

1 Minutes of the  
2 BOUNTIFUL CITY COUNCIL  
3 November 28, 2023 – 7:00 p.m.  
4

5 Official notice of the City Council Meeting was given by posting an agenda at City Hall and on  
6 the Bountiful City Website and the Utah Public Notice Website and by providing copies to the  
7 following newspapers of general circulation: Davis County Journal and Standard Examiner.  
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10 **Regular Meeting – 7:00 p.m.**  
11 **City Council Chambers**  
12

13 Present: Mayor Kendalyn Harris  
14 Councilmembers Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard  
15 Higginson, Cecilee Price-Huish  
16 City Manager Gary Hill  
17 City Engineer Lloyd Cheney  
18 Planning Director Francisco Astorga  
19 Power Director Allen Johnson  
20 Senior Planner Amber Corbridge  
21 Streets Director Charles Benson  
22 Recording Secretary Maranda Hilton  
23

24 Excused: Finance Director Tyson Beck  
25

26 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

27 Mayor Harris called the meeting to order at 7:03 p.m. and welcomed those in attendance.  
28 Scout Troop 109 led the Pledge of Allegiance and Ms. Cosette Keyes offered a prayer.  
29

30 **PUBLIC COMMENT**

31 The public comment section was opened at 7:07 p.m.  
32

33 Mr. Richard Watson announced that the Gibbons Family and Friends Christmas Concert will  
34 take place in three weeks and encouraged everyone to attend and spread the word.  
35

36 Mr. Ron Mortenson thanked the Bountiful LIONS Club for putting on an outstanding Turkey  
37 Shoot. This annual event raises funds for service projects in Bountiful and it's a great family affair.  
38 People come from all over Utah to participate.  
39

40 Mr. Trevor Thiriot (99 Viewcrest Circle) expressed his love for Bountiful, where he was born  
41 and raised.  
42

43 The public comment section was closed at 7:11 p.m.  
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1 **COUNCIL REPORTS**

2 Councilmember Bradshaw reported that the SDRD is still working on finalizing the budget  
3 and will have until December 31<sup>st</sup> to do so. She encouraged people to attend the next meeting on  
4 December 11 at 5:30 p.m. and utilize the public comment time.

5 Councilmember Higginson did not have a report.

6 Councilmember Bahr did not have a report.

7 Councilmember Price-Huish reported that the BDAC is holding their Winter Art Market from  
8 now until December 23<sup>rd</sup>, featuring local artisans and crafters, and helping to raise funds for the art  
9 center programs. She also encouraged everyone to go check out the Gingerbread Festival taking place  
10 December 2-9. She thanked the Power Department for putting up the Christmas lights at City Hall  
11 and along Main Street.

12 Mayor Harris thanked her mother, Ms. Keyes, for offering the prayer to open the meeting. She  
13 announced that there were two fires in Bountiful in recent days and she thanked the fire department  
14 for their work on those emergencies. She also announced that the Council of Governments (COG)  
15 passed an initiative that will urge the state to build more water infrastructure (reservoirs and dams,  
16 etc.). Lastly, the county is administering a program to help first-time homebuyers in the form of an  
17 interlocal agreement that will be coming soon.

18 Councilmember Bell encouraged everyone to go to the Gibbons Family Christmas Concert on  
19 December 19. He said it will be a wonderful way to get into the Christmas spirit and helps support  
20 the City's summer concert series.

21  
22 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID**  
23 **NOVEMBER 8 & 15, 2023**

24 Councilmember Price-Huish made a motion to approve the expenditures paid November 8 &  
25 15, 2023, and Councilmember Bradshaw seconded the motion, which passed with Councilmembers  
26 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting "aye."

27  
28 **CONSIDER APPROVAL OF ORDINANCE 2023-08 WHICH UPDATES BOUNTIFUL**  
29 **CITY'S SUBDIVISION CODE – MS. AMBER CORBRIDGE**

30 Ms. Amber Corbridge explained that Senate Bill 174 requires cities to update their  
31 subdivision ordinances to comply with a new review and approval process. The subdivision  
32 application reviews must now meet the following requirements: subdivision provisions only apply to  
33 one- and two-family dwellings and townhomes, City Council may not approve subdivision  
34 applications for the above subdivision types and Planning Commission may not approve final  
35 subdivision plats for the above subdivision types.

36 Other state code requirements have also been passed which do not need to be in the City code  
37 but do need to be complied with. Staff reviewed the current code and has found that some changes  
38 need to be made to comply.

39 Planning staff explained the recommendations from the Planning Commission and made some  
40 additional recommendations they feel would be in the best interest of the public and meet City goals  
41 and objectives.

