

Minutes

Levan Town Council Regular Meeting

November 9, 2023

7pm

Opening Ceremonies:

Welcome: Mayor Bruce Rowley

Invocation: Mayor Bruce Rowley

Pledge of Allegiance: Nick Mangelson

Meeting Began at 7:05 pm

In Attendance: Mayor Bruce Rowley

Councilmembers: Rachel Goates, Nathan Washer, Nick Mangelson

Meeting Recorders: Christine Carrigan, Chantal Rowley

Also present: Rebecca Dopp (Times-News), Shay Morrison (Six County Community Advisor), Chris Chipping and Brent Rich (Town Attorney)

Local Building Authority: No items

Regular Town Council Agenda:

Discussion items:

Meeting Seating - Mayor Rowley – Mayor Rowley welcomed those in attendance. He said that he heard that some people felt they couldn't attend the meetings in person due to a lack of seating. He said the council room has not yet been filled to capacity and that the Council could even meet in the large multi-purpose room if needed. He encouraged people to attend the meetings and not let a lack of seating hold them back. The Town will make accommodations.

Shay Morrison: Presentation from Six County Association of Governments – Mr. Morrison gave updates on the current funding applications by the Town.

CDBG -He covered the current CDBG application status for the town. A project and Request for Proposal would be the next steps for the Town.

Subdivision Ordinance Update – Shay said the Town qualifies for a \$14,000.00 grant to revise the Subdivision Ordinances to bring them in line with new state laws.

Rural Communities Opportunities Grant – Shay said that the deadline for this grant is 8 days away. The project would need a cost estimate and letter of recommendation from the Planning Commission if the application is submitted.

GOEO - Shay said that the recipients still have not been announced. That information should be available soon.

Thriving Communities Application – Mr. Morrison said that this was a funding opportunity that Six County is applying for. This funding would help Six County administer their programs. He requested a letter of

support from the Council members and Mayor. The Council agreed to give their support.

Guiding Our Growth Survey Results – Shay covered some of the results of the survey from the state and local regions. Detailed results are available at <https://guidingourgrowth.utah.gov/survey-results/>

Procurement Policy – Mr. Morrison said that a common area of concern for municipalities is their Procurement Policy. Six County is offering to review the Procurement Policies for its member communities. They would be available to recommend updates and clarifications if needed.

Open and Public Meetings – Shay said Six County is giving all of its members a fresher on meeting quorum requirements. He said that an area commonly in question is quorum voting. He said that the quorum requirement remains the same even if some members of the council are absent. He also recommended that all voting be done with a roll call vote.

.GOV Update – Shay stated that there are new requirements for governmental entities to use .gov in their websites and emails. The changes must be made by January 2025.

1. Action Items:

No action items.

2. Mayor/Councilmember/Department/Committee Reports:

No reports

3. Council Business:

Approval of Minutes for the:
October 12th, 2023, Regular Meeting
Motion: Ray Evans
2nd: Rachel Goates
All were in favor. Motion was Approved.

Approval of Claims (10-1-2023 to 10-31-2023)
Motion: Nick Mangelson
2nd: Nathan Washer
All were in favor. Motion was Approved.

Approval of Payroll Comparison Report (9-1-2023 to 10-31-2023)
Motion: Ray Evans
2nd: Rachel Goates
All were in favor. Motion was Approved.

Approval of Final Cash Receipts Report (9-1-2023 to 9-30-2023)
Motion: Rachel Goates
2nd: Ray Evans
All were in favor. Motion was Approved.

Review of Tentative Cash Receipts Report (10-1-2023 to 10-31-2023)

4. Public Comment: None

5. Convene into Executive Session

- a. Discussion of the character and competence of an individual, collective bargaining, litigation, real property, water shares, security systems, investigative proceedings, deliberations, procurement process.

The Council moved into an Executive Session to discuss real property and litigation.

Motion to move into Executive Session by Ray Evans, Seconded by Rachel Goates. All in favor.

Moved into Executive Session at 7:36pm.

Council moved back into the regular meeting at 8:58pm

6. Adjournment of regular meeting:

Motion was made to adjourn the meeting.

Motion: Ray Evans

2nd: Rachel Goates

All were in favor Motion Approved

Meeting was adjourned at 8:58 pm

