

Utah Health Workforce Advisory Council (HWAC)

Monday, December 4, 2023

Multi-agency State Office Building (MASOB)

3:00 – 5:00 pm

Meeting Minutes

Council Members Present: Tracy Gruber, Teresa Garrett, Chris Williams, Mark Steinagel, Rita Osborn, Sarah Woolsey, Sam Finlayson, Tiffany Lipscomb, Cheryl Hanewicz, Kendra Muir (virtual), Nubia Peña (virtual), and Tyler Goddard (virtual)

Staff Present: Ashley Moretz, Marc Watterson, Michelle Hoffman, Kendyl Brockman, Lori Savoie, Sydney Groesbeck, Hannah Maxey, and Anna West

Council Members Absent: Jared Haines, Liz Klc

This meeting was recorded per the Open Public Meetings Act.

Welcome, Approval of Minutes and Roll Call: Tracy Gruber

Tracy welcomed the group and discussed administrative updates.

Motion passed to approve the meeting minutes from the HWAC 9/26/23 meeting.

Administrative Updates: Kendyl Brockman

Staff mentioned to the HWAC to be on the look out for calendar invites for HWAC meetings during the Legislative Session.

Legislative Review Subcommittee Update: Teresa Garrett

Teresa touched on the revised legislative review process the HWAC and legislative review subcommittee will follow. She discussed that the HWAC and subcommittee will follow the soon to be established strategic priorities. In the Spring, the HWAC chair will invite legislators to present topic areas to the HWAC in June and September. Additionally, rather than utilizing pre-determine comment categories, the subcommittee will now develop their recommendations for improvement.

Utah Medical Education Council (UMEC) Subcommittee Update: Sam Finlayson

Sam Finlayson updated the group on the Graduate Medical Education and Forensic Psychiatry Fellowship Grant Programs are well under way and contracts are in the process of being signed..

Data Subcommittee Update: Mark Steinagel

Mark discussed the great response rates and times, DOPL has received on the Group 1 profession specific survey questions. He also discussed that Group 2 survey questions were sent out to the HWAC on December 5 for their review and asked Tracy, as the chair, to call for a vote to adopt Group 2 survey tools. He then gave an update on the Group 3 survey questions. This group includes physicians assistants, dentists and dental hygienists. The Health Workforce Information Center

(HWIC) is in process of developing the questions and those will follow the timeline to be adopted during the FY24 Q3 meeting.

Motion passed to adopt Group 2 profession- specific survey questions.

Regulatory Subcommittee Update: Kendyl Brockman (*on behalf of Liz Klc*)

Kendyl gave a brief read- out on the time- limited Regulatory Subcommittee. The subcommittee met twice in November to review the Office of Professional Licensure Review's recommendations on licensed behavioral health professions. The HWAC decided that during the 2024 Utah General Session, the Legislative Review Subcommittee will address and study the recommendations further.

HWAC Strategic Priorities Facilitated Discussion: Hannah Maxey

One of the HWAC's consultants, Hannah Maxey with Vertias Health Solutions, LLC, joined the meeting to continue a facilitated discussion on the HWAC strategic priorities. Throughout the discussion Hannah presented on the drafted 2024 HWAC Action Plan. This includes priorities for action, actions for future consideration/ discussion, proposed 2024 actions and a data inventory. The HWAC had points of discussion throughout the presentation and provided feedback. The HWAC determined that they will vote on the 2024 Action Plan in January after a few revisions are made.

Health Workforce Information Center (HWIC) Update: Lori Savoie

Lori Savoie updated the HWAC on the HWIC's current projects, updated on profession specific survey questions, presented an estimated reporting timeline and explained that how data is reported could require additional time, and explained where the HWIC is at in regards to the life cycle of Utah's health workforce data. She then asked for input from the HWAC on workforce supply reports, data inventory and the mechanism of delivery for reporting.

Closure of Meeting and Wrap Up: Tracy Gruber

Tracy closed the meeting by wishing Happy Holidays and thanking everyone for the participation and attendance. She also reminded the HWAC of the next quarterly meeting on Wednesday, March 20, 2024.

Motion passed to close the meeting.

Meeting adjourned by 5:00PM

Respectfully submitted,
Kendyl Brockman