



Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532
435-259-8121 ♦ 435-259-8122 fax ♦ www.grandwater.org

AGENCY MANAGER
Ben Musselman

OPERATING COMMITTEE
Dan Pyatt (President)
Gary Wilson (V. President)
Mike Holyoak
Jerry McNeely
Rick Thompson
Dale Weiss

FORMING BOARDS:

SVWSID
Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Dale Weiss (Treas.)
Rick Thompson (Clerk)
Ken Helfenbein

GCWCD
Dan Pyatt (Ch)
Jerry McNeely (V. Ch)
Brian Backus
Preston Paxman

GCSSWD
Gary Wilson (Ch)
Mike Holyoak (V. Ch)
Rani Derasary
Trisha Hedin
Rick Thompson

GWSSA OPERATING COMMITTEE MEETING
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
THURSDAY, OCTOBER 19, 2023 – 7:00 P.M.
AGENDA

Grand Water & Sewer Service Agency

Call to order/ Roll Call

1. Minutes- Board meeting 9-28-2023
2. Citizens to be heard.
3. Approval of Checks and Expenditures 9/28/23-10/19/23 and discussion of check and expenditures approval and review of authorized signers.
4. Financial statement
5. Utah Board & Commissions, Process review Brooke Scheffler
6. Discussion Thompson Special Service District Presentation- John Ripley.
7. Discussion/Approval of Accident Prevention Program Amendment Resolution 2023-10-19 Trenching and Shoring.
8. Approval Resolution 2023-10-19a Interlocal Emergency Water Interconnect Agreement.
9. Ratify 9/28/23 approval of Ken's Lake EAP update.
10. Discussion/Approval 2024 Meeting Schedule
11. Project updates
12. Lake/snow report
13. Committee report
14. Items from staff
15. Items from board members
16. Closed session – as needed.

Adjournment

Those with special needs request wishing to attend this meeting are encouraged to contact the Agency three (3) days in advance of these events. Specific accommodations necessary to allow the participation of disabled persons will be provided to the maximum extent possible. Requests or any questions or comments can be communicated to (435) 259-8121.

**GWSSA OPERATING COMMITTEE MEETING
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
THURSDAY SEPTEMBER 28, 2023 – 7:00 P.M.**

The meeting was called to order by President Dan Pyatt at 7:13 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present: Gary Wilson, Mike Holyoak, Jerry McNeely, Dale Weiss, Rick Thompson, Brian Backus, Trish Hedin, and Rani Derasary. Absent were, Ken Helfenbein, and Preston Paxman.

Others present were Ben Musselman, Josh Green, and Kristi Taylor.

Minutes of meeting 8-3-2023 Motion to approve the minutes of 8-3-2023 as presented by Dale Weiss. Second by Rick Thompson. MOTION CARRIED 6-0

Citizens to be heard None

Check approval Motion to approve the payment of bills in the amount of \$285,773.02 by Dale Weiss. Second by Mike Holyoak. MOTION CARRIED 6-0.

Financial statement Ben presented the financial statement.

Presentation and acceptance of 2022 audit Motion to accept the 2022 audit by Dale Weiss. Second by Rick Thompson. MOTION CARRIED 6-0

Training – Yearly APMA Recertification (10 min. video) presented by Josh Green

Project Updates There is an ongoing rate study happening on culinary water.

Lake/snow report the lake has 2199 AF in storage the Snow-Water-Equivalent is 0. The YTD precipitation is 37 inches and 112% of average.

Committee report None from board members. Ben gave update on the interconnect project.

Items from staff

- i) Thompson Special Service District Right Request - TSSD is requesting a storage right of 300AF from Ken's Lake
- ii) Interlocal Emergency Water Interconnect Agreement SJSVSSD – 401,000 gallons to be billed at tier 2 rate to SJSVSSD.
- iii) Ken's Lake EAP update – changes made. Edited version is ready to be approved at the next board meeting.
- iv) Letters of support (Grand County and San Juan County) – Letters of support were sent to Grand County and San Juan County to go along with grant applications.

Items from board members None

Closed session if necessary None

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:50p.m.

ATTEST:

Gary Wilson, Chairman

Ben Musselman, Secretary/Treasurer

**CHECKS PRESENTED AT GW&SSA MEETING OF
October 19, 2023**

Summary Sheet

GWSSA	9/29/2023 through 10/19/2023	162,102.53
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	Check Total	162,102.53
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SVWSID	9/29/2023 through 10/19/2023	5,424.76
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	Check Total	5,424.76
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Grand Total	\$167,527.29
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GWSSA Check Detail

September 29 through October 19, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
	09/30/2023		1111 · Checking - Zions Bank		-28.45
			7114 · O&M Office	-28.45	28.45
				-28.45	28.45
	10/12/2023	QUICKBOOKS PAYROLL SERVICE	1111 · Checking - Zions Bank		-15,405.89
		QUICKBOOKS PAYROLL SERVICE	2110 · Direct Deposit Liabilities	-15,405.89	15,405.89
				-15,405.89	15,405.89
ACH	10/08/2023	INTUIT QUICKBOOKS	1111 · Checking - Zions Bank		-590.00
			7114 · O&M Office	-590.00	590.00
				-590.00	590.00
576	10/04/2023	URS	1111 · Checking - Zions Bank		-4,190.97
	10/04/2023		4160 · Retirement	-4,190.97	4,190.97
				-4,190.97	4,190.97
577	10/17/2023	URS	1111 · Checking - Zions Bank		-4,164.50
	10/17/2023		4160 · Retirement	-4,164.50	4,164.50
				-4,164.50	4,164.50
941	10/02/2023	ZIONS BANK-FEDERAL WITHHOLDING	1111 · Checking - Zions Bank		-6,184.64
			2222 · Federal Withholding	-2,723.00	2,723.00
			2221 · FICA Payable	-1,402.75	1,402.75
			2221 · FICA Payable	-1,402.75	1,402.75
			2221 · FICA Payable	-328.07	328.07
			2221 · FICA Payable	-328.07	328.07
				-6,184.64	6,184.64
941	10/16/2023	ZIONS BANK-FEDERAL WITHHOLDING	1111 · Checking - Zions Bank		-6,098.58
			2222 · Federal Withholding	-2,672.00	2,672.00
			2221 · FICA Payable	-1,388.55	1,388.55
			2221 · FICA Payable	-1,388.55	1,388.55
			2221 · FICA Payable	-324.74	324.74
			2221 · FICA Payable	-324.74	324.74
				-6,098.58	6,098.58
DD2924	09/29/2023	Benjamin R Musselman	1111 · Checking - Zions Bank		0.00
			4108 · Ben Musselman	-4,615.38	
			2110 · Direct Deposit Liabilities	2,862.48	
					0.00
DD2925	09/29/2023	Corbie R Shumway	1111 · Checking - Zions Bank		0.00
			4216 · Corbie Shumway	-2,618.40	
			4216 · Corbie Shumway	-491.00	
			2110 · Direct Deposit Liabilities	100.00	
			2110 · Direct Deposit Liabilities	2,219.34	
					0.00
DD2926	09/29/2023	Dusty G Schriver	1111 · Checking - Zions Bank		0.00
			4218 · Dusty Schriver	-2,196.80	
			4218 · Dusty Schriver	-288.33	
			2110 · Direct Deposit Liabilities	1,797.15	
					0.00
DD2927	09/29/2023	Jason M Gerber	1111 · Checking - Zions Bank		0.00
			4122 · Jason Gerber	-3,021.00	
			4122 · Jason Gerber	-826.50	
			4122 · Jason Gerber	-19.00	
			2110 · Direct Deposit Liabilities	2,459.66	
					0.00

