

City of Woodland Hills, UT

City Council Meeting

Minutes

Tuesday, September 26, 2023 at 6:00 pm

Public Notice is Hereby Given that the City of Woodland Hills City Council will hold a Work Session and City Council Meeting on September 26, 2023, beginning at 6:00 p.m. Meetings are held at the City of Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah.

Work Session

1. Resolution 2023-31 Appointing an Individual to Serve as the Street Superintendent for the City of Woodland Hills

Minutes:

The work session for the city council of the city of Woodland Hills was called to order at 6:02 p.m. Mayor Winder asked for the council's input on appointing a Street Superintendent. Mayor Winder noted that he had previously spoken with Council Member Hillyard and acknowledged that Council Member Hillyard was willing to be appointed.

Council Member Kynaston appreciated the asphalt preservation presentation that the council had a few months ago.

Council Member Malkovich inquired if the street superintendent would report to the public works director.

Council Member Hillyard remarked he was willing to serve as the street superintendent if the council would like him to. He mentioned that he and Mark Sovine drove every road in the city and had marked areas of concern. If the council wants the current public works director to serve as the street superintendent, he would be fine with that as well.

Council Member Pratt believes the council should be careful mixing council duties with paid employees.

The city recorder brought to the council's attention that there are other areas in the code that mention the roles of the street superintendent.

Council Member Lunt expressed concern with the city employee's workload.

2. Reuse Authorization Contract for Payson City Reuse Project

Minutes:

Mayor Winder will be sending the contract to the city attorney for his review.

3. Ordinance 2023-15 Amending City Code 1.3.2 Adding a Business Days Definition

Minutes:

The proposed ordinance would define what a business day is for the city. Currently, the city offices are closed on Fridays.

4. Discussion: City Budgetary Items including Large Purchases/Expenditures- Chris Helvey,

Director of Finance

Minutes:

Chris Helvey noted there were no large purchases or expenditures needing council approval.

5. Update: City Grants

a. UDOT Grant for Community Development- Council Member Malkovich

Minutes:

Council Member Malkovich is still working with the newly appointed committee members to find a time to meet.

b. ARPA -Council Member Malkovich

Minutes:

Council Member Malkovich appreciated the presentation to spend the ARPA funds on upgrading the single-phase service at the Broadhollow Well to a three-phase service.

c. Fire Department Grants-Ted Mickelsen

Minutes:

Council Member Kynaston commented Chief Mickelsen is working on a grant that is due at the end of the month.

d. Water Line Replacement Grant- Ted Mickelsen

Minutes:

Chief Mickelsen was excused from the city council meeting.

e. Municipal Subdivision Technical Assistance Grant

Minutes:

The city is waiting to hear back from Mke Hansen with Rural Community Consultants.

6. City Council Reports

a. Council Member Hillyard- South Utah Valley Solid Waste District

Minutes:

Council Member Hillyard reported the district is experiencing a cash flow problem. They are working on potentially getting a loan for some of the other cities in the district instead of going to Zions for a loan. As for the construction of the new transfer station, the project is ahead of schedule and the new station should be open in March. The station is processing over 500 tons of waste a week. The new transfer station will process three times that amount.

b. Council Member Kynaston-911 Special Service District

Minutes:

Council Member Kynaston reported the district is approved for 51 employees and currently has only 36. All training is done on-site.

c. Council Member Lunt- South Utah Valley Animal Shelter

Minutes:

Council Member Lunt reported the shelter is at or exceeding its capacity. The board discussed building an adoption center that would be separate from the animal shelter. Most of the stray dogs are being brought in by the sheriff's office.

Brian Hutchings mentioned his daughter was looking to adopt a cat, but the shelter was not open on Saturday.

Council Member Lunt will work with the district and see if it is possible to be open on Saturdays.

d. Council Member Malkovich- Utah Legislative Session

Minutes:

Council Member Malkovich reported she was part of an emergency management exercise on the county level. One item that is impacting cities in Utah county is the requirement to have a homeless shelter, and the city's not being able to regulate homeless encampments in public parks. She added that several property owners on Maple Drive have contacted her. The developers of Three Bridges met with a few of the residents on Maple Drive and were told that the main access to Three Bridges would be going onto Maple Drive.

