



Minutes

Board of Directors Meeting

Weber Human Services 3rd floor, Board of Directors Room
Commencing at 8:00 A.M. November 17, 2023.

The following members were present:	Staff in attendance:
Julie Southwick	Kevin Eastman
Clint Thurgood	Nobu Iizuka
Matt Wilson (Morgan County)	Shelly Gwynn
Jim Harvey	Jed Burton
Robert Hunter	Jeremy Hirschi
Gage Froerer	Michelle Jenson
	Dave Wilson (Legal)
EXCUSED:	EXCUSED:
Sharon Bolos	Matt Wilson (legal)
	Kristen Mecham
	GUEST(S):

1. Consent Calendar:

a) Welcome

b) Request for approval of minutes for meeting held on October 20, 2023, at 8:00 a.m.

Motion by Matt Wilson, seconded by Jim Harvey to approve the October minutes as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	ATYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

- c) Request for the approval of check register dated October 1, 2023, to October 31, 2023, including voided checks 0000131493 and 0000131685 in the amount of \$1,709,121.04.

Motion by Jim Harvey, seconded by Julie Southwick to approve the check register as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

- d) Credit Card Purchases for September 2023.

Motion by Jim Harvey, seconded by Julie Southwick to approve the credit card purchases as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

- e) Request to approve purchase orders:

1. PO#4798- for Data Analytics-Sole Source. Bach Harrison is written into the grant as those receiving funding from Bonneville CTC to provide necessary data representing the needs of the community, in the amount of \$6,250.00.
2. PO#4799 for 32 Chairs with Casters, 188 Chairs with Glides, 10 Tables and 4 Single seat Charis, in the amount of \$63,399.81.
3. PO#4800 for PXP Grant Year 2 FY2023-2024 (State Grant) and PXP Grant Year 2 FY2023-2024 (Indirect Admin), in the amount of \$67,800.00.
4. PO#4801 for CTC FY2023-2024 (State Grant), in the amount of \$10,000.00.
5. PO#4802 for Extreme Networks XIQ Licenses -5 Years, in the amount of \$8,035.00.
6. PO#4803 for Centage Corporation for a 3 year contract for Planning Maestro, Finance Users-2 (1 that is included and 1 additional), Analytics Maestro-3 and GL Integration in the amount of \$30,942.00.

Motion by Jim Harvey, seconded by Julie Southwick to approve the Purchase Orders as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

2. Compliance Report:

Given by Michelle Jenson

We had an audit visit from the Utah Office of Inspector General. What do you do to prevent Fraud waste and abuse in your organization? All the Billing that we send into federal healthcare programs such as Medicaid and Medicare, we are required to have a compliance program that tries to prevent those types of activities.

The first thing that we do is we review a large percentage of the documentation for clinical services that gets created in our organization. We are monitoring it to make sure the service happened and that the correct service code was used and that we aren't up coding any services to get anymore money.

This year we have read over 30,000 individual progress notes. 2% of those were sent back with errors and corrected before they were billed. Group notes are done electronically and only found 10 that needed to be fixed. Over 6,000 doctor notes were looked at and we had less than 5 that needed to be fixed.

We also run a monthly report that gets sent to Jed and his clinical team for any services that were delivered in the organization where the client didn't check in with our customer care staff.

Telehealth has thrown a wrench in our monitoring. But we have a goal that 90% of our clients have a corresponding check in on the same day so that we have verification that those services were delivered. If those services don't have a check in, then we will send the client a letter.

3. Action Items

- a) Request to ratify the Contract as presented.

1. Memorandum of Understanding between Utah Military Academy (Riverdale campus) and Weber Human Services

This MOU is made effective as of August 17, 2023, by and between Weber Human Services (WHS) and Utah Military Academy (UMA). Whereas WHS agrees to: Provide Behavioral Health Services for up to three students enrolled in UMA who don't have Weber County/Morgan County Medicaid and are formally referred to WHS from UMA. Not bill UMA for services for the 3 UMA students that don't have Medicaid and will not provide services and/or expect reimbursement for UMA for other referrals until a payment addendum is agreed upon by both parties. Provide appropriate training and orientation to WHS personnel who may provide services to students from UMA. Retain full responsibility for the management and fiscal control of the School Based Services Program.