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Check Detail
September 29 through October 19, 2023

DD2928	09/29/2023	Joshua K Green	1111 · Checking - Zions Bank		0.00
			4219 · Josh Green	-2,044.00	
			4219 · Josh Green	-70.00	
			4219 · Josh Green	-126.00	
			2110 · Direct Deposit Liabilities	250.00	
			2110 · Direct Deposit Liabilities	1,364.24	
					0.00
DD2929	09/29/2023	Kristi A Taylor	1111 · Checking - Zions Bank		0.00
			4213 · Kristi Taylor	-2,562.40	
			2110 · Direct Deposit Liabilities	1,808.89	
					0.00
DD2930	09/29/2023	Shauna R Vink	1111 · Checking - Zions Bank		0.00
			4217 · Shauna Vink	-1,987.20	
			2110 · Direct Deposit Liabilities	250.00	
			2110 · Direct Deposit Liabilities	994.09	
					0.00
DD2931	09/29/2023	Tyler D Shumway	1111 · Checking - Zions Bank		0.00
			4146 · Tyler D. Shumway	-2,193.06	
			4146 · Tyler D. Shumway	-174.94	
			2110 · Direct Deposit Liabilities	1,460.49	
					0.00
DD2932	10/13/2023	Benjamin R Musselman	1111 · Checking - Zions Bank		0.00
			4108 · Ben Musselman	-4,615.38	
			2110 · Direct Deposit Liabilities	2,862.48	
					0.00
DD2933	10/13/2023	Corbie R Shumway	1111 · Checking - Zions Bank		0.00
			4216 · Corbie Shumway	-1,047.36	
			4216 · Corbie Shumway	-261.84	
			4216 · Corbie Shumway	-1,309.20	
			2110 · Direct Deposit Liabilities	100.00	
			2110 · Direct Deposit Liabilities	1,896.91	
					0.00
DD2934	10/13/2023	Dusty G Schriver	1111 · Checking - Zions Bank		0.00
			4218 · Dusty Schriver	-2,196.80	
			4218 · Dusty Schriver	-782.61	
			2110 · Direct Deposit Liabilities	2,121.62	
					0.00
DD2935	10/13/2023	Jason M Gerber	1111 · Checking - Zions Bank		0.00
			4122 · Jason Gerber	-1,900.00	
			4122 · Jason Gerber	-380.00	
			4122 · Jason Gerber	-628.90	
			2110 · Direct Deposit Liabilities	1,829.31	
					0.00
DD2936	10/13/2023	Joshua K Green	1111 · Checking - Zions Bank		0.00
			4219 · Josh Green	-2,212.00	
			4219 · Josh Green	-28.00	
			2110 · Direct Deposit Liabilities	250.00	
			2110 · Direct Deposit Liabilities	1,364.24	
					0.00
DD2937	10/13/2023	Kristi A Taylor	1111 · Checking - Zions Bank		0.00
			4213 · Kristi Taylor	-2,402.25	
			4213 · Kristi Taylor	-192.20	

GWSSA Check Detail

September 29 through October 19, 2023

		4213 · Kristi Taylor	-160.15	
		2110 · Direct Deposit Liabilities	1,934.38	
				0.00
DD2938	10/13/2023	Shauna R Vink	1111 · Checking - Zions Bank	0.00
		4217 · Shauna Vink	-1,887.84	
		4217 · Shauna Vink	-86.94	
		4217 · Shauna Vink	-12.42	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	994.08	
				0.00
DD2939	10/13/2023	Tyler D Shumway	1111 · Checking - Zions Bank	0.00
		4146 · Tyler D. Shumway	-2,101.60	
		4146 · Tyler D. Shumway	-532.80	
		4146 · Tyler D. Shumway	-266.40	
		2110 · Direct Deposit Liabilities	1,802.87	
				0.00
12884	10/02/2023	U.S. POSTMASTER	1111 · Checking - Zions Bank	-725.18
	10/02/2023	7105 · Billing Expenses	-725.18	725.18
			-725.18	725.18
Checks 12905 - 12916 Reviewed & Signed by Gary Wilson 10/5/23				
12905	10/04/2023	BLUE STAKES OF UTAH	1111 · Checking - Zions Bank	-81.21
INV UT202	09/30/2023	7101 · Software, Subs. & Memberships	-81.21	81.21
			-81.21	81.21
12906	10/04/2023	CARQUEST AUTO PARTS	1111 · Checking - Zions Bank	-54.22
INV 14910	09/13/2023	7121 · O&M Vehicle	-4.89	4.89
INV 14910	09/14/2023	7121 · O&M Vehicle	-4.80	4.80
INV 14910	09/20/2023	7121 · O&M Vehicle	-44.53	44.53
			-54.22	54.22
12907	10/04/2023	CINCH IT	1111 · Checking - Zions Bank	-1,262.00
INV 1185	10/01/2023	7108 · Professional Services	-1,262.00	1,262.00
			-1,262.00	1,262.00
12908	10/04/2023	DESERT WEST OFFICE SUPPLY	1111 · Checking - Zions Bank	-59.00
INV 25790	09/11/2023	7115 · O&M Water	-41.00	41.00
INV 25793	09/12/2023	7115 · O&M Water	-18.00	18.00
			-59.00	59.00
12909	10/04/2023	MOAB CLEAN LLC	1111 · Checking - Zions Bank	-120.00
INV 830	09/30/2023	7122 · O&M Buildings & Grounds	-120.00	120.00
			-120.00	120.00
12910	10/04/2023	MOAB IRRIGATION COMPANY	1111 · Checking - Zions Bank	-8,354.00
	10/01/2023	7124 · Irrigation Water Assessments	-8,354.00	8,354.00
			-8,354.00	8,354.00
12911	10/04/2023	ROCKY MOUNTAIN POWER	1111 · Checking - Zions Bank	-8,644.45
41665999-	09/24/2023	7112 · Pump Costs - Culinary	-153.44	153.44
41665999-	09/25/2023	7113 · Pump Costs - Irrigation	-183.95	183.95
41665999-	09/26/2023	7112 · Pump Costs - Culinary	-5,778.16	5,778.16
41665999-	09/26/2023	7112 · Pump Costs - Culinary	-2,234.91	2,234.91
59034676-	09/26/2023	7114 · O&M Office	-231.69	231.69
41665999-	09/26/2023	7112 · Pump Costs - Culinary	-62.30	62.30
			-8,644.45	8,644.45
12912	10/04/2023	SHUMWAY, TYLER	1111 · Checking - Zions Bank	-150.00

