

**Minutes of the  
Summit Mosquito Abatement District Board Meeting  
October 10, 2023**

The regular board meeting for Summit Mosquito Abatement District was convened on October 10, 2023 at 5 p.m. in the District's board room. Those present were DelRay Hatch, Greg Averett, Bill Connell, Roger Crittenden, Gaylen Pace, Sue Pollard, Jason Richins, and Bryan Stephens. Trevor Clegg, David Darcey, and Troy Dayley attended the meeting electronically. Trevor Hale was excused from the meeting.

**Action Items**

**Minutes from the August 8th Board Meeting**

The minutes of the August 8th board meeting were sent to members prior to the meeting for their review. With no corrections or additions, Gaylen made the motion to approve the minutes for the August 8th meeting, and Roger seconded. The motion passed unanimously.

**Expenses from August and September 2023**

DelRay wondered about the expense of \$73.16 to the Kamas Chevron. The manager explained that this was for refreshments for the August UMAA meeting that was held at the District office. The UMAA reimbursed the District for this cost. With no other questions or concerns, Jason made a motion to approve the expenses for August and September 2023, and Sue seconded. The motion passed unanimously.

**Year-to-date 2023 Budget**

Regarding the YTD 2023 budget, the manager noted the expenditure for chemical for the year, indicating that this was the most that the District has spent on this line-item. Gaylen asked the reason for this. The manager responded that this was because 1) the cost for chemical had increased, and 2) there were simply more places to treat because of the increased amount of water. The manager also pointed out the amount of \$32,876 that was received for the sale of two of the F-150s. With revenue from the final truck, the District brought in a total of \$47,987 for the sale of all trucks. The manager indicated that he would be depositing the check for \$15,111 from the sale of the third truck in the next couple of days. The manager presented account balances for the District PTIF working and capital funds. With no other questions or concerns, Bill made the motion to approve the 2023 YTD budget, and Roger seconded. The motion passed unanimously.

**Tentative 2024 Budget**

The manager presented the 2024 tentative budget to board members. The projected revenue is based on county tax assessment, interest income, and sale of assets. The manager reviewed each income and expense line-item and indicated what adjustments had been made to the previous year's budget. One noteworthy adjustment that would need to be made to the tentative budget would be to reduce the income received from the sale of assets, since the District would be selling only two trucks next year and not three. Members felt that \$30,000 for this line-item would be reasonable. The board will be finalizing the tentative budget at the hearing in December. Additional changes can be made at this meeting before it is finalized. Upon approval, the manager will submit the 2024 approved budget to the state auditor's office. Sue made a motion to approve the 2024 tentative budget, and

Bill seconded. The motion passed unanimously.

### **Capital Expenses for 2024**

The manager reviewed with board members the capital expense budget that included the following updates as previously discussed:

- \$1.5 million for the new facility in 2027
- \$80,000 for two new trucks in 2024
- \$20,000 for a truck fogger 2024
- \$30,000 for an ATV in 2025
- \$15,000 for an ATV trailer in 2025
- \$1,500 for a dryer in 2024

Jason made the motion to approve the capital expense budget for 2024, and Roger seconded. The motion passed unanimously.

### **Follow-up Items**

#### **Sale of 2013 Ford 150s**

DelRay and Roger reported on the sale of the three 2013 Ford F-150s. They indicated that trucks were sold for \$16,876, \$16,000, and \$15,111 respectively. Two bidders showed up at the opening to learn the results. Each was a high bidder on one of the trucks. Since the District placed a minimum bid on the trucks, the number of bids received was about 10. The total received for the trucks was \$47,987. Since the District bought the trucks for \$18,500 in 2013, it only lost between about \$2,000 - \$3,000 on each truck.

#### **2023 UMAA Meeting**

The UMAA annual meeting will be held at Snowbird on October 29, 30, and 31. Those planning to attend this year's meeting are Sue, Gaylen, Greg, and Bill. The manager indicated that given the distance from the county, board members would have the option of staying on site for the conference. Those planning to stay are the manager, Sue, Gaylen, and Greg. Bill will plan to drive each day.

#### **Final Field Report**

The manager indicated, that even though the year was wetter than usual, the District did not receive many complaints; therefore, few adulticide and barrier treatments were warranted. The District ended up submitting several samples of mosquitoes to the state lab for testing. Fortunately, none of the mosquito pools tested positive for WNV. The manager presented state-wide WNV results. Within the state, there were 5 human cases this year and 295 positive WNV pools, which ended up being a better-than-expected year.

Gaylen made a motion to adjourn the board meeting at 5:48 p.m.