

MINUTES
Medical School Campus Infrastructure District
Board of Trustees
Special Meeting

**MEETING HELD ON OCTOBER 27, 2023, AT NINE EXCHANGE PLACE, SUITE 600, SALT
LAKE CITY, UT 84111
AT 10:32 A.M.**

MEMBERS PRESENT: Greg Stuart (via zoom); Lishelle Sumbot (via zoom)

ALSO PRESENT: Matt Ence, district general counsel; district general counsel; Shelby Clyman, CLA (via zoom); & Jennifer Gowans

A. Call to Order

Matt Ence calls the meeting to order at 10:32am

B. Consent Items

1. Approve the minutes of Board meeting held on June 15, 2023.
2. Approve outstanding payment applications and requisition requests made since last meeting (if any).

Greg Stuart motions to approve the meeting minutes from June 15, 2023

Lishelle Sumbot seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

C. Administrative Non-Action Items

1. Review most recent quarterly financial statements, prepared by CLA.
2. Discuss dates for budget meetings in November and December 2023.

D. Action Items

1. Consider approval of Resolution 2023-01: A resolution adopting rules of order.

Greg Stuart moves to approve Resolution No. 2023-01

Lishelle Sumbot seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

2. Consider approval of Resolution 2023-02: A resolution implementing an electronic meetings policy.

Lishelle Sumbot moves to approve Resolution No. 2023-02

Greg Stuart seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

3. Consider approval of Resolution 2023-03: A resolution adopting District bylaws, including ethics and fraud prevention policies.

Lishelle Sumbot moves to approve Resolution No. 2023-03

Greg Stuart seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

4. Consider approval of Resolution 2023-04: A resolution implementing a District records policy.

Greg Stuart moves to approve Resolution No. 2023-04

Lishelle Sumbot seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

5. Discuss and consider authorizing the District Chair to (a) obtain a General Liability policy proposal from Utah Local Governments Trust; (b) accept any policy proposal for aggregate coverage of a minimum of \$2 million with an annual premium not to exceed \$3,000; and (c) to adjust the policy period as needed to coordinate with pending bond issuance. Board members confirm General Liability coverage is in place.
6. Discuss and consider authorizing the District Chair to obtain public officials' bonds for the District officers from Utah Local Governments Trust in the amounts of \$250,000 for the District Treasurer, and \$100,000 each for the other District officers, and authorizing the payment of premiums for the same.

Greg Stuart moves to approve issuance of District officers bonds to be issued.

Lishelle Sumbot seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

7. Training required by state auditor for New Board Members:
<https://training.auditor.utah.gov>

E. Adjourn

Greg Stuart moves to approve adjourn the meeting

Lishelle Sumbot seconds the motion

Greg Stuart: Aye

Lishelle Sumbot: Aye

Lishelle Sumbot

Lishelle Sumbot, District Clerk

DATE: 12/08/2023

A recording of this public meeting is available by contacting Jennifer Gowans at (435) 628-3688.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
4C73A95C-B729-44BE-A2FB-73A5364872D3

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 4C73A95C-B729-44BE-A2FB-73A5364872D3	Document Name MSC PID 2023 10 27 Minutes DRAFT- for Approval
Transaction Type Signature Request	Filename MSC_PID_2023_10_27_Minutes_DRAFT-_for_Approval.docx
Sent At 11/17/2023 10:35 MST	Pages 3 pages
Executed At 12/08/2023 17:06 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 34.6 KB
Distribution Method email	Original Checksum 8d3c3dfb3a87b96f6a5286db62c84574a5a534ca4666498b27e920186c852926
Signed Checksum 075cf2f01a122dc40ce79df91a4f94f59153b71855dfc61d39a95f6810aec8e3	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Shelley Sumbot	Status signed	Viewed At 12/08/2023 17:05 MST
Email lishellestuart@gmail.com	Multi-factor Digital Fingerprint Checksum 6985d8db41f9b70aebec4ded1981d258606b2312bd6059879393b36f28b669fe	Identity Authenticated At 12/08/2023 17:06 MST
Components 2	IP Address 67.177.52.26	Signed At 12/08/2023 17:06 MST
	Device Chrome via Mac	
	Typed Signature 	
	Signature Reference ID 2DAADAE7	

AUDITS

TIMESTAMP	AUDIT
11/17/2023 10:35 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'MSC_PID_2023_10_27_Minutes_DRAFT-_for_Approval.docx' on Chrome via Windows from 208.117.120.90.
11/17/2023 10:35 MST	Shelley Sumbot (lishellestuart@gmail.com) was emailed a link to sign.
11/21/2023 10:57 MST	Shelley Sumbot (lishellestuart@gmail.com) was emailed a reminder.
12/08/2023 16:18 MST	Shelley Sumbot (lishellestuart@gmail.com) was emailed a reminder.
12/08/2023 16:19 MST	Jennifer Gowans (jgowans@snowjensen.com) shared document 'MSC_PID_2023_10_27_Minutes_DRAFT-_for_Approval.docx' on Chrome via Windows from 208.117.120.90.
12/08/2023 16:19 MST	Shelley Sumbot (lishellestuart@gmail.com) was emailed a reminder.
12/08/2023 17:05 MST	Shelley Sumbot (lishellestuart@gmail.com) viewed the document on Chrome via Mac from 67.177.52.26.
12/08/2023 17:06 MST	Shelley Sumbot (lishellestuart@gmail.com) authenticated via email on Chrome via Mac from 67.177.52.26.
12/08/2023 17:06 MST	Shelley Sumbot (lishellestuart@gmail.com) signed the document on Chrome via Mac from 67.177.52.26.