



CITY COUNCIL

MEMBERS:

LEANNE HUFF
COREY THOMAS
SHARLA BYNUM
PORTIA MILA
PAUL SANCHEZ
NATALIE PINKNEY
CLARISSA WILLIAMS

ARIEL ANDRUS
CITY RECORDER
220 E MORRIS AVE
SUITE 200
SOUTH SALT LAKE
UTAH
84115
P 801.483.6019
F 801.464.6770
SSLC.GOV

South Salt Lake City Council REGULAR MEETING AGENDA

Public notice is hereby given that the South Salt Lake City Council will hold a Regular Meeting on **Wednesday, November 15, 2023**, in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **7:00 p.m.**, or as soon thereafter as possible.

To watch the meeting live click the link below to join:

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://www.youtube.com/@SouthSaltLakeCity)

Conducting
Council Chair
Sergeant at Arms

Clarissa Williams
Sharla Bynum
South Salt Lake PD

Opening Ceremonies

1. Welcome/Introductions
2. Serious Moment of Reflection/ Pledge of Allegiance

Clarissa Williams
LeAnne Huff

Approval of Minutes

October 11th, Work Meeting
October 11th, Regular Meeting

No Action Comments

1. Scheduling
2. Public Comments/Questions
 - a. Response to Comments/Questions
(at the discretion of the conducting Council Member)
3. Mayor Comments
4. City Attorney Comments
5. City Council Comments
6. Information
 - a. Jordan Valley Water Conservancy District Presentation and Discussion on the Regional Water Treatment Plant Drought, Wildfire, and Earthquake Resiliency Project
 - b. Lung Cancer Awareness Month Proclamation
 - c. Finance Certificate of Achievement for ACFR for FY 2022 Audit
 - d. Annual Fraud Analysis
 - e. Parks Master Plan Presentation
 - f. Neighborhoods/ Arts Council Presentation

City Recorder

Jacob Young

Mayor Wood
Mayor Wood
Crystal Makin
Sharen Hauri
Sharen Hauri

Action Items

Unfinished Business

1. A Resolution of the South Salt Lake City Council Requesting the Recertification of the South Salt Lake Justice Court

Lisa Forrester

See page two for continuation of Agenda

New Business

1. Council 2024 Meeting Schedule

Ariel Andrus

Motion for Closed Meeting

Adjourn

Posted November 9, 2023

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

Public Comments/Question Policy

Time is made available for anyone in the audience to address the Council and/or Mayor concerning matters pertaining to City business. When a member of the audience addresses the Council and/or Mayor, they will come to the podium and state their name and City they reside. The Public will be asked to limit their remarks/questions to three (3) minutes each. The conducting Council Member shall have discretion as to who will respond to a comment/question. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks. Some comments/questions may have to wait for a response until the next regular council meeting. The conducting Council Member will inform a citizen when they have used the allotted time. Grievances by City employees must be processed in accordance with adopted personnel rules.

Have a question or concern? Call the connect line 801-464-6757 or email connect@sslc.gov

**CITY OF SOUTH SALT LAKE
CITY COUNCIL MEETING**

COUNCIL MEETING Wednesday November 15,
2023, 7:00 p.m.

CITY OFFICES 220 East Morris Avenue
South Salt Lake, Utah 84115

PRESIDING: Council Chair Sharla Bynum

CONDUCTING: Clarissa Williams

**SERIOUS MOMENT OF REFLECTION/
PLEDGE OF ALLEGIANCE:** LeAnne Huff

SERGEANT AT ARMS: Carson Aprato

COUNCIL MEMBERS PRESENT:
Sharla Bynum, LeAnne Huff, Natalie Pinkney,
Paul Sanchez, Portia Mila, and Clarissa Williams

COUNCIL MEMBERS EXCUSED:
Corey Thomas

STAFF PRESENT:
Mayor Wood
Josh Collins, City Attorney
Jack Carruth, Police Chief
Terry Addison, Fire Chief
Jonathan Weidenhamer, Community & Economic Development Director
Dennis Pay, City Engineer
Crystal Makin, Finance Director
Lesly Allen, Arts Council Director
Danielle Croyle, Public Information Officer
Jessica Potter, Executive Assistant
Anthony Biamont, Parks Project Manager
Ariel Andrus, City Recorder
Sara Ramirez, Deputy City Recorder

OTHERS PRESENT:
See list

APPROVAL OF MINUTES
October 11th, Work Meeting
October 11th, Regular Meeting

Council Member Mila made a motion to approve the minutes listed above.

MOTION: Portia Mila

SECOND: Sharla Bynum

Voice Vote:

Bynum:	Yes
Huff:	Yes
Mila:	Yes
Pinkney:	Yes
Thomas:	Absent
Williams:	Yes
Sanchez	Yes

NO ACTION COMMENTS

1. **SCHEDULING.** The City Recorder informed those at the meeting of upcoming events, meetings, activities, etc. **Next Mtg—December 13th @ 7pm.** The City Recorder also informed the Council and public that Election Day is on Tuesday, **November 21st.** Residents can vote or drop their ballots off at the Salt Lake County Building and the Granite Library. City Hall will also be closed on **November 23rd and 24th** for the Thanksgiving holiday.

2. **CITIZEN COMMENTS/QUESTIONS.**

Visual Art Institute Director, Hana Janatova, talked about the 45-year-old nonprofit to the Council. It moved to its newest location in the City in April of this year. It was one of the grant recipients for the Art Councils mini grant program. She said that the funding was used towards their grand opening on August 19th and was helpful in providing free art activities for children and families at the event. She thanked Arts Council Director, Lesly Allen and the City for its support as they continue with their mission to provide after-school art education to children and youth.

3. **MAYOR COMMENTS.**

Mayor Wood noted that there was currently an opening for a Civilian Review Board alternate and that the City is accepting applications on sslc.gov at this time.

4. **CITY ATTORNEY COMMENTS.**

City Attorney, Josh Collins, informed the Council that Brie Brass would be coming back as the Deputy City Attorney.

5. **CITY COUNCIL COMMENTS.**

Council Member Mila wished a happy holiday to everyone.

Council Member Huff also wished a happy holiday to everyone.

Council Member Bynum wished a happy holiday to everyone and extended a welcome to the Council's newest member representing District 5, Paul Sanchez.

Council Member Pinkney also wished a happy holiday to everyone and extended her welcome to the Council's newest member, Paul Sanchez.

Council Member Williams welcomed new Council Member, Paul Sanchez, and

shared some reflections about November being Indigenous Awareness Month.