GWSSA Check Detail

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	10/04/2023		7111 · Shop & Safety Expenses	-150.00	150.00
				-150.00	150.00
12913	10/04/2023 VERIZON WIRELESS		1111 · Checking - Zions Bank		-201.83
	09/20/2023		7114 · O&M Office	-201.83	201.83
				-201.83	201.83
12914	10/04/2023 WALKER TRUE VALUE HARDWARE		1111 · Checking - Zions Bank		-129.23
INV 96164	09/12/2023		7111 · Shop & Safety Expenses	-129.23	129.23
				-129.23	129.23
12915	10/04/2023 MOUNTAINLAND SUPPLY COMPANY		1111 · Checking - Zions Bank		-4,079.66
S1055275	09/06/2023		7115 · O&M Water	-1,637.86	1,977.07
S1056540	09/15/2023		7115 · O&M Water	-235.14	235.14
S1056483	09/19/2023		7115 · O&M Water	-1,562.14	1,562.14
			7118 · O&M Irrigation	-68.71	68.71
S1056791	09/20/2023		7115 · O&M Water	-271.37	271.37
S1056540	09/20/2023		7115 · O&M Water	-236.60	236.60
S1056791	09/27/2023		7115 · O&M Water	-67.84	67.84
				-4,079.66	4,418.87
12916	10/05/2023 WASH-IT EXPRESS		1111 · Checking - Zions Bank		-10.00
	09/30/2023		7121 · O&M Vehicle	-10.00	10.00
				-10.00	10.00
Checks 12918 - 12930 Presented at Board Mtg 10/19/23					
12918	10/17/2023 CLARA DAVENPORT		1111 · Checking - Zions Bank		-1.20
	10/17/2023		3710 · Culinary Water Fees	-1.20	1.20
				-1.20	1.20
12919	10/17/2023 EMERY TELECOM		1111 · Checking - Zions Bank		-285.76
	10/20/2023		7114 · O&M Office	-285.76	285.76
				-285.76	285.76
12920	10/17/2023 FUEL NETWORK		1111 · Checking - Zions Bank		-384.25
INV F2403	10/03/2023		7121 · O&M Vehicle	-384.25	384.25
				-384.25	384.25
12921	10/17/2023 METERWORKS		1111 · Checking - Zions Bank		-17,570.40
INV 9339	10/02/2023		7115 · O&M Water	-17,570.40	17,570.40
				-17,570.40	17,570.40
12922	10/17/2023 ROCKY MOUNTAIN POWER		1111 · Checking - Zions Bank		-235.47
58978956	09/28/2023		7113 · Pump Costs - Irrigation	-11.31	11.31
59034676	09/29/2023		7112 · Pump Costs - Culinary	-151.35	151.35
41665999	10/04/2023		7112 · Pump Costs - Culinary	-72.81	72.81
				-235.47	235.47
12923	10/17/2023 STANDARD PLUMBING		1111 · Checking - Zions Bank		-2.43
INV UJV5C	08/08/2023		7114 · O&M Office	-2.43	2.43
				-2.43	2.43
12924	10/17/2023 TRUST LANDS ADMINISTRATION		1111 · Checking - Zions Bank		-920.00
	10/17/2023		7106 · Rents/Leases	-920.00	920.00
				-920.00	920.00
12925	10/17/2023 VALERIE BROWN		1111 · Checking - Zions Bank		-10.27
	10/17/2023		5100 · Interest Income	-6.39	6.39
			5100 · Interest Income	-3.88	3.88
				-10.27	10.27
12926	10/17/2023 GRAND COUNTY CLERK		1111 · Checking - Zions Bank		-15,023.53

GWSSA Check Detail

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		4155 · Group Insurance	-12,145.87	12,145.87
		2240 · Cafeteria Plan Ins	-177.44	177.44
		2246 · Allstate - Vol Insur Benefits	-59.56	59.56
		2245 · Moab Fitness Center Employee Ac	-24.60	24.60
		2240 · Cafeteria Plan Ins	-2,616.06	2,616.06
			<hr/>	
			-15,023.53	15,023.53
12927	10/17/2023 CITY OF MOAB	1111 · Checking - Zions Bank		-66,093.02
TASK 380.	10/17/2023	7108 · Professional Services	-66,093.02	66,093.02
			<hr/>	
			-66,093.02	66,093.02
12929	10/18/2023 FARM & CITY	1111 · Checking - Zions Bank		-275.97
INV 16384	10/03/2023	7122 · O&M Buildings & Grounds	-255.98	255.98
		7111 · Shop & Safety Expenses	-19.99	19.99
			<hr/>	
			-275.97	275.97
12930	10/18/2023 SOLID WASTE SSD1	1111 · Checking - Zions Bank		-88.00
	09/30/2023	7122 · O&M Buildings & Grounds	-88.00	88.00
			<hr/>	
			-88.00	88.00
			TOTAL	\$162,102.53

SVW & SID Check Detail

September 29 through October 19, 2023

Num	Date	Name	Account	Paid Amount	Original Amount
Presented at Board Mtg 10/19/23					
	09/29/2023		1111 · Checking		-3.76
			4240 · Office Expense	-3.76	3.76
				-3.76	3.76
ACH	10/15/2023	RURAL DEVELOPI	1111 · Checking		-5,421.00
			2494 · Note Pay - RD Wtr Bond Ph:	-3,120.74	3,120.74
			4450 · Interest Expense - Bonds	-2,300.26	2,300.26
				-5,421.00	5,421.00
TOTAL					\$5,424.76