42  
43 **A. PUBLIC HEARING**

44 The hearing was opened at 7:24 p.m.

1           Mr. Ron Mortensen said that this change will take the City Council out of the approval  
2 process in a significant way and give that authority to people who have not been elected.  
3 He advised the Council to take that into consideration.  
4

5           The hearing was closed at 7:25 p.m.  
6

7           **B. ACTION**

8           Councilmember Higginson asked staff if any of the changes being proposed will move  
9 authority from elected officials to administrative staff and are not mandated by the state.  
10 Mr. Francisco Astorga stated that the ability to approve an extension on a subdivision  
11 application for all other subdivision types (not one-family, two-family and townhomes)  
12 was being moved to the Planning Commission, but that was not a requirement of the state.

13           Councilmember Price-Huish said that she would like to keep that approval process  
14 under the authority of the City Council.

15           Councilmember Bradshaw agreed with that proposal.

16           Ms. Corbridge offered a proposed amendment to the language that would satisfy  
17 Councilmember Price-Huish's suggestion. Land Use Code section 14-20-204 (H) would  
18 read "A subdivision granted final approval by the City must be delivered to the office of  
19 the Davis County Recorder for recording within one (1) year of the date of approval  
20 unless extended by the *corresponding land use authority as specified in section E*  
21 *above...*". This change will make the City Council, as specified in section E, the land use  
22 authority which can approve or deny extensions.

23           Mr. Astorga suggested that another change to section 12-14-204 (H) needed to happen  
24 further down for the amendment to be correct. "If it is not so delivered within one (1) year  
25 or within any additional period of time approved by the City, the approval shall expire..."

26           Councilmember Higginson asked what would happen if the City does not comply with  
27 this new legislation. Mr. Astorga answered that subdivisions approved by the City Council  
28 would not be legally approved, since the City Council would not have the authority to  
29 approve them. It would put the City at risk of being called out on those subdivisions.

30           Councilmember Price-Huish made a motion to approve the land use code text  
31 amendment with the additional changes proposed in section 12-14-204 (H), and  
32 Councilmember Bradshaw seconded the motion. The motion was approved with  
33 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting "aye."  
34

35           **CONSIDER APPROVAL OF THE PRELIMINARY AND FINAL ARCHITECTURAL AND**  
36 **SITE PLAN APPLICATION FOR ARCTIC CIRCLE LOCATED AT 2071 SOUTH**  
37 **ORCHARD DRIVE – MS. AMBER CORBRIDGE**

38           Ms. Corbridge explained that the applicant is proposing to build a new structure with  
39 rearranged parking and new landscaping. They will also be adding a two-lane drive-thru around the  
40 building. The Planning Commission forwarded a positive recommendation, with the condition that  
41 they add directional arrows to the parking lot.

42           Councilmember Higginson shared his surprise that there are fewer parking spaces and his  
43 concern that people using ADA parking spots will have to cross a drive-thru lane to enter the  
44 building. He was happy to see that the new plan will no longer use the neighboring property for the  
45 drive-thru. Councilmember Bell agreed with the accessible parking concern.

1 Councilmember Bell made a motion to approve the preliminary and final architectural and site  
2 plan and Councilmember Bahr seconded the motion. The motion passed with Councilmember Bahr,  
3 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
4

5 **CONSIDER APPROVAL OF THE PURCHASE OF A 2024 FORD EXPLORER FROM**  
6 **PERFORMANCE FORD LINCOLN BOUNTIFUL IN THE AMOUNT OF \$42,642 – MR.**  
7 **ALLEN JOHNSON**

8 Mr. Allen Johnson explained that this truck is in the current budget, and the Power  
9 Commission and staff recommended accepting the bid from Performance Ford as it was slightly  
10 lower than the state bid. He added that they are hopeful they will receive it by June 30, but it’s  
11 possible it will be delayed and pushed into next fiscal year’s budget due to a strike.

12 Councilmember Higginson made a motion to approve the purchase of a 2024 Ford Explorer  
13 from Performance Ford and Councilmember Price-Huish seconded the motion. The motion passed  
14 with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
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16 **CONSIDER APPROVAL OF THE PURCHASE OF A SINGLE-BUCKET TRUCK FROM**  
17 **ALTEC INDUSTRIES IN THE AMOUNT OF \$233,873 – MR. ALLEN JOHNSON**

18 Mr. Johnson explained that this purchase of a single-bucket truck will be to replace a 2010  
19 truck, which is obviously getting older and will need to be retired soon. Delivery time for this item is  
20 29-32 months, but Altec will not require a deposit and there is no penalty if the City decides they do  
21 not want it at that time, so risk is low.

22 Councilmember Bradshaw asked if Altec can raise the price or cancel the order if the truck  
23 ends up being more expensive than they expected so far in the future. Mr. Johnson said that anything  
24 is possible, but he does believe they are doing their best to price them for the future and to stick to  
25 their agreement.

