



CITY COUNCIL MINUTES

Thursday, May 8, 2014
Approved May 22, 2014

The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on **Thursday, May 8, 2014 at 5:00 p.m.** in the Herriman City Community Center Council Chambers, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

Attendance:

Mayor Carmen Freeman

Council Members Present:

Mike Day, Matt Robinson, Craig B. Tischner and Coralee Wessman-Moser

Staff Present:

Brett geo. Wood, City Manager
Gordon M. Haight II, Asst. City Manager
Jackie Nostrom, City Recorder
Shauna DeKorver, Finance Director
Cheeryl Jeppson, Human Resource Director
Bryn McCarty, Planning Supervisor
Cathryn Nelson, Building Official
Blake Thomas, City Engineer
Monte Johnson, Operations Director

5:00 PM - WORK MEETING: *(Front Conference Room)*

5:04:34 PM COUNCIL BUSINESS

Mayor Freeman called the meeting to order.

2. Administrative Reports

a. 5:34:46 PM Presentation from the Historical Committee

Councilmember Matt Robinson introduced the Historical Committee members and requested they present recent accomplishments and budget proposals for the next fiscal year. Committee Member Stephaine Johnson disseminated a status report for the Historical Committee. She observed the four items of concentration, and highlighted the fluctuation of committee members. She informed the Council of the history book creation and the advantageous entities utilized in order to receive accurate historical backgrounds.

Ms. Johnson explained to the Council of the crucial funds to complete the book. She offered a tentative timeline for the hardback, and summarized its contents. Councilmember Robinson confirmed the date for publication. Ms. Johnson responded that the committee can't commit to a hard completion date, and reiterated the dedication of the committee to finish the piece. Mr. Lynn Crane asked for quantity suggestions to achieve a priced reduced

publication. Mayor Freeman expressed his desire to have a survey conducted to find resident interest of the book. Councilmember Robinson asked about the cost of publishing. Mr. Crane reported that the publisher is compiling cost estimates for printing different quantities.

Mayor Freeman expressed his appreciation of the wonderful efforts that have gone into the creation of the book, and encouraged it's retention for long term availability. Historical Committee President Karalynn Freeman informed the Council that the committee does not have the resources to archive the novel. City Manager Wood explained that the City could archive the history in an electronic database that is backed up off-site. President Freeman asked the Council to solicit their request to find old photographs that could be included.

Councilmember Coralee Wessman-Moser reiterated the publishing timeline. Ms. Johnson explained that the committee is anxious for the completion of the book. Councilmember Moser expressed her concern of budgeting for this project until it is ready for publication. She suggested if the budget for publication was not included, but the committee was ready for book publication, they could work with Councilman Robinson to request a budget amendment.

b. [5:05:25 PM](#) **Presentation of potential companies to oversee benefits study** – Cheeryl Jeppson, Human Resource Director

Human Resource Director Cheeryl Jeppson presented the list of companies that received the request for services. She examined the consultants who were available to conduct the study, and noted that at the discretion of the Council could solicit additional companies. Mayor Freeman indicated that the Hay Group was in line with the request. Director Jeppson confirmed. Councilmember Moser asked if the Hay Group would present recommendations to the Council. Director Jeppson concluded that they would analyse the information and present results to the Council. Councilmember Robinson questioned if their significant cost increase for their service would be worth the results. Councilmember Moser asked if the first groups were offered the revised proposal for service. Director Jeppson responded that they did not receive the updated request. Councilmember Robinson noted he would be interested to see if those groups would submit additional documentation. The Council agreed. Director Jeppson informed the Council she would extend the updated request to those entities. Councilmember Robinson suggested contacting references.

c. [6:17:28 PM](#) **Report on the employee recognition benefit** – Cheeryl Jeppson, Human Resources Director

Human Resource Director Cheeryl Jeppson offered an explanation of benefits to the Council that Herriman City Employees receive in addition to their annual salary. She observed the attendance trends of the awards dinner and employees that utilized the Lagoon pass. Councilmember Robinson asked how the percentages were identified. Director Jeppson responded that she requires reservations from the employees to track their attendance. City Manager Brett Wood explained that the attendance decrease for the awards dinner in 2010 was because of the date change from December to January. Director Jeppson provided a list of ways to boost morale, and asked for suggestions. Councilmember Robinson asked for recommendations to be presented to the Council. Director Jeppson confirmed.

d. [5:21:04 PM](#) **Discussion of long-term staffing needs** – Mayor Carmen Freeman

Finance Director Shauna DeKorver reminded the Council of the financial plan analysis that was conducted in 2011, and offered a brief overview on the outcome of the study. She compared the projected analysis with current data, and explained that the City is providing more service with fewer resources. Councilmember Robinson reviewed the graph and observed the projected employment needs based on growth. Assistant City Manager Gordon

Haight added that the study would consider additional infrastructure needs along with the employment needs for maintenance. City Manager Brett Wood informed the Council that the analysis has been updated annually.

