

Planning and Zoning meeting
November 8, 2023
Final Minutes

Commission

Cameron Spendlove-Chair
Bronwyn Wallace
Sean Amodt
Wyatt Lee

Attendance

Krystal Percival-Clerk
Kim Kietzman-Permit Clerk
Jim Kietzman
Keith Fanta

Online

Charles Matsler
Jay Lee
Mari Holm
Monica Bowcutt
Shelly Tanner

REGULAR MEETING: 6:10pm

A. CALL TO ORDER – Cameron Spendlove

B. DECLARATION OF CONFLICTS OF INTEREST -NONE

C. REVIEW AND APPROVAL OF MINUTES

1. Approval of Minutes from September 9, 2023 & October 11, 2023, Meeting

Sean Amodt motion to approve minutes of September and October / Cameron Spendlove seconded.

Roll Call Vote:

Sean Amodt: AYE

Cameron Spendlove: AYE

Bronwyn Wallace: AYE

Wyatt Lee: Abstained

(Passed)

D. OPEN FORUM -NONE

Limit 2 minutes per speaker, may talk about anything NOT on the agenda.

E. COMMISSIONER COMMENTS

Cameron stated that he has been working on a short-term rental ordinance and that should be completed in the next couple of weeks. Sean Amodt stated that we talked about the transportation plan, and we could talk about that at the next meeting, possibly next month.

PUBLIC HEARING:

Motion to close the public meeting and open the public hearing.

Bronwyn Wallace made a motion to close the public meeting and open the public hearing / Sean Amodt seconded / All AYE / No NAE

A. ITEMS FOR COMMENT

1. Amending VULU 2.30 (Amendments)

Reasons for change:

1- The current written process is confusing and needs updating to the new agreed upon processing standards of the commission and council.

2- The commission is said to be required to return documents to the council within 30 days, but there are no current requirements in our ordinances for the council to review documents recommended by planning and zoning. This will clarify what happens to documents once they have received a recommendation from the commission.

3- Simplifying the order and formatting for easier reading and understanding.

4- It is prudent to spread the authority for making changes to VULU throughout the whole of the Land Use Authority and not leave it only to the discretion of the mayor's agenda.

2. Amending VULU 60.06.B.5 (Appeal)

Reasons for change:

1- Clarifying of the proper appeal process.

2- The Appeal Authority is to only hear cases that were decided previously by the full Land Use Authority.

The Land Use Authority should not delegate all their authority to unelected officials.

3- This change will mirror a similar appeal process for conditional use permits.

4- Chapter 6 (and State law) allows 15 days for appeals, not just 10 days.

PUBLIC MEETING:

Motion to close the public hearing and open the public meeting.

Wyatt Lee made a motion to close the public hearing and open the public meeting / Cameron Spendlove seconded / All AYE / No NAE

A. MOTION AND VOTE FOR ITEMS 1 & 2

1. Amending VULU 2.30 (Amendments)

Bronwyn Wallace stated that she doesn't agree with this and believes that we shouldn't control the town council. Wyatt Lee likes this ordinance. Cameron Spendlove stated that it doesn't have to be voted on in 45 days it just has to be heard on the agenda. Wyatt Lee stated if it's on the agenda it won't get lost and it will be on the agenda even if it gets tabled.

Bronwyn Wallace doesn't like how the ordinance just states that it says mayor and not town council included. She doesn't like having the mayor "targeted".

Wyatt Lee made a motion to recommend approval with adding a period / Bronwyn Wallace seconded.

Roll Call:

Sean Amodt: AYE

Cameron Spendlove: NAE

Bronwyn Wallace: AYE

Wyatt Lee: AYE

Passed 3/1

2. Amending VULU 60.06.B.5 (Appeal)

Sean Amodt talked about how the town staff shouldn't have sole authority over RHF denials and the town council should have a say in it. It should go to the town council if it is denied.

Wyatt Lee made a motion to recommend approval / Sean Amodt seconded.

Roll Call:

Sean Amodt: AYE

Cameron Spendlove: NAE

Bronwyn Wallace: AYE

Wyatt Lee: AYE

Passed

WORK MEETING:

B. DISCUSSION

3. 8.40 OUTDOOR LIGHTING

The Commission had a small discussion about the ordinance that will be at another work meeting in December.

4. 8.28 CLEAR VIEW OF INTERSECTING STREETS

The Commission had a discussion and decided to put this on for a public hearing for December's meeting.

5. CHAPTER 56 MASTER PLAN OVERLAY DISTRICT (MPO)

The Commission discussed chapter 56, Sean Amodt talked about why he wanted to amend this ordinance and eliminate the Master Plan Overlay.

ADJOURN MEETING 7:31pm

Motion to adjourn public meeting.

Wyatt Lee made a Motion to Adjourn / Bronwyn Wallace seconded / All AYE / No Nae


Krystal Percival Clerk/Recorder

December 13 2023
Approved Date