



Municipal Building Authority / City Council Meeting

Minutes

Tuesday, November 14, 2023 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kim Henderson,
Councilmember Ron Skinner, Councilmember Nathan Chamberlain,
Councilmember Kevin Dunn, Councilmember George Rice, City Manager
Kaeden Kulow, Assistant City Manager Megan Gallegos (Excused), City
Recorder Melissa Gill

Meeting Location: Hideout Community Center 648 S Main

Monticello City Council Meeting

1. Call to Order

Minutes:

Mayor Hedglin called to order the Monticello City Council meeting at 7:00 p.m. The following visitors were present: Planning Commissioner Mary Cokenour, Kirk Crowley, Brian Taylor, Nick Sandberg, John Novitt, Curtis Henderson, Doug Allen

2. Invocation / Opening Remarks

Minutes:

Mayor Hedglin invited anyone in the audience or governing body to give the invocation. An invocation was given by Councilmember Chamberlain.

Councilmember Skinner requested the Council move agenda item 10 up to agenda item 3 due to the fact that Nick Sandberg is here to present to the Council and needed to leave soon. This agenda item must be completed and returned tomorrow afternoon.

3. Consider Minutes Review / Approval (action)

Recommendation: Motion to approve the minutes, as presented

Minutes:

MOTION to approve the minutes as presented was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

4. Consider Payment of Bills (action)

Recommendation: Motion to approve the bills as paid

Minutes:

Councilmember Rice asked City Manager Kulow to look into a program that will reimburse the City for purchases of safety equipment for the public works employees.

MOTION to approve the payment of bills was made by Councilmember Chamberlain and

seconded by Councilmember Henderson. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

5. Public Comment (discussion)

Minutes:

John Novitt commented on the city paying for safety clothing for the public works

6. Public Hearing: Zone Change Request 332 S 100 W/133 W 300 S

Minutes:

Commissioner Mary Cokenour presented to the Council in favor of the zone change request. She stated the owner would like to fix up the current property so she could use it as long term rentals. They need the property to be zoned R-2 to provide multi-family housing on their property. She further stated that this is a property that will give back to the community. She presented pieces of the general plan as evidence that this zone change would be beneficial to the community. She also presented the opinion of the Planning Commission that this item should go through. Mayor Hedglin closed the public hearing at 7:29 pm.

7. Consider for Approval: Zone Change Request 332 S 100 W/133 W 300 S (discussion/action)

Roll Call Vote

Minutes:

Councilmember Henderson stated she felt this zone change should take place. The question of a zoning island came up. Kulow stated this property borders a C-1 zoned area. He also informed the Council that a variance is in process with the Board of Adjustments so multiple dwelling units will be allowed on the property in question.

MOTION to approve the zone change request of 332 S 100 W/133 W 300 S from an R-1 to a R-2 Zone was made by Councilmember Rice and seconded by Councilmember Henderson. Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Henderson, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

8. Disc Golf Proposal (discussion/action)

Minutes:

Brian Taylor presented to the Council regarding a disc golf proposal. He would like to create a course at the Uranium Millsite area. He explained the rules of the game. His proposal stated the costs the project will entail. He stated that it is a very inexpensive sport to be involved in and is very popular with tourists and locals.

MOTION to approve Brian Taylor's disc golf proposal was made by Councilmember Henderson and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

9. Water Report (discussion)

Minutes:

Public Works Director Langston was unable to attend the Council meeting. It will be given at the

meeting in November.

10. San Juan County Forest Plan Revision (discussion/action)

Minutes:

Nick Sandberg presented to the Council regarding the SJC Forest Plan Revision. This included the Manti La-Sal district along with the Monticello district. The Council asked clarifying questions regarding this proposal. His purpose for presenting this to the Council was to ask for the City of Monticello to write a letter of support.