Councilmember Robinson explored the benefit of discussing the staffing needs simultaneously with benefits. Mayor Freeman added that the benefit study could help grasp the reality of required facility space.

e. [6:00:58 PM](#) **Discussion of long-term fleet vehicle needs** – Mayor Carmen Freeman

Mayor Freeman informed the Council that he had directed Operations Director Monte Johnson to offer a synopsis of the vehicle strategy in order to economise vehicle use. Director Johnson conveyed the projected plan to the Council and compared it to the analysis from 2011. He observed the leaner fleet and staff capacity that was notated in the previous study. Mayor Freeman questioned the significant difference between the projected needs versus the actual resources. City Manager Wood responded that Herriman City is running extremely tight, and reiterated the study had been updated on an annual basis. Councilmember Robinson observed the mirrored revenue between the actual and projected comparison. City Manager Wood explained that the study took into consideration historical data. Assistant City Manager Haight examined the difficulty to have projects completed without the additional resources. Councilmember Robinson acknowledged the deteriorated roads. Director Johnson explained to the Council that repercussions from the recession still have an effect due and are observed through the lack of road maintenance.

Director Johnson displayed the change in the vehicle fleet policy. He explained the thought process behind each vehicle request, and would assist the manager to determine the best suited vehicle for their department needs. Mayor Freeman questioned the previous purchase of nicer vehicles. Manager Wood explained the safety packages that could only be purchased on upgraded vehicles. Director Johnson added that under current policy; the City does not purchase upgraded vehicles.

1. [6:34:57 PM](#) **Review of this evening's agenda**

Planning Supervisor Bryn McCarty informed the Council of the text change regarding the monopole ordinance and recommended continuation of the agenda item. She explained the applicant had withdrawn applications that required the text change, and would like to receive public feedback prior to the amendment. Assistant City Manager Haight examined the benefit to the City in obtaining wireless internet in the public parks through the monopole installation. He explained the requirements for collocating monopoles, and added that the City is not legally able to restrict installation. Councilmember Moser asked for additional information regarding the fees charged for collocation to be included when the request was made to the City Council. Assistant City Manager Haight indicated this information would be included.

Assistant City Manager Haight distributed RECON Academy itinerary to the Council, and requested them to determine which seminars would be beneficial to them.

Mayor Freeman asked Water Director Justun Edwards to update the Council about the secondary water pump station. Director Edwards informed the Council that the facility design will be completed by the end of this month, and will present a bond anticipation note to the Council for consideration. City Manager Wood observed the placement timeline.

[6:48:15 PM](#) Mayor Freeman Moved to adjourn the work meeting.

7:00 PM - GENERAL MEETING:

1. [7:03:44 PM](#) CALL TO ORDER

Mayor Freeman called the meeting to order and welcomed everyone in attendance.

A. [7:04:12 PM](#) Invocation and Pledge

City Engineer Blake Thomas offered the invocation. Mr. John Sears led the audience in the Pledge of Allegiance.

B. [7:06:13 PM](#) Approval of the Minutes

Councilmember Robinson moved to approve the minutes of March 27, April 3, April 23, April 24, and April 28, 2014, as written. Councilmember Moser seconded the motion, and all voted aye.

C. [7:08:16 PM](#) Mayor's Comments

Mayor Freeman mentioned the continuation of the buy local campaign.

D. [7:06:27 PM](#) Council Recognitions

Councilmember Moser recognized Providence Hall School in becoming a full K-12 status school. She observed their authorization of being the first school in the state of Utah and the 12 school in the nation.

Councilmember Robinson extended his appreciation to the Planning Division and their effort in being overly transparent for the zone change.

2. [7:08:36 PM](#) PUBLIC COMMENT

No Public Comment was offered.

3. REPORTS, PRESENTATIONS AND APPOINTMENTS

A. [7:09:23 PM](#) Consideration of Resolution No. 14.15, to appoint Jeramy Burkinshaw as a member of the Planning Commission and Adam Jacobsen as an alternate member of the Planning Commission – Bryn McCarty, Planning Supervisor

Planning Supervisor Bryn McCarty gave a brief overview of the Planning Commission vacancies, and recommended approval of the appointments.

