

North Star Academy
Board Meeting Minutes
Thursday, December 7, 2023



Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

In Attendance: Sidney Warnick, Jordan Shields, Brent Bird, Bob Bell (4:37pm)

Not in Attendance: Becky Slagowski

Others in Attendance: Tana Archer (Director), Diana Seidel (AP), Cathie Hurst (4:38pm), Trish Lester

4:36 PM Called to Order by Sidney Warnick

There was no public comment.

- 2024-2025 Student Fees (1st Comment Period)

Board Training

- Audit Report by Eide Bailly – Ken Jeppesen reviewed the audit letter and audit report in detail and reported on the results stating there are no negative findings and is a clean audit.
- Jordan Shields reviewed the following school policies: Electronic Resources Policy which is reviewed by the board every 3 years; Purchasing and Disbursement Policy which will be discussed further at the next Finance Meeting to consider amending it to raise the threshold amount for board approval; Concussion and Head Injury Policy which is being amended in this meeting to update Utah Code - there will also be amendments to the procedures; Selection, Approval, and Purchase of Instructional Materials Policy is being amended in this meeting to clarify a few areas including the process of purchasing and the addition of how to receive approval for the purchase.

Reports

- Director Report - Tana Archer reported on the following: Celebrations include a thank you to the board for providing the staff holiday celebration; Bluffdale City Hall recognized 7 middle school students and their successes; parents have volunteered 811 hours so far this school year; the boys basketball team has remained undefeated this year. Lottery is currently showing 125 more applicants than last year at this time; the 2024-2025 lottery registration opens January 2, 2024 and will run February 2, 2024. Professional Development: 31 eligible employees submitted plans for the Educator Paid Professional Leave and were approved; FERPA training from USBE; Guided Reading Materials; I Love You Guys Foundation; all teachers and teaching assistants working a special needs 2nd graders now use a communication device. Personnel: teacher observations have been completed by Ms. Archer including additional walk throughs for newer teachers; currently hiring subs for classroom and kitchen; SpEd teacher has resigned and new teacher is in place. Awarded Grant Funding: NSA has received a STEM Action Center Grant of approximately \$600 for hands-on Biology supplies; School Safety Requirements (H.B. 61) has awarded NSA \$106,825.00 and the school has identified a list of needs; Accelerated Gifted and Talented grant has awarded NSA \$4,539.41 to be used to support the salary of the Enrichment Specialist. Committee updates were given: Curriculum, Safety, SEM, Technology, Sunshine, DGTL, BTSALP, Wellness. Assessment data was presented by Diana Seidel and she gave results for Saxon and RISE which has substantially improved since the start of the year. She showed RISE data in comparison with other schools with similar student demographics. Curriculum Compacting and SEM was discussed and some of the enrichment activities that were chosen by the students, as well as the subjects students are compacting out of. School LAND Trust Training – All Board Members have completed this annual training.
- Financial Review – Cathie Hurst thanked NSA for the great job that they do in managing the budget. She discussed this accounts in detail and stated that it is looking great and is on track.

School Mission

North Star Academy exists to engage and inspire students to achieve their highest potential through a safe, challenging, and individualized learning environment.

2023-2024 School Wide Improvement Goal
NSA Bears stand up, stand strong, stand together.

NSA Board Meeting Minutes: 12-7-2023
Board Approval Date:

Consent Items

Bob Bell moved to approve the October 5 and October 30, 2023 board meeting minutes. Jordan Shields seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

- October 5, 2023 and October 30, 2023 Electronic Board Meeting Minutes

Bob Bell moved to ratify the Risk Management Insurance Payments in the amount of \$15,580. Brent Bird seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

- Risk Management Insurance Payments

Business Items

Brent Bird moved to reapprove the Electronic Resources Policy, approve the amended Concussion and Head Injury Policy, approve the amended Selection, Approval, and Purchase of Instructional Materials Policy, and to rescind the Reuse and Disposal of Textbooks Policy. Jordan Shields seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

- Re-Approve Electronic Resources Policy
- Amended Concussion and Head Injury Policy
- Amended Selection, Approval, and Purchase of Instructional Materials Policy
- Rescind Reuse and Disposal of Textbooks Policy

Bob Bell moved to approve the 2024-2025 school calendar. Jordan Shields seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

- 2024-2025 School Calendar

Jordan Shields moved to approve the PTIF Resolution. Bob Bell seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

- PTIF Resolution

Discussion Items

- Calendaring:
 - January Open House: 1-25-2024 from 6:00 PM - 8:00 PM
 - Legislative Update at Academica West: 1-11-2024, 10:00 AM
 - Charter Day on the Hill: 1-23-2024 from 11:00 AM – 2:00 PM
 - 2023-2024 Board Meeting Dates: 8-3-2023, 10-5-2023, 12-7-2023, 2-1-2024, 3-21-2024, 5-2-2024, 6-20-2024 Annual Meeting. Meetings will be held at 4:30pm unless otherwise stated and will be at North Star Academy. The Annual Stakeholder Meeting date will be determined at a future time.

Jordan Shields moved to adjourn the meeting. Bob Bell seconded it. Voting was as follows: Sidney Warnick – Aye, Jordan Shields – Aye, Brent Bird – Aye, Bob Bell – Aye. Voting was unanimous and the motion was passed.

5:56 PM Adjourn Meeting

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