



## CITY COUNCIL

### MEMBERS:

LEANNE HUFF  
COREY THOMAS  
SHARLA BYNUM  
PORTIA MILA  
PAUL SANCHEZ  
NATALIE PINKNEY  
CLARISSA WILLIAMS

ARIEL ANDRUS  
CITY RECORDER  
220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE  
UTAH  
84115  
P 801.483.6019  
F 801.464.6770  
SSLC.GOV

## South Salt Lake City Council REGULAR MEETING AGENDA

Public notice is hereby given that the South Salt Lake City Council will hold a Regular Meeting on **Wednesday, December 13, 2023**, in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **7:00 p.m.**, or as soon thereafter as possible.

To watch the meeting live click the link below to join:

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://www.youtube.com/@SouthSaltLakeCity)

Conducting  
Council Chair  
Sergeant at Arms

Natalie Pinkney, At-Large  
Sharla Bynum, District 3  
South Salt Lake PD

### Opening Ceremonies

1. Welcome/Introductions
2. Serious Moment of Reflection/ Pledge of Allegiance

Natalie Pinkney, At-Large  
Paul Sanchez, District 5

### Approval of Minutes

October 25<sup>th</sup>, Work Meeting  
October 25<sup>th</sup>, Regular Meeting  
November 15<sup>th</sup>, Work Meeting  
November 15<sup>th</sup>, Regular Meeting

### No Action Comments

1. Scheduling
2. Public Comments/Questions
  - a. Response to Comments/Questions  
(at the discretion of the conducting Council Member)
3. Mayor Comments
4. City Attorney Comments
5. City Council Comments
6. Information
  - a. Introduction & Update on South Salt Lake's  
Emergency Management Activities

City Recorder

Yasmin Abbyad

### Action Items

### Appointments by the Mayor

1. Brie Brass – Deputy City Attorney

Mayor Wood

### Unfinished Business

1. 2024 Council Meeting Schedule
2. A Resolution of the South Salt Lake City Council  
Acknowledging Receipt of the Independent Auditor's  
Report Draft for Fiscal Year 2022-23 and That Notice

Ariel Andrus

Crystal Makin

See page two for continuation of Agenda

Be Published Pursuant to Section 10-6-152 of the  
Utah Code When the Final Report is Completed

**New Business**

1. A Resolution of the City Council of South Salt Lake City, Utah                      Josh Collins  
Appointing a New Trustee to the Board of Downtown East Streetcar  
Sewer Public Infrastructure District

**Motion for Closed Meeting**

**Adjourn**

Posted December 8, 2023

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

**Public Comments/Question Policy**

Time is made available for anyone in the audience to address the Council and/or Mayor concerning matters pertaining to City business. When a member of the audience addresses the Council and/or Mayor, they will come to the podium and state their name and City they reside. The Public will be asked to limit their remarks/questions to three (3) minutes each. The conducting Council Member shall have discretion as to who will respond to a comment/question. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks. Some comments/questions may have to wait for a response until the next regular council meeting. The conducting Council Member will inform a citizen when they have used the allotted time. Grievances by City employees must be processed in accordance with adopted personnel rules.

Have a question or concern? Call the connect line 801-464-6757 or email [connect@sslc.gov](mailto:connect@sslc.gov)

**BRIANNE M. BRASS**

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**BAR**

**ADMISSIONS:** Licensed to practice law in the State of Utah and in the United States District Court for the District of Utah.

