

Utah State Historical Records Advisory Board

Meeting Minutes
January 21, 2014
11:35 AM – 12:40 PM

Utah State Archives
346 S. Rio Grande Street
Salt Lake City

Conducting: Chair – Patricia Smith-Mansfield, Director Utah State Archives

Board members attending:

Patricia Smith-Mansfield – Utah State Archives
Jeff Anderson – LDS Church History Department
Valeen Brown – Piute County (via telephone)
Vik Brown – Southern Utah University
Clint Pumphrey – Utah State University (via telephone)
Michael Ross – Salt Lake City Police Department

Others in Attendance:

Janell Tuttle – Executive Secretary
Alan Barnett – Utah State Archives

Minutes

Patricia Smith-Mansfield called the meeting to order at 11:35 a.m. Janell Tuttle distributed travel reimbursement forms. The next item on the agenda was to welcome our new board member, Michael Ross. He introduced himself and told how he has been with the Salt Lake City Police department for 22 years and is in charge of the “Fallen Officer Plaque Program”. The next item was the approval of the minutes from the September meeting as well as the approval of the minutes from the August 7th Special Meeting. Valeen Brown moved to approve the minutes of both meetings, Jeff Anderson seconded the motion, and it passed unanimously. The Board then reviewed and awarded the USHRAB grant applications. There was \$2,248 remaining in re-grant funding from the previous re-grant cycle that needed to be awarded. Janell Tuttle explained that the Emery County Archives had been awarded a grant in the first grant cycle, but had to withdraw their application due to issues with a donor. The Board received six grant applications and they funded three grants. The breakdown of the funding decisions is in the following table.

Application #	Organization	Amount	Project Description	Motion/Vote
UG2014-01	Weber State University	\$750	To process and preserve the artifacts of John Gustave Lind, Weber State professor for 42 years	The Board suggested that Janell Tuttle search for other grant opportunities that could include artifacts as this fell out of the scope of the Board’s

				funding. Jeff Anderson moved to not fund, Vik Brown seconded the motion, and it passed unanimously.
UG2014-02	Gunnison Valley High School	\$750	Create a display of graduating classes for past 100 years	The Board applauded the efforts made to preserve these class photographs, but the project did not fit into the scope of the Board's funding. Jeff Anderson voted to not fund, Michael Ross seconded the motion, and it passed unanimously.
UG2014-03	Emery County Archives	\$750	Purchase disaster preparedness supplies	Jeff Anderson moved to fund, Vik Brown seconded the motion, and it passed unanimously.
UG2014-04	University of Utah-Preservation Project	\$748	Digitize and preserve photographs from 1972-75 of computer graphics scholarship	Clint Pumphrey moved to fund, Valen Brown seconded the motion, and it passed unanimously.
UG2014-05	University of Utah-Access Project	\$423	Create a digital collection of selected documents from the Chicano Scholarship Fund	The Board was concerned about the need to obtain permission from individuals. Vik Brown moved to not fund, Jeff Anderson seconded the motion, and it passed unanimously.
UG2014-06	Fort Douglas Military Museum	\$750	Preserve historic blueprint maps of Fort Douglas	Jeff Anderson moved to fund contingent upon knowing the amount of blueprints and the conservation details. Vik Brown seconded the motion and it passed unanimously.

The Board then discussed the grant amount available per award for the next grant cycle. Vik Brown moved to make the grant amount \$1,500. Jeff Anderson seconded and the motion passed unanimously. The Board then discussed nominations for the Board terms expiring in May. Jeff Anderson, Vik Brown, and Sam Passey have terms that expire in May 2014. Some suggested names were Brandon Metcalf from the LDS Church, Amber D'Ambrosio from Dixie State University, Janet Wilcox from Blue Mountain Shadows Magazine, and either Jon Ostler or Lynn Anderson from Snow College. Vik Brown moved to approve these names for nomination with Brandon Metcalf and Amber D'Ambrosio as the first two choices. Jeff Anderson seconded the motion and it passed unanimously. Sam Passey's term could be renewed and Janell Tuttle will check to see if he is willing to continue on the Board.

The next item on the agenda was the bylaws. Patricia Smith-Mansfield explained that the State Coordinator of the USHRAB does not need to be the USHRAB Chair. She proposed making changes to the language in the bylaws to allow for a chair pro tem. Jeff Anderson moved to allow for changes to be made to the bylaws, Michael Ross seconded, and the motion passed unanimously.

Patricia Smith-Mansfield asked Alan Barnett to begin the institutional reports and he reported on the cemetery project. Vik Brown indicated that Southern Utah University was finishing the Shakespeare Festival Archive project. They also received a LSTA grant that needed to be finished soon. Valeen Brown had nothing to report from Piute County. Clint Pumphrey spoke about the Highway 89 project. He reported that there were over 500 items in the digital exhibit. He also spoke about a Jack London digital exhibit, a digital exhibit of historic homes in Logan, and an exhibit for the John Suiter collection. Patricia Smith-Mansfield explained that the Archives was working on accessioning and preserving 265 boxes of Senate and House Floor Debates since they were in an electronic format and losing data. Jeff Anderson stated that the LDS Church was publishing on-line questions and answers to some of the uncomfortable questions about the LDS Church. Michael Ross explained that the Salt Lake Police Department was establishing a museum. He also invited the Board to attend a fallen officer plaque ceremony on January 30th near the downtown Harmons grocery store.

The meeting adjourned at 12:40 pm.