Councilmember Moser moved to approve Resolution No. 14.15 to appoint Jeramy Burkinshaw as a member of the Planning Commission and Adam Jacobsen as an alternate member of the Planning Commission. Councilmember Tischner seconded the motion.

The vote is recorded as follows:

Councilmember Mike Day	Yes
Councilmember Matt Robinson	Yes
Councilmember Craig B. Tischner	Yes
Councilmember Coralee Wessman-Moser	Yes
Mayor Carmen Freeman	Yes

The motion passed unanimously.

Councilmember Robinson expressed his appreciation of those individuals who applied for the vacancies, and noted the qualified group of interviewees. He suggested having a condensed planning course for interested individuals. Supervisor McCarty noted a class could be conducted.

4. DISCUSSION AND ACTION ITEMS

- A. [7:14:50 PM](#) Presentation and Approval of **Resolution No. 14.16**, to adopt the tentative Fiscal Year 2014-2015 Herriman City budget, and a request to schedule a Public Hearing on May 22, 2014 for formal adoption of the final budget on June 5, 2014 – Shauna DeKorver, Finance Director

Finance Director Shauna DeKorver presented the tentative Herriman City Budget. She informed the Council of the General Fund Budget and the Water Fund Enterprise Budget. She noted that the budget does not contain any capital projects in the proposed budget, and added that the tentative budget is not binding and changes can be submitted. Director DeKorver observed the May 22, 2014 public hearing to receive any public comment regarding the final budget prior to adoption. She noted a copy would be made available for citizen review.

Mayor Freeman questioned the bank charges for credit card usage. Director DeKorver responded that government agencies are allowed to charge a convenience fee at the discretion of the Mayor and Council through an ordinance adoption. Councilmember Day suggested this service could be a benefit for the city. Director DeKorver noted she would report to the Council of the transaction amounts used monthly.

Councilmember Moser moved to approve **Resolution No. 14.16** to adopt the tentative fiscal year 2014-2015 Herriman City Budget and request to schedule a public hearing on May 22, 2014 for the adoption of the final budget on June 5, 2014 and change the proposed budget, as contained in the packet, to remove any payout of vacation and PTO and allocate those funds to street maintenance until further adjustments are considered. Councilmember Day seconded the motion.

The vote is recorded as follows:

Councilmember Mike Day	Yes
Councilmember Matt Robinson	No
Councilmember Craig B. Tischner	Yes
Councilmember Coralee Wessman-Moser	Yes
Mayor Carmen Freeman	No

The motion passed with a vote 3:2.

Mayor Freeman explained that a benefit study should be completed prior to adoption of the budget in order not to convey a negative connotation to staff. Councilmember Robinson agreed. Councilmember Tischner commented that several items could be changed prior to the adoption of the final budget.

- B. [7:23:22 PM](#) Discussion and consideration of **Ordinance No. 14-22**, regarding a text change to the land use ordinance to allow monopoles on public and quasi public property – Bryn McCarty, Planning Supervisor

Planning Supervisor Bryn McCarty offered an explanation of the text change to the land use ordinance to allow monopoles on public property. She noted the ordinance currently allows their installation in some zones, and recommended continuing the item in order to receive public feedback. Supervisor McCarty observed the application withdrawal from the applicant in the areas that the current ordinance does not allow. She informed the Council that the applicant will collocate on an existing tower. Mayor Freeman expressed his appreciation to Supervisor McCarty and Councilmember Day for their efforts regarding this consideration.

[7:25:18 PM](#) Mayor Freeman opened public comment

Kenny Thomas, 4872 Desert Sage Drive, requested that impacted residents be involved in the dialogue for the text change. He expressed his concern of the close proximity of the proposed towers to the location of homes, and suggested that the original development should take precedence. Councilmember Day extended his sincere apology for the lack of noticing to the Homeowners Association Boards. He agreed with the Mr. Thomas on first possession. Mayor Freeman suggested an open house with the applicant and residents to collaborate and establish guidelines. Councilmember Tischner agreed. Councilmember Robinson added that those discussions could alleviate any health concerns of the residents.

Jerry Rechtenbach, informed the Council that he was representing the property owner. He expressed his appreciation of the Council and residents, and encouraged the Council to examine the position of the towers carefully the how their impact could hinder an abutting neighborhood. He agreed that the amendments should benefit the entire city rather than catering to a sole business.