**EXPERIENCE:**

**Syracuse City Attorney's Office, Syracuse, Utah**

City Attorney, 2022-Present

- Screen cases for criminal charges and file appropriate charges.
- Represent the City at all stages of criminal prosecution.
- Supervise legal staff and perform BCI TAC responsibilities.
- Supervise and oversee Victim Services Program for Syracuse, Clinton and Sunset, including grant management.
- Perform legal research and write legal briefs for varying topics related to municipal and other related areas of the law.
- Prepare writs, subpoenas, warrants, petitions, affidavits, contracts, ordinances, city policies and procedures and other legal memorandums.
- Correspond with opposing counsel, community members, and law enforcement agencies.
- Coordinate with community members and other agencies on special community projects.
- Provide legal advice to City Council and Planning Commission.
- Review documents in advance of, and attend, Syracuse City Council and Planning Commission meetings.
- Attend development review meetings and provide legal advice to community development planning staff.
- Draft and review ordinances for the City Council.
- Draft and negotiate contracts on behalf of the City.
- Represent the City at administrative law hearings, adjudicating violations of international fire code, international building code, and Syracuse City code.
- Extend training to and advise law and code enforcement.
- Provide leadership training to managers and supervisors.
- Advise department heads and human resource director on employee related matters such as disciplinary action and employment appeals.
- Provide training related to human resources and review all policies for compliance with applicable federal and state labor laws.

**South Salt Lake City Attorney's Office, South Salt Lake City, Utah**

Deputy City Attorney, 2021-2022

- Screened cases for criminal charges and filed appropriate charges.
- Represented the City at all stages of criminal prosecution.
- Supervised prosecution staff and performed BCI TAC responsibilities.
- Performed legal research and wrote legal briefs.
- Prepared writs, subpoenas, warrants, petitions, affidavits, contracts, ordinances, city policies and procedures and other legal memorandums.

**BRIANNE M. BRASS**

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- Corresponded with opposing counsel, community members, and law enforcement agencies.
- Coordinated with community members and other agencies on special community projects.
- Advised city planning department and planning commission members.
- Reviewed documents in advance of, and attended South Salt Lake Planning Commission meetings.
- Attended development review meetings and provided legal advice to community development planning staff.
- Drafted and reviewed ordinances for the City Council.
- Drafted and negotiated contracts on behalf of the City.
- Represented the City at administrative law hearings, adjudicating violations of international fire code, international building code, and South Salt Lake City code.
- Extended training to and advised law and code enforcement.

**Clearfield City Attorney's Office, Clearfield City, Utah**

Assistant City Attorney, 2016-2021

- Screened cases for criminal charges and filed appropriate charges.
- Represented Clearfield City at all stages of criminal prosecution.
- Performed legal research and wrote legal briefs.
- Supervised prosecution support staff.
- Prepared writs, subpoenas, warrants, petitions, affidavits, ordinances, city policies and procedures and other legal memorandums.
- Corresponded with opposing counsel, community members, and law enforcement agencies.
- Coordinated with community members and other agencies on special community projects.
- Advised city planning department and planning commission members.
- Negotiated and drafted contracts.
- Supervised the Community Development Block Grant program for Clearfield City.
- Extended training to and advised law and code enforcement.

**Cowdell & Woolley, South Salt Lake City, Utah**

Attorney, 2016

- Screened and filed appropriate criminal charges.
- Represented the South Salt Lake City and Taylorsville at all stages of criminal prosecution.
- Supervised prosecution support staff.
- Performed legal research and wrote legal briefs.
- Prepared writs, subpoenas, warrants, petitions, affidavits, and other legal documents.
- Corresponded with opposing counsel, community members, and law enforcement agencies.

**Brown Law, Sandy, Utah**

Attorney, 2015-2016

- Met with and counseled clients on family law matters.
- Appeared at various civil and administrative hearings and mediations on behalf of clients.
- Represented clients at mediation.
- Negotiated with opposing parties and counsel.
- Performed research on substantive state and federal rules, codes, precedents and other legal issues.

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- Drafted civil complaints, responses, and other pleadings.
- Wrote motions, memorandums, and miscellaneous correspondence.

**Salt Lake City Prosecutor's Office**, Salt Lake City, Utah  
Attorney, 2013-2014

- Screened and filed appropriate criminal charges.
- Represented Salt Lake City at all stages of criminal prosecution.
- Represented the Salt Lake City at Homeless Court and Veterans Court.
- Performed legal research and wrote legal briefs.
- Prepared writs, subpoenas, warrants, petitions, affidavits, and other legal documents.
- Corresponded with opposing counsel, community members, and law enforcement agencies.
- Coordinated with community members and other agencies on special community projects.

