

November 16, 2023 – City Council

The regular meeting of the Fountain Green City Council was held at 7:00 p.m. on Thursday, November 16, 2023, in the Fountain Green City Hall, 375 N. State Street.

Attendance – Julio Tapia, Shelith Jacobson, Rod Hansen, Stuart Smith, and Alyson Strait.

Presiding – Mayor Mark Coombs

Prayer – Shelith Jacobson

Pledge

1. Comment. There were no comments from the audience or Zoom participants.

Minutes. Rod Hansen motioned to approve the minutes as written from the September 21, 2023, City Council meeting. Seconded by Shelith Jacobson. A roll call vote was taken; Shelith – aye, Rod – aye, and Stuart – aye. Motion carried.

Rod Hansen motioned to approve the minutes from the October 19, 2023, City Council meeting, adding that the reason for the water ponding at the home located at 265 N. 200 W. was due to a flowerpot plugging the irrigation pipe and adding it to the miscellaneous section of the agenda. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod Hansen – aye, and Alyson – aye.

2. Assignment Reports.

Julio/Shelith – Both feel it would be better not to pursue the GOEO grant for the Veteran’s Memorial since it doesn’t fall within the required scope of work. They would like to try to find something that fits Fountain Green honoring all who have served. Still planning and looking for the right price range and something that would be maintenance-free. They are hoping for both in-kind and monetary donations.

Rod remembers something in the plans (by the DUP) with the highway project. He feels that several places in town would be good locations for the Memorial – cemetery, DUP, south of the City Hall, or the area by the secondary well. Both Julio and Shelith would like to have it incorporated in the area south of the City Hall.

Shay recommended that it’s easier to find funding if you shape the project around the funding instead of funding around the project.

Alyson – Alyson had forwarded emails to the Mayor and other City Council members with the most recent sales of commercial buildings in Central Utah that were most comparable to the old Fire Station but is still only an approximate price unless you do an actual appraisal for \$2,000.

Discussion. Remodel vs. Sell. Is it worth putting money into it? Possibility of renting it to the Lamb Day Committee? The Mayor would like to bring a contractor in to estimate how much it would cost for upgrades.

Michelle. Emailed the most recent Subdivision application to Shay. She also asked Utah Local Government and Trust about the city’s liability if they were to display the Seagrave Fire Truck in the

open area between the west parking lot and the back fence. They told her that signage is required, and a barrier around the truck would help, but ultimately the city is still liable.

Mayor. Mayor Coombs is still waiting for the nuisance letter. He also explained that the Letter to the Forest Service was due November 15th, so he sent a letter on behalf of city residents and the city council stating their objections. Mayor Coombs also presented a draft of a letter of appreciation to the County Sheriff's Department. City Officials do not want to lose the County's coverage and are hoping that it will be included in their budget. They all signed the letter and encouraged everyone to make a phone call to the Commissioners.

Shay's Report –

3. CDBG Application/Public Hearing. Need to publish Invitation to Bid/Meeting for Bid Tabulation. Application is due December 15th.

4. Subdivision Assistance List. The state closed the RFP and has released the list of consultants available to assist the city with the changes that come from SB174. Fountain Green City should get about \$14,000 to help pay for the Consultants. Will send their names to City Officials. The consultant will work with the Planning Commission to produce a draft that can eventually be approved by the Council. Have until December 2024 to make changes.

5. Thriving Communities App/Guiding our Growth Survey. Shay explained that he is filling out the Thriving Communities Application for Six County. Six County is requesting 1 -2 million dollars from the US Department of Transportation for the Thriving Communities Pilot Program which should help build capacity. Funding would help with the Six County's Communities Advisor Program. If they receive the money, they are required to give 20% of the funding to communities. If the City signs the letter of support, they are eligible to get a portion of the 20%.

