

**MINUTES OF THE
KANE COUNTY MUNICIPAL BUILDING AUTHORITY
MEETING HELD TUESDAY October 24, 2023 at 1:30 PM
IN THE SCHOOL BOARD ROOM AT THE KANAB CENTER**

CALL MEETING TO ORDER & WELCOME: Chairman Patty Kubeja (Phone-in)
PRESENT: Chairman Patty Kubeja (Phone-in), Member Wade Heaton, Member Celeste Meyeres, County Attorney Rob Van Dyke (Absent), Sheriff Tracy Glover, Clerk/Auditor Chameill Lamb, Deputy Clerk/Auditor Candice Brown, Kris Ramsay, Rhonda Gant

CONSENT AGENDA: Approval of MBA Minutes for September 26, 2023

Motion to approve the Consent Agenda including the MBA Minutes from September 26, 2023 made by Member Meyeres and motion carried with all Members present voting in favor.

REGULAR AGENDA:

1. Approval of Babcock Design Contract for the Community Outreach Building

Sheriff Glover said that he thinks we did approve this back in March, but had to work through the language of the contract and so they had Babcock present us with a contract through AIA. He said they did have some questions related specifically to the fee schedule. They had them make some adjustments to streamline the fee structure a little. They want to stay away from parsing out parts of payments, they want to be as all-inclusive as it can possibly be. In this case we made some adjustments so that everything is included in the fee and then if there are additional costs then there could be separate billing for it. The basic services we are asking to be provided are all included in the fee for the contract. They are happy with the way it sits right now and would encourage them to sign the contract with Babcock Design. Sheriff Glover mentioned what was in the budget, which is the construction costs, the general contractor fee, and some contingency. We don't have design engineering services in the CIB application, but they do have \$330K in contingency. They may need to come up with a little money towards design work.

Motion to approve Babcock Design contract for the Community Outreach Building as presented made by Member Heaton and motion carried with all Members present voting in favor.

Member Heaton-aye
Member Kubeja-aye
Member Meyeres-aye

2. Discuss/Approve Change Orders and Funding for the Courthouse and Building B Renovations

Sheriff Glover and Kris showed a breakdown of change orders for the renovations on the Courthouse and Building B and then went over what they were for. Sheriff Glover mentioned that he had a short discussion with Commissioner Kubeja about the painting of the floor in Building B and putting pickle ball lines, volleyball lines, and basketball lines down. He just wanted to make sure the MBA was still wanting to move forward with that.

All members were wanting to do that.

Motion to adjourn made by Member Heaton and motion carried with all members present voting in favor.

WHEREUPON MEETING ADJOURNED


Chairman Patty Kubeja


Secretary Chameill Lamb