	10/19/23				
Grand Water & Sewer Service Agency					
Monthly Financial Statement					
September 2023 - 75% Of Year Elapsed					
		Approved Amended 3/2/2023		YEAR TO DATE	
		2023 Budget	September Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED"
	REVENUE - Operating				
1	Water Fees - Irrigation	\$140,000.00	-\$220.40	0%	-\$661.20
2	Water Fees - RSI	\$9,700.00	\$1,526.60	117%	\$11,376.05
3	Irrigation Pumping Reimburse Fees	\$0.00	\$0.00	0%	\$0.00
4	Water Fees-Culinary	\$1,400,000.00	\$144,968.68	78%	\$1,097,372.47
5	Sewer Fees	\$1,200,000.00	\$105,240.02	78%	\$932,137.91
6	SJSVSSD Sewer Monthly O&M	\$19,200.00	\$0.00	0%	\$0.00
7	W&S Fees & Penalties	\$19,000.00	\$2,438.91	106%	\$20,222.95
8	Other Fees	\$1,000.00	\$140.00	275%	\$2,745.00
9	Will Serve Fees	\$5,000.00	\$0.00	88%	\$4,421.00
10	Irrigation Fees & Penalties	\$300.00	-\$16.55	136%	\$409.19
11	Irrigation Meter Fees	\$4,000.00	\$0.00	-1%	-\$50.00
12	Water Connections	\$30,000.00	\$1,527.08	83%	\$24,835.78
13	Sewer Connections	\$1,000.00	\$100.00	189%	\$1,889.66
14	Irrigation Connections	\$14,000.00	\$0.00	23%	\$3,187.60
	TOTAL OPERATING REVENUE	\$2,843,200.00	\$255,704.34	74%	\$2,097,886.41
				YEAR TO DATE	
			SEPTEMBER NON- OPERATING REVENUE	PERCENT	CURRENT YTD NON- OPERATING REVENUE
	REVENUE - Non-Operating				
15	Impact Fees - RSI	\$36,000.00	\$0.00	45%	\$16,362.00
16	Impact Fees - Water	\$325,500.00	\$3,574.95	135%	\$438,969.39
17	Impact Fees - Sewer	\$242,000.00	\$2,039.00	111%	\$269,596.58
18	Impact Fees - Sewer SJSVSSD	\$35,000.00	\$77,220.00	442%	\$154,826.10
19	Impact Fees - Moab City	\$158,000.00	\$2,722.00	128%	\$202,208.64
20	Lease Income	\$4,800.00	\$400.00	75%	\$3,600.00
21	Other/Misc Income	\$0.00	\$0.00	100%	\$4,617.75
22	Interest Income	\$30,000.00	\$24,119.92	619%	\$185,561.93
23	Tarp Incentive Program	\$1,000.00	\$0.00	149%	\$1,489.00
24	Impact Fee Reserve Transfer - SVWSID	\$647,941.00	\$0.00	99%	\$644,104.00
25	Revenue Transfer From GCWCD	\$0.00	\$0.00	0%	\$0.00
26	Revenue Transfer From SVWSID	\$0.00	\$0.00	0%	\$0.00
27	Retained earnings - Irrigation Meter (1157)	\$0.00	\$0.00	0%	\$0.00
28	Retained earnings - O&M Irrigation Reserve (1153)	\$0.00	\$0.00	0%	\$0.00
29	Grants Received	\$170,900.00	\$0.00	93%	\$159,000.00
30	Retained earnings - Capital Improvements, other (1164)	\$125,000.00	\$0.00	0%	\$0.00
31	Retained earnings - Contingency R&R Fund (1165)	\$0.00	\$0.00	0%	\$0.00
32	Retained earnings - Fleet (1166)	\$0.00	\$0.00	0%	\$0.00
33	Transfer from GCSSWD	\$0.00	\$0.00	0%	\$0.00
	TOTAL NON-OPERATING REVENUE	\$1,776,141.00	\$110,075.87	117%	\$2,080,335.39
	TOTAL REVENUE RECEIVED - (Operating & Non-Operating)	\$4,619,341.00	\$365,780.21	90%	\$4,178,221.80
				YEAR TO DATE	
			SEPTEMBER EXPENSES	PERCENT	CURRENT YTD EXPENSES
	EXPENSES - Operating				
34	Salaries	\$625,000.00	\$55,973.37	70%	\$436,577.04

