

**Minutes of the Meadow Town Planning and Zoning Meeting
February 21, 2023 at 7:00 PM
at the Meadow Fire Station**

*******THESE MINUTES HAVE BEEN APPROVED*******

Attending: Commission member Andrew Flake, Commission member Justin Jensen, Commission member Sarah Core, Secretary Monica Dearden, Tony Cowley, Mark Cowley, Andrea Holdaway, Lynn Bond, Ed Zmitravich, Ron Heard

Excused: Commission member Van Stott and Commission member Rex Williams.

1. **Opening Ceremonies:** The meeting was opened with the Pledge of Allegiance led by Andrea Holdaway and Andrew offered a prayer.
2. **Review of minutes- 01/10/2023-** Justin motioned to approve the amended minutes, Andrew seconded the motion. All were in favor.
3. **Annual Open and Public Meetings training-** The board viewed the training from the State of Utah YouTube channel. **Those not in attendance will view the training on their own.
4. **Work on Annexation Application-** The commission members in attendance went over the Petition for Annexation Application Packet which was compiled from the application checklist, the packet Adam Richins provided and the application that Meadow Town had made. They went over the packet page by page to make sure that everything was as clear as possible.
5. **Other business-** None
6. **Adjourn:** Andrew motioned to adjourn the meeting. Sarah seconded. All were in favor.