David Watts, informed the Council that several residents are excited about having an affordable broad band provider to the community. He expressed his concern of not encouraging new technologies strictly due to aesthetics.

Councilmember Day expressed his appreciation for the service that would be provided through the text change proposal, and explained that he would like to have the residents' best interest in mind. He offered the suggestion of having City Council hold the approval authority for highly sensitive issues to balance decisions. He extended his gratitude for the Planning Commission and their hard work and diligence. Councilmember Robinson questioned the delegation change, and added that decision warranted further discussion. Mayor Freeman agreed, and noted the discussion should take place in the presence of the Planning Commission.

John Sears, thanked the Council of having more openness for the residents. He noted he would support having the Council approve issues that could encumber the residents' quality of life, and that would allow for public input. He mentioned the highly valued volunteers on the Planning Commission, and noted differing values between appointed commissioners and elected Council Members.

[7:44:00 PM](#) Mayor Freeman closed public comment

Councilmember Day moved to continue **Resolution No. 14.15**, to amend the land use ordinance to allow monopolies on public and quasi-public property. Councilmember Robinson seconded the motion.

The vote is recorded as follows:

Councilmember Mike Day	Yes
Councilmember Matt Robinson	Yes
Councilmember Craig B. Tischner	Yes
Councilmember Coralee Wessman-Moser	Yes
Mayor Carmen Freeman	Yes

The motion to continue the resolution carried unanimously.

C. [7:44:34 PM](#) Discussion and consideration of Ordinance No. 14-23, amending a text change to Title 6, Chapter 2, Part 6 Engine Compression Brake Devices Prohibited or Restricted – Blake Thomas, City Engineer

City Engineer Blake Thomas explained the proposed text change to remove the speed limit restriction to comply with Utah Department of Transportation standard in order to place engine brake restriction signs along Mountain View Corridor. Councilmember Day asked for clarification of streets that restrict engine brakes. Engineer Thomas explained that restrictions are enforced only if signs are placed.

Councilmember Day moved to approve Ordinance No. 14-23 to amend a text change to Title 6, Chapter 2, Part 6 Engine Compression Brake Devices Prohibited or Restricted. Councilmember Robinson seconded the motion.

The vote is recorded as follows:

Councilmember Mike Day	Yes
Councilmember Matt Robinson	Yes
Councilmember Craig B. Tischner	Yes
Councilmember Coralee Wessman-Moser	Yes
Mayor Carmen Freeman	Yes

The motion passed unanimously.

5. **MAYOR AND COUNCIL COMMENTS**

Councilmember Day reminded the audience of the Herriman Enduro Challenge and encouraged everyone to attend.

Mayor Freeman informed the Council that a committee will be formed to request a transportation bill at the next legislative session. He expressed how impressed he was with the Miss Herriman Scholarship Pageant and noted that the royalty will be recognized in a future Council meeting. He explained that he had assisted with a beautification project at Herriman Elementary school, and contributed to an Arbor Day celebration at Silver Crest. Mayor Freeman extended his appreciation to Events Coordinator Danie Bills for her involvement in Farm Field Days. He noted that he attended a Utah Department of Transportation meeting to discuss transportation needs in the county.

Councilmember Day asked City Manager Brett Wood to highlight the volunteer service project. Manager Wood expressed his appreciation of the Chick-Fil-A volunteers for an impressive service project in Butterfield Park. He thanked Events Coordinator Bills for her quick outreach to the 92 volunteers that contributed 184 hours of service. Councilmember Day thanked everyone involved to make the project a success. Mayor Freeman extended his appreciation to the staff, Council and residents.

6. **CALENDAR**

A. **Meetings**

- May 15 – City Council Work Meeting, 5:00 p.m.; Planning Commission 7:00 p.m.
- May 24 – City Council Meeting 5:00 p.m.

B. **Events**

- May 10 – Herriman Enduro Challenge, W&M Butterfield Park 6:00 p.m.
- May 11 – Mother’s Day
- May 12 – Community Fishing
- May 13 – Copper Mountain Middle School Dedication 7:00 p.m.

- May 17 – Camp Williams Iron Will

7. 7:57:58 PM ADJOURNMENT

Councilmember Robinson moved to adjourn the City Council meeting. Councilmember Day seconded the motion, and all voted aye.

*This document constitutes the official minutes for the
Herriman City Council Meeting held on Thursday, May 8, 2014*

I, Jackie Nostrom, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Herriman City, of Salt Lake County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Thursday, May 8, 2014.



Jackie Nostrom, City Recorder