35	Employees Benefits	\$310,000.00	\$19,517.56	63%	\$194,428.32
36	Software, Subscriptions & Memberships	\$55,000.00	\$3,007.17	81%	\$44,606.65
37	Education/Donations	\$14,000.00	\$7,000.00	50%	\$7,000.00
38	Public Notices	\$800.00	\$0.00	25%	\$198.45
39	Travel & Training	\$10,000.00	\$117.90	37%	\$3,684.56
40	Billing Expense	\$35,000.00	\$3,281.49	86%	\$29,944.41
41	Rents/Leases	\$25,000.00	\$0.00	102%	\$25,531.00
42	Will Serve Expense	\$5,000.00	\$0.00	70%	\$3,503.00
43	Professional Services	\$127,680.00	\$160.00	35%	\$44,484.00
44	Insurance & Bonds	\$52,000.00	\$2,816.76	70%	\$36,247.92
	EXPENSES - Operating (con't.)				
43	Election Costs - SVWSID	\$0.00	\$0.00	0%	\$0.00
44	Shop & Safety Expense	\$19,000.00	\$484.45	41%	\$7,727.04
45	Pump Cost Culinary	\$100,000.00	\$8,449.41	58%	\$58,410.56
46	Pump Cost Irrigation	\$15,000.00	\$300.03	23%	\$3,506.51
47	O&M Office	\$22,000.00	\$908.32	63%	\$13,889.27
48	O&M Water	\$125,000.00	\$4,482.87	104%	\$129,810.24
49	O&M Sewer	\$20,000.00	-\$100.00	32%	\$6,428.61
50	O&M Reservoir and Grounds	\$1,000.00	\$0.00	27%	\$273.27
51	O&M Irrigation	\$7,000.00	\$68.71	378%	\$26,469.40
52	O&M Wells -Culinary	\$3,000.00	\$85.00	177%	\$5,320.49
53	O&M Wells - Irrigation	\$3,000.00	\$0.00	290%	\$8,710.33
54	O&M Vehicle	\$39,000.00	\$369.96	35%	\$13,823.85
55	O&M Buildings & Grounds	\$4,500.00	\$120.00	69%	\$3,107.65
56	Sewage Treatment	\$560,000.00	\$47,100.89	75%	\$420,745.46
57	Irrigation Water Assessments	\$35,000.00	\$0.00	10%	\$3,390.94
58	Water Rights Expense	\$300.00	\$0.00	0%	\$300.00
	EXPENSES Non-Operating				
61	Reserve - Contingency Water (1161)	\$0.00	\$0.00	0%	\$0.00
62	Reserve - Contingency Sewer (1162)	\$0.00	\$0.00	0%	\$0.00
63	Reserve - Contingency Irrigation (1156)	\$0.00	\$0.00	0%	\$0.00
64	Capital Improvements - Building Fund (1165)	\$0.00	\$0.00	0%	\$0.00
65	Fleet Replacement Fund (1166)	\$60,000.00	\$0.00	0%	\$0.00
66	Irrigation Meter Replacement Fund (1157)	\$4,000.00	\$0.00	0%	\$0.00
67	Water Line Connections	\$30,000.00	\$1,527.08	83%	\$24,835.78
68	Sewer Line Connections	\$1,000.00	\$100.00	189%	\$1,889.66
69	Irrigation Connections	\$14,000.00	\$0.00	23%	\$3,187.60
70	Irrigation Project	\$0.00	\$0.00	0%	\$0.00
71	Interconnect Project with Moab City	\$159,000.00	\$0.00	0%	\$0.00
72	Impact Fee Reserve - Water (SVW&SID)	\$325,500.00	\$0.00	0%	\$0.00
73	Impact Fee Reserve - Sewer (SVW&SID)	\$242,000.00	\$0.00	0%	\$0.00
74	Impact Fee Reserve - SJ (SVW&SID)	\$35,000.00	\$0.00	0%	\$0.00
75	Impact Fee Reserve - RSI (GCWCD)	\$36,000.00	\$0.00	0%	\$0.00
76	Impact Fee Transfer - Moab City	\$158,000.00	\$2,722.00	128%	\$202,208.64
77	Capital Improvements (1164)	\$247,000.00	\$0.00	4%	\$9,299.77
78	Transfer to SVWSID 2020 Sewer Project	\$0.00	\$0.00	0%	\$0.00
79	Transfer to SVWSID 2018 Water Project	\$0.00	\$0.00	0%	\$0.00
80	Transfer to SVWSID Water Project Phase II	\$0.00	\$0.00	0%	\$0.00
81	Impact Fee Refunds	\$0.00	\$0.00	0%	\$1,761.47
82	Revenue Transfer to SVWSID	\$150,000.00	\$0.00	100%	\$150,000.00
83	" - Impact Fees For Loan Participation	\$525,174.00	\$0.00	99%	\$521,336.53
84	"- City Sewer Bond Payment	\$102,207.00	\$0.00	100%	\$102,207.00
85	Revenue Transfer to GCWCD	\$19,420.00	\$0.00	100%	\$19,420.00
86	Revenue Transfer to GCWCD - RSI Impact Fees	\$55,087.00	\$0.00	100%	\$55,087.00
87	Revenue Transfer to SVWSID - asset reserve	\$106,050.00	\$0.00	100%	\$106,050.00
88	Tarp Incentive Expenses	\$1,000.00	\$0.00	0%	\$0.00
89	Miscellaneous Expenses	\$500.00	\$0.00	37%	\$185.71
	TOTAL EXPENSES	\$4,484,218.00	\$158,492.97	61%	\$2,725,588.13
	Subtotal (Revenues-Expenses)	135,123.00	207,287.24		
	Depreciation	157,429.07	13,119.09	75%	\$118,071.81
	Operating Margin	-0.50%			

[illegible]

RESOLUTION 2023-10-19
A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY AMENDING
THE ACCIDENT PREVENTION PROGRAM OF THE
GRAND WATER AND SEWER SERVICE AGENCY

Whereas, The Grand Water & Sewer Service Agency has adopted and amended an Accident Prevention Program; and

Whereas, The Grand Water & Sewer Service Agency now finds that the inclusion of a Trenching and Shoring program was not approved at time of implementation of the Accident Prevention Program; and

Whereas, The Grand Water & Sewer Service Agency finds that a Trenching and Shoring Program is necessary as it defines procedures for working in and around open trenches; and

Whereas, The Grand Water & Sewer Service Agency desires to ensure the safety of our valuable employees from workplace hazards;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Grand Water & Sewer Service Agency:

Section 1: The Agency hereby adopts the inclusion of Appendix F Trenching and Shoring into the Accident Prevention Program

Adopted by the Grand Water and Sewer Service Agency October 10th, 2023, by the following

vote:

Aye: _____

Nay: _____

Absent: _____

ATTEST:

Dan Pyatt, President

Ben Musselman, Secretary/Treasurer



Appendix F

Trenching and Shoring

Trenching and Shoring

This standard covers provisions to protect employees from injury or loss of life due to open excavation hazards. In addition to this standard, it is Agency policy that all excavation and trenching operations follow guidelines set forth in MSHA Standards, CFR 56 and / or OSHA CFR 29 Part 1926.

SOIL CLASSIFICATIONS :

Stable Rock; Type A Soil; Type B Soil; or Type C Soil.

Refer to Soil Classification at end of this document for Soil Classification Definitions.

REQUIREMENTS

All excavations between four feet and twenty feet deep are covered by this standard. Excavations more than twenty feet deep must be designed by a registered professional engineer in accordance with OSHA 29 CFR 1926.652 (b) and (c).

“Employees shall be protected from cave-ins by an adequate protective system except when excavations are made entirely in stable rock or when the excavations are less than four feet in depth and examination of the ground by a competent person provides no indication of a potential cave-in.”

Task training is required for all employees prior to beginning an excavation.

Preplanning:

GWSSA believes that it is important to approach each new job with care and preparation. Preplanning trenching activities will greatly reduce the chances of injury, equipment damage, and utility damage.

1. Safety:

- a. **Soil Classification:** Know what type of material you are working with.
- b. **Traffic:** Set up a traffic control system if necessary.
- c. **Equipment needs:** Identify all equipment that would be pertinent to the project, including pipe, ladders, shoring boxes, fall protection needs, machinery, and hand tools.
- d. **Utilities:** Identify overhead and underground utilities. Mark utilities as necessary. Contact any utility companies that may be affected by the excavation; ask them to identify any utilities in the area.
- e. **Blue Stakes (Dial 811):** Mandatory for all excavations. This will establish the location of any underground utility installations in the work area. Dial 811 to request assistance.