6. INFORMATION.

a. Jordan Valley Water Conservancy District Presentation and Discussion on the Regional Water Treatment Plant Drought, Wildfire, and Earthquake Resiliency Project

Deputy General Manager for the Jordan Valley Water Conservancy District, Jacob Young, went over the project with the Council. JVWCD supplies 60% of the City's water supply and serves 800,000 people throughout Salt Lake County. He highlighted some of the Resiliency Project's focuses and said that they are looking for feedback as they continue working on it. A copy of the presentation is attached and incorporated by this reference.

b. Lung Cancer Awareness Month Proclamation

Mayor Wood presented the proclamation in recognition of November as Lung Cancer Awareness Month and talked about the importance of awareness, early detection through screenings, research for lung cancer affecting women, and lung cancer health disparities.

c. Finance Certificate of Achievement for ACFR for FY 2022 Audit

Mayor Wood informed the Council that the City has received the certificate of achievement for excellence in financial reporting that's given by the Government Finance Officers Association for the 2021-2022 fiscal year.

d. Annual Fraud Analysis

Finance Director, Crystal Makin, talked about the annual analysis that is done under the direction of the Utah Office of the State Auditor to assess the fraud risk for the City. The focus of the assessment is to determine if adequate separation of duties exist within each function of cash handling, purchasing, and payroll. The City's risk level was marked as 'Very Low', which is the lowest level that exists in the assessment.

e. Parks Master Plan Presentation

Parks Project Manager, Anthony Biamont, showed the Council a PowerPoint presentation on the City's Master Plan for Parks and Recreation. A copy of the presentation is attached and incorporated by this reference.

f. Neighborhoods/ Arts Council Presentation

Neighborhoods Director, Sharen Hauri, spoke about some highlights from this year and gave the floor to Arts Council Director, Lesly Allen, to present the PowerPoint to the Council. A copy of the presentation is attached and incorporated by this reference.

ACTION ITEMS

Unfinished Business

1. A Resolution of the South Salt Lake City Council Requesting the Recertification of the South Salt Lake Justice Court.

Justice Court Administrator, Lisa Forrester, gave a summary of this item. The City's Justice Court is due for a recertification with the AOC (Administrative Office of the Courts) to show the State that the City will continue to support and fund the court for the next four years. This item was discussed in the preceding Work Meeting and is ready for the Council to take action on.

Council Member Mila made a motion to approve the Resolution.

A copy of the Resolution is attached and incorporated by this reference.

MOTION: Portia Mila

SECOND: Natalie Pinkney

Roll Call Vote:

Bynum:	Yes
Huff:	Yes
Mila:	Yes
Pinkney:	Yes
Thomas:	Absent
Williams:	Yes
Sanchez	Yes

New Business

1. Council 2024 Meeting Schedule

City Recorder, Ariel Andrus, presented the proposed Council meeting schedule for 2024. She noted that some meetings were adjusted to fit months that have an odd number of weeks, holidays, and the annual ULCT (Utah League of Cities and Towns) conference for the Council to attend.

A copy of the proposed meeting schedule is attached and incorporated by this reference.

Council Member Mila made a motion to move this item as Unfinished Business to the next meeting.

MOTION: Portia Mila

SECOND: LeAnne Huff

Roll Call Vote:

Bynum: Yes
Huff: Yes
Mila: Yes
Pinkney: Yes
Thomas: Absent
Williams: Yes
Sanchez: Yes

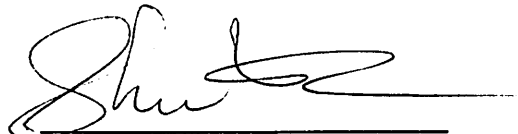
Council Member Mila made a motion to Adjourn.

MOTION: Portia Mila
SECOND: LeAnne Huff

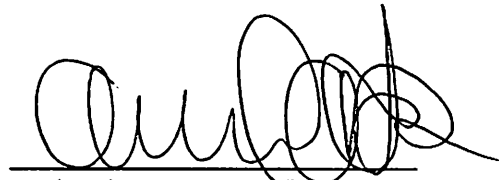
Voice Vote:

Bynum: Yes
Huff: Yes
Mila: Yes
Pinkney: Yes
Thomas: Absent
Williams: Yes
Sanchez: Yes

The meeting adjourned at 7:55 p.m.



Sharla Bynum, Council Chair



Ariel Andrus, City Recorder

15-Nov-23

CITY COUNCIL - REGULAR MEETING LIST OF ATTENDEES

[illegible]