Motion by Clint Thurgood, seconded by Jim Harvey to ratify the Memorandum of Understanding between Utah Military Academy (Riverdale Campus) and Weber Human Services as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

- b) Request to approve the Contract as presented.

1. Independent Contractor Agreement

This Independent Contractor Agreement is entered into on this 13th day of November 2023, by and between Weber Human Services (Agency) and Jeff Stark (Coordinator), whereas the Agency hereby engages the coordinator to perform the following services: Emergency Management Program Coordinator Services, Consultation, Reporting, Service Obligations. Payment will be an hourly rate and annual compensation limits in the amount of \$32.30 per hour, not to exceed \$20,800 per fiscal year or calendar year.

Motion by Jim Harvey, seconded by Julie Southwick to approve the Independent Contractor Agreement as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	EXCUSED		

4. Executive Director's Report

- a) WACOG meeting with the Aging changes.

The Mayors concerns were that every center in Weber County expressed interest in a gathering place for their residents to come to periodically. Northview Center was at this meeting to present their model, which is a model that we are advocating. A lot of the larger cities, especially Ogden, talked about a system that allowed for more money to go to the larger cities that draw in for residents.

Results of the meeting are putting together a task force or a committee with all the cities, to decide what kind of model would be best for Weber County Residents. We (WHS) is tasked with this and we will be reaching out to the cities to find out who will represent each City, which will most likely be the City Managers and we will have these discussions again.

Commissioner Harvey said: We only talked about the 4 centers plus Riverdale that will be receiving money. Commissioner Harvey also said that he went to the Farr West Senior Center and that they have a fantastic center and is funded by the city. Commissioner Harvey suggests reaching out to all the other smaller Cities and get their input.

Kevin adds that we deliver meals to certain cities and that is going to change. The Cities will have to come and pick up their own meals. How will those Cities staff someone to come and pick up their meals?

Bob Hunter adds that our Staff is who is working at these centers.

b) UBHC Priorities for 2024 Legislative Session.

The Utah Behavioral Healthcare Committee (UBHC), made up of a local Mental Health and Substance Use Authorities and partners, plan to ask for the following from the legislature in the 2024 session.

1. Consensus on FMAP (Federal Medicaid Assistance Percentage) and increase funding for the state match and the public behavioral health system.
2. Expand the crisis continuum by funding additional Receiving Centers and Mobile Crisis Outreach Teams (MCOTs) and funding existing Receiving Centers and MCOTs at the same rate as new ones.
3. Increase the number of State Hospital beds.
4. Increase the funding for Drug Court.

c) Aging Remodel Update.

We have had a little setback with a possible earthquake. Kevin has authorized a study to see how our current kitchen building would fair through an earthquake. The kitchen is a complete concrete structure. We have been told that the building will hold long enough to get people out during an earthquake, but then it will not be habitable. If we need to build a new kitchen building, it will cost about 6 or 7 million dollars.

Robert Hunter reports on the -Family Counseling Center of Northern Utah- They are out of money and are in a bit of a crisis. Their Board has come up with a plan, to move the Family Counseling Service under the umbrella of the Midtown Community Hope Center. So far, it has been a great place for Family Counseling Center to go. The 14 people now have their own desk, getting their own business cards and stand-up desks. Jed Burton adds that we send our clients who don't have any Medicaid or funding to the Family Counseling Center. This is a much-needed resource. Clint Thurgood adds that IHC also provides funding for these unfunded patients to get the services that they need.

Motion by Jim Harvey, seconded by Gage Froerer to adjourn the meeting.



Chair, Weber Human Services



Date



Attest



Date