- f. **Identify Hazards:** This includes equipment, machinery, environment, falling/tripping, falling loads from above, and interactions with public.
- g. **Warning System:** This includes signage, barriers, mechanical signals, etc..
This is done to notify people in the immediate vicinity that construction work is taking place. This is also done to notify operators of equipment where they can operate, in terms of closeness to the edge of excavation, if the operator cannot safely view the activity.

2. Protective System:

a. Slope and Benching System:

Designed in accord with tabulated data, such as tables and charts, approved by a registered professional engineer.

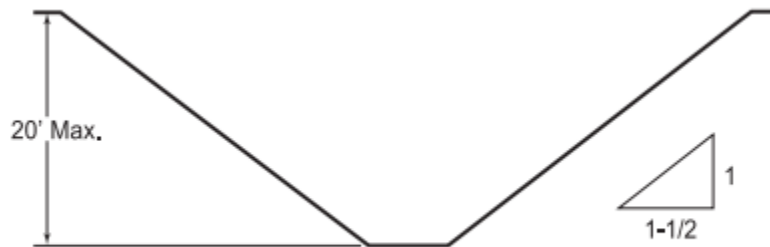


Figure 1. Slope of 1½:1

b. Trench Box or Shield:

Approved by a registered professional engineer or designed in accord with tabulated data approved by a registered professional engineer.

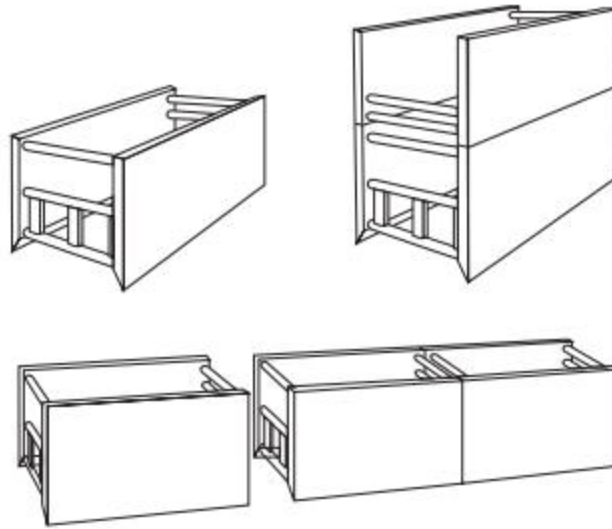


Figure 2. Trench Shields

NOTE: Excavation standards do not require a protective system when an excavation is made entirely in stable rock or when an excavation is less than 5 feet deep, and a competent person has examined the ground and found no indication of potential cave-in.

c. Safely Installing Protective Systems:

1. Members of support systems must be securely connected to prevent sliding, falling, kickouts or predictable failure.
2. Support systems must be installed and removed in a manner that protects workers from cave-ins and structural collapses or being struck by members of the support system.
3. Members of the support system must not be overloaded.

d. Removing Protective Systems:

1. Removal must begin at, and progress from, the bottom of the excavation.
2. Backfilling must progress together with the removal of support systems from excavations.

e. Maintenance of Support System and equipment:

1. Identify that materials and Equipment are free from damage or defects that might impair their proper function.

2. Equipment is used and maintained consistent with the manufacturer's recommendations and are used so as to prevent worker exposure to hazards.
3. Competent Person examines any damaged materials or equipment to evaluate suitability for continued use. If person cannot assure that damaged material or equipment can support the intended loads or is otherwise suitable for use, the materials and equipment are to be removed from service until evaluated and approved by a registered professional engineer.

3. Access and Egress:

1. Keep heavy equipment away from trench edges.
2. Identify sources that might affect trench stability.
3. Keep excavated soil (spoils) at least two feet from trench edges.
4. Know where underground utilities are located before digging.
5. Ramps, ladders, or stairs as means of access / egress must be within 25 feet of an employee work area if the trench is four feet or more deep.

4. Prior to entering trench:

- Test for atmospheric hazards such as low oxygen, hazardous fumes and toxic gases when > 4 feet deep.
- Inspect trenches at the start of each shift.
- Inspect trenches following a rainstorm or other water intrusion.
- Do not work under suspended or raised loads and materials.
- Inspect trenches after any occurrence that could have changed conditions in the trench.
- Ensure that personnel wear high visibility or other suitable clothing when exposed to vehicular traffic.

Trenching and Shoring Procedure:

1. Prior to excavation, the location of underground installations (telephone, electrical, fuel, natural gas, other lines, and underground tanks) must be identified by the respective utility company via Blue Stakes of Utah Utility Notification Center **(811)**.
2. An inspection of the excavation site, adjacent areas, and protective systems by a competent person is required.

3. Once all safety precautions have been taken, begin excavating site.
4. Install/use protective system that is necessary for excavation.
5. When finished, remove safety system starting from the bottom to the top.
6. Inspect equipment post-excavation for damage and report to DSO if necessary.

IMPORTANT:

- No employee shall be permitted underneath loads handled by lifting or digging equipment. Employees shall be required to stand away from any vehicle being loaded or unloaded.
- Employees must be removed from trenches if evidence of possible cave-ins, slides, failure of protective systems, hazardous atmospheres, or other hazardous conditions exist and may not re-enter until necessary precautions have been taken.
- Adequate sloping according to the type of soil must be used when sloping is required. The table provided on the Excavation Permit shall be used as a guide for reference to angle of repose. Sloping and benching systems not utilizing the referenced guides must be approved by a registered professional engineer.
- For excavation greater than four feet deep, the inspection must be completed and documented by the completion of an Excavation Permit. The inspection must be completed daily and as needed throughout the shift.
- Testing and controls for hazardous atmospheres must be completed according to Standard No.16.2 Confined Space Entry when the excavation meets the definition of a confined space or when the potential for an explosion exists.
- A warning system for persons and mobile equipment must be in place surrounding all excavations. The warning system shall consist of barricades, hand or mechanical signals, or stop logs and flashing lights at night.
- All surface obstacles which may create a hazard shall be removed or supported as necessary to safeguard employees.
- Adequate protection from hazards associated with water accumulation shall be in place before working in excavations.
- Employees exposed to vehicular traffic shall be provided with and shall wear warning vests or other suitable garments marked with or made of reflective and high visibility material.
- All excavated or other materials or equipment that could pose a hazard by falling or rolling into an excavation shall be placed at least two feet from the edge of the excavation.

