

City of Woodland Hills, UT

City Council Meeting

Minutes

Tuesday, October 10, 2023 at 6:00 pm

Notice is Hereby Given that the City of Woodland Hills City Council will hold a Work Session, and City Council Meeting on October 10, 2023, beginning at 6:00 p.m.. Meetings are held at the City of Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah as well as virtually through a link with Zoom Video Communications. Please check the City of Woodland Hills Website at <http://www.woodlandhills-ut.gov> for the link to participate and/or view the meeting.

Work Session

1. Discussion: Woodland Hills Trail Feasibility Study MAG

Minutes:

Mayor Winder opened the work session at 6:00 p.m.

Council Member Lunt would like to apply for a \$100,000.00 trail feasibility grant that MAG is offering. The grant requires a 6.77% match, so for this request of \$100,000.00, the council would need to approve this request of \$6,770.00. This grant is only for a study. The study would look to see if it is even possible to build a trail, how much it would cost, what right-of-way is available, and what would need to be purchased. It would evaluate drainage impacts (which is a big deal for Woodland Hills along these roads), and provide some public outreach.

Council Member Malkovich would like to ensure a public hearing is held as part of the study to ensure property rights and not infringed upon.

Council Member Pratt reiterated the trail is strictly in regard to transportation and that they are not looking at hiking trails.

2. Discussion: Woodland Hills Fraud Risk Assessment

Minutes:

Chris Helvey mentioned the state auditor's office is asking every city to complete a Fraud Risk Assessment. Woodland Hills' score has gone up from previous years.

3. Discussion: August 2023 Financials and Check Disbursements

Minutes:

The council did not have any questions or comments regarding the August 2023 financials or check disbursements.

4. Discussion: Payson City Reuse Contract

Minutes:

Mayor Winder has sent the contract over to the city attorney for their review.

Ted Mickelsen mentioned Elk Ridge received the same contract.

5. Update: City Grants

a. UDOT- Grant for Community Development

Minutes:

Council Member Malkovich had nothing to report on the UDOT grant.

b. ARPA

Minutes:

Mayor Winder noted the city has received a bid from SESD for the three-phase power. The ARPA funds will not be able to cover all the improvements to. SESD has a transformer in stock. Chris Helvey is the agent with the treasury for the ARPA funds.

c. Fire- Ted Mickelsen

Minutes:

Chief Mickelsen mentioned he has applied for the mitigation grant offered by Ready Set Go, and a license plate grant that would be for a maximum of \$5000.00. The license plate grant would help pay for new helmets.

d. Parks, Trails, and Recreation

Minutes:

Council Member Lunt reported they were able to install three park benches this past weekend along the switchback trails, and set the bollards. The only remaining item left to work on is the water bars. Sherry Burger has expressed some concern with the committee doing work on the water bars and then having motor vehicles on the trail.

Sherry Burger commented that she is looking at how best to maintain the water bars on an ongoing basis and at the same time minimize the time when the trail would be down.

Council Member Malkovich felt it was not necessary to clean out the water bars every year.

Mayor Winder inquired about how long the committee is proposing the trail be closed.

Council Member Lunt and Council Member Hillyard would like to wait until the end of the month just before it snows to clean out the water bars.

e. Water Line Replacement Grant- Ted Mickelsen

Minutes:

Ted Mickelsen has submitted a grant to the governor's office of the Economic Opportunity and is just waiting to hear back.

f. Municipal Subdivision Ordinance Technical Assistance Grant

Minutes:

Ted Mickelsen mentioned that this is grant money offered by the Division of Workforce to fund approved attorneys and planners to help cities update their ordinances to comply with legislative changes dealing with approving subdivisions. The city has until December 2024 to update our ordinances.

6. City Council Reports

a. Council Member Hillyard- Public Works (Roads) and Parks, Trails, and Recreation

Minutes:

Council Member Hillyard is working on getting a plan for potential road repairs prior to winter. He asked about an update on PW02. The city recorder mentioned Rush Truck is working on taking care of a fuel level sensor fault code.

b. Council Member Kynaston- Public Safety**Minutes:**

Council Member Kynaston requested an article be placed in the city newsletter concerning fines if someone is found to be shooting in the city limits.

c. Council Member Lunt- Parks, Trails, and Recreation /City Events and Volunteers**Minutes:**

Council Member Lunt expressed her appreciation to everyone who came out and helped with the improvements on the switchbacks.

d. Council Member Malkovich- Communication and Community Development Committee**Minutes:**

Council Member Malkovich reminded everyone to submit their items for the newsletter. She mentioned that there will be an Emergency Management tabletop exercise on October 26th which she has invited Deputy Dutson and Chief Ted Mickelsen to attend.

e. Council Member Pratt- Public Works (Water)**Minutes:**

Council Member Pratt had nothing to report

f. Mayor Winder- Personnel**Minutes:**

Mayor Winder had nothing to report.

7. Possible Upcoming Agenda Items**Minutes:**

The city is scheduling a Meet the Candidates night for October 24th at 7:00 p.m. Council Member Malkovich reminded the candidates to send their profiles to her to place in the city newsletter. The work session was adjourned at 6:45 p.m.

City Council Meeting

8. Call to Order- Mayor Brent Winder**Minutes:**

Mayor Winder called the meeting to order at 6:54 p.m.

9. Invocation- Council Member Kynaston**Minutes:**

Council Member Kynaston offered the invocation.

10. Pledge of Allegiance- Council Member Malkovich

Minutes:

Due to Council Member Malkovich participating electronically, Council Member Hillyard led the pledge of allegiance.

11. Public Comment

Minutes:

No public comment was heard.

Consent Agenda

12. September 12, 2023 City Council Meeting Minutes

Minutes:

MOTION BY: Council Member Pratt made a motion to approve the September 12, 2023 minutes and the August 2023 financials.

SECONDED BY: Council Member Kynaston seconded the motion.

VOTE: Council Member Hillyard; Aye, Council Member Pratt; Aye, Council Member Kynaston; Aye, Council Member Lunt; Aye, Council Member Malkovich; Aye, (5 Ayes)

13. August 2023 Financials

Business and Discussion

14. Resolution 2023-32 Approving the August 2023 Check Disbursements

Minutes:

MOTION BY: Council Member Hillyard made a motion to approve Resolution 2023-32 August 2023 Check Disbursements.

SECONDED BY: Council Member Pratt seconded the motion.

VOTE: Council Member Hillyard; Aye, Council Member Pratt; Aye, Council Member Kynaston; Aye, Council Member Lunt; Aye, Council Member Malkovich; Aye, (5 Ayes)

MOTION BY: Council Member Pratt made the motion to move into a closed session.

SECONDED BY: Council Member Hillyard seconded the motion.

VOTE: Council Member Hillyard; Aye, Council Member Pratt; Aye, Council Member Kynaston; Aye, Council Member Lunt; Aye, Council Member Malkovich; Aye, (5 Ayes)

Closed Session

15. Closed Session (If needed)

Adjourn

Posting and Zoom Information

Date Posted: October 9, 2023 Jody Stones, City Recorder

Zoom link

<https://zoom.us/j/4186586561?pwd=Y1hKd0pqa25XalpKdzdrZTRuVXMvQT09>

Meeting ID: 418 658 6561

Passcode: WH2023

One tap mobile

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