

Trappers Loop Water Improvement District Board of Trustees:

General Session Meeting Minutes

Meeting Date: Wednesday, August 16, 2023

Meeting Location:

Snowbasin

3925 East Snowbasin Road

Huntsville, UT 84317

AND

Virtual- Microsoft Teams

Meeting Time: 2:00 PM

Attendance:

Jim Hill – Chair

Steve Issowits – Board Trustee/Member

Ryan Woolsey – Board Trustee/Member

Brent Rose – District Counsel

Ragen Mansfield- Clerk

Josh Miller – CLA, District Manager

Shelby Clymer – CLA, District Accountant

1 - Call to Order: Chairman Hill called the meeting to order at 2:15 pm.

2 - Public Comment: The Chair noted that there was no one from the public in attendance or participating electronically.

3 – Consent Agenda:

3.1 - Minutes from March 15, 2023 Board meeting and Work Session: Trustee Issowits made a motion to approve the minutes as presented. Trustee Woolsey seconded the motion. The motion passed unanimously.

4 – Public Hearings: None

5 – Discussion Items:

5.1 – Claims: Ms. Clymer presented a question from Chairman Hill on the budget impact of current claims. Ms. Clymer confirmed that some of the claims carried over from 2022 and details on the budget impact in reviewing the financials. Trustee Issowits asked if the claims have any backup. Ms. Clymer noted that the detail is included in what is reviewed in bill.com. Trustee Issowits made a motion to ratify and approve the claims as presented. Trustee Woolsey seconded the motion. The motion passed unanimously.

5.2 – March 31, 2023 Financial Statements: Ms. Clymer reviewed the March 31, 2023 Financial Statements. Trustee Woolsey made a motion to accept the March 31, 2023 Financial Statements as presented. Trustee Issowits seconded the motion. The motion passed unanimously.

5.3 – June 30, 2023 Financial Statements: Ms. Clymer reviewed the June 30, 2023 Financial Statements. Chairman Hill had questions on the trend year to date and needs for a developer advance. Ms. Clymer noted that the need to advance to balance the budget will require monthly advances. Trustee Issowits shared comments on it appears the financials are in line year to date. There were questions on the capital fund and the grant funds and matching funds from the developer. The details were discussed on the additional component of the project and the need for the District to record the acquisition and costs. Trustee Woolsey made a motion to accept the June 30, 2023 Financial Statements as presented. Trustee Issowits seconded the motion. The motion passed unanimously.

5.4 – 2022 Audit Engagement Letter: Chairman Hill presented the details and the audit committees' recommendation. Trustee Issowits made a motion to approve the 2022 Audit Engagement Letter, subject to Chairman Hill's final review. Trustee Woolsey seconded the motion. The motion passed unanimously.

6 – Other Internal Business from Board Members and Staff: None.

Trustee Woolsey made a motion to adjourn at 2:42 pm. Trustee Issowits seconded the motion. The motion passed unanimously.

Chairman Hill

J. H. Date: 12/14/2023

Attest: Clerk/Manager

[Signature] Date: 12.13.2023