Glossary of terms:

Benching means a method of protecting workers from cave-ins by excavating the sides of an excavation to form one or a series of horizontal levels or steps, usually with vertical or near-vertical surfaces between levels. Benching cannot be done in Type C soil.

Sloping involves cutting back the trench wall at an angle inclined away from the excavation. Shoring requires installing aluminum hydraulic or other types of supports to prevent soil movement and cave-ins.

Shielding Protects workers by using trench boxes or other types of supports to prevent soil cave-ins. Designing a protective system can be complex because you must consider many factors: soil classification, depth of cut, water hazard or that their employer is not following OSHA's rules. OSHA will keep all identities confidential.

Competent Person: A competent person means one who can identify existing and predictable hazards in the surroundings, or working conditions which are hazardous to employees and who has authority to take prompt corrective measures to eliminate them.

Soil Classification Categories:

Appendix A to Subpart P of Part 1926-Soil Classification, OSHA

Stable Rock: Natural solid mineral matter that can be excavated with vertical sides and remain intact while exposed.

Type A: Cohesive soils with an unconfined compressive strength of 1.5 tons per square foot (tsf) (144 kPa) or greater. Examples include: clay, silty clay, sandy clay, and clay loam. Certain conditions preclude soil from being classified as Type A. For example, no soil is Type A if it is fissured or has been previously disturbed. See Appendix A to Subpart P of Part 1926, paragraph (b) – Definitions (Type A), for a detailed definition of Type A soil.

Type B: Includes cohesive soil with an unconfined compressive strength greater than 0.5 tsf (48 kPa) but less than 1.5 tsf (144 kPa) and granular cohesionless soils (such as angular gravel, similar to crushed rock, silt, silt loam, sandy loam, and, in some cases, silty clay loam and sandy clay loam). See Appendix A to Subpart P of Part 1926, paragraph (b) — Definitions (Type B), for a detailed definition of Type B soil.

Type C: Cohesive soil with an unconfined compressive strength of 0.5 tsf (48 kPa) or less, granular soils (including gravel, sand, and loamy sand), submerged soil or soil from which water is freely seeping, submerged rock that is not stable, or material in a sloped, layered system where the layers dip into the excavation or with a slope of four horizontal to one vertical (4H:1V) or steeper. See Appendix A to Subpart P of Part 1926, paragraph (b) — Definitions (Type C), for a detailed definition of Type C soil.

RESOLUTION 2023-10-19-a

**A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY AMENDING
THE INTERLOCAL EMERGENCY WATER INTERCONNECT AGREEMENT
BETWEEN SAN JUAN SPANISH VALLEY SPECIAL SERVICE DISTRICT AND
GRAND WATER & SEWER SERVICE AGENCY**

Whereas, The Grand Water & Sewer Service Agency entered into an agreement with the San Juan Spanish Valley Special Service District on November 14th, 2018 via signed letter describing parameters for both entities to have the ability to temporarily supply water to each other during the event of a natural disaster, equipment failure, or other issues that could interfere with the delivery of culinary water; and

Whereas, The Grand Water & Sewer Service Agency, in executing the terms and conditions of this original agreement, identified the need for modifications to achieve the agreements intent; and

Whereas, The Grand Water & Sewer Service Agency identified the need to create a more detailed agreement between the two entities; and

Whereas, The Grand Water & Sewer Service Agency has determined that the duration of this new agreement shall remain in effect for a period of 20 years from effective date with parameters set for termination of agreement; and

Whereas, The Grand Water & Sewer Service Agency and the San Juan Spanish Valley Special Service District both desire to amend the original agreement to ensure the uninterrupted service for its customers; and

Whereas, The Grand Water & Sewer Service Agency and San Juan Spanish Valley Service District have agreed to the new terms set forth in the Interlocal Emergency Water Interconnect Agreement; and

NOW, THEREFORE, In consideration of the above-mentioned modifications, by the Board of Directors of the Grand Water & Sewer Service Agency:

To accept the amended Interlocal Emergency Water Interconnect Agreement between the Grand Water & Sewer Service Agency and San Juan Spanish Valley Special Service District.

Adopted by the Grand Water and Sewer Service Agency October 19th, 2023, by the following vote:

Aye: _____

Nay: _____

Absent: _____

ATTEST:

Dan Pyatt, President

Ben Musselman, Secretary/Treasur

INTERLOCAL EMERGENCY WATER INTERCONNECT AGREEMENT

This Interlocal Emergency Water Interconnect Agreement (“Agreement”) is entered into on this _____ day of _____, 2023, (the “Effective Date”), by and between:

Grand Water & Sewer Service Agency
3025 Spanish Trail Road
Moab, Utah 84532 (“GWSSA”)

and

San Juan Spanish Valley Special Service District
375 S Main St. #234
Moab, Utah 84532 (“SJSVSSD”)

Collectively referred to as the “Parties.”

WHEREAS, **GWSSA** and **SJSVSSD** recognize the need for a collaborative approach to ensure the continuity of water supply during short-term emergency situations such as natural disasters, equipment failures, or unforeseen events that disrupt water service;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties hereby agree as follows:

1. PURPOSE

1.1 Short-Term Emergency Water Supply: This Agreement is established to provide for the short-term emergency supply of water from one party to the other, as described herein. Short term is considered use of less than 14 days to make necessary repairs. In no way is this agreement indicative of supplemental water for either entity.

2. EMERGENCY WATER SUPPLY

2.1 Activation of Interconnect: In the event of a natural disaster, equipment failure, or other unforeseen event that disrupts water service within the service areas of either GWSSA or SJSVSSD, the affected party may request the activation of this Agreement.

2.2 Notification: The requesting party shall promptly notify the other party of the need for emergency water supply and provide details of the situation, including what caused the disruption and expected duration of the emergency. Each party will notify the Regional Engineer for the Division of Drinking Water. The receiving entity will notify its customers of the emergency interconnect activation, urging additional water conservation efforts be taken.

GWSSA/SJSVSSD INTERLOCAL COOPERATION AGREEMENT - EMERGENCY WATER

2.3 Supply Terms: Upon notification, the supplying party agrees to provide emergency water supply to the requesting party in accordance with the terms outlined herein.

2.4 Supplied Water: Understanding that waters delivered from GWSSA are chlorinated and waters delivered by SJSVSSD are unchlorinated. Requiring additional actions by GWSSA if receiving water. Requiring SJSVSSD to notify customers of chlorinated water if receiving water.

