



TOQUERVILLE CITY COUNCIL
Regular Business Meeting Minutes
November 15, 2023 at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah



Present: Mayor Justin Sip; Councilmembers: Gary Chaves, Joey Campbell, Chuck Williams, Todd Sands, Ty Bringhurst; Staff: City Manager Afton Moore, Planning & Zoning Administrator Darrin LeFevre, Planning & Zoning Official Ryker Steglich, Recorder Daisy Fuentes, City Attorney Heath Snow, Planning Commission Chairman Shaun Huntsman;

A. CALL TO ORDER:

Mayor Sip called the meeting to order at 6:04 p.m. Councilman Campbell led the Pledge of Allegiance. Invocation was led by Councilman Chaves.

B. APPROVAL OF AGENDA:

The Council reviewed the agenda.

Councilman Bringhurst moved approve the agenda order. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

Disclosures and declarations of conflicts from councilmembers and mayor.

No disclosures or declarations.

C. CONSENT AGENDA:

1. Review and possible approval of meeting minutes from October 18, 2023 Special City Council Meeting and November 1, 2023 City Council Meeting.

Councilman Chaves motioned approve consent agenda item number C-1. Councilman Bringhurst seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

2. Review and possible approval of City Expenditures from September 2023.

Councilman Bringhurst motioned approve the city expenditures from September 2023. Councilman Chaves seconded the motion. Roll Call Vote: 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

D. CITY DEPARTMENT REPORTS:

1. Stanley Consulting – Toquerville Parkway updates.
A progress video was shown to council and public.

E. BUSINESS:

1. **Discussion and possible action** on a Memorandum of Understanding (MOU) for Settlers Junction RV Park.

The council discussed the requested changes. Lance Chournos discussed this item with staff



and council.

Councilman Campbell motioned to table this item. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

2. **Discussion and possible action** on a Nightly Rental Application submitted by Lein Pouwer. Tax ID # T-ACP-18, current zoning is R-1-20 Single Family Residential.
https://www.youtube.com/live/rAUf01Yu_I4?si=UaqJff8HDWWYYIZK&t=585
Darrin LeFevre presented this item to council. The council discussed this item with the applicant.

Councilman Chaves motioned to approve business item E2 nightly rental application for Lein Pouwer. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

3. **Discussion and possible action** on a Nightly Rental Application submitted by Michael Orvin. Tax ID # T-PARK-2-212, current zoning is R-1-20 Single Family Residential. Darrin LeFevre presented this item to council.
https://www.youtube.com/live/rAUf01Yu_I4?si=BQecKdXP3_WLEv_Z&t=1197
Councilman Campbell motioned to approve business item E3 on the condition that the CO (Certificate of Occupancy) is done within 30 days and the fire inspection is done within 45 days after the CO. Councilman Chaves seconded the motion. Councilman Campbell amended his motion to include if it doesn't get completed within 30 days then the application process will have to be redone. Councilman Chaves seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

4. **Discussion and possible action** on Ordinance 2023.XX – Business License to modify regulations regarding the term for new business licenses and the renewal of existing business licenses.
https://www.youtube.com/live/rAUf01Yu_I4?si=p67Y_3F1cIV1WsTP&t=1697
Attorney Snow and City Manager Afton Moore discussed the redlined ordinance and answered questions from the council.

Councilman Bringhurst motioned to approve business item E4. Councilman Williams seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

5. **Discussion and possible action** on Ordinance 2023.XX – Planning Commission to modify the alternate members attendance rules.
https://www.youtube.com/live/rAUf01Yu_I4?si=m0wyw2NETHfvVF6q&t=1790
Afton Moore explained the redlined ordinance to council.
Councilman Bringhurst motioned to approve business item E5. Councilman Campbell

seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

F. CALENDAR OF EVENTS:

https://www.youtube.com/live/rAUf01Yu_I4?si=zNuLQK9NwuMivZzO&t=1858

Mayor Sip reviewed the calendar of events. Staff and council discussed the calendar of events and flag etiquette.

Mayor Sip called a break at 6:42 pm.

Councilman Campbell motioned to move into a closed session for the Discussion of the character, professional competence, or physical or mental health of an individual and discussion of pending or reasonably imminent litigation. Councilman Bringhurst seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

G. CLOSED SESSION:

1. Discussion of the character, professional competence, or physical or mental health of an individual.
2. Discussion of pending or reasonably imminent litigation.

Councilman Williams motioned to move out of a closed session. Councilman Campbell seconded the motion. Motion carried, 5-0. Joey Campbell – aye, Gary Chaves – aye, Chuck Williams – aye, Todd Sands – aye, Ty Bringhurst – aye.

H. ADJOURN:



Mayor – Justin Sip

12/7/2023

Date



Attest: City Recorder – Daisy Fuentes



