerica Bower, Kane County
ABSENT:	Shari Lindsay, Clinical Director
STAFF MEMBERS:	Mike Deal, Executive Director Ruth Miller, Executive Assistant Chris Charter, Program Manager Crisis Center

CALL TO ORDER/ INTRODUCTIONS

The meeting was called to order by Commissioner Taylor, Chairperson of the Authority Board, who welcomed all those in attendance. Mike Deal introduced Chris Charter, Program Manager of the Receiving Center noting that he is an APRN and has been with Southwest Behavioral Health Center for 1 year. Mr. Charter has worked at the Washington County jail in the past and is still working with the Sheriff's Office on the SWAT team.

APPROVAL OF JUNE MINUTES

Commissioner Taylor asked for a motion to approve the June 2023 Authority Board minutes. Commissioner Almquist moved to adopt the minutes and Commissioner Cozzens seconded the motion. The minutes were unanimously approved.

APPROVAL OF BI-MONTHLY OPERATIONS REPORT

Mike Deal noted that the Bi-Monthly Operations Report had been sent to the Board previously and reviewed Personnel Changes, Major Expenditures, Risk Management, Director's Travel and Public Use of Center Facilities for the time period May – June 2023.

Mr. Deal mentioned that in looking at our Major Expenditures nothing really stood out and asked if there were any questions regarding that report. In the Risk Management report, Mr. Deal reviewed some of the activities where there have been some incidents in our youth services. He noted one in particular took place in Salt Lake where our staff were transporting a youth to Odyssey House and when reaching Salt Lake, the youth opened the window and jumped out. Staff contacted the police and spent the rest of the day search for him. The client contacted his mother and has since been living with an Uncle and doing well. We have since changed some protocols and checklists to make sure the clients staff transporting are secure. Our intent is that there is a driver and another staff member sitting in the back seat with the client. Following discussion on various questions, Mr. Deal asked if there was anything further the Commissioners would like explained and there was not.

APPROVAL OF BI-MONTHLY FINANCIAL REPORT

Mr. Deal distributed the Monthly Financial Status Report as of 6/30/2023 showing total Revenues at 97.56% and Expenses 95.83% at 100% into the year. He added that the final report would come before the Board at the next meeting. Due to problems with State Medicaid, we have been unable to bill Medicaid at fee for service showing that we are under budget. We implemented a new electronic health record this year so we have quite a few billings we need to catch up on. We are still at less expense than the revenue we have received. Commissioner Meyeres moved to approve the Bi-Monthly Operations Report and Bi-Monthly Financial Status Report and Commissioner Almquist seconded the motion. The voting was unanimous for approval.

CLINICAL LEADERSHIP

Mike Deal excused Shari Lindsey who was at the State Clinical Directors' meeting. Ms. Lindsey has stepped down as the Clinical Director and has taken a position at the Receiving Center as a Crisis Therapist. Ms. Lindsey started as a therapist with the Center almost 20 years ago and would like to end her career as a therapist again. Mr. Deal noted that this position has been opened and several applications have been received both in house and out. Ms. Lindsey acknowledges she will be taking less compensation in this new position.

CLINICAL PRESENTATION

Mike Deal turned the time over to Chris Charter to present on the Crisis Receiving Center. Mr. Charter began by stating that he had not recruited Ms. Lindsey, she had approached him and he was excited to have her knowledge join the Receiving Center. Mr. Charter, a Psychiatric Mental Health Nurse Practitioner, shared his background and gave a power point presentation describing the mission of the Crisis Receiving Center. Mr. Charter updated the Board on how great it has been working with Eric Clarke, Washington County Attorney. Commissioner Almquist asked how we will receive monies to keep this Receiving Center running. Mr. Deal noted that the first year will be critical in figuring out how far State funds will go. Mr. Charter noted that Law Enforcement has had a great response and will meet with other Counties soon to hold trainings. He continued in talking about who they will serve and how clients arrive and discussed treatment services. Mr. Charter showed pictures of the Center and the layout of building. He also showed the law enforcement drop off form and explained the information they would be looking for. Once a client has received the 23-hour service and are not ready to be discharged, they will move to a bed where they may remain another day or two. They will also be training law enforcement in CIT (Crisis

Intervention Training) along the way and will make it as easier as possible for them. Mr. Charter talked about how reporting will happen adding that no one would be held there against their will. Transportation would be provided anytime it is needed. Mike Deal thanked Mr. Charter for his time spent presenting and the progress he has made with this Center. The Commissioners asked questions regarding transportation to and from the facility and Mr. Charter noted that they would like to take the load off of law enforcement as much as possible. The Board thanked Mr. Charter for his work and his presentation.

JUSTICE SUMMIT REVIEW

Mike Deal reported that the Justice Summit was held the last week of June in Davis County and noted that if he received information from UBHC, he would send it out to the Commissioners. He noted that one of the topics he wanted to mention was Criminal Justice Coordinating Councils and how someone from each County should be on the council representing Mental Health.

GENERAL BEHAVIORAL HEALTH

Mike Deal showed a power point presentation that he shared in the Center's Recovery Conference held with all Center staff regarding the current status of the Center. He highlighted the number and demographic mix of clients served, as well as sources of current revenues. He also focused on our current strategic plans and goals for the new year.

DIRECTORS REPORT

Mr. Deal updated the Board on our network incident status and added that he has been working with our legal counsel to identify how many clients were affected and the next steps to take. Mr. Deal will share the information he gets when more becomes available.

Mr. Deal mentioned, regarding our property by the Iron County Care and Share, that he has been approached by a realtor in Cedar City representing a company out of LA wants to purchase it for a housing project for low-income housing. He will report to the Board as more information becomes available.

Mr. Deal noted that Dr. Kent Heideman in Cedar City made a comment to one of our staff that he was working with Iron County Commission to purchase the remaining part of the old hospital for a Receiving Center. Commissioner Cozzens in Iron County noted that they are not supporting that at this time.

Mr. Deal noted the comment by a couple of the Commissioners asking about adding the appointments to Google calendar adding that we are moving to Google in the near future and will begin to use Google Docs, Sheets, etc.

EXECUTIVE SESSION – DIRECTOR REVIEW – CLOSED MEETING

A motion to go into a closed meeting, an executive session to discuss a personnel issue regarding the Executive Director was made by Commissioner Almquist and seconded by Commissioner Cozzens. The voting was unanimous in favor. Following discussion, Commissioner Meyeres moved to go out of the Executive session and Commissioner Hollingshead seconded the motion. The voting was unanimous in favor.

Commissioner Almquist made a motion to increase the salary of the Executive Director, CEO Mike Deal by 15%, adding that he needs to be at parity with other Mental Health Centers. The motion was seconded by Commissioner Hollingshead and the voting was unanimous in favor.

MEETING ADJOURNMENT

Commissioner Cozzens moved to adjourn the meeting and Commissioner Hollingshead seconded the motion. The voting was unanimously in favor of adjournment.

SEPTEMBER'S BOARD MEETING

September's Board meeting will be held in Iron County on Wednesday, September 13th at 9:30 am at the Festival Hall located at 96 N Main St. Suite 100 Room #6 in Cedar City.

JULY MINUTES APPROVAL

The July 12th, 2023 Board Meeting minutes were unanimously approved at the September 13th, 2023 Board Meeting.

Southwest Behavioral Health Center Authority Board Chairperson