JORDAN VALLEY WATER
CONSERVANCY DISTRICT

Jacob Young
Deputy General Manager
Jacoby@jvwcd.org

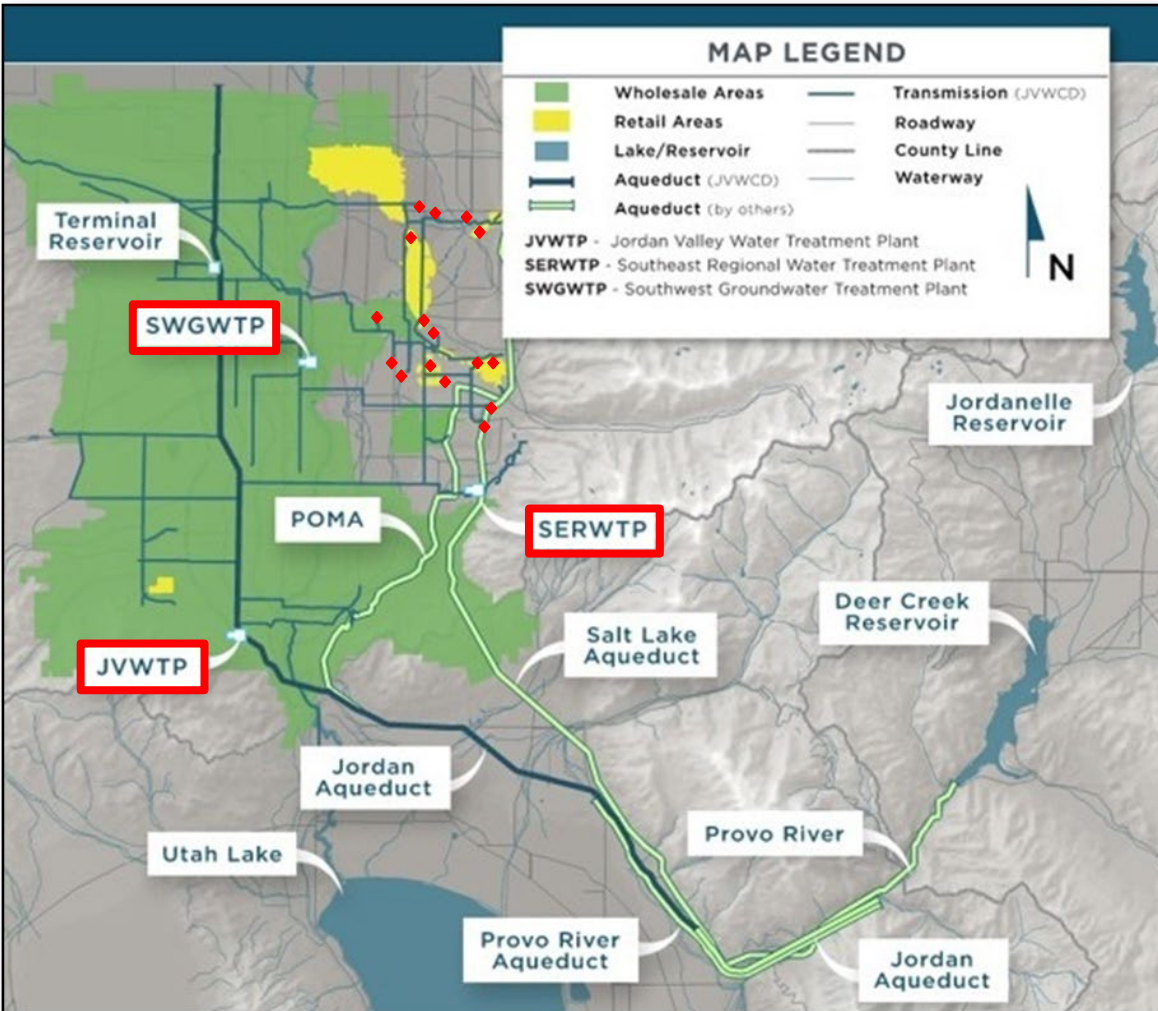
11-15-2023

JVWTP Drought, Wildfire, and Earthquake Resiliency Project

Community Outreach



Introduction

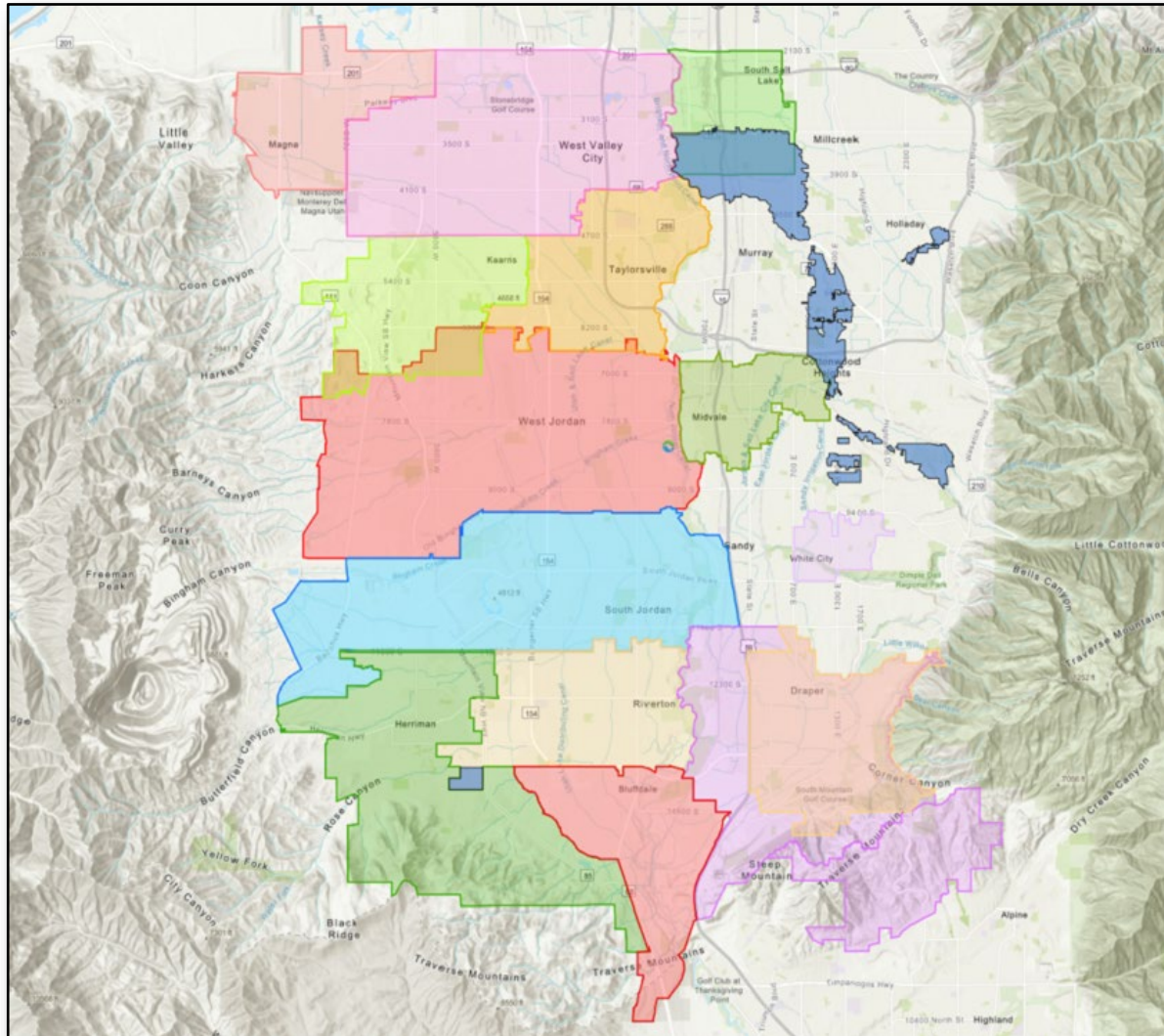


Jordan Valley Water Conservancy District (JVWCD)

- Political Subdivision of the State of Utah
- Established in 1951 under the Water Conservancy Act as the Salt Lake County Water Conservancy District
- Wholesale water provider to South and West Salt Lake County
- Primary supply facilities:
 - Jordan Valley Water Treatment Plant (JVWTP)
 - Southeast Regional Water Treatment Plant (SERWTP)
 - Southwest Regional Groundwater Treatment Plant (SWGTP)
 - 40 Groundwater wells



Introduction



Jordan Valley Water Conservancy District (JVWCD)

- Serves 800,000 throughout Salt Lake County
- 17 Member Agencies
- 130,000 Acre Feet per year
- 250 million gallon per day capacity
- Governed by a board of 9 Trustees

South Salt Lake City's Water Supply

We are honored to support South Salt Lake City's Public Works Department in their mission to deliver clean and safe water for daily use.