MOTION to send a statement to the San Juan County Forest Division regarding the current San Juan County Forest Plan Revision, including comments that the City is in the process of expanding their water sources or reservoir and would like their support in doing so, was made by Councilmember Dunn and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

11. Consider for Approval: Agreement For Legal Services with Hayes Godfrey Bell, P.C. (discussion/action)

Minutes:

Kulow presented the contract with Hayes Godfrey Bell, P.C. to the Council. He explained the depth of their legal services for municipalities. The two council members on the interview panel were Dunn and Henderson. They both expressed positive comments regarding the interview. Clarification questions were made by all members of the Council. MOTION to approve the Agreement for Legal Services with Hayes Godfrey Bell, P.C. was made by Councilmember Henderson and seconded by Councilmember Rice. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

12. Consider for Approval and Adoption: Resolution 2023-13: Amendment of Consolidated Fee Schedule; Hourly Rates for Public Works Additional Services and Cost of Multiple Secondary Meter Replacements (action)

Roll Call Vote

Minutes:

Kulow presented the resolution and reasons behind its creation to the Council. MOTION to adopt Resolution 2023-13 was made by Councilmember Rice and seconded by Councilmember Dunn. Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Henderson, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

13. Consider for Approval and Adoption: Title 11: Subdivision Regulations Revision (action)

Roll Call Vote

Minutes:

Kulow stated the Attorney has recommended some changes that need to be made before final decision. The Attorney stated specific code that would be beneficial for the City to include. This agenda item will go back to the Planning Commission for review and public hearing.

14. Golf Equipment Purchase (discussion/action)

Minutes:

Kulow presented the options of leasing or purchasing additional golf equipment. MOTION to approve a lease option for three pieces of equipment was made by Councilmember Chamberlain and seconded by Councilmember Henderson. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

15. Employee Compensation and Benefits Analysis (discussion)

Minutes:

Kulow asked the Council for guidance in relation to employee pay and benefits. The Council expressed a desire to lead in both pay and benefits but asked him to bring a proposal to them for discussion.

16. Follow Up Items

Minutes:

There were no follow up items.

17. Governing Body / Administrative Communications

Minutes:

City Recorder Gill presented council member training through the ULCT, Citizen of the Year letters, and Mental Health services available to Monticello City Volunteer Firefighters.

Councilmember Chamberlain inquired about a plan for snow removal this winter. Kulow reported that he has a meeting scheduled with the County to discuss snow removal at the airport. He will include the city streets in the discussion.

Councilmember Henderson expressed great delight in the Recreation Committee. She felt they were doing a wonderful job and encouraged all council members to express their appreciation as well.

Kulow gave a report on the FBO out at the Monticello City Airport.

Councilmember Chamberlain informed Kulow the lights at Veterans Memorial were out.

Kulow expressed a desire for a Council Retreat to review the budget and the city's long term debt.

He would like their input where the City moves forward. He also presented a City Official orientation. This will be scheduled sometime in January.

18. Upcoming Agenda Items

Minutes:

Snow Removal Plan Update - Long Term Debt/Taxes discussion - Water Report - Citizen of the Year - Lease Equipment - Lions Club Main St Safety Proposal - Resolution for Justice Court - Main and Center proposal

19. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain at 8:49 pm and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

Municipal Building Authority Meeting

20. Call to Order

Minutes:

Mayor Hedglin called to order the MBA meeting at 8:49 p.m. The following visitors were present: Planning Commissioner Mary Cokenour, Kirk Crowley, Brian Taylor, Nick Sandberg, John Novitt, Curtis Henderson, Doug Allen

21. Consider MBA Minutes Review / Approval (action)

Recommendation: Motion to approve the MBA minutes, as presented, and seconded. Consensus

Minutes:

MOTION to approve the MBA minutes as presented was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

22. Consider Payment of MBA Bills (action)

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

Minutes:

MOTION was made by Councilmember Chamberlain to approve the MBA bills as paid. The motion was seconded by Councilmember Skinner and passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

23. Adjourn (action)

Motion to adjourn the meeting at _____ p.m. and seconded. Consensus

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Henderson. The motion passed unanimously and the meeting was adjourned at 8:59 pm.

Vote results:

Ayes: 5 / Nays: 0

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Audio File

[https://soundcloud.com/user-250815044/2023-11-14-cc?](https://soundcloud.com/user-250815044/2023-11-14-cc?si=11527366579244aaba0042c4f02db7e3&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

[si=11527366579244aaba0042c4f02db7e3&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing](https://soundcloud.com/user-250815044/2023-11-14-cc?si=11527366579244aaba0042c4f02db7e3&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