Guiding our Growth Survey – The survey questions were developed around water, housing, etc. Shay shared the following responses given based on housing options: 1. Create new housing in new and existing areas; Region 42%/State 38%. 2. Create new housing around major streets and town centers; Region 24%/State 25%. 3. Create new housing in new areas away from what's already there; Region 7%/State 8%. 4. Strict housing development strategy to slow growth; Region 28%/State 29%. Shay will send the link to all of the survey results.

6. Procurement Policy/Community Advisor Update. A top priority of every City should be the adoption of a Procurement Policy due to the possibility of litigation because correct processes are not being followed.

Shay gave a six-month community advisor report. He also asked about any changes the city would recommend and how they feel it's going. Officials express their appreciation to Shay.

7. Code Enforcement/Animal Fees/Animal Job Description. There will be a public hearing next month regarding amending the Animal Ordinances. Mayor Coombs asked the Council to review the information before the public hearing. There was much discussion about the number of dogs an owner should be able to own, whether they own working dogs, breeding dogs, service dogs, etc. Mayor Coombs would like to have the fee schedule taken out of the Ordinance so you can change the fees without having to change the Ordinances.

The Mayor and Council reviewed the drawing of the (12x20) dog pound which will be built on the West side of the City shop. The Mayor would like to have more specific information on how it's going to look and how much it will cost for next month.

Rod – How to verify and define vicious animals – Stuart found and read the definition found in 13-20-3

8. Fire Department Report.

-Council agrees to display Seagrave. The Fire Department will oversee the preparation of the piece of property behind the city hall.

-Flat Bed – Sell on KSL, advertise on Bulletin Board, Website, KMTI Tradio.

- Firework trailer under the pavilion at the park until the flatbed is gone and then will move it back into the fire station.

The department has 3, possibly 4 more new firefighters. EMT, Advanced EMT, Possible paramedic.

-Hydrant Testing on 1st W.

-Open burn permits to the city and one on 1st W. Do not need a permit for 6 ft. diameter, 6 ft. tall, or in a container.

-Food bank – 17 people attended.

-The Planning Commission would like to have Todd's recommendation on back property lines – A minimum of 2 ft. on the auxiliary building from the property requires a firewall. Without firewall – 6 ft.

-Metal Carports? Temporary Structures? Still need to Discuss.

9. Police Report. Reported having 11 incidents: Animal Calls, Assist Other Agency, Civil Problem, Harassment, Information Only Report, Juvenile Problem, and Criminal Traffic Violation. They had 79 traffic stops; and 31 citations. Question – How much does the ticket revenue come to the city? Michelle to bring the percentage breakdown to next month's meeting.

10. Resolution/Amend water rates. Mayor Coombs read Fountain Green Resolution No. 11-2023A which amends and establishes water rates. **Alyson Strait motioned to approve Fountain Green Resolution No. 11-2023A, amending the Resolution that establishes water rates with the addition of the "monthly water rate" instead of "water rate". Seconded by Rod Hansen. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

11. Resolution/Amend sewer rates. Mayor Coombs read Fountain Green Resolution No. 11-2023B which amends and establishes sewer rates. **Shelith Jacobson motioned to approve Fountain Green Resolution 11-2023B, taking the word "base" out adding "monthly" to the rate schedule, and adding "monthly sewer rate" into the body of the resolution. Seconded by Stuart Smith. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.**

12. Resolution/Amend Utility Policy. Mayor Coombs read Fountain Green Resolution No. 11-2023C, a Resolution to revise the utility billing and payment policy. **Rod Hansen motioned to approve Fountain Green Resolution 11-2023C. A Resolution to revise the utility billing and payment policy of Fountain**

Green City. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.

13. Jones & DeMille Invoices. Stuart Smith motioned to approve Jones & DeMille’s Sewer Masterplan Invoice #0132600 for the amount of \$8,325.00 for Professional Services through October 31, 2023. Seconded by Julio Tapia. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.

The Mayor reported that while Jones & DeMille were doing their assessment of the usage on the roads in town for the Transportation Masterplan, found that the average speed in the city was 21 mph. The fastest speed was 75 mph. on 4th South and 51 mph. on 5th West.