**EDUCATION: Gonzaga University School of Law**, Spokane Washington  
Juris Doctor, 2010

Dean's List 2010  
 CALI Award for Excellence in Legal Research & Writing

**University of Utah**, Salt Lake City, Utah  
B.A. English Literature, 2008  
B.A. News Editorial Communications, 2008

*Cum Laude*  
 Dean's List 2005-2008



Below is the schedule for the City Council meetings to be held in 2024. These dates have taken into consideration the meetings of the Utah League of Cities and Towns, Federal and State holidays, and City functions.

### CITY COUNCIL MEETING SCHEDULE FOR 2024

#### TO THE PUBLIC AND RESIDENTS OF THE CITY OF SOUTH SALT LAKE

Public notice is hereby given that the City Council conducts its regular Council meetings at City Hall, 220 East Morris Avenue, Suite 200, on the second and fourth Wednesdays of each month (unless otherwise noted by an\*), which meetings begin promptly at 7:00 p.m.

Meeting dates are as follows:

January 10 and 24  
February 7 and 28\*  
March 13 and 27  
April 10 and 24  
May 8 and 22  
June 5 and 12\*\*  
July 10 and 31\*\*\*  
August 14 and 28  
September 11 and 25  
October 9 and 23  
November 13\*\*\*\*  
December 11\*\*\*\*\*

**\*FEBRUARY** – Valentine's Day lands on Wednesday February 14. Change to the first the fourth Wednesdays.

**\*\*JUNE** – The Certified Tax rate must be adopted by June 22. Change meeting dates to the first and second Wednesdays.

**\*\*\*JULY** – Pioneer Day lands on Wednesday, July 24<sup>th</sup>. Change to the second and fifth Wednesdays

**\*\*\*\*NOVEMBER** – Adjust meeting dates to one meeting due to Thanksgiving.

**\*\*\*\*\*DECEMBER** – Adjust meeting dates to one meeting due to the Holiday Season.

**CHERIE WOOD**  
MAYOR

220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE CITY  
UTAH  
84115  
O 801.483.6000  
F 801.483.6001

RESOLUTION NO. R2023-\_\_\_\_

A RESOLUTION OF THE SOUTH SALT LAKE CITY COUNCIL ACKNOWLEDGING RECEIPT OF THE INDEPENDENT AUDITOR'S REPORT DRAFT FOR FISCAL YEAR 2022-23 AND THAT NOTICE BE PUBLISHED PURSUANT TO SECTION 10-6-152 OF THE UTAH CODE WHEN THE FINAL REPORT IS COMPLETED

WHEREAS, Utah Code Sections 10-6-151, 51-2a-201, 51-2a-202, as amended, requires the City to have, at least annually, an independent financial audit of its accounts by a certified public accountant; and

WHEREAS, pursuant to Utah Code § 10-6-152, within ten (10) days following the receipt of the auditor's report the City is required to publish notice advising the public that the report is complete and available for inspection; and

WHEREAS, the City retained Squire & Company, certified public accountants, to perform an independent financial audit of the City's accounts for fiscal year 2022-23; and

WHEREAS, Squire & Company has presented the audit report draft to the City Council; and

WHEREAS, the South Salt Lake City Council desires to acknowledge receipt of the audit report draft and order that notice be published pursuant to Utah Code § 10-6-152 when the final report is completed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH SALT LAKE AS FOLLOWS:

It hereby acknowledges that the audit report draft of the City's accounts for fiscal year 2022-23 has been completed by Squire & Company and submitted to the South Salt Lake City Council. When the final report is completed, the City Recorder is directed to publish notice advising the public that the audit report is complete and available for inspection.

(Signatures on next page; remainder of page intentionally left blank)

DATED this \_\_\_\_\_ day of December, 2023.

BY THE CITY COUNCIL:

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Sharla Bynum, Council Chair

ATTEST:

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Ariel Andrus, City Recorder

City Council Vote as Recorded:

Bynum	_____
Huff	_____
Mila	_____
Pinkney	_____
Sanchez	_____
Thomas	_____
Williams	_____