3. RATE AGREEMENT

3.1 Second-Tier Usage Rate: The Parties have mutually agreed upon the utilization of the Second-Tier usage rate at the time of use from each district's fee schedule for the calculation of charges related to the emergency water supply. For example, the current second tier usage rates are as follows:

- GWSSA Second-Tier Usage Rate: \$ 1.40 per thousand gallons.
- SJSVSSD Second-Tier Usage Rate: \$ 1.35 per thousand gallons.

3.2 Billing and Payment: The requesting party shall be responsible for the payment of charges incurred under this Agreement. Invoices shall be sent promptly by the supplying party, and payment is due within 30 days of receipt.

4. ALTERATION OF RATE

4.1 Rate Alteration: In the event of a major emergency event exceeding the 14-day short term definition or failure, the Parties may mutually agree to alter the second-tier usage rate, which will be reflected in an amendment to this Agreement. Any such rate alteration shall be documented in writing and signed by both Parties.

5. DURATION

5.1 Duration of Agreement: This Agreement shall remain in effect for a period of 20 years from the Effective Date and may be renewed upon mutual written agreement of both Parties.

6. TERMINATION

6.1 Termination: Either party may terminate this Agreement with written notice to the other party in the event of a material breach of its obligations under this Agreement by the other party. Upon activation any termination will require 4 days notice to the receiving entity.

7. GOVERNING LAW

7.1 Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the state of Utah, without regard to its conflict of laws principles.

8. ENTIRE AGREEMENT

8.1 Entire Agreement: This Agreement contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, and representations.

IN WITNESS WHEREOF, the Parties hereto have executed this Interlocal Emergency Water Interconnect Agreement as of the Effective Date first above written.

Grand Water & Sewer Service Agency

By: _____
CHAIRPERSON SIGNATURE

Name: _____
[Printed Name]

Title: _____

Date: _____

San Juan Spanish Valley Special Service District

By: _____
CHAIRPERSON SIGNATURE

Name: _____
[Printed Name]

Title: _____

Date: _____



Grand Water & Sewer Service Agency
3025 E Spanish Trail Rd ♦ PO Box 1046 ♦ Moab, Utah 84532
435-259-8121 ♦ 435-259-8122 fax

2024 Meeting Schedule

Every 3rd Thursday of the month at 7:00 p.m. unless otherwise advertised.

January 18 - Full Board / District Meetings
2023 Q4 Financial Statements

February 15 - GWSSA Operating Committee

March 21 – GWSSA Operating Committee

April 18 – Full Board / District Meetings
2024 Q1 Financial Statements

May 16 – GWSSA Operating Committee

June 20 – GWSSA Operating Committee

July 18 – Full Board / District Meetings
2024 Q2 Financial Statements

August 15 – GWSSA Operating Committee

September 19 – GWSSA Operating Committee

October 17 - Full Board / District Meetings
2024 Q3 Financial Statements
Preliminary 2023 Budget Amendment & 2025 Budget

November 21 – GWSSA Operating Committee

December 19 – Full Board/District Meetings
Approval of 2023 Budget Amendment & Final 2025
Budget

Utah SNOTEL Snow/Precipitation Update Report

Provisional data, subject to revision

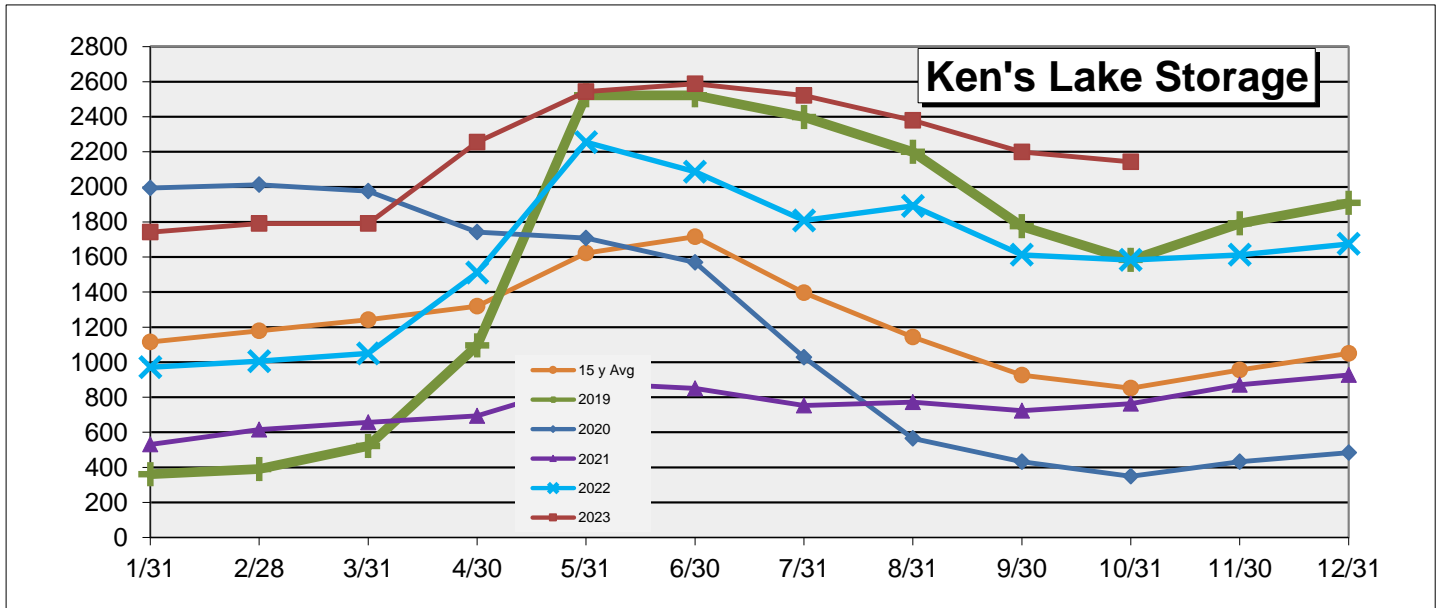
September 25, 2023

Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH							
10/1/2023	9578	1.5	2.2	68	38.5	31.8	121
9/1/2023	9578	5.8	2.2	264	37	28.8	112
Last Year	9578	1.7	2.2	77	21.8	33.9	107
	Max Avg	*					

Lake level

Full capacity is 2610 AF

9/25/2023	2199	AF	2022 AF	1612	136% of 2022
7/31/2023	2522	AF	2021 AF	724	304% of 2021



Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH LASAL MOUNTAIN							
10/1/2023	9578	5.3	*	6.2	10	7.78	19%
9/25/2023	9578	10	*	8.8	11.2	10.13	25%
Last Year		21.9	*	6.8	13.1	12.57	31%