14. Mayor/City Council raises. Stuart presented wages for the Mayor and City Councils in surrounding areas. After much discussion, Stuart Smith motioned to raise the Mayor’s monthly stipend to \$100, starting January 1, 2024. Seconded by Julio Tapia. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alison – aye. Motion carried.

15. Fees for Solar Panels. Alyson discussed the possibility of the city charging impact/installation fees for solar panels. It was decided that Alyson needs to get more information for next month.

16. Planning Commission Report. There were no requests for permits on the Planning and Zoning’s agenda. They will plan a public hearing in January to discuss implementing IBC into ordinances, 2nd egress for subdivisions (where possible), updating setbacks for property lines, and defining temporary structures.

17. City/Traffic Report.

-Irrigation ditch (on 200 South) being dammed is a non-issue.

-Scada – The Scada overflow alarm was set to call at 19 1/2 ft. The tank overflows at 18 ft. Reset set-point.

-Daley – Sent certified letter, termination notice on the door, disconnect this coming Monday (if not paid), payments will not be allowed, moving forward (use policy guidelines).

-One-third of the annual manhole inspections are completed.

-Monthly Samples done.

- All facilities winterized.

-Old Fire Station – Troubleshoot water system – no meter, three separate lines all connected to the same one connected to a stop and waste. Power/water turned off. Will turn it on as needed for the dog pound. Curt was asked to close the valve in the gas meter.

-Dance hall – Heat Tape turned on and have changed the furnace filters. Curt has heat tape ordered for out front of city hall.

-Met with J&D – Water and Transportation Masterplans are almost finalized and plan on presenting a draft in January or February. The GIS is done on the sewer. The Mayor asked Curt about the purchase of the GIS equipment. Curt received information that included different options. He will have information for the next city council for approval.

-Sunrise is still working on the lead and copper revision.

The city pit was burned and ready for the fall clean-up

- DUP Planter/next to Roger's Furniture store.
- Christmas decorations/brackets attached to the poles next week. RMP to help lift them.
- Speed bumps gone/trailer back.
- Will follow up on the streetlight on 1st South.
- Grader - Curt will check to see if it's in Salt Lake.
- Trim trees on the ball side of the park (will take two people). Rent a man lift from Horseshoe Mtn. Hardware. Can also use it to replace the lights on the dance hall and hang Christmas decorations.

18. City Bills. Stuart Smith motioned to approve the city bills. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye. Motion carried.

19. Miscellaneous.

Next Council meeting – Change to December 20th

Dragonfly \$1,000 donation – Lion's Club, DUP, Library. The decision was made to put it towards the DUP.

Audit – November 29th

Nativity – December 15th and 16th

Budget report included for information only.

Michelle will need information for the Newsletter.

New Official's training will be sometime in December.

Bid Tabulation for CDBG procurement – Tentative date of December 7th

Sandbags – broken bags/sand to the cemetery. Save the ones that you can. Mayor to help.

Proposal for the DUP submitted to Monte/New heating and air conditioning system, brickwork (inside and out), work inside.

State Library is proposing to help provide services to Sanpete County due to bookmobile. If the library were certified it would be eligible for state money. Wouldn't take too much to certify.

Zoom – Ward Chase asked if the needs of the DUP were posted anywhere. Included in their meeting minutes. City to get their minutes and put them on the website.

Rod Hansen motioned to move into an executive session. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye. Motion carried. City Officials moved into an Executive Session at 9:45 p.m.

Stuart Smith motioned to return to the regular council meeting. Seconded by Alyson Strait. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, Alyson – aye. Motioned carried.

Adjourn. Rod Hansen motioned to adjourn. Seconded by Stuart Smith. A roll call vote was taken; Julio – aye, Shelith – aye, Rod – aye, Stuart – aye, and Alyson – aye.

Meeting adjourns at 10:30 p.m.


Michelle Walker, City Recorder

