

**LYNNDYL TOWN
FIRE HYDRANT PROJECT
REQUEST FOR BID (RFB)
Updated 11/30/2023**

Lynndyl Town
98 East Center Street
Lynndyl, Utah 84640

**REQUEST FOR BIDS - COMPETITIVE SEALED BID (CSB) FOR REPLACEMENT OF
FIRE HYDRANTS.**

DOCUMENT SUMMARY:

Lynndyl Town is seeking Competitive Sealed Bids (CSB) for replacement of six (6) obsolete clow model f2500 fire hydrants. The project may be funded in part through HUD's Community Development Block Grant (CDBG) or other federal funding. The Town will select one (1) Contractor to provide equipment, materials, and labor for the project as outlined in this request.

The project will consist of procuring the replacement of six (6) existing Clow model f-2500 fire hydrants and all materials and services to affect the replacement.

SCOPE OF WORK:

Procurement and Construction Services

- Prepare Unit pricing for materials and installation:
 - Supply all materials necessary to replace the existing Clow model f-2500 fire hydrants.
 - Removal of existing fire hydrants
 - All labor, excavation, and installation of new fire hydrants.

QUESTIONS CONCERNING THE RFB SHOULD BE DIRECTED TO:

Lynndyl Town
Attn: Richard Pyne
98 East Center Street
Lynndyl, Utah 84640
Tel: (801) 376-9018
Email: rpyne@kinfolk.org

DESIGN ELEMENT GUIDELINES & SYSTEM SPECIFICATIONS:

Contractors should base their designs on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this RFB. Quality of system components, quality of design, handicapped accessibility, inclusiveness, cost, appropriateness to location and target demographic must be taken into consideration in the design of the proposed system (Contact the above listed number or address for further demographic information).

The Bid should provide a list of the designed components being proposed for the fire hydrant

project and updates, as well as a time frame for completion once notified of award. Please include structure and component model numbers, materials, color choices and recommendations, estimated lifetime of equipment including manufacturers' warranty and any other relevant descriptive information. Contractors are encouraged to take accessibility into account in their designs.

Required Items:

1. All fire hydrant materials and installation elements must meet and/or exceed all federal guidelines.
2. All installed materials must be of a commercial grade and quality. No residential grade equipment will be accepted.

Preferred System Qualities:

1. All fire hydrant materials must demonstrate the highest level of durability in materials and finishes selected in consideration of health and safety.
2. "Green" construction practices and materials are highly desired.

CONSTRUCTION/INSTALLATION, INSPECTION AND WARRANTY:

Construction/Installation: The fire hydrant project procurement of materials, construction, and installation will be provided and managed by the Contractor. The Contractor must provide direct supervision or provide qualified and certified representative familiar with installation. All tools and equipment required shall be provided by the Contractor for this project. The Contractor will be given **365 calendar days** to complete the proposed work. Calendar days will begin as outlined in the awarding of the Bid/contract. The Contractor will certify installation is in accordance with all manufacturers' requirements including, but not limited to warranty requirements.

Inspection: A certified representative of the Town (Lynndyl Town Building Inspector) is required to conduct a post construction/installation inspection of the fire hydrants and their connections upon completion to ensure proper installation. If not properly constructed/installed, modifications must be submitted in writing to the Town and remedied immediately. Co-inspection with a certified representative of the assembly and installation work will be conducted by a Town Representative. The Town will supply the punch list for final completion generated by this co-inspection. The Contractor shall submit to the inspector a certification of compliance and warranty following punch list completion.

Warranty: Upon completion of Construction/installation, the Contractor must provide documentation attesting all materials have been constructed/installed meeting all specifications required to be warranted by manufacturer. Additionally, it is the Contractor's responsibility to provide to the manufacturer's warranty of equipment and materials.

COMPLIANCE:

All equipment/materials must meet and/or exceed all federal guidelines. Documentation of compliance must be provided to the Town with the Contractor's Bid. All equipment/materials must comply with Americans with Disabilities Act (ADA) and Build America, Buy America

(BABA).

The selected Contractor will be required to comply with the requirements of the CDBG funding source and the Terms and Conditions (Attachment A). These requirements will be made part of the contract that will be entered into following Contractor's selection. The CDBG requirements include but are not limited to compliance with HUD 4010 Federal Labor Standards (Attachment A), Section 3 of the Housing and Development Act of 1968 (Attachment B), Build America, Buy America (BABA) (Attachment C), and Department of Labor Davis-Bacon Wage Rates (Attachment D), referenced in applicable attachments.

The Contractor will ensure that hiring is made on the basis of merit and qualifications and that there will be no discrimination in employment on the basis race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status or sexual orientation, gender identity or expression, except where these criteria are reasonable bona fide occupational qualifications.

The Contractor and any persons doing work on this project will be required to possess or obtain a Unique Entity Identifier (UEI) number through registration at SAM.GOV, and a business license registration with the State of Utah.

All laborers and mechanics employed by Contractor in performance of this construction work shall be paid fair and equal wages rates, required by law. The Contractor shall utilize the DOL Davis-Bacon Wage Rates for Heavy Construction effective to the most recent date posted prior to bidding and construction beginning.