26 Councilmember Higginson made a motion to approve the purchase of the single-bucket truck  
27 from Altec Industries and Councilmember Bradshaw seconded the motion. The motion passed with  
28 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
29

30 **CONSIDER APPROVAL OF THE PURCHASE OF A DOUBLE -BUCKET TRUCK FROM**  
31 **ALTEC INDUSTRIES IN THE AMOUNT OF \$365,310 – MR. ALLEN JOHNSON**

32 Mr. Johnson explained that this purchase is very similar to the last agenda item, except this is  
33 for a double-bucket truck. It will be replacing a 2005 truck and delivery is five years out, so this will  
34 be on the FY2028-2029 budget. He shared his concerns about the long delivery time because this  
35 piece of equipment is getting quite old, saying that the City will just have to hope it holds up. Altec is  
36 offering the same conditions of purchase on this truck; no deposit, payment due upon delivery, and  
37 no penalty for cancelling.

38 Councilmember Bell asked if used ones are ever available for purchase. Mr. Johnson  
39 answered that in the past it was possible to find lightly used ones at auctions, but now things are  
40 different and it’s almost impossible to find one that is not very heavily used.

41 Councilmember Price-Huish asked what the options are if the City finds itself with a broken  
42 truck. Mr. Johnson said that you can still lease or rent trucks, and that other cities often are willing to  
43 help one another in emergency situations.

44 Councilmember Bell made a motion to approve the purchase of a double-bucket truck from  
45 Altec and Councilmember Price-Huish seconded the motion. The motion passed with  
46 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

**CONSIDER APPROVAL OF THE PURCHASE OF 75 BUTT TREATED POLES FROM STELLA-JONES IN THE AMOUNT OF \$83,400 – MR. ALLEN JOHNSON**

Mr. Johnson explained that the Power Department would like to get their inventory of poles back up to be ready in case of a winter storm or other event. These poles are a single source item that Bountiful purchases with the safety of the linemen in mind since many of the poles are in backyards and cannot be reached with a bucket truck. The poles are roughly the same price as they were when Bountiful purchased some last spring, but the delivery fee has come down.

Councilmember Bradshaw made a motion to approve the purchase of the poles and Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

**CONSIDER APPROVAL OF THE INSTALLATION OF STOP SIGNS FOR NORTHBOUND AND SOUTHBOUND TRAFFIC ON 1000 EAST STREET, RESOLVING CLEAR VIEW ISSUES AND CONDUCTING A SCHOOL CROSSING STUDY – MR. LLOYD CHENEY**

Mr. Lloyd Cheney explained that the Traffic Safety Committee recently met to review a few items and has forwarded one action item to the City Council with a positive recommendation. They are recommending the installation of a stop sign at 1000 East and Center Street. They also recommend that staff work with adjacent property owners to mitigate clear vision issues, and that the Council approve a school crossing study for the existing crosswalk at Center Street and 1000 East.

Mayor Harris asked what the process is for working with the adjacent property owners on clear vision issues. Mr. Cheney answered that after tonight’s decision, staff will deliver notices to the property owners and begin working with them immediately to make sure landscaping meets the height and setback restrictions.

Councilmember Bradshaw asked why the stop signs will be installed on 1000 East instead of on Center Street, where the crosswalk is. Mr. Cheney answered that the Manual on Uniform Traffic Control Devices (MUTCD) advises that stop signs be placed where they minimize the number of vehicles needing to stop (1000 East in this case), and at the discretion of the City Engineer. He added that cars will still be obliged to stop to yield to pedestrians at the crosswalk, and the crossing study will give staff more information about the volume of children crossing at that location.

Councilmember Price-Huish pointed out that there are advanced notice signs preceding the crosswalk on Center Street in each direction. She also thanked Mr. Cheney for his work on this and for suggesting doing the school crossing study.

Councilmember Bell asked if the “Safe Routes to School” program is something Bountiful participates in. Mr. Cheney answered that state law requires each elementary and junior high school to prepare an annual routing plan for their students and submit it to UDOT or the local jurisdiction for review; however, it does not always happen, but plans can be found at [saferoutesutah.gov](http://saferoutesutah.gov)

Councilmember Bell said he feels the City should be proactive about the issue of accident prevention, and he feels a stop sign at the crosswalk might help improve the safety of that area, although he is not sure he wants to go against what the Traffic Safety Committee suggested.

Councilmember Price-Huish made a motion to approve the recommendations of the Traffic Safety Committee as outlined and Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

1 **ADJOURN**

2 Councilmember Bahr made a motion to adjourn the regular session and Councilmember  
3 Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw,  
4 Higginson and Price-Huish voting “aye.”

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6 The regular session was adjourned at 8:33 p.m.  
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*Mayor Kendalyn Harris*

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*City Recorder*