JORDAN VALLEY WATER
CONSERVANCY DISTRICT

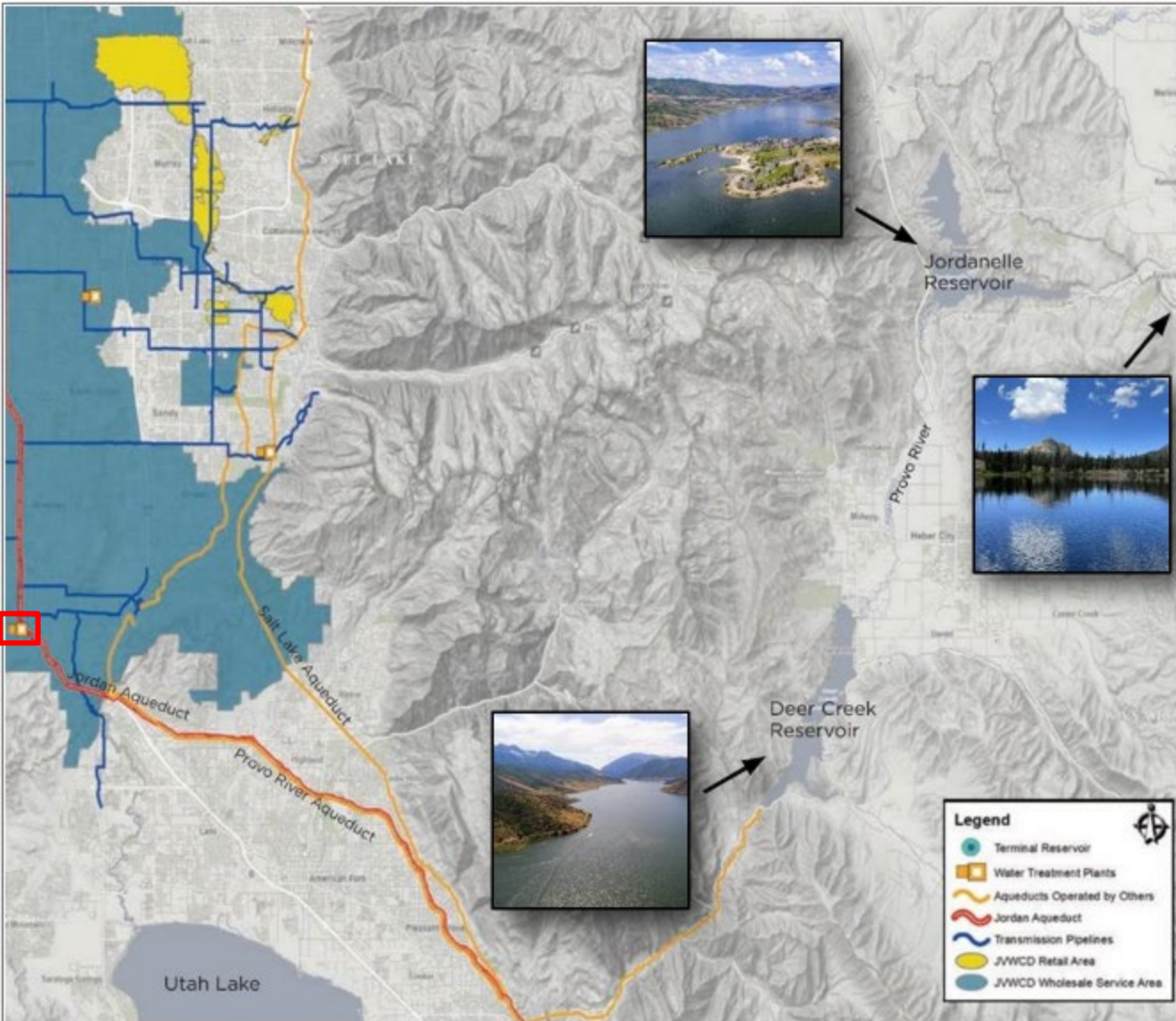
60% of South Salt Lake
City's water supply.



Sustaining Resident's Quality of Life



JVWTP History



Jordan Valley Water Treatment Plant (JVWTP)

- Location: Herriman, Utah
- Start of Operation: 1972
- Design Capacity: 138/180 MGD
- Largest municipal water treatment plant in Utah.
- Supplied from Provo River via Jordan Aqueduct and Provo River Aqueduct



JVWTP History



1971 | 42 MGD



2024 Upgrade Project

1960

1970

1980

1990

2000

2010

2020

2030

PLANT EXPANSION TIMELINE



1979 | 60 MGD



1985 | Sedimentation: 138 MGD
Filtration: 180 MGD

Hazards

Drought, wildfire, and/or earthquake have the potential to reduce or stop production for weeks to years due to deficiencies in the 1971 portion of the plant.

1

Drought



Jordanelle Reservoir 2022

Credit: Scott G. Winterton, Deseret News

Hazards

Drought, wildfire, and/or earthquake have the potential to reduce or stop production for weeks to years due to deficiencies in the 1971 portion of the plant.

2

Wildfire



Credit: Michael Stevens,
USGS

Hazards

3

Earthquake

Drought, wildfire, and/or earthquake have the potential to reduce or stop production for weeks to years due to deficiencies in the 1971 portion of the plant.



Magna, Utah 2020

Credit: earthquakes.Utah.gov

FEMA BRIC Program

Provides grants to mitigate natural hazards to minimize or prevent service disruptions and the resulting economic impact.



FEMA

Building **R**esilient **I**nfrastructure
and **C**ommunities

JVWCD is applying for a \$46M grant to help pay for this \$70M project.

Resiliency Project

Mitigate potential for service disruption to maintain the following during a natural hazard:

- Water service to hospitals and other recovery centers
- Fire suppression
- Residential sanitation needs





JVWCD Drought, Wildfire, Earthquake Resiliency Project Website Homepage

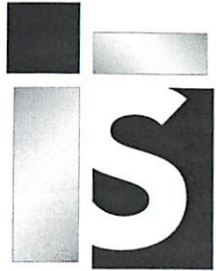
- How important this project is to you and your community.
- Residents' ability to absorb increased water bills to pay for the project.
- Anything you would like us to consider with this project.

Feedback Wanted!

The screenshot shows a web browser displaying the 'Comment Form' page for the Jordan Valley Water Conservancy District (JVWCD). The page has a dark sidebar with links to 'Home', 'FAQ', and 'Comment Form'. The main content area has a blue header with the title 'Comment Form' and a message: 'We invite your comments and feedback on the Project and FEMA's grant program.' Below this is a green-bordered box titled 'JVWCD Regional WTP - Drought, Wildfire, and Earthquake Resiliency Project Feedback'. Inside this box, there is a thank you message, a statement that all input is appreciated, and a request to fill out the form. A user is logged in as 'youngstake@gmail.com' with a 'Switch account' link and a 'Not shared' status. Below the login information, there is a red asterisk indicating a required question. The first question is 'Contact Information: Name, Email and/or Phone Number *' with a text input field labeled 'Your answer'. The second question is 'City of Residence *' with a text input field labeled 'Your answer'.

Jacob Young | Deputy General Manager | Jacoby@jvwcd.org

PROCLAMATION



**SOUTH SALT
LAKE
CITY ON THE
MOVE**

STATE OF UTAH

COUNTY OF SALT LAKE

CITY OF SOUTH SALT LAKE

WHEREAS, lung cancer is the leading cause of cancer death among men and women in the United States; Utah, accounting for more deaths than colon cancer, breast cancer, and prostate cancer combined; and

WHEREAS, according to the Centers for Disease Control, there were 1,369 new lung cancer cases and 927 deaths because of lung cancer between 2013 and 2017 in Salt Lake County; and

WHEREAS, the 5-year survival rate for localized lung cancer is 59%, yet only 17% of lung cancers are diagnosed at this stage; and

WHEREAS, screening for lung cancer for high-risk individuals using low-dose computed tomography can lead to the earlier detection of lung cancer and save lives, reducing the mortality by 20% when compared to screening by chest x-ray in the National Lung Screening Trial and reducing the risk of death at 10 years by 24% in men and 33% in women as demonstrated by another large randomized trial; and

WHEREAS, funding for lung cancer research trails far behind funding for research of many other cancers, and additional research is needed in early diagnosis, screening, and treatment for lung cancer as well as in lung cancer affecting women and lung cancer health disparities; and

WHEREAS, lung cancer incidence is decreasing twice as fast in men as it is in women, each year more women die from lung cancer than breast cancer and by 2035, more women will die from lung cancer than men; and