The Contractor must provide an original Certificate of Product Liability Insurance.

DISCLAIMER:

Lynndyl Town shall be exempt from any liability for costs incurred by unsuccessful Contractors in the preparation of a CSB.

BID SUBMITTAL DATE & TIME:

All CSBs must be submitted to Richard Pyne at Lynndyl Town Clerk's Office by 5:00 p.m. MST on **December 28, 2023**, at the address listed in the title of this RFB.

All submitted CSBs must be addressed as follows:

Bid for Fire Hydrant Project

Attn: Richard Pyne

BID FORMAT:

Bids shall be submitted in the following format:

- Project Name
- Contractor Name
- Statement that CSB will meet CDBG Guidelines, including previous experience of the

Contractor

- The project's proposed description, photos, plans, etc.
- Designs showing all safety precautions necessary for this fire hydrant project
- Warranty and insurance capabilities
- Statement of understanding of Davis-Bacon and non-discrimination requirement
- Project Cost Proposal & Timeline
- Any additional information relating to scoring criteria as listed below
- References

Bids must include a bid price for each design presented. Bids must list the cost of the materials, and labor separately. The Town reserves the right to reject any and all Bids with or without cause, and to accept Bids which it considers most favorable. Bids should include a minimum of two references for installations similar to that proposed for Lynndyl Town. References shall include name of project, location, contact information including phone number and general cost of installation.

All delivery, assembly, installation and supervision costs must be included in the Bid. Payment for the project will be sent within sixty (60) days after installation and invoicing of the fire hydrant project.

All Bids amounts shall be guaranteed for not less than sixty (60) days after the Bids submittal deadline date.

Workers' Compensation, Comprehensive General Liability, and Transportation insurance and insurance certificates shall be provided by the successful Contractor. Successful Contractors are required to comply with Lynndyl Town Business Licensing requirements. Following execution of Bid receipt, Bids will be available to the public upon specific request.

No Bid may be withdrawn within a period of sixty (60) days after the Bid opening date.

Prices shall include delivery f.o.b., freight paid by the bidder to the jobsite.

The Contractor must submit five (5) hard copies of the Bid to the address listed above. All Bids must comply with the specifications and guidelines provided in this document.

This solicitation is being offered in accordance with State statutes governing procurement. Accordingly, Lynndyl Town reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate at the sole discretion of Lynndyl Town.

CIVIL RIGHTS STATEMENT:

Lynndyl Town is an Equal Employment Opportunity Entity. Qualified women, veterans, minority and disabled individuals are strongly encouraged to submit Bids.

EVALUATION AND SELECTION PROCESS:

Lynndyl Town will select the successful firm through a qualifications-based and cost-based selection process based upon the following:

- Competence to perform the services as reflected by technical training and education, and direct experience in providing the services outlined herein. (20 points)
- Project approach and familiarity with the town's needs. (20 points)
- Past performance with installation of fire hydrants, including references and review of prior performance factors as control of costs, quality of work and the ability to meet deadlines. (30 points)
- Organization and completeness of proposal (10 points)
- Cost proposal based on the Scope of Work (20 points):

Maximum points: 100

Following the submission of all CSB submittals, a Selection Meeting, made up of the Council and the Mayor will be held at 7:00 pm. on January 3, 2024, in the Lynndyl Town Council Chambers located at 98 East Center Street, Lynndyl, Utah 84640. This meeting will be open to the public. All sealed Bids shall be opened by the Mayor or designated representative in the above listed open public meeting, before one or more witnesses, at the time and place indicated in this Bid packet.

The name of the bidder and the amount of each Bid shall be recorded and made available to the public. Bids shall not be accepted after the time for submission of a Bid has expired.

The Council shall consider an award the Bid/contract to the lowest qualified bidder or the bidder who best satisfies the objective criteria described in the invitation for Bids which may include: Experience, performance ratings, inspection of workmanship, suitability, quality, likely compatibility with existing assets or practices, availability, warrantee, references, licensure, proximity or other criteria reasonably specified in the RFB, including UEI and Utah business license clearance.

Tied Bids may be resolved using any reasonable criteria and at the sole discretion of the Town Council.

Please refer to State Code Title 63G - Chapter 6a for the procurement policy followed by Lynndyl Town.

Lynndyl Town reserves the right to:

- A. The Town reserves the right to reject any and all Bids with or without cause, and to accept Bids which it considers most favorable;
- B. Issue addenda to the RFB, including extending or otherwise revising the timeline for submittals;
- C. Withdraw the RFB.
- D. Request clarification and/or additional information from the construction firm at any point in the procurement process;
- E. Execute a contract, or contracts, on the basis of the original proposal or any additions to proposal submissions;
- F. Waive informalities, to negotiate and agree to contract terms with the successful proposal; and/or

G. Disregard non-conforming, non-responsive, unbalanced or conditional proposals, and to readvertise if it is in the best interest of the Town of Lyndyl to do so.

Attachments:

Attachment A - Terms and Conditions, HUD 4010 Federal Labor Standards

Attachment B - Section 3 of the Housing and Development Act of 1968

Attachment C - Build America, Buy America (BABA)

Attachment D - Department of Labor Davis-Bacon Wage Rates