Mayor Winder said he and the staff have had some high-level discussions with the developer and he was under the impression the main access point would be the roundabout at the mailboxes. In our conversations with the developer, the developer has always seemed cooperative.

Wayne Frandsen mentioned a member of the planning commission has volunteered to attend the Salem City Council or Planning Commission meetings when the development is discussed.

Mayor Winder added that Three Bridges would need to talk with the city, and there would be time for public input.

Council Member Malkovich added that it was weird in her mind that the developer was going door to door. She went on to discuss some of the proposals that the legislation is looking at that could impact the city dealing with zoning.

e. Council Member Pratt- South Utah Valley and Nebo Water Association

Minutes:

Council Member Pratt had nothing to report.

f. Mayor Winder-SESD and COG/MAG

Minutes:

Mayor Winder had nothing to report with SESD. He has made some inquiries into having someone help when it comes to making transportation decisions.

7. Possible Items for Upcoming City Council Meetings

Minutes:

Council Member Malkovich is hoping to get a newsletter out this week. She reminded everyone to submit their articles.

Mayor Winder closed the work session at 6:59 p.m.

City Council Meeting

8. Call to Order- Mayor Brent Winder

9. Invocation- Council Member Kynaston

Minutes:

Council Member Kynaston offered an invocation.

10. Pledge of Allegiance- Council Member Hillyard

Minutes:

Council Member Hillyard invited those in attendance to stand and join him in the pledge of allegiance.

11. Public Comment

Minutes:

Sherry Burger informed the council that she along with some activity day girls cleaned up the cul-de-sac at the bottom of Eaglenest.

Aaron Gilbert would like the city to revisit the policy on roosters and how big a garden can be.

Consent Agenda

12. City Council Meeting Minutes August 22, 2023

Minutes:

Motion: Council Member Kynaston moved to approve the August 22, 2023 minutes.

Second: Council Member Hillyard seconded the motion.

Vote: Motion passed unanimously.

Business and Discussion

13. Resolution 2023-31 Appointing an Individual to Serve as the Street Superintendent for the City of Woodland Hills

Minutes:

Motion By: Council Member Malkovich made the motion to adopt Resolution 2023-31 appointing Corbett Stephens as the street superintendent.

Seconded: Council Member Hillyard seconded the motion.

Vote: Motion passed unanimously.

14. Ordinance 2023-15 Amending City Code 1.3.2 Adding a Business Days Definition

Minutes:

Motion By: Council Member Lunt made the motion to adopt Ordinance 2023-15.

Seconded: Council Member Pratt seconded the motion.

Vote: Motion passed unanimously with a roll call vote.

15. Approval for Large Purchases/Expenditures

Minutes:

Mayor Winder added there were no large purchase or expenditures to approve.

Closed Session

A Closed Session may be called pursuant to Utah Codes 54-4-204 and 54-4-205

16. Closed Session

Minutes:

Motion By: Council Member Pratt motioned that the city council enter a closed session to discuss pending litigation.

Second: Council Member Malkovich seconded the motion.

Vote: Motion passed unanimously with a roll call vote.

Adjourn

Posting and Zoom Information

A copy of the foregoing agenda was posted at the City Offices, on the City's website at www.woodlandhills-ut.gov, and on the State Public Notice Website at <http://pmn.utah.gov>. Council Members may participate in the meeting via electronic communications. Council Members' participation via electronic communication will be broadcast so other Council Members and all other people can hear or see the communication.

Date Posted: September 25, 2023 Jody Stones, City Recorder

Join Zoom Meeting

<https://zoom.us/j/4186586561?pwd=Y1hKd0pqa25XalpKdzdrZTRuVXMvQT09>

Meeting ID: 418 658 6561

Passcode: WH2023