WHEREAS, African Americans have the highest lung cancer incidence and mortality of all races, and disparities in lung cancer screening, diagnosis, treatment, and mortality are well characterized among African Americans and other racial minorities; and

WHEREAS, lung cancer in individuals who never smoked is the 7th leading cause of cancer-related death and accounts for 17,000-26,000 deaths in the US every year, 60-70% of individuals diagnosed with lung cancer who never smoked are women, and the proportion of lung cancers diagnosed in people who never smoked is increasing in the US. Radon is the leading cause of lung cancer among individuals who never smoked and the second leading cause of lung cancer overall; and

WHEREAS, the stigma surrounding lung cancer creates barriers to early diagnosis, treatment, and funding for research, has a detrimental impact on the quality of life of people diagnosed with lung cancer, and hinders awareness of and research into lung cancer risk factors other than smoking; and

WHEREAS, lung cancer research is leading to breakthroughs in the identification of genetic alterations associated with lung cancer and in the development of lung cancer treatments, including immunotherapies and targeted therapies; and

WHEREAS, organizations working in South Salt Lake such as the American Lung Cancer Screening Initiative and Women's Lung Cancer Forum, are committed to educating about lung cancer and lung cancer screening and working to increase lung cancer screening rates in South Salt Lake.

NOW, THEREFORE, BE IT RESOLVED I, Mayor Cherie Wood, hereby proclaim November 2023 as Lung Cancer Awareness Month in South Salt Lake, and recognize the need for research in lung cancer affecting women and lung cancer health disparities, and encourage all citizens to learn about lung cancer and early detection through lung cancer screening.

By Order of the Mayor, City of South Salt Lake

Cherie Wood, Mayor

Attest





Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of South Salt Lake
Utah**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO



OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised December 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked "Yes" and enter the total on the "Total Points Earned" line.
- Based on the points earned, circle/highlight the risk level on the "Risk Level" line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: 335 /395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?		20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: City of South Salt Lake

*Completed for Fiscal Year Ending: 6/30/23 *Completion Date: 11/3/23

*CAO Name: Cherie Wood, Mayor CFO Name: Crystal Makin, Finance Director

*CAO Signature: Cherie Wood *CFO Signature: Ceci

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

South Salt Lake PARKS MASTER PLAN





Parks, Recreation, and Open Space Vision Statement

South Salt Lake is a leader in providing parks, trails and open space for all residents and visitors to our community. All residents in South Salt Lake can walk to a park, plaza, or trailhead and participate in recreational activities. We are a community that values the preservation and protection of the natural environment through land use and development decisions and our actions.

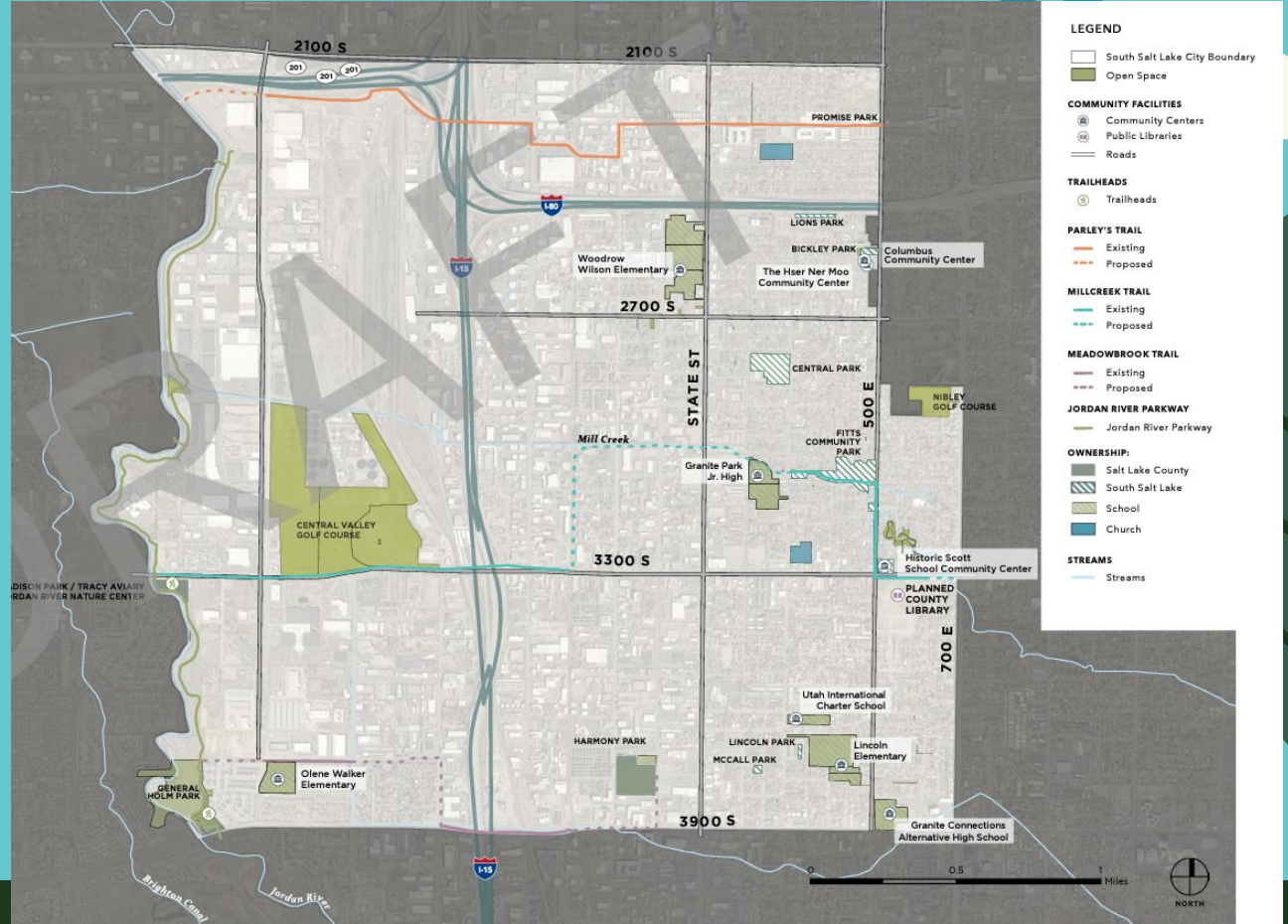
- South Salt Lake General Plan 2040



Context

- Parks Master Plan (2015)
- South Salt Lake General Plan Update (2021)
- City Changes
 - Population
 - 24,662 (2015) / 3,554 per sq mi
 - 26,003 (2022) / 3,747 per sq mi
 - New development areas
 - West of State Street, north of I-80, Riverfront, Jordan River
- SLCo Parks & Recreation Master Plan Update (Est. 2025)
- Jordan River Recreation Zone Master Plan (Pending)

Current Parks, Trails, and Open Spaces (2021)





What's in a Parks Master Plan?

- **Inventory of Parks, Open Space, Trails, and Urban Forestry (Optional)**
 - Individual Park Site Evaluations
 - SWOT Analysis
 - Strengths, Weaknesses, Opportunities & Threats
 - Programs
- **Community Engagement**
- **Goals**
- **Recommendations**
- **Cost and Funding Considerations**



Parks Master Plan Timeline

Summer/Fall 2023	Winter 2024	Early Spring 2024	Late Spring 2024	Summer 2024	2024 & Beyond
Community Event Pop-ups Mural Fest 85th Celebration Craftober Fest Breakfast with Santa Online Community Survey Webpage Launch Refine Scope of Plan	City Council Presentation Form Advisory Committee Community Workshops Promise SSL Youth Workshop	Develop Draft Plan Community Workshops	Final Plan City Council Review	Prepare Plan for City Council Adoption Community Parks Master Plan Launch	Parks Impact Fee Study Parks Action Plan Capital Improvements Plan Property Acquisition and Agreements Park Design and Construction



What's happening now?

Community Event Pop-ups

Summer/Fall 2023

Community Event Pop-ups

Mural Fest
85th Celebration
Craftober Fest
Breakfast with Santa

Online
Community
Survey

Webpage
Launch

Refine Scope of
Plan

- 485 Participants so far
 - Top 5 Preferred Park Amenities
 - Beer Garden
 - Greenway
 - Food Truck Plaza
 - Festival Street
 - Outdoor Performance Space



What's happening now?

Online Community Survey

- Survey available in English & Spanish
- 51 Responses so far



- Variety and supply of plants & trees
- Parks are well-maintained
- Parks are close to many residents



- Not all neighborhoods have access
- Outdated equipment/amenities
- Homelessness and sense of safety

Summer/Fall 2023

Community Event Pop-ups

Mural Fest
85th Celebration
Craftober Fest
Breakfast with Santa

Online Community Survey

Webpage Launch

Refine Scope of Plan



What's happening now?

Webpage is LIVE as part of
How We Grow Matters

Summer/Fall 2023

Community
Event Pop-ups

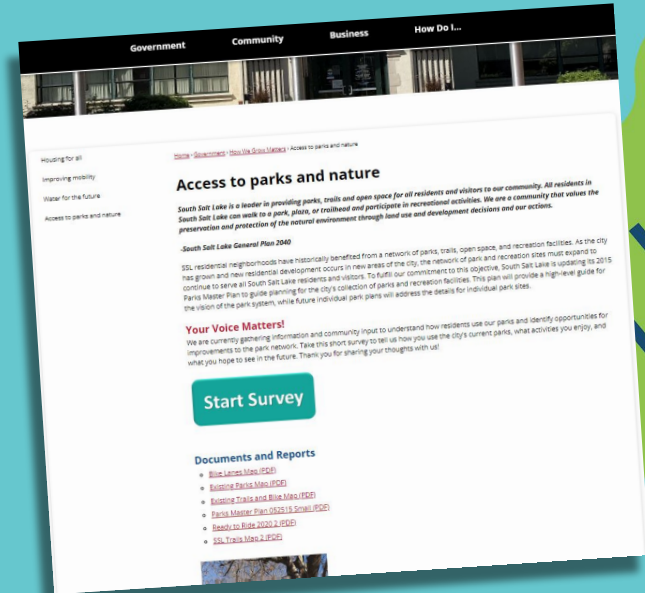
Mural Fest
85th Celebration
Craftober Fest
Breakfast with Santa

Online
Community
Survey

Webpage
Launch

Refine Scope of
Plan

- Project Introduction
- Survey Link
- Reference Documents
 - Past Plans
 - Related Plans
 - Maps
- Project Updates
- Engagement Opportunities



What happens next?

- Form Advisory Committee
 - City Council Recommendations
 - Community Members
 - Neighborhoods Department
 - Recreation Department
 - Promise South Salt Lake
 - Community Development
- Workshops



Winter 2024

City Council
Presentation

Form Advisory
Committee

Community
Workshops

Promise SSL
Youth Workshop

THANK YOU!



is SOUTH
SALT LAKE

A large, horizontal, light pink brushstroke with a textured, feathered edge serves as a background for the text.

Arts Council Updates

Celebrate SSL Mini Grant Program

- \$500 - \$1000 seed money to cultural groups
- Free and open to the public
- 50-500 attendees
- Free use of City facilities for events
- Marketing and event training
- Past funding from Rocky Mountain Power



Celebrate South Salt Lake

2022 Funded Events

- Nepali New Year
- SSL Makers Fest
- 1520 Arts Block Party
- PIK2AR Fashion Show
- Brazilian Summer Fest
- Arrodeiendo – Brazilian dance

2023 Funded Event

- Nepali New Year
- Community Bombazo
- Arte De Vadiar – Brazilian Dance
- Family Art Fair – Visual Art Institute
- 1520 Arts Block Party



NEW LOCATION GRAND OPENING

SATURDAY AUGUST 19th from 5-8 pm
2900 S 300 W in South Salt Lake

FREE ADMISSION

Fun Activities + Live Music + Food Trucks

visualartinstitute.org | 801-474-3796



Funded by
Utah Legislature
 Utah Division of
 Arts & Museums

Burton Foundation



2024 Celebrate SSL Grant Cycle



- Application opening February 2024
- Goal to fund 8-10 events in 2024
- Continuing to offer support and encourage additional groups/communities to apply

Creative Arts for Life

ART 55+

- Co Op every Wednesday morning
- Free to older adults
- Enrollment increasing
- Creative Aging certified instructor



Creative Arts for Life 2023 Class Offerings

- Fabric Collage
- Tangled up in Color
- The Power of Play
- Kintsugi Healing Group (5)
- Stitch Craft
- Tangled Canvas Totes
- Finger Painting in the Park
- Painting from Life in Watercolor
- Bookmaking and Visual Journaling
- Ceramic Pet Bowls
- Watercolor Painting w/Natural Pigment
- Glass Mosaics
- Alcohol Inks
- Creative Rubber Stamps
- Zentangle Club (12)
- Celebrating Women Artists
- Experimental Collage Making
- Paintings from Photos in Watercolor
- Drawing Skills
- Learn to Paint w/Acrylics
- Colored Pencil Techniques



Craftoberfest 2023

- Increased attendance – 2000 attendees
- Engaging entertainment and art activities – Busking Bus Theater, Brooke Smart Painted Faces activity, Balloon Man
- 6 Barrel/Keg Artists - \$1,050 raised
- Animal Shelter Adoption
- KRCL airtime – featured on Radio Active
- 80+ Vendor/Community Booths: 38 paid & 17 free booths to residents and SSL businesses



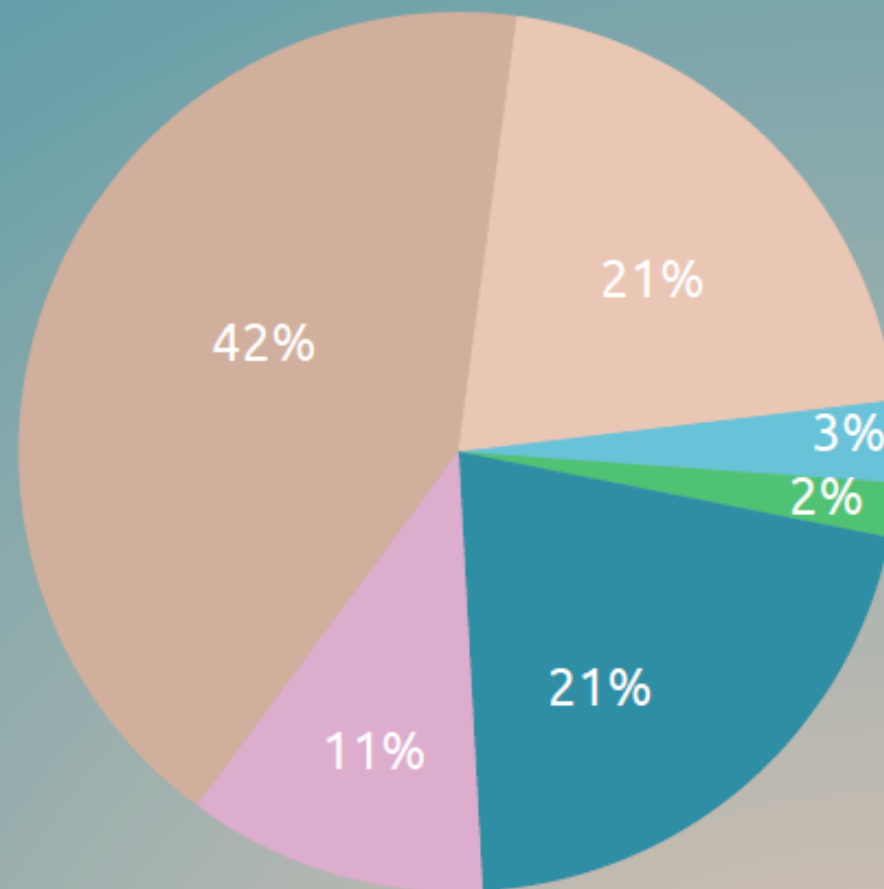
- \$4,500 in monetary sponsorships
- \$8,000 In-Kind donations
- 30 City employee volunteers
- \$4200 in outside volunteer hours
- Countless hours in support from Legal, Finance, Streets, Parks and Communications





Arts Council Budget Breakdown

Arts Council Programming - \$152,000
Creative Arts for Life - \$40,000
TOTAL: \$192,000



Mural Fest



Craftoberfest



Celebrate SSL



CIZ



Other



Creative Arts

Salt Lake County TRCC Grant

Historic Scott School

SLCO Tourism, Recreation, Culture & Convention funding

- Arts Council Strategic Plan - \$40K
- Historic Collection Exhibit & interpretive design - \$25K
- Building Condition Assessment - \$25K
- Architectural Design Program, Concept & Schematic Designs - \$100K
- Facilities Operations and Maintenance Plan - \$10K

Looking Ahead

Mural Fest 2024 – Saturday, May 4
S Line 10th Anniversary



MURAL
FEST 2024

RESOLUTION NO. R2023- 17

A RESOLUTION OF THE SOUTH SALT LAKE CITY COUNCIL REQUESTING THE
RECERTIFICATION OF THE SOUTH SALT LAKE JUSTICE COURT

WHEREAS, the provisions of Utah Code 78A-7-103(2) require that Justice Courts be recertified at the end of each four-year term; and

WHEREAS, the term of the present Justice Court shall expire on the 31st day of January 2024; and

WHEREAS, the Mayor and members of the South Salt Lake City Council have received an opinion letter from the South Salt Lake City Attorney setting forth the requirements for the operation of a Justice Court and feasibility of continuing to maintain the same, attached hereto as Exhibit A and incorporated by this reference; and

WHEREAS, the members of the South Salt Lake City Council have determined that it is in the best interests of South Salt Lake City to continue to provide for a Justice Court;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of South Salt Lake the following:

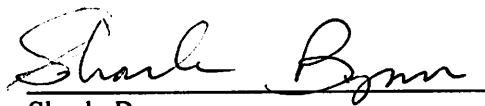
1. The South Salt Lake City Council hereby requests recertification of the South Salt Lake City Justice Court by the Justice Courts Standards Committee and the Utah Judicial Council.
2. The South Salt Lake City Council hereby affirms its willingness to continue to meet all requirements set forth by the Judicial Council for continued operation of the South Salt Lake City Justice Court for the next four-year term of court, except as to any requirements waived by the Utah Judicial Council.
3. This resolution shall take effect immediately upon passing.

(signatures appear on separate page)

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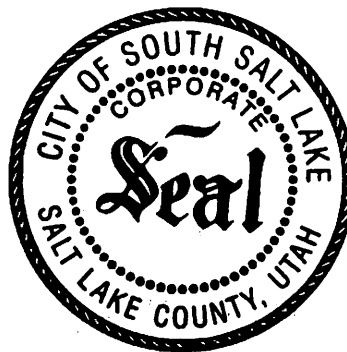
APPROVED AND ADOPTED by the South Salt Lake City Council, South Salt Lake, Utah, on this 15th day of NOVEMBER, 2023.

BY THE CITY COUNCIL:


Sharla Bynum
Council Chair

City Council Vote as Recorded:

Bynum	<u>yes</u>
Huff	<u>yes</u>
Mila	<u>yes</u>
Pinkney	<u>yes</u>
Sanchez	<u>yes</u>
Thomas	<u>absent</u>
Williams	<u>yes</u>



ATTEST:

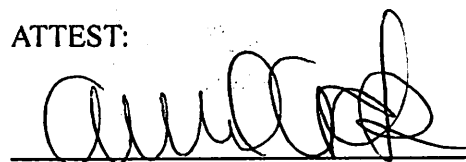

Ariel Andrus
City Recorder

EXHIBIT A

**Letter from the South Salt Lake City
Attorney**



To: Mayor Wood and the South Salt Lake City Council
From: Josh Collins City Attorney
RE: Justice Court Re-certification Opinion
Date: November 7, 2023

Mayor Wood and Members of the City Council,

The Justice Court Standards for Recertification found in Appendix B of the Utah Code of Judicial Administration (UCJA) requires that as part of the justice court recertification application process, the City Council receive a written legal opinion advising you of all requirements for the operation of a Justice Court and the feasibility of maintaining a Justice Court.

The state statutory requirements as outlined in UCJA Appendix B are as follows:

1. All official court business shall be conducted in a courtroom or an office located in a public facility which is conducive and appropriate to the administration of justice (Utah Code § 78A-7-213).
2. Each court shall be opened and judicial business shall be transacted every day as provided by law (Utah Code § 78A-7-213), although the judge is not required to be present during all hours that the court is open.
3. The hours that the court will be open shall be posted conspicuously at the court and in local public buildings (Utah Code § 78A-7-213).
4. The judge and the clerk of the court shall attend the court at regularly scheduled times (Utah Code § 78A-7-213).
5. The entity operating the Justice Court shall provide and compensate a judge and clerical personnel to conduct the business of the court (Utah Code § 78A-7-206 and Section 78A-7-207).
6. The entity operating a Justice Court shall assume the expenses of travel, meals, and lodging for the judge of that court to attend required judicial education and training (Utah Code § 78A-7-205 and 78A-7-103(1)(f)).
7. The entity operating a Justice Court shall assume the cost of travel and training expenses of clerical personnel at training sessions conducted by the Judicial Council (Utah Code § 78A-7-103).
8. The entity operating the Justice Court shall provide a sufficient staff of public prosecutors to attend the court and perform the duties of prosecution (Utah Code § 78A-7-103(1)(b)).
9. The entity operating the court shall provide adequate funding for attorneys where persons are indigent as provided by law (Utah Code § 78A-7-103(1)(c)).
10. The entity operating the court shall provide sufficient local law enforcement officers to attend court when required and provide security for the court (Utah Code § 78A-7-103).
11. Witnesses and jury fees as required by law shall be paid by the entity which creates the Court (Utah Code § 10-7-76, 78B-1-119, and 78B-1-122).
12. Any fine, surcharge, or assessment which is payable to the State shall be forwarded to the State as required by law (Utah Code § 78A-7-120 and 78A-7-121).

CITY
ATTORNEY'S
OFFICE

O 801.483-6068
F 801.464.6001

CHERIE WOOD
MAYOR

220 E MORRIS AVE
SUITE 200
SOUTH SALT LAKE CITY
UTAH
84115
O 801.483.6000
F 801.483.6001

13. Every entity operating a court shall pay the judge of that court a fixed compensation within the range provided by statute (Utah Code § 78A-7-206).
14. Court shall be held within the jurisdiction of the court, except as provided by law (Utah Code § 78A-7-212).
15. The entity operating the court shall provide and keep current for the court a copy of the Motor Vehicle Laws of the State of Utah, appropriate copies of the Utah Code, the Justice Court Manual, state laws affecting local governments, local ordinances, and other necessary legal reference material (Utah Code § 78A-7-103).
16. All required reports and audits shall be filed as required by law or by rule of the Judicial Council pursuant to Utah Code § 78A-7-215.

In addition to those requirements which are directly imposed by statute, Utah Code § 78A-7-103 directs the Judicial Council to promulgate minimum requirements for the creation and certification of Justice Courts. Pursuant to statute, the Judicial Council has adopted in UCJA Appendix B (2)(A)-(2)(Q) the following minimum requirements:

1. A clerk shall be available for at least one hour each day that the court is required to be open and during court hearings, as required by the judge. These hours shall be posted on the court's website.
2. The judge shall be available to conduct court business as needed, performing all duties required and exercising ultimate responsibility for the administration of justice as an independent branch of government.
3. All court hearings shall be conducted in a designated courtroom, including remote transmission, as permitted by the Judicial Council, or in another location authorized by the Presiding Judge.
4. The minimum furnishings for a courtroom shall include: a desk and chair for the judge (on a riser at least six inches above the well), a desk and chair for the court clerk, chairs for witnesses, separate tables and appropriate chairs for plaintiffs and defendants, a Utah State flag, a United States flag, a separate area and chairs for at least four jurors, a separate area with appropriate seating for the public, an appropriate room for jury deliberations, and an appropriate area or room for victims and witnesses which is separate from the public, as well as a judicial robe, a gavel, and necessary forms and supplies.
5. Office space for the judge and clerk shall be appropriate (under certain circumstances this space may be shared, but if shared, the judge and clerk must have priority to use the space whenever needed). The office space shall include a desk for the judge and a desk for the clerk, secure filing cabinets for the judge and the clerk, a telephone for the judge and a telephone for the clerk, appropriate office supplies to conduct court business, a cash register or secured cash box for each clerk performing cashiering duties, a computer with word processing software, and access to a scanner and copy machine.
6. The court shall provide interpreters as required by Rule 3-306.04 of the Code of Judicial Administration.
7. The entity shall have at least one peace officer (which may be contracted).
8. A court security plan shall be submitted and approved as required by Rule 3-414 of the Code of Judicial Administration.

9. Each court shall have at least one computer with access to the internet, and appropriate software and security/encryption technology to allow for electronic reporting and access to Driver License Division and the Bureau of Criminal Identification, as defined by the reporting and retrieval standards promulgated by the Department of Public Safety.
10. Each court shall report required case disposition information to DLD, BCI and the Administrative Office of the Courts electronically, as described in number 9 above.
11. Clerks' education hours shall be reported to the AOC on an annual basis.
12. The appointment of the clerk(s) assigned to serve the court shall be subject to the judge's approval, who may participate in the interview and personnel evaluation process for the clerk(s) at his or her discretion.
13. Court staff shall be certified as contemplated by Rule 3-303 of the Code of Judicial Administration.
14. Any interlocal agreement relating to court operations, as amended to date, shall be provided to the Justice Court Administrator.
15. The court shall accept credit and debit cards through a system that integrates with CORIS.
16. The court shall have access to UCJIS.
17. An audio recording system shall maintain a digital recording of all court proceedings (Section 78A-7-103).
 - a. For Class I and Class II justice courts, the system must:
 - i. be a stand-alone unit that records and audibly plays back the recording;
 - ii. index, back-up and archive the recording and enable the record to be retrieved;
 - iii. have at least four recording channels;
 - iv. have a one-step "on" and "off" recording function;
 - v. have conference monitoring of recorded audio;
 - vi. have external record archiving from the unit with local access; and
 - vii. be capable of being integrated with the court's public address system.

In conjunction with the Justice Court Administrator, Lisa Forrester, I have reviewed the above requirements and am confident the City currently complies with all legal requirements and that the City is in the position to continue its compliance through the prospective term of the South Salt Lake Justice Court.

Sincerely,

Joshua T. Collins
City Attorney

CC: Lisa Forrester, South Salt Lake City Justice Court Administrator



Below is the proposed schedule for the City Council meetings to be held in 2024. These dates have taken into consideration the meetings of the Utah League of Cities and Towns, Federal and State holidays, and City functions.

PROPOSED CITY COUNCIL MEETING SCHEDULE FOR 2024

TO THE PUBLIC AND RESIDENTS OF THE CITY OF SOUTH SALT LAKE

Public notice is hereby given that the City Council conducts its regular Council meetings at City Hall, 220 East Morris Avenue, Suite 200, on the second and fourth Wednesdays of each month (unless otherwise noted by an*), which meetings begin promptly at 7:00 p.m.

Meeting dates are as follows:

January 10 and 24
February 7 and 28*
March 13 and 27
April 10 and 24
May 8 and 22
June 5 and 12**
July 10 and 31***
August 14 and 28
September 11 and 25
October 9 and 23
November 13****
December 11*****

***FEBRUARY** – Valentine’s Day lands on Wednesday February 14. Change to the first the fourth Wednesdays.

****JUNE** – The Certified Tax rate must be adopted by June 22. Change meeting dates to the first and second Wednesdays.

*****JULY** – Pioneer Day lands on Wednesday, July 24th. Change to the second and fifth Wednesdays

******NOVEMBER** – Adjust meeting dates to one meeting due to Thanksgiving.

*******DECEMBER** – Adjust meeting dates to one meeting due to the Holiday Season.

CHERIE